



**City of Cottonwood  
Personnel Board Meeting Minutes**

The City of Cottonwood Personnel Board met Wednesday, June 23, 2010 in the City of Cottonwood Old Town Police Substation Conference Room, 817 N. Main Street.

<b><u>Board Members</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Karen Pfeifer – Council Representative	X	
Ed Kiyler – Citizen at Large (Chairperson)	X	
Elaine Farr – Citizen at Large		X
Richard Contreras – Employee	X	
Morgan Scott – Employee	X	
Brent Kinney – Employee	X	
Iris Dobler – Employee/Board Secretary	X	

- I. Call to order - The meeting was called to order by Chairperson Ed Kiyler at 8:00 AM.
- II. Roll Call – All members except Elaine Farr were in attendance,
- III. Approval of Minutes from Previous Board Meeting - The board reviewed the draft minutes from the March 24, 2010 meeting. Motion made to approve by Karen Pfeifer; seconded by Morgan Scott.
- IV. Review Nominations and Select Employee of the 2<sup>nd</sup> Quarter, 2010. The following nominations were reviewed:

Kaley Badger – nominated by Ryan Bigelow  
Shawn Brady – nominated by Howard Harkey  
Sharon Caldwell – nominated by Kyla Allen  
Iris Dobler – nominated by Rudy Rodriguez  
Nathan Dorfman - nominated by Cody Savage  
Ky Flagg - nominated by Troy Hoke, Cheryl Miskiel & Tim Wills  
Frankie Montes – nominated by Roger Biggs  
Jack Teel – nominated by Lisa Wright  
Vanessa Ward – nominated by Mary Griffith & John O’Neill

Since she was one of the nominees, Iris Dobler left the room while votes were cast. The remaining board members discussed and reviewed the nine nominees. After much discussion, a vote was taken, with a tie being declared – Sharon Caldwell and Ky Flagg were named the winners.

The Board was extremely pleased to see so many great employees nominated. The board also recommended that all nomination forms be sent to the Council members as a part of their next Council meeting packet. They also asked that all nominees be given a certificate to honor their nomination.

Several board members asked whether employees who are on their 6-month orientation period in a new job were eligible to be nominated for these awards. Iris will check and let the members know.

Regarding the discussion at the previous meeting about whether an annual volunteer award should be given to an employee for service to the community, in addition to Employee of the Year: Iris reported that she had checked with the City Manager, and he felt that should be done through his office, rather than by the Personnel Board. Perhaps the SSRT will work with the City Manager to set this in motion.

- V. Date and Time of Next Board Meeting – Will be scheduled as needed.
- VI. Adjournment - There being no further business, motion made by Rick Contreras; seconded by Karen Pfeifer to adjourn the meeting. Meeting adjourned at 8:30 AM.

Respectfully Submitted,  
Iris Dobler  
Personnel Board Secretary