

**SUMMARY OF THE MINUTES OF THE COTTONWOOD
PARKS AND RECREATION COMMISSION
March 25, 2014**

Present:

Doug Hulse
Bill Bowden
Cindy Burton
Al Hilberger
Ann Shaw

Absent:

Carol Nielsen
Bob Richards

Also Present:

Richard Faust, Community Services General Manager
Ryan Bigelow, Recreation Program Supervisor
Robin Babbitt, Administrative Assistant
Amanda Lange, Yavapai County
Laurie Wood, Yavapai County
Valerie Brenes, Yavapai Anti-Tobacco Coalition of Youth
Emma Williams, Yavapai Anti-Tobacco Coalition of Youth
Laury Perez, Yavapai Anti-Tobacco Coalition of Youth

CALL TO ORDER

Commissioner Hulse called the meeting to order at 5:02 pm at the Cottonwood Recreation Center Conference Room.

MINUTES – FEBRUARY 25, 2014 REGULAR MEETING

Commissioner Hulse asked for consideration of the minutes from the February 25 regular meeting. Commissioner Bowden motioned to approve the minutes as written. Commissioner Hilberger seconded the motion. Motion carried unanimously.

CALL TO THE PUBLIC

None.

OLD BUSINESS

A. MONTHLY REPORT INFORMATION FOR FEBRUARY 2014

Mr. Faust reviewed the monthly reports from February focusing on the continuing increase to recreation center rental revenues.

B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH FEBRUARY)

Mr. Faust reviewed the changes to utility charges over the last few months.

C. YAVAPAI COUNTY PERMIT AUTHORIZATION – MICKELSEN MARATHON/HALF MARATHON MEMORIAL

Mr. Bigelow stated that the county permit is signed and in the mail. They are just waiting to receive it.

D. OLD TOWN PHOENIX SUNS BASKETBALL COURTS – RENOVATION & COMPLETION OF PROJECT

Mr. Faust stated that the renovation of the Old Town basketball courts is completed. He reviewed the history of the courts since his arrival in Cottonwood and the cost of the current work.

E. AFTER SCHOOL PROGRAM – UPDATES ON PROGRESS: POTENTIAL FOR COLLABORATION WITH COTTONWOOD OAK CREEK SCHOOL DISTRICT

Mr. Faust stated that the school board unanimously voted in favor of this collaboration. They will be working on a Century 21 grant to finance much of the salaries for the first five years of the program. He continued reviewing some of the plans for the program, location, staffing needs and other potential collaborators.

F. RECREATION CENTER MECHANICAL SYSTEM REPAIR/RENOVATION – PROJECT UPDATES & COMPLETION

Mr. Faust showed photographs of the new heater, solar soft water system and some of the replaced pipes. He reviewed many of the items that had been replaced and why.

NEW BUSINESS

A. COOPERATIVE PROGRAM WITH VERDE VALLEY MEDICAL CENTER (MEMBERSHIP INCENTIVE PROGRAM) DISCUSSION AND REVIEW

Mr. Faust and Mr. Bigelow reviewed this new program in association with the hospital. Graduates from the VVMC Cardiac Rehab program would be offered a one-time 50% discount.

After discussion, Commissioner Bowden motioned to ask the City Council to approve the relationship between the Cottonwood Recreation Center and Verde Valley Medical Center as outlined. Commissioner Shaw seconded the motion. With no further discussion, the motion passed unanimously.

B. TOBACCO FREE PARK ORDINANCE – PROPOSAL AND DISCUSSION

Mr. Faust stated that members of the Yavapai Anti-Tobacco Coalition of Youth (YATCY) were here to present their proposal that Cottonwood ban smoking at city parks. He read the information included in the Old/New Business memo then directed the group to make their presentation.

Ms. Lange and three middle school members of YATCY introduced themselves and presented a very comprehensive and visual display. They backed up their concerns with local and national data as they asked the commission to support their attempt to have the Cottonwood City Council ban smoking and tobacco in the five city parks.

After questions and comments, Commissioner Bowden motioned to forward to the Council that they empower their attorney to draw up a strong ordinance that would restrict the tobacco products and also the new electronic smoking apparatuses. Commissioner Hilberger seconded the motion.

After discussion, the motion passed 4 to 1.

Mr. Faust explained the ordinance process before and after it goes to Council then thanked the members of YATCY for making their presentation.

C. UPCOMING PARKS & RECREATION PROGRAMS/SPECIAL EVENTS

Mr. Faust listed the upcoming and current programs, which include Lookin' Good Cottonwood, Brian Mickelsen Memorial Run, Easter Egg Hunt, Bike MS in May and Daddy/Daughter Date Night in June.

D. UPCOMING MEETINGS – NEXT MEETING WILL BE HELD APRIL 22, 2014

Mr. Faust stated that the next regular meeting would be held April 22.

ADJOURNMENT

Commissioner Shaw motioned to adjourn the meeting. Commissioner Burton seconded the motion. Meeting was adjourned at 6:03 pm.