

**SUMMARY OF THE MINUTES OF THE COTTONWOOD
PARKS AND RECREATION COMMISSION
October 25, 2016**

Present:

Doug Hulse, Chair
Ann Shaw, Vice-Chair
Edna Ahrens
Trevor Gottschalk

Absent:

Cindy Burton

Also Present:

Richard Faust, Community Services General Manager
Ryan Bigelow, Recreation Services Supervisor
Hezekiah Allen, Recreation Services Supervisor
Robin Babbitt, Administrative Assistant

CALL TO ORDER

Commissioner Hulse called the meeting to order at 5:02 pm at the Cottonwood Recreation Center Conference Room.

MINUTES – AUGUST 23, 2016 REGULAR MEETING

Commissioner Hulse asked for consideration of the minutes from the August 23, 2016 regular meeting. Commissioner Shaw motioned to accept the minutes as written. Commissioner Ahrens seconded the motion. Motion carried unanimously.

OLD BUSINESS

A. MONTHLY REPORT INFORMATION FOR AUGUST & SEPTEMBER 2016

Mr. Faust reviewed revenues and asked if there were any questions regarding the monthly reports from August and September. There were none.

B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH AUGUST)

Mr. Faust reviewed the utility usage and asked if there were any questions on the reports. There were none.

NEW BUSINESS

A. THUNDER VALLEY RALLY 2016 – POST EVENT REVIEW (HEZ ALLEN)

Mr. Allen reviewed the Thunder Valley Rally event by giving a PowerPoint presentation. He went

over the goals, revenues, attendance, charity assistance and economic impact of the event.

B. TILTED EARTH FESTIVAL – FINAL EVENT REVIEW (HEZ ALLEN)

Mr. Allen reviewed the future of the Tilted Earth Festival as known currently. Council has approved the city taking over the majority of the event with Page Springs Cellars doing the wine dinner Friday, May 19 and the city running the concert event Saturday, May 20. The group discussed this further.

C. WALKIN' ON MAIN – UPCOMING EVENT PROGRAM (HEZ ALLEN)

Mr. Allen reviewed the schedule for the upcoming Walkin' On Main event in Old Town.

D. VERDE VALLEY MILITARY SERVICE PARK – PHASE I START UP (GENERAL MANAGER)

Mr. Faust showed pictures of the current progress of Phase I of the park. They are set to pour the concrete for the poles and are on schedule for a November 11 ribbon cutting.

E. IGA – MINGUS UNION HIGH SCHOOL – OUTDOOR AQUATICS FACILITY USE (GENERAL MANAGER)

Mr. Faust stated that the IGA was included in the packets. He expects a check from the school for their usage of the outdoor pool very soon.

F. STATEWIDE AZTEC AWARDS – COTTONWOOD PROGRAMS/SPECIAL EVENTS (HEZ ALLEN)

Mr. Allen stated that they received state AZTEC (Arizona Talent in Event Concepts) awards for best poster for Tilted Earth Festival and best fundraising for Thunder Valley Rally.

G. COTTONWOOD RESTROOM PROJECTS – PUBLIC WORKS (GENERAL MANAGER)

Mr. Faust stated that work has begun on all three of the park restrooms. They should all be complete by early 2017.

H. RIVERFRONT PARK – OUTDOOR EARTHEN STAGE (GENERAL MANAGER)

Mr. Faust showed new drawings of where the earthen stage would be located at Riverfront Park. They had to move it due to the flood zone. The commission discussed this project further.

I. UPCOMING PARKS & RECREATION PROGRAMS/SPECIAL EVENTS

Mr. Faust reviewed the current and upcoming departmental programs and events. These included the Fall Carnival, Walkin' on Main, Terror in Old Town, Youth Basketball and the Disc Golf Fall Classic Tournament.

CALL TO THE PUBLIC

None

ADJOURNMENT

Commissioner Ahrens motioned to adjourn the meeting. Commissioner Gottschalk seconded the motion. Meeting was adjourned at 6:18 pm.