



DRAFT

**City of Cottonwood
Personnel Board Meeting Minutes**

The City of Cottonwood Personnel Board met Wednesday, February 9, 2011 in the City of Cottonwood Old Town Police Substation Conference Room, 817 N. Main Street.

Board Members

Present

Absent

Karen Pfeifer – Council Representative	X
Ed Kiyler – Citizen at Large (Chairperson)	X
Charlie Rawson – Citizen at Large	X
Brent Kinney – Employee	X
Ben Kramer – Employee	X
Morgan Scott – Employee	X
Iris Dobler – Employee/Board Secretary	X

- I. Call to order - The meeting was called to order by Chairperson Ed Kiyler at 8:29 AM.
- II. Roll Call – All members were in attendance. Since there were several new board members, each member gave a brief bio of themselves.
- III. Approval of Minutes From Previous Board Meeting - The board reviewed the draft minutes from the December 22, 2010 meeting. Motion made to approve by Karen Pfeifer; seconded by Morgan Scott. Motion carried.
- IV. Election of Officers – Ed Kiyler was nominated for Chairperson by Karen Pfeifer; seconded by Morgan Scott. Motion carried unanimously. Morgan Scott was nominated for Vice Chairperson by Karen Pfeifer; seconded by Brent Kinney. Motion carried unanimously.
- V. Review Nominations and Select Employee of the Year, 2010. The following nominations were reviewed:
 - Cameron Atkinson – nominated by Tim Wills
 - Helen Bartels – nominated by Kirsten Lennon
 - Charlie Mackey – nominated by Michael McCarbery
 - Cheryl Miskiel – nominated by Rick Contreras

The board members discussed and reviewed the four nominees. After a brief discussion, a vote was taken, with Helen Bartels being named the unanimous winner.
- VI. Date and Time of Next Board Meeting – Will be scheduled as needed, tentatively March 23, 2011.

Adjournment - There being no further business, the meeting was adjourned at 8:40 AM.

Respectfully Submitted,

Iris Dobler, Personnel Board Secretary