



**City of Cottonwood
Personnel Board Meeting Minutes**

The City of Cottonwood Personnel Board met Thursday, December 15, 2011 in the City of Cottonwood Old Town Police Substation Conference Room, 817 N. Main Street.

Board Members

Present

Absent

Karen Pfeifer – Council Representative	X	
Ed Kiyler – Citizen at Large (Chairperson)		X
Charlie Rawson – Citizen at Large	X	
Brent Kinney – Employee	X	
Ben Kramer – Employee	X	
Morgan Scott – Employee (Vice Chair)	X	
Iris Dobler – Employee/Board Secretary	X	

- I. Call to order - The meeting was called to order by Vice Chairperson Morgan Scott at 8:15 AM.
- II. Roll Call – All members except Ed Kilyler were in attendance.
- III. Call to the Public – There was no one from the public present.
- IV. Approval of Minutes From Previous Board Meeting - The board reviewed the draft minutes from the September 15, 2011 meeting. Motion made to approve by Karen Pfeifer, seconded by Brent Kinney. Motion carried unanimously.
- V. Review Nominations and Select Employee of the 4th Quarter, 2011. The following nominations were reviewed:
 - Kirsten Lennon, Finance Dept. – nominated by Rudy Rodriguez & Brent Kinney
 - Chad Sinn, Police Dept. – nominated by Gareth Braxton-Johnson, Jeremy Daniels and Cody Savage
 - Kyle Smith, Library – nominated by Susan Mead
- VI. Date and Time of Next Board Meeting – Will be scheduled as needed, tentatively March 15, 2012.

Adjournment - There being no further business, Brent Kinney moved and Karen Pfeifer second for adjournment. The meeting was adjourned at 8:40 AM.

Respectfully Submitted,

Iris Dobler, Personnel Board Secretary