



**City of Cottonwood
Personnel Board Meeting Minutes**

The City of Cottonwood Personnel Board met Wednesday, March 20, 2014 in the City of Cottonwood City Hall Conference Room, 827 N. Main Street.

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Karen Pfeifer – Council Representative		X
Ed Kiyler – Citizen at Large (Chairperson)	X	
Steve Dockray – Citizen at Large	X	
Casey Gilmore – Employee	X	
Vanessa Ward – Employee (Vice Chair)		X
Jim Wixom – Employee	X	
Iris Dobler – Employee/Board Secretary	X	

- I. Call to order - The meeting was called to order by Chairperson Ed Kiyler at 8:15 AM.
- II. Roll Call – A quorum of members was in attendance.
- III. Call to the Public – There was no one from the public present.
- IV. Approval of Minutes from Previous Board Meeting - The board reviewed the draft minutes from the December 10, 2013 meeting. Motion made to approve by Steve Dockray and seconded by Casey Gilmore. Motion carried unanimously.
- V. Review Nominations and Select Employee of the Year, 2013. Nominations were:
 - Clint Combs, Police Dept.; nominated by Autumn Durnez, Ord. Enforcement
 - Autumn Durnez, Ord. Enforcement; nominated by Gary Eisenga, Police Dept.
 - Troy Hoke, Fire Dept.; nominated by Mike Kuykendall, Fire Dept.
 - Vanessa Ward, Library; nominated by Kyle Smith, Library
 -Nominations were reviewed and discussed; the selected winner will be announced at the May 2, 2014 Volunteer/Employee Awards event.
- VI. Review Nominations and Select Employee of the 1st Quarter, 2014. Nominations were:
 - Debbie Breitkreutz, Wastewater Dept.; nominated by Hans Burnett, Wastewater Dept.
 - Kirsten Jones, P&R; nominated by Hezekiah Allen, P&RDebbie Breitkreutz was selected as the winner.
- VII. Date and Time of Next Board Meeting – Will be scheduled as needed, tentatively the 3rd week of June, 2014.
- VIII. Adjournment - Chairperson Kiyler adjourned the meeting at 8:20 AM.

Respectfully Submitted,

Iris Dobler, Personnel Board Secretary