

**SUMMARY OF THE MINUTES OF THE COTTONWOOD
PARKS AND RECREATION COMMISSION
August 23, 2016**

Present:

Absent:

Doug Hulse, Chair
Ann Shaw, Vice-Chair
Edna Ahrens
Cindy Burton
Trevor Gottschalk

Also Present:

Richard Faust, Community Services General Manager
Ryan Bigelow, Recreation Services Supervisor
Hezekiah Allen, Recreation Services Supervisor
Robin Babbitt, Administrative Assistant

CALL TO ORDER

Commissioner Hulse called the meeting to order at 5:03 pm at the Cottonwood Recreation Center Conference Room.

MINUTES – JUNE 30, 2016 REGULAR MEETING

Commissioner Hulse asked for consideration of the minutes from the June 30, 2016 regular meeting. Commissioner Burton motioned to accept the minutes as written. Commissioner Shaw seconded the motion. Motion carried unanimously.

OLD BUSINESS

A. MONTHLY REPORT INFORMATION FOR JUNE AND JULY 2016

Mr. Faust asked if there were any questions regarding the monthly reports from July. There were none.

B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH JULY)

Mr. Faust asked if there were any questions on the utility reports.

Commissioner Hulse noted the increase in electricity.

Mr. Faust stated it was most likely due to the excessive heat in July.

NEW BUSINESS

A. WELCOME CINDY BURTON COMMISSION APPOINTMENT RENEWAL

Commissioner Hulse welcomed and congratulated Cindy Burton on her renewal of another 3-year term on the commission.

B. TILTED EARTH FESTIVAL – 2016 FINANCIALS/CLOSEOUT (HEZ ALLEN)

Mr. Allen reviewed the Tilted Earth Festival revenues and expenditures including staff time. He stated that the city lost less this year than when they donated \$20,000 and staff to the event last year.

C. THUNDER VALLEY RALLY 2016 - UPDATES (HEZ ALLEN)

Mr. Allen reviewed some of the details of the upcoming Thunder Valley Rally event. They are hoping to have reasonably priced accommodations for the bands. They also expect to have less of a deficit this year due to implementation of small bike parking and concert fees.

D. COTTONWOOD YOUTH CENTER – 2016 UPDATE AND FACILITY INSPECTION REPORT (HEZ ALLEN)

Mr. Allen stated that the After School Program numbers are up and they had a successful summer camp program.

Mr. Faust stated that they had a risk assessment completed, which showed some safety concerns in the electrical panel, uneven steps and gas piping. They will be fixing the safety issues very soon.

E. VERDE VALLEY MILITARY SERVICE PARK – PHASE I START UP

Mr. Faust stated that groundbreaking for the large flagpole is Wednesday, August 31 at 1:30 pm. The smaller poles will be put in place in about three weeks.

F. IGA – MINGUS UNION HIGH SCHOOL – OUTDOOR AQUATICS FACILITY USE

Mr. Faust stated that the high school has agreed to pay \$9,500.00 for their usage of the outdoor pool this season. The cost to run the pool during this time is approximately \$25,000.00.

G. EARTHEN STAGE PROJECT – PRESENTATION TO CITY COUNCIL (HEZ ALLEN)

Mr. Faust stated this Riverfront Park project would be going to Council. It would be a permanent stage for all types of events at the park.

Mr. Allen added that each rental of a concert stage runs between \$5,000 and \$10,000. They hope to get the fill dirt from the water reclamation project.

H. 2016 – CAPITAL PURCHASE/EQUIPMENT SCHEDULE

Mr. Faust stated that the list in the packets was a partial list. The departmental items included are the cool deck for the pool, cardio equipment leasing and automating the softball field lights at

Riverfront Park.

I. UPCOMING PARKS & RECREATION PROGRAMS/SPECIAL EVENTS

Mr. Faust reviewed the current and upcoming departmental programs and events. These included the Farmers Market and Jamboree, Thunder Valley Rally, Fall Carnival and Walkin' on Main.

CALL TO THE PUBLIC

None

ADJOURNMENT

Commissioner Shaw motioned to adjourn the meeting. Commissioner Burton seconded the motion. Meeting was adjourned at 5:50 pm.