

**SUMMARY OF THE MINUTES OF THE COTTONWOOD
PARKS AND RECREATION COMMISSION
April 26, 2016**

Present:

Doug Hulse, Chair
Ann Shaw, Vice-Chair
Edna Ahrens
Trevor Gottschalk
Al Hilberger

Absent:

Carol Nielsen
Cindy Burton

Also Present:

Richard Faust, Community Services General Manager
Ryan Bigelow, Recreation Services Supervisor
Robin Babbitt, Administrative Assistant

CALL TO ORDER

Commissioner Hulse called the meeting to order at 5:05 pm at the Cottonwood Recreation Center Conference Room.

MINUTES – MARCH 22, 2016 REGULAR MEETING

Commissioner Hulse asked for consideration of the minutes from the March 22, 2016 regular meeting. Commissioner Shaw motioned to accept the minutes as written. Commissioner Ahrens seconded the motion. Motion carried unanimously.

OLD BUSINESS

A. MONTHLY REPORT INFORMATION FOR MARCH 2016

Mr. Faust asked if there were any questions regarding the monthly reports from March. There were none.

B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH MARCH)

Commissioner Hulse asked if there were any questions on the utility reports. There were none.

NEW BUSINESS

A. PARKS AND RECREATION COMMISSION FIVE YEAR PLANNING DOCUMENT (FINAL DRAFT REVIEW AND ACTION)

Mr. Faust mentioned that the five-year plan, once approved, would go to City Council via the Manager's Report instead of as a meeting agenda item. He then reviewed each of the 12 items on

the plan including the expected cost and budget year requested. After discussion, Commissioner Shaw moved that they accept the five-year plan as it stands. Commissioner Gottschalk seconded the motion. Motion carried unanimously.

B. BRIAN MICKELSEN MEMORIAL RUN/WALK REVIEW

Mr. Bigelow reviewed the recent Brian Mickelsen Memorial Run/Walk event. He discussed the changes in participation levels, marketing and event challenges.

C. REVIEW OF LOOKING GOOD COTTONWOOD RECREATION CENTER PROGRAM

Mr. Bigelow reviewed the Looking Good Cottonwood program that concluded earlier this month.

D. NORRIS DESIGN – TRAILS MASTER PLAN – RIVERFRONT PARK/OLD TOWN

Mr. Faust reviewed some of the tasks and timelines of the Master Plan Development for Riverfront Trails and Recreation Area developed by Norris Design. This plan was paid for by the recent grant won by the city. The group discussed some of the specifics further.

E. WAIVER OF COTTONWOOD MUNICIPAL CODE – TITLE 8, SECTION 8.52.020 FOR TILTED EARTH EVENT – OVERNIGHT CAMPING AT RIVERFRONT PARK

Mr. Faust explained that the City Council approved a waiver allowing overnight camping in Riverfront Park for patrons of the Tilted Earth Festival. This will include rental of RV spaces, rental of high-end tents or glamping, and regular tent camping. The group discussed this further.

F. TILTED EARTH – END OF THE TUNNEL VENTURES CO-SPONSORSHIP AGREEMENT

Mr. Faust stated that City Council approved the co-sponsorship agreement between the city and End of the Tunnel Ventures for the upcoming Tilted Earth Festival. The city's participation includes budgeting \$72,000, which would be paid back from the proceeds. The group discussed this further.

G. UPCOMING PARKS & RECREATION PROGRAMS/SPECIAL EVENTS

Mr. Faust reviewed the current and upcoming departmental programs and events. These included adult softball, the opening of the Outdoor Pool, Summer Day Camp and July Fourth Festival.

CALL TO THE PUBLIC

None

ADJOURNMENT

Commissioner Ahrens motioned to adjourn the meeting. Commissioner Hilberger seconded the motion. Meeting was adjourned at 5:55 pm.