

**SUMMARY OF THE MINUTES OF THE COTTONWOOD
PARKS AND RECREATION COMMISSION
February 25, 2014**

Present:

Bill Bowden
Cindy Burton
Al Hilberger
Carol Nielsen
Bob Richards
Ann Shaw

Absent:

Doug Hulse

Also Present:

Richard Faust, Community Services General Manager
Ryan Bigelow, Recreation Program Supervisor
Hezekiah Allen, Aquatics/Special Event Supervisor
Robin Babbitt, Administrative Assistant

CALL TO ORDER

Commissioner Shaw called the meeting to order at 5:02 pm at the Cottonwood Recreation Center Conference Room.

MINUTES – JANUARY 28, 2014 REGULAR MEETING

Commissioner Shaw asked for consideration of the minutes from the January 28 regular meeting. Commissioner Bowden motioned to approve the minutes as written. Commissioner Hilberger seconded the motion. Motion carried unanimously.

CALL TO THE PUBLIC

None.

OLD BUSINESS

A. MONTHLY REPORT INFORMATION FOR JANUARY 2014

Mr. Faust and the commission reviewed the monthly reports from January focusing on the continuing increase to recreation center rental revenues.

B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH JANUARY)

Mr. Faust and the commissioners discussed the monthly utility information through January.

NEW BUSINESS

A. DISCUSSION AND REVIEW – INDOOR RECREATION CENTER POOL AND SOLAR HEATER SYSTEM REPAIRS/UPGRADES (SCOTT MANGARPAN)

Project Manager Scott Mangarpan reviewed the maintenance problems that have been occurring with the solar water heating system. He listed the parts that would be replaced and whether the city or contractor would be responsible for payment of each.

Mr. Mangarpan, Mr. Faust and the commissioners discussed the problems with hard water, the differences between residential and commercial soft water systems and the best way to treat the pool and domestic waters for the recreation center.

B. MICKELSEN MARATHON/HALF MARATHON AND RUN EVENT – REVIEW (RYAN BIGELOW)

Mr. Bigelow reviewed the progress of registrations and organization for the April 12 race event.

C. LOOKING GOOD COTTONWOOD PROGRAM – REVIEW (RYAN BIGELOW)

Mr. Bigelow reviewed the progress of the current Lookin' Good Cottonwood program.

D. RECREATION CENTER AFTER SCHOOL PROGRAM – POTENTIAL FOR COLLABORATION WITH COTTONWOOD/OAK CREEK SCHOOL DISTRICT

Mr. Faust explained that they are working with Cottonwood/Oak Creek School District on the possibility of coordinating an after school program. The Parks and Recreation department would run this program but they would use school facilities. He feels it would benefit the department, the schools and the parents.

E. DISCUSSION – CHANGE RECREATION CENTER OPERATION HOURS (A.M. HOURS ONLY)

Mr. Faust explained that though officially, the recreation center opens at 6:00 AM on weekdays, they have had a group of volunteers opening the fitness area each day at 4:30 AM since the facility opened in 2010. Twenty to thirty members use the facility that early. As volunteers are getting tired of the early mornings, staff has requested that they slightly change cashier hours and officially open the building at 4:30 AM. There would be no additional cost as total cashier hours would remain the same.

Commissioner Bowden motioned that they officially open the center at 4:30 AM, Monday through Friday. Commissioner Hilberger seconded the motion. Motion passed unanimously.

F. UPCOMING PARKS & RECREATION PROGRAMS/SPECIAL EVENTS

Mr. Faust listed the upcoming and current programs, which include Lookin' Good Cottonwood, Kiwanis Kick-Off Classic tournament, Brian Mickelsen Memorial Run, Easter Egg Hunt and Bike MS in May.

G. UPCOMING MEETINGS – NEXT MEETING WILL BE HELD MARCH 25, 2014

Mr. Faust stated that the next regular meeting would be held March 25.

ADJOURNMENT

Commissioner Bowden motioned to adjourn the meeting. Commissioner Hilberger seconded the motion. Meeting was adjourned at 6:20 pm.