

**SUMMARY OF THE MINUTES OF THE COTTONWOOD
PARKS AND RECREATION COMMISSION
March 22, 2016**

Present:

Doug Hulse, Chair
Ann Shaw, Vice-Chair
Edna Ahrens
Trevor Gottschalk

Absent:

Carol Nielsen
Cindy Burton
Al Hilberger

Also Present:

Richard Faust, Community Services General Manager
Ryan Bigelow, Recreation Services Supervisor

Terence Pratt, Cottonwood Councilmember

CALL TO ORDER

Commissioner Hulse called the meeting to order at 5:00 pm at the Cottonwood Recreation Center Conference Room.

MINUTES – FEBRUARY 23, 2016 REGULAR MEETING

Commissioner Hulse asked for consideration of the minutes from the February 23, 2016 regular meeting. Commissioner Ahrens motioned to approve the minutes as written. Commissioner Hilberger seconded the motion. Motion carried unanimously.

OLD BUSINESS

A. MONTHLY REPORT INFORMATION FOR FEBRUARY 2016

Mr. Faust asked if there were any questions regarding the monthly reports from February.

There were no questions but Commissioner Shaw noted that she had hoped to see a higher rise in revenues due to the increased membership fees imposed in July.

The group discussed some of the repercussions of the fee increase and reasons why higher revenues have not been seen yet.

B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH FEBRUARY)

Mr. Faust noted that the utility updates for the February were not included as it was too early in the month for those figures to be available.

NEW BUSINESS

A. ELECTION OF OFFICERS – CHAIRPERSON AND VICE-CHAIRPERSON

Commissioner Hulse noted that again, there were only four commissioners at the meeting. After some discussion, Commissioner Shaw moved to keep Commissioner Hulse as the Chairperson and herself as Vice-Chair until the meeting after new board members are appointed by the City Council in August. Commissioner Ahrens seconded the motion. Motion carried unanimously.

B. PARKS AND RECREATION COMMISSION FIVE YEAR PLANNING DOCUMENT (DRAFT DOCUMENT DISCUSSION)

Mr. Faust started by explaining the city's budget process. He then reviewed a list of new projects that felt was important for the department and the city. These included relighting the Riverfront Park ball fields, replacing the cardio equipment at the rec. center, adding soccer fields to Riverfront Park, construction of an earthen stage at Riverfront Park, a leisure park near the new wastewater reclamation plant and trail improvements from North 5th Street toward the Jail Trail. He also reviewed the projects that were on the current five-year plan that he felt were still valid. These included adding a play apparatus to the Elm/Viejo Park, resurfacing the tennis center, an Open Space Master Plan Study, and land acquisitions for parks.

Mr. Faust and the commissioners discussed all of these ideas along with costs and timelines. Commissioner Gottschalk also displayed a map on the screen that showed Riverfront and the surrounding areas. The map included possible locations of future parks, fields and trails.

After continued discussion, Mr. Faust stated that a draft copy of the updated five-year plan based on this dialogue would be in the next meeting's packet.

C. UPCOMING PARKS & RECREATION PROGRAMS/SPECIAL EVENTS

Mr. Faust reviewed the current and upcoming departmental programs and events. These included the ongoing Looking Good Cottonwood program, adult volleyball, the Easter Egg Hunt, and adult softball.

CALL TO THE PUBLIC

None

ADJOURNMENT

Commissioner Shaw motioned to adjourn the meeting. Commissioner Gottschalk seconded the motion. Meeting was adjourned at 6:30 pm.