



**City of Cottonwood  
Personnel Board Meeting Minutes**

The City of Cottonwood Personnel Board met Thursday, Monday, January 12, 2015 in the City of Cottonwood City Hall Conference Room, 827 N. Main Street.

<b><u>Board Members</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Karen Pfeifer – Council Representative		X
Ed Kiyler – Citizen at Large (Chairperson)		X
Steve Dockray – Citizen at Large		X
Casey Gilmore – Employee	X	
Vanessa Ward – Employee (Vice Chair)	X	
Jim Wixom – Employee	X	
Iris Dobler – Employee/Board Secretary	X	

- I. Call to order - The meeting was called to order by Liaison Iris Dobler at 8:30 AM.
- II. Roll Call – A quorum of members was in attendance.
- III. Call to the Public – There was no one from the public present.
- IV. Approval of Minutes from Previous Board Meeting - The board reviewed the draft minutes from the December 18, 2014 meeting. Motion to approve made by Vanessa Ward and seconded by Jim Wixom. Motion carried unanimously.

Iris Dobler thanked all members for serving the past two years on the Personnel Board. This will be their final meeting of their term. New board members will begin serving next month.

- V. Review Nominations and Select Employee of the Year, 2014. Nominations were:
  - Rick Contreras, nominated by Steve Trautman
  - Jodi Fanning, nominated by Diana Lassen-Jones
  - Diana Lassen-Jones, nominated by Jak Teel & Nadine Flores
  - Kirsten Lennon, nominated by Amanda Wilber & Rudy Rodriguez
  - Chad Sinn, nominated by Gareth Braxton-Johnson
  - Vanessa Ward, nominated by Mary Griffith

Vanessa Ward was selected as the winner.

- VI. Date and Time of Next Board Meeting – Will be scheduled as needed, tentatively the 3<sup>rd</sup> week of March, 2015.
- VII. Adjournment – Motion to adjourn made by Vanessa Ward and seconded by Jim Wixom. Meeting adjourned at 8:45 AM.

Respectfully Submitted,

Iris Dobler, Personnel Board Secretary