



DRAFT

**City of Cottonwood
Personnel Board Meeting Minutes**

The City of Cottonwood Personnel Board met Thursday, September 15, 2011 in the City of Cottonwood Old Town Police Substation Conference Room, 817 N. Main Street.

Board Members

Present

Absent

Karen Pfeifer – Council Representative	X	
Ed Kiyler – Citizen at Large (Chairperson)	X	
Charlie Rawson – Citizen at Large		X
Brent Kinney – Employee	X	
Ben Kramer – Employee	X	
Morgan Scott – Employee (Vice Chair)	X	
Iris Dobler – Employee/Board Secretary		X

- I. Call to order - The meeting was called to order by Chairperson Ed Kiyler at 8:18 AM.
- II. Roll Call – All members except Charlie Rawson were in attendance. Board Secretary Dobler also was unable to attend.
- III. Approval of Minutes From Previous Board Meeting - The board reviewed the draft minutes from the June 23, 2011 meeting. Motion made to approve by Morgan Scott, seconded by Karen Pfeifer. Motion carried unanimously.
- IV. Review Nominations and Select Employee of the 3rd Quarter, 2011. The following nominations were reviewed:

Greg Gaiser, Fire Dept. – nominated by Patrick McInnis & Kerrie Hawthorne
Kirsten Lennon, Finance Dept. – nominated by Rudy Rodriguez
Cheryl Miskiel & Rick Contreras, Fire Dept. – nominated by Mike Kuykendall

The board members discussed and reviewed the three nominees. After a brief discussion, a vote was taken, with Greg Gaiser was the unanimously winner.
- V. Date and Time of Next Board Meeting – Will be scheduled as needed, tentatively December 15, 2011.

Adjournment - There being no further business, the meeting was adjourned at 8:30 AM.

Respectfully Submitted,

Iris Dobler, Personnel Board Secretary