

**SUMMARY OF THE MINUTES OF THE COTTONWOOD
PARKS AND RECREATION COMMISSION
October 26, 2010**

Present:

Doug Hulse, Chairperson
Bill Bowden
Dennis Burke
Ron Hollis
Nathaniel Munn, Jr.
Ann Shaw

Absent:

Carol Nielsen

Also Present:

Richard Faust, Director, Parks and Recreation

CALL TO ORDER

Commissioner Hulse called the meeting to order at 5:00 pm at the Cottonwood Recreation Center Conference Room.

MINUTES –SEPTEMBER 28, 2010 REGULAR MEETINGS

Commissioner Hulse asked for consideration of the minutes from the September 28, 2010 regular meetings. Commissioner Bowden motioned to approve the minutes as written. Commissioner Munn seconded the motion. Motion carried unanimously.

OLD BUSINESS

A. MONTHLY REPORT INFORMATION FOR SEPTEMBER 2010

Mr. Faust asked if there were any questions on the monthly report for September. Hearing none, he reviewed the monthly revenues and the commission discussed the financial success of the recreation center.

B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS FOR SEPTEMBER 2010

Mr. Faust asked if there were any questions on the utility figures for September.

Commissioner Hollis asked if they looked at other cities that have recreation centers and city owned water and sewer utilities and if they have to pay for their water and sewer usage.

After discussing the legal aspects of this issue, the commission discussed the possibility of asking City Council for a credit toward the water and possibly sewer billings.

NEW BUSINESS

A. RHYTHM AND RIBS REVIEW (CRITIQUE)

Mr. Faust stated there was information in the packets on the revenues and expenditures for the Rhythm and Ribs event. He reviewed these figures with the commission and compared this year's event to others prior.

B. PARKS AND RECREATION COMMISSION FIVE (5) YEAR PLANNING DOCUMENT – FINAL DRAFT REVIEW

Mr. Faust asked the commissioners for confirmation that the draft plan included in their packets was the one they wanted sent to council. After hearing such, he stated he would send it to Council with a cover memo and include it in the capital improvement projects listings.

C. TRI-FOLD PUBLICATION – RECREATION CENTER MARKETING FORMAT - REVIEW

Mr. Faust included a draft copy of printed advertisement provided by Adolfson & Peterson in the packets. The group discussed possible changes to the draft copy and where the department plans to use these advertisements.

D. UPCOMING PARKS AND RECREATION PROGRAMMING

Mr. Faust reviewed the upcoming special events and programming for fall. These include the Fall Carnival and Walkin' on Main.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Commissioner Bowden motioned to adjourn the meeting. Commissioner Munn seconded the motion. Meeting was adjourned at 5:42 pm.