



**City of Cottonwood  
Personnel Board Meeting Minutes**

The City of Cottonwood Personnel Board met Wednesday, September 27, 2013 in the City of Cottonwood City Hall Conference Room, 827 N. Main Street.

**Board Members**

**Present**

**Absent**

Karen Pfeifer – Council Representative	X	
Ed Kiyler – Citizen at Large (Chairperson)	X	
Steve Dockray – Citizen at Large		X
Casey Gilmore – Employee	X	
Vanessa Ward – Employee (Vice Chair)		X
Jim Wixom – Employee	X	
Iris Dobler – Employee/Board Secretary	X	

- I. Call to order - The meeting was called to order by Chairperson Ed Kiyler at 8:00 AM.
- II. Roll Call – A quorum of members was in attendance.
- III. Call to the Public – There was no one from the public present.
- IV. Approval of Minutes from Previous Board Meeting - The board reviewed the draft minutes from the June 20, 2013 meeting. Motion made to approve by Jim Wixom, seconded by Karen Pfeifer. Motion carried unanimously.
- V. Review Nominations and Select Employee of the 3<sup>rd</sup> Quarter, 2013. Nominations were:
  - Kirsten Lennon, Finance; nominated by Rudy Rodriguez
  - Morgan Scott, Public Works; nominated by Rudy RodriguezNominations were reviewed. After discussion, Morgan Scott was selected as the unanimous winner.
- VI. Date and Time of Next Board Meeting – Will be scheduled as needed, tentatively the 2<sup>nd</sup> or 3<sup>rd</sup> week of December, 2013.
- VII. Adjournment - There being no further business, Chair Kiyler adjourned the meeting at 8:10 AM.

Respectfully Submitted,

Iris Dobler, Personnel Board Secretary