

**SUMMARY OF THE MINUTES OF THE COTTONWOOD  
PARKS AND RECREATION COMMISSION  
November 12, 2013**

Present:

Absent:

Doug Hulse  
Bill Bowden  
Cindy Burton  
Al Hilberger  
Carol Nielsen  
Bob Richards  
Ann Shaw

Also Present:

Richard Faust, Community Services General Manager  
Ryan Bigelow, Recreation Program Supervisor  
Hezekiah Allen, Aquatics/Special Event Supervisor  
Robin Babbitt, Administrative Assistant

**CALL TO ORDER**

Commissioner Hulse called the meeting to order at 5:11 pm at the Cottonwood Recreation Center Conference Room.

**MINUTES – SEPTEMBER 24, 2013 REGULAR MEETING AND OCTOBER 10, 2013 JOINT PARKS AND RECREATION AND PLANNING AND ZONING COMMISSION MEETING**

Commissioner Hulse asked for consideration of the minutes from the September 24 regular meeting and the October 10 Joint Parks and Recreation Commission and Planning and Zoning Commission meeting. Commissioner Bowden motioned to approve the minutes as written. Commissioner Nielsen seconded the motion. After discussion, motion carried unanimously.

**CALL TO THE PUBLIC**

None

**OLD BUSINESS**

**A. MONTHLY REPORT INFORMATION FOR SEPTEMBER AND OCTOBER 2013**

Mr. Faust asked if there were any questions on the monthly reports from September and October. There were none.

**B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH OCTOBER)**

Mr. Faust and the commissioners discussed the monthly utility information through October.

**NEW BUSINESS**

**A. REVIEW AND DIRECTION TO STAFF – HOLIDAY HOURS (RECREATION CENTER OPERATIONS – RYAN BIGELOW)**

Mr. Bigelow stated that staff reviewed the holiday hours again after the last meeting. They felt in order to simplify things that they would close the center for Easter and have all of the other holidays on the same schedule. Sunday holidays would just have Sunday hours. There were no objections to this change by the commissioners.

**B. REVIEW OF SUNDAY HOURS FOR RECREATION CENTER INDOOR POOL OPERATIONS (RYAN BIGELOW WITH HEZ ALLEN)**

Mr. Faust explained that due to cost recovery issues, they started closing the indoor pool on Sundays. They received some complaints about this and surveyed users regarding when the pool should be open if they decide to reopen it. The time picked most was 1 to 4 pm. The decision as to reopen the pool was discussed further along with the assumption that the new play apparatus will entice more families on the weekends.

**C. 2013 RHYTHM & RIBS AND WALKIN' ON MAIN REVIEW/EVENT CRITIQUE (HEZ ALLEN)**

Mr. Allen reviewed both the Rhythm & Ribs and Walkin' on Main events. The group discussed how the programs might grow in future years. They also discussed possible ways to promote the recreation center while promoting the events.

**D. RECREATION CENTER CLOSURE AND PROJECTS (NOVEMBER 24 THROUGH DECEMBER 1, 2013)**

Mr. Faust stated that the closure and maintenance schedule was included in the packets. He also added that the indoor pool would be closed an additional week due to the installation of the Water Colors play apparatus.

**E. UPCOMING PARKS & RECREATION PROGRAMS/SPECIAL EVENTS**

Mr. Faust stated that the upcoming programs include CYAC's Angel Tree and Santa visits and the Toys for Tots event.

**F. UPCOMING MEETINGS – DECEMBER**

Mr. Faust stated that traditionally they have not scheduled a commission meeting in December or July due to a conflict of personal schedules.

Commissioner Richards questioned this tradition and thought the decision should be made on a yearly basis.

After discussion, Commissioner Shaw moved to preserve the tradition of not having meetings in December. Commissioner Burton seconded the motion.

Before voting, Commissioner Shaw amended her motion to include no meeting in July. Commissioner Nielsen seconded the amendment. The amended motion passed 6 to 1.

### **ADJOURNMENT**

Commissioner Bowden motioned to adjourn the meeting. Commissioner Shaw seconded the motion. Meeting was adjourned at 6:17 pm.