

**SUMMARY OF THE MINUTES OF THE COTTONWOOD
PARKS AND RECREATION COMMISSION
May 28, 2013**

Present:

Bill Bowden
Cindy Burton
Al Hilberger
Doug Hulse
Tim McKeever, Sr.
Bob Richards

Absent:

Carol Nielsen

Also Present:

Richard Faust, Community Services General Manager
Robin Babbitt, Administrative Assistant

CALL TO ORDER

Commissioner Hulse called the meeting to order at 5:03 pm at the Cottonwood Recreation Center Conference Room.

MINUTES – APRIL 23, 2013 REGULAR MEETINGS

Commissioner Hulse tabled this item until the next meeting as the minutes were presented to the Commissioners directly before the meeting and there was not enough time for review.

OLD BUSINESS

A. MONTHLY REPORT INFORMATION FOR APRIL 2013

Mr. Faust reviewed the monthly departmental report for April.

B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH APRIL)

Mr. Faust and the commissioners reviewed the recreation center utility usage for the past few months.

C. COUNCIL DISCUSSION (COUNCIL AUTHORIZATION OF RECREATION CENTER RE-ORGANIZATION PLAN)

Mr. Faust stated that Council has authorized the reorganization plan for recreation center staff. There are now two Recreation Services Supervisors and a new Recreation Coordinator II position.

NEW BUSINESS

A. REVIEW OF COUNCIL AUTHORIZATION (CITY PURCHASE OF WATER PLAY INTERACTIVE WATER FEATURE FROM WHITEWATER WEST INDUSTRIES)

Mr. Faust included apparatus drawings and the sales agreement from Whitewater West Industries in the packets. This company will build the structure but then they will need to hire a contractor to do the installation. They hope to have it up and running by early December and that it will draw in more members.

B. COUNCIL AUTHORIZATION OF CONTRACT CONTINUANCE WITH COTTONWOOD/OAK CREEK SCHOOL DISTRICT – YOUTH PROGRAM COORDINATOR POSITION

Mr. Faust explained that the agreement for the Youth Coordinator position needs to be reapproved yearly. The agreement has already gone through City Council and they are waiting for approval from the school board. A new employee will need to be hired for this position as the current one is pursuing educational opportunities.

C. REVIEW OF RECREATION PROGRAMS – MICKELSEN MEMORIAL AND BIKE MS

Mr. Faust reviewed these two local race events. This year's Bike MS saw approximately 1200 riders over the two and one-half days of that event. This event is profitable for both the MS Society and the local community.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Commissioner Bowden motioned to adjourn the meeting. Commissioner McKeever seconded the motion. Meeting was adjourned at 5:54 pm.