

AGENDA

REGULAR MEETING OF THE CITY OF COTTONWOOD PARKS AND RECREATION COMMISSION TO BE HELD TUESDAY, **APRIL 27**, 2010, AT **5:00 P.M.**, AT THE **COTTONWOOD RECREATION CENTER, 150 SOUTH SIXTH STREET, COTTONWOOD, ARIZONA.**

- I. CALL TO ORDER
- II. ROLL CALL
- III. CONSIDERATION OF MINUTES OF THE **MARCH 23**, 2010, REGULAR MEETING
- IV. OLD BUSINESS
 - A. Monthly Report Information for **March 2010** for Accounts Receivables, Sports Leagues/Tournaments, Special Events, Special Interest Classes & Weight Room Info.
 - B. Cottonwood Community Recreation/Aquatics Center – Current Issues & Updates
 - C. Old Aquatics Center Update
- V. NEW BUSINESS
 - A. Amendment to Ordinance – 9.12 OFFENSES AGAINST PUBLIC PEACE, Section 9.12.030 – Alcoholic Beverages (Final Reading/Adoption)
 - B. Request for Waiver – 9.12.030 – Consumption of Alcohol at Rec. Center Banquet Rooms
 - C. Mickelsen Marathon Event – Review
 - D. Rec. Center Soft Openings – Review
 - E. Grand Opening – Cottonwood Recreation Center
- VI. CALL TO THE PUBLIC
- VII. ADJOURNMENT

TO: Parks and Recreation Commissioners
FROM: Richard Faust, Parks and Recreation Director
DATE: April 22, 2010
RE: Agenda - New Business and Old Business Items

OLD BUSINESS

A. Monthly Report Information for March, 2010

Do to the Administrative Coordinator being on vacation status, all report information for the month of **March 2010** will be provided at the May meeting of the Parks & Recreation Commission meeting.

B. Community Aquatics-Multigenerational Center – Current Issues & Updates

Current review of Construction Schedule:

- Contractor working on final punch list items for correction and completion

Additional information (some with attachments) is as follows:

- Staff are finalizing order of Baby Sitting Room furnishings and toy units. In addition, staff will be procuring two “New Step” units at \$4,000 each for inclusion into the Cardio-Fitness facility. These units are similar to what are being used at the Hospital for rehabilitation apparatus and would be a plus at our facility.

Recreation Center staff are continuing work at the front desk of the facility giving approximately 3 to 5 tours per day along with signing up families and monthly membership opportunities have begun on Saturdays. We will be including a “Grand Opening” display ad in the Verde Independent for announcement purposes for the public to attend the May 1st event at 12:00 noon to 3:00 p.m. (see attached copy of the display ad as well as the Invitation Announcement from City Hall).

Staff is still attempting to move (mainly the General Manager) into the new facility over the next three weeks. All phone lines are working along with cable TV, internet and other systems.

C. Old Aquatics Center Update

The Community Services General Manager has attached copies of the current “Proposed Scope and Changes at the Existing Pool” for clarification and information purposes. APS has required that the underground electrical systems be upgraded with the installation of the new transformer unit and sleeve system. This will require that all power be off at the pool site and the Tennis Center until around May 7th. With the advent of changes to scope

of the project by APS (unforeseen delays by the Utility Company), the final completion date could be anywhere from June 15th to June 30th. Numerous improvements are being included in the scope of construction to where the facility should look brand new once completed.

NEW BUSINESS

A. Amendment to Ordinance – 9.12 OFFENSES AGAINST PUBLIC PEACE, Section 9.12.030 – Alcoholic Beverages

City Council authorized Amendment to Ordinance #9.12.030 – Alcoholic Beverages to the City Council with the second and final reading on April 20th. The General Manager was able to convey to Council the need to authorize a change to the current policy in order to allow consumption of alcoholic beverages at both the new Recreation Center Banquet Hall Wing and the Civic Center facilities. This will allow for various mixers, banquets, weddings, and other parties to be booked at these facilities with the allowance of alcoholic beverages (only beer and wine). Currently as long as this involves private parties, the City can authorize such use to the public without going through the Arizona Liquor Board and the City Council ever time someone wishes to have alcohol. Please note that this does not authorize the sale of or distribution of alcohol only the provision of having a table set up specifically for beer or wine and patrons obtaining the beverage at one single location. This table will have to be manned continuously whereby tip jars are authorized for use at such tables. (Please see attachments pertaining to the ordinance and changes thereof).

B. Request for Waiver – Ordinance 9.12.030 - Consumption of Alcohol at Rec. Center Banquet Rooms

Please find attached for your review a copy of the “Request for Waiver” pertaining to an up-coming event at the Cottonwood Recreation Center Banquet Hall involving the consumption of alcoholic beverages. The Verde Valley Realtors Association will be conducting a monthly mixer whereby beer and wine will be served at the mixer program. The request by the group came prior to the authorization by the City Council of amendment to Ordinance 9.12.030 which will go into full effect on May 20, 2010. Prior to that date, staff needed to implement a request for waiver as stipulated by the current ordinance in order to allow for alcoholic beverage consumption at the Rec. Center facility. Council authorized the waiver for this group at the April 20th regular meeting.

C. Mickelsen Marathon Special Event – Review

The Parks & Recreation Department held the 2nd Annual Mickelsen Marathon on Saturday, April 17, 2010 and observed over 350 runners. This event was held at the same time that departmental staff conducted the third “Soft Opening” at the Rec. Center whereby a conflict was purposefully scheduled knowing of the intense activities at both events. Staff were stretched thin however took on the overload of events for that day without complaint. Staff did an incredible job and are applauded for their willingness to subject themselves to such a harsh task master.

D. Recreation Center Soft Openings – Review

Staff have held 3 “Soft Openings” at the Rec. Center as of this date. The final “Soft Opening” will be held April 24th, 2010. Results have been tabulated (not official) and are approximated for your information:

<u>Date</u>	<u>Attendance Figures</u>
Saturday, April 3, 2010:	685
Saturday, April 10, 2010:	1,680
Saturday, April 17, 2010:	1,700

E. Grand Opening – Cottonwood Recreation Center

Please find the attached Formal Invitation for the Cottonwood Recreation Center “Grand Opening”. You are invited to this very special day whereby events begin at 12:00 Noon and will last until 3:00 p.m. We will be having a Wedding Reception at 3:30 p.m. to christen the Banquet Hall on the first day of opening. Welcome and congratulations to all of you for your constancy during this trip and throughout the roller-coaster ride of this incredible journey to its final destination. (Please remember to wear your black shirts provided by Adolfson & Peterson at the Grand Opening for pictures as we celebrate together).