

**SUMMARY OF THE MINUTES OF THE COTTONWOOD  
PARKS AND RECREATION COMMISSION  
June 30, 2016**

Present:

Ann Shaw, Vice-Chair  
Edna Ahrens  
Cindy Burton  
Trevor Gottschalk  
Al Hilberger

Absent:

Doug Hulse, Chair  
Carol Nielsen

Also Present:

Richard Faust, Community Services General Manager  
Ryan Bigelow, Recreation Services Supervisor  
Charlie Scully, Planner  
Julie Parizek, Norris Design  
Aaron Hayne, Norris Design  
Tim Elinski, Citizen

**CALL TO ORDER**

Commissioner Shaw called the meeting to order at 4:33 pm at the Cottonwood Recreation Center Conference Room.

**MINUTES – MAY 26, 2016 REGULAR MEETING**

Commissioner Shaw asked for consideration of the minutes from the May 26, 2016 regular meeting. Commissioner Ahrens motioned to accept the minutes as written. Commissioner Gottschalk seconded the motion. Motion carried unanimously.

**OLD BUSINESS**

**A. MONTHLY REPORT INFORMATION FOR MAY 2016**

Mr. Faust asked if there were any questions regarding the monthly reports from May. There were none but he reviewed some of the trends seen in revenues and membership totals.

**B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH MAY)**

Mr. Faust asked if there were any questions on the utility reports. He reviewed some of the graphs noting that electricity costs have been decreasing.

After discussing the potential for solar power for electricity and the current solar water heating system, Mr. Faust reviewed the rest of the utility usages.

## **NEW BUSINESS**

### **A. NORRIS DESIGN INC – TRAILS MASTER PLAN & POWERPOINT REVIEW – RIVERFRONT PARK/OLD TOWN**

Ms. Parizek of Norris Design Inc. updated the Commission on the progress of the Trails Master Plan. She reviewed everything the team had done in the last month. She also went over the answers received from all the questions on the questionnaire. After reviewing suggested phases and funding sources, the group discussed that part of the proposed alignment falling on private property.

Commissioner Burton made a motion that the commission supports the Master Trail Plan going forward to City Council. Commissioner Hilberger seconded the motion. Motion carried unanimously.

### **B. TILTED EARTH FESTIVAL – REVIEW OF SPECIAL EVENT PROGRAM**

Mr. Faust reviewed the Tilted Earth Festival and it was discussed by the group.

### **C. STATE OF ARIZONA HAWP RECOGNITION – SILVER AWARD (RYAN BIGELOW)**

Mr. Bigelow stated that the City of Cottonwood was recently recognized as a Healthy Arizona Worksite with a Silver Award. He explained that they have an established Wellness Team that meets monthly to discuss, prioritize, and impact the health of City of Cottonwood employees. He reviewed some of the aspects of what the team has done and some of the goals they have for the upcoming year. The group discussed this opportunity further.

### **D. MILITARY SERVICE PARK – FLAG POLE SIZE**

Mr. Faust explained that the Verde Valley Military Service Park Committee ordered a 70-foot flagpole for a 12' x 18' American flag. They should break ground the end of July.

### **E. LEAGUE OF AMERICAN BICYCLIST – BICYCLE FRIENDLY COMMUNITY – BRONZE AWARD**

Mr. Faust stated that they received the Bronze Award for the second year in a row for being a bicycle friendly community. He discussed what the city needs to do in order to receive a Silver Award and stated that most of the items fall under the Public Works department.

### **F. UPCOMING PARKS & RECREATION PROGRAMS/SPECIAL EVENTS**

Mr. Faust reviewed the current and upcoming departmental programs and events. These included the July Fourth Festival, summer day camp, Learn to Swim, Farmers Market and Jamboree and Thunder Valley Rally.

### **G. NEXT MEETING DATE**

Mr. Faust stated that the next meeting is August 23, 2016 as there is no meeting in July.

**CALL TO THE PUBLIC**

None

**ADJOURNMENT**

Commissioner Burton motioned to adjourn the meeting. Commissioner Ahrens seconded the motion. Meeting was adjourned at 6:09 pm.