

**SUMMARY OF THE MINUTES OF THE COTTONWOOD
PARKS AND RECREATION COMMISSION
October 27, 2015**

Present:

Absent:

Doug Hulse, Chair
Ann Shaw, Vice-Chair
Edna Ahrens
Cindy Burton
Trevor Gottschalk
Carol Nielsen
Al Hilberger

Also Present:

Richard Faust, Community Services General Manager
Ryan Bigelow, Recreation Services Supervisor
Hezekiah Allen, Recreation Services Supervisor

Paul Peterson, Verde Valley Little League Board Member
Jeremy Peters, Verde Valley Little League President
John Brown, Head Coach, Verde Valley Heat

CALL TO ORDER

Commissioner Hulse called the meeting to order at 5:00 pm at the Cottonwood Recreation Center Conference Room.

MINUTES – SEPTEMBER 22, 2015 REGULAR MEETING

Commissioner Hulse asked for consideration of the minutes from the September 22, 2015 regular meeting. After Commissioner Shaw clarified something mentioned in the minutes that she stated, Commissioner Nielson motioned to approve the minutes as written. Commissioner Shaw seconded the motion. Motion carried unanimously.

OLD BUSINESS

A. MONTHLY REPORT INFORMATION FOR SEPTEMBER 2015

Mr. Faust reviewed the monthly reports from September.

B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH SEPTEMBER)

Mr. Faust asked if there were any questions on the utility charges through August then reviewed the solar system uses for the new commissioners.

NEW BUSINESS

A. PARKS AND RECREATION “YOUTH SPORTS POLICY AND PROCEDURES FOR COTTONWOOD ATHLETIC FIELD ALLOCATION” – DISCUSSION AND APPROVAL BY COMMISSION (RYAN BIGELOW)

Mr. Bigelow reviewed the main points of the proposed sports field allocation policy. After fielding questions from the commissioners and hearing comments from a few sport representatives, Commissioner Burton moved to approve the Youth Sports Policy and Procedures document. Commissioner Gottschalk seconded the motion. Motion carried unanimously.

B. BICYCLE ADVISORY COMMITTEE – UPDATES (HEZ ALLEN)

Mr. Allen updated the commission on the Bicycle Advisory Committee. He explained they are in the process of developing a trifold cyclist map and reviewed what it would include.

C. SPECIAL EVENT – “WALKIN’ ON MAIN” BRIEFING (HEZ ALLEN)

Mr. Allen briefly reviewed the schedule for the upcoming Walkin’ on Main event.

D. NOVEMBER 2015 RECREATION CENTER CLOSURE – PROJECT ITEMS IDENTIFIED FOR MAINTENANCE AND REPAIR (UPDATES)

Mr. Faust listed the main items that would be cleaned, repaired or upgraded at the recreation center during the annual closure the week of Thanksgiving.

E. UPCOMING PARKS & RECREATION PROGRAMS/SPECIAL EVENTS

Mr. Faust listed all the current and upcoming departmental programs and events.

CALL TO THE PUBLIC

None

ADJOURNMENT

Commissioner Shaw motioned to adjourn the meeting. Commissioner Nielsen seconded the motion. Meeting was adjourned at 6:23 pm.