



**City of Cottonwood  
Personnel Board Meeting Minutes**

The City of Cottonwood Personnel Board met Monday, December 22, 2009 in the City of Cottonwood Old Town Police Substation Conference Room, 817 N. Main Street.

**Board Members**

**Present**

**Absent**

Karen Pfeifer – Council Representative	X
Ed Kiyler – Citizen at Large (Chairperson)	X
Elaine Farr – Citizen at Large	X
Richard Contreras – Employee	X
Morgan Scott – Employee	X
Brent Kinney – Employee	X
Iris Dobler – Employee/Board Secretary	X

- I. Call to order - The meeting was called to order by the Chairperson, Ed Kiyler at 8:20 AM.
- II. Roll Call – All members were in attendance.
- III. Approval of Minutes from Previous Board Meeting - The board reviewed the DRAFT minutes from the September 21, 2009 meeting. Elaine Farr made a motion to accept the minutes as written, Karen Pfeifer seconded; they were unanimously approved.
- IV. Review Nominations and Select Employee of the 4<sup>th</sup> Quarter, 2009. The following nominations were reviewed:

Marie Carpenter – nominated by Gary Eisenga  
Rick Contreras – nominated by Mike Casson & Cheryl Miskiel  
Iris Dobler – nominated by Kirsten Lennon  
Ryan Gibson – nominated by Jody Makuch  
Barbara Herrick – nominated by Jim Wixom  
Kirsten Lennon – nominated by Rudy Rodriguez  
Aaron Scott – nominated by Jody Makuch  
Michael Utz – nominated by Tim Costello  
Tim Wills – nominated by Cheryl Miskiel

Since they was nominated, Rick Contreras and Iris Dobler left the room while votes were cast. The remaining board members discussed and reviewed the nine nominees. After a brief discussion, a vote was taken, with Michael Utz being the winner.

- V. Date and Time of Next Board Meeting – Will be scheduled as needed.
- VI. Adjournment - There being no further business, the meeting adjourned at 8:40 AM.

Respectfully Submitted,  
Iris Dobler  
Personnel Board Secretary