



**City of Cottonwood  
Personnel Board Meeting Minutes**

The City of Cottonwood Personnel Board met Wednesday, April 14, 2009 in the City of Cottonwood Old Town Police Substation Conference Room, 817 N. Main Street.

<b><u>Board Members</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Karen Pfeifer – Council Representative	X	
Ed Kiyler – Citizen at Large (Chairperson)	X	
Elaine Farr – Citizen at Large		X
Richard Contreras – Employee		X
Morgan Scott – Employee	X	
Brent Kinney – Employee	X	
Iris Dobler – Employee/Board Secretary	X	

- I. Call to order - The meeting was called to order by the Chairperson, Ed Kiyler at 8:19 AM.
- II. Roll Call – Board members Elaine Farr and Richard Contreras were unable to attend this meeting.
- III. Introduction of new board member – Brent Kinney joined the board at this meeting. He was named by City Manager, Doug Bartosh, to replace Michelle Schlosser, who has left the City’s employ. Brent had received the next highest number of employee votes during last year’s election.
- IV. Approval of Minutes from Previous Board Meeting - The board reviewed the DRAFT minutes from the January 28, 2009 meeting. Karen Pfeifer made a motion to accept the minutes as written, Morgan Scott seconded; they were unanimously approved.
- V. Review Nominations and Select Employee of the 1st Quarter, 2009 – There were no nominations submitted this quarter. Therefore, the following nominees not selected last quarter were reviewed:  

Helen Bartels  
Troy Hoke

The board members discussed and reviewed the two nominees. After a brief discussion of the nominees, Karen Pfeifer moved that Helen Bartels receive the Employee of the 1<sup>st</sup> Quarter, 2009 award. Brent Kinney 2<sup>nd</sup>; motion carried unanimously by those in attendance.
- VI. Chairperson Ed Kiyler mentioned the Welcome Back Benefit event for veterans, which is taking place May 3, 2009. He requested as many people attend this event as possible to honor our veterans.
- VII. Date and Time of Next Board Meeting – Will be scheduled as needed.

Adjournment - There being no further business, the meeting adjourned at 8:25 AM.

Respectfully Submitted,

Iris Dobler  
Personnel Board Secretary