



City of Cottonwood Draft Personnel Board Meeting Minutes

The City of Cottonwood Personnel Board met Tuesday, October 7, 2008 at 8:15 A.M. in the City of Cottonwood Police Old Town Substation Conference Room, 817 N. Main Street. The meeting was called to order by the Chairperson, Ed Kiyler.

Board Members

Present

Absent

Karen Pfeifer – Council Representative	X	
Ed Kiyler – Citizen at Large (Chairperson)	X	
Marcia Myers – Citizen at Large	X	
Richard Contreras - Employee	X	
Jason Little – Employee	X	
Michelle Schlosser – Employee	X	
David Puzas – Employee/Board Secretary	X	

Items of Business

The board reviewed the DRAFT minutes from the July 15, 2008 meeting. A motion by Karen Pfeifer was made to accept the minutes as written, Michelle Schlosser seconded the motion and they were unanimously approved.

The board members discussed and reviewed the 2008 3rd Quarter nomination. After a discussion by each member a motion was made by Michelle Schlosser to select Mary Griffith as the winner, Marcia Myers seconded the motion, and all present approved the selection unanimously.

The following nominations were submitted and reviewed:

Helen Bartels
Mary Griffith
Troy Hoke
Lewis Petra

The Board's primarily based their decision on what the nominee did specifically for the City. They also considered what they did for the community as a whole. Based on this process Mary Griffith was selected. The Board also asked that all the nominees and nominators be notified of this decision.

There was a discussion on the fact that the term of office for the board members would end 12/31/08 and new members would need to be appointed. Both Ed Kiyler and Marcia Myers, Citizens at Large, indicated that they would like to remain on the board for another term. Karen Pfeifer also indicated she would like to remain on the board as the City Council Representative. These re-appointment requests would be presented to the City Council for consideration.

The employee representatives will need to be selected by the entire staff and the top three will then be presented to the City Council for appointment consideration.

Adjournment: There being no further business a motion was made by Rick Contreras to adjourn, the motion was seconded by Michelle Schlosser, and the motion was approved unanimously at 8:35 A.M.

Respectfully Submitted,

David L. Puzas
Personnel Board Secretary

CC: Doug Bartosh, City Manager