

**SUMMARY OF THE MINUTES OF THE COTTONWOOD  
PARKS AND RECREATION COMMISSION  
February 3, 2015**

Present:

Doug Hulse, Chair  
Ann Shaw, Vice-Chair  
Cindy Burton  
Al Hilberger  
Carol Nielsen  
Bob Richards

Absent:

Bill Bowden

Also Present:

Ryan Bigelow, Recreation Services Supervisor  
Robin Babbitt, Administrative Assistant

**CALL TO ORDER**

Commissioner Hulse called the meeting to order at 5:01 pm at the Cottonwood Recreation Center Conference Room.

**MINUTES – DECEMBER 2, 2014 REGULAR MEETING**

Commissioner Hulse asked for consideration of the minutes from the December 2, 2014 regular meeting. Commissioner Shaw motioned to approve the minutes as written. Commissioner Richards seconded the motion. Motion carried unanimously.

**OLD BUSINESS**

**A. MONTHLY REPORT INFORMATION THROUGH DECEMBER 2014**

Mr. Bigelow asked if there were any questions or concerns on the monthly reports from December. He mentioned that revenues were still going up.

**B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH DECEMBER)**

Mr. Bigelow asked if there were any questions on the utility charges through December.

The only comment was Commissioner Hilberger mentioning that the solar and water play structure pumps use a lot of electricity.

**C. DISCUSSION - RECREATION CENTER FEE STRUCTURE PROGRAM**

Mr. Bigelow presented revised information to the commission regarding a proposal of planned increases to the recreation center membership fees. The commissioners discussed the need for the increase, the reasons for the differences between resident and non-resident fees, and the need to market any fee increase correctly.

After all discussion, Commissioner Shaw moved that they accept the fee structure as proposed. Commissioner Hilberger seconded the motion. The motion passed unanimously.

**NEW BUSINESS**

**A. CIVIC CENTER – INFORMATIONAL (RYAN BIGELOW)**

Mr. Bigelow informed the Commission that the City Council has approved using approximately \$220,000 in Community Development Block Grant monies for upgrades and renovations of the Cottonwood Civic Center. The Parks and Recreation department and Historic Preservation Committee will be working with Community Development on implementing these renovations. He also mentioned that the city currently has a new air conditioning system budgeted for the building in a separate fund.

**B. UPCOMING PARKS & RECREATION PROGRAMS/SPECIAL EVENTS**

Mr. Bigelow reviewed the upcoming programs and special events, which included the Easter Egg Hunt and the Brian Mickelsen Memorial Run/Walk.

**CALL TO THE PUBLIC**

None.

**ADJOURNMENT**

Commissioner Burton motioned to adjourn the meeting. Commissioner Nielsen seconded the motion. Meeting was adjourned at 5:50 pm.