

**SUMMARY OF THE MINUTES OF THE COTTONWOOD  
PARKS AND RECREATION COMMISSION  
February 24, 2015**

Present:

Doug Hulse, Chair  
Ann Shaw, Vice-Chair  
Cindy Burton  
Al Hilberger  
Bob Richards

Absent:

Bill Bowden  
Carol Nielsen

Also Present:

Richard Faust, Community Services General Manager  
Ryan Bigelow, Recreation Services Supervisor  
Hezekiah Allen, Recreation Services Supervisor  
Robin Babbitt, Administrative Assistant

**CALL TO ORDER**

Commissioner Hulse called the meeting to order at 5:00 pm at the Cottonwood Recreation Center Conference Room.

**MINUTES – FEBRUARY 3, 2015 REGULAR MEETING**

Commissioner Hulse asked for consideration of the minutes from the February 3, 2015 rescheduled regular meeting. Commissioner Burton motioned to approve the minutes as written. Commissioner Shaw seconded the motion. Motion carried unanimously.

**OLD BUSINESS**

**A. MONTHLY REPORT INFORMATION THROUGH JANUARY 2015**

Mr. Faust asked if there were any questions or concerns on the monthly reports from January. There were none.

**B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH JANUARY)**

Mr. Faust asked if there were any questions on the utility charges through January. There were none.

**C. RECREATION CENTER FEE STRUCTURE PROGRAM – COUNCIL ACTION, FEBRUARY 17, 2015**

Mr. Faust explained that the fee structure proposal was approved by City Council at their regular meeting February 17. The group discussed marketing strategies and other changes made or planned to reduce the costs of the recreation center.

**NEW BUSINESS**

**A. DISCUSSION – RECREATION CENTER WATER FEATURE – PLAY APPARATUS SYSTEM**

Mr. Faust reviewed the continuing problems they have been having with the water feature play apparatus. The bucket play unit has never worked as intended. After negotiations, Whitewater has agreed to replace that unit with one that sprays out of tubes from its head at no additional charge. The group discussed this change and how it might affect the pool users.

**B. TILTED EARTH MUSIC WINE FESTIVAL – SPECIAL EVENT FUNDING APPLICATION (HEZ ALLEN)**

Mr. Allen reviewed some of the reasoning for the city canceling the annual Rhythm and Ribs event. He then explained why the city is collaborating with Page Springs Cellars on the Tilted Earth festival. The city is contributing \$20,000 plus assistance from staff.

**C. JAIL TRAIL IMPROVEMENTS BY ARIZONA STATE PARKS AND CITY OF COTTONWOOD (CHARLIE SCULLY, LONG RANGE PLANNER)**

Mr. Faust informed the Commission that Arizona State Parks and the city of Cottonwood are collaborating to clean up and make minor improvements to the Jail Trail. The group discussed this further.

**D. PYROTECHNICS – FIREWORKS PRODUCTIONS OF ARIZONA – CONTRACT EXTENSION/OPTION FOR RENEWAL**

Mr. Faust stated that Fireworks Productions of Arizona has extended their contract to a fourth year at a 2% cost increase. Assuming they extend it to a fifth year as allowed by the original bid, the city will be going out for bid again for the 2017 season.

**E. IN-FIELD MAINTENANCE PROGRAM – RIVERFRONT PARK BALL FIELDS (RYAN BIGELOW)**

Mr. Bigelow explained that the maintenance of the adult and youth ball field infields has been turned back over to Parks and Recreation. To save money, they hired two part time employees instead of paying the temporary agency. They hope to be able to keep the fields in better shape now and attract more large tournaments.

**F. UPCOMING PARKS & RECREATION PROGRAMS/SPECIAL EVENTS**

Mr. Faust reviewed the upcoming programs and special events, which included the Easter Egg Hunt and the Brian Mickelsen Memorial Run/Walk.

**CALL TO THE PUBLIC**

Rick Elsea addressed the Commission. He stated he saw a lacking in programming in the area as compared to where he is from in Oregon. He would like to see bigger and more programs in Cottonwood.

**ADJOURNMENT**

Commissioner Shaw motioned to adjourn the meeting. Commissioner Burton seconded the motion. Meeting was adjourned at 5:54 pm.