



**City of Cottonwood  
Personnel Board Meeting Minutes**

The City of Cottonwood Personnel Board met Thursday, December 17, 2015 in the City of Cottonwood City Hall Conference Room, 827 N. Main Street.

**Board Members**

**Present**

**Absent**

Karen Pfeifer – Council Representative		X
Ed Kiyler – Citizen at Large (Chairperson)	X	
Steve Dockray – Citizen at Large (Vice Chair)	X	
Debbie Breitreutz – Employee	X	
Rick Contreras - Employee		X
Scott Ellis – Employee	X	
Iris Dobler – Employee/Board Secretary	X	

- I. Call to order - The meeting was called to order by Chair Ed Kiyler at 8:15 AM.
- II. Roll Call – Karen Pfeifer and Rick Contreras were absent.
- III. Call to the Public – There was no one from the public present.
- IV. Approval of Minutes from Previous Board Meeting - The board reviewed the draft minutes from the September 24, 2015 meeting. Correction: Spelling should be Cody (vs. Code). Motion to approve with correction was made by Steve Dockray and seconded by Debbie Breitreutz. Motion carried unanimously.
- V. Review Nominations and Select Employee of the 4<sup>th</sup> Quarter, 2015. Two nominations was received:
  - Jeff Cook, nominated by Rudy Rodriguez
  - John Westbrook, nominated by Troy Hoke & Mike KuykendallAfter discussion, John Westbrook was voted the winner.
- VI. Date and Time of Next Board Meeting – Will be scheduled as needed, tentatively the 3<sup>rd</sup> week of December, 2015.
- VII. Adjournment –Chair Kiyler adjourned the meeting at 8:41 AM.

Respectfully Submitted,

Iris Dobler, Personnel Board Secretary