



**City of Cottonwood
Personnel Board Meeting Minutes**

The City of Cottonwood Personnel Board met Thursday, June 23, 2016 in the City of Cottonwood City Hall Conference Room, 827 N. Main Street.

<u>Board Members</u>	<u>Present</u>	<u>Absent</u>
Karen Pfeifer – Council Representative	X	
Ed Kiyler – Citizen at Large (Chairperson)	X	
Steve Dockray – Citizen at Large (Vice Chair)		X
Debbie Breitkreutz – Employee		X
Rick Contreras - Employee	X	
Scott Ellis – Employee	X	
Iris Dobler – Employee/Board Secretary	X	

- I. Call to order - The meeting was called to order by Chair Ed Kiyler at 8:17 AM.
- II. Roll Call – All members were in attendance, except Steve Dockray and Debbie Breitkreutz.
- III. Call to the Public – There was no one from the public present.
- IV. Approval of Minutes from Previous Board Meeting - The board reviewed the draft minutes from the March 28, 2016 meeting. Motion to approve was made by Karen Pfeifer and seconded by Rick Contreras. Motion carried unanimously.
- V. Review Nominations and Select Employee of the 2nd Quarter, 2016. Four individuals were nominated:
 - David Hausaman & Morgan Scott, nominated by Jeff Cook
 - Sandra Jacobs, nominated by Mary Jacobson
 - Ty McCallum, nominated by James Repp & by Clint DobrinskiAfter each member voted, Sandra Jacobs was selected the winner.
- VI. Date and Time of Next Board Meeting – Will be scheduled as needed, tentatively the 3rd week of September, 2016.
- VII. Adjournment –Chair Kiyler adjourned the meeting at 8:32 AM.

Respectfully Submitted,

Iris Dobler, Personnel Board Secretary