

**NOTICE OF PUBLIC MEETING OF THE  
PUBLIC SAFETY PERSONNEL RETIREMENT BOARD  
OF DIRECTORS OF THE CITY OF COTTONWOOD**

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Public Safety Personnel Retirement Board of the City of Cottonwood and to the general public that the Public Safety Personnel Retirement Board of Directors for the Fire Department of the City of Cottonwood will be holding a meeting, which is open to the public on:

December 18, 2014

9:00 a.m.

Public Safety –Police Department Meeting Room  
199 S Sixth Street  
Cottonwood, Arizona

The agenda for the meeting is as follows:

1. Call to order
2. Roll call
3. Approval of Fire Board Minutes – *Action Requested: Discussion and vote to approve the Fire Board minutes from the October 28, 2014 Public Safety Personnel Board Meeting and the October 23, 2014 Public Safety Personnel Board Meeting.*
4. Oath of Office and Appointment to the Public Safety Personnel Retirement Board– *Ben Kramer will be replacing Mike Kuykendall on the PSPRS board as of January 1, 2015. Action Requested: Ben Kramer will read and sign Oath of Office and the board will vote to approve his 4 year appointment to end on December 31, 2018*
5. Induction of New City of Cottonwood Fire Fighters into PSPRS- *Action Requested: For discussion and vot to authorize membership applications of new members, with the exceptiong that no application of disability retirement may be filed based on pre-existing conditions.*
  - a. *Javier Aguiano- October 26, 2014, with pre-existing conditions*
  - b. *Rodrigo Ojeda- October 12, 2014, without pre-existing conditions*
6. Review of Actuaries for the Fire Department from Public Safety Personnel Retirement System
7. Call to Public
8. Adjournment

A copy of the agenda for the meeting will be available at the City of Cottonwood Finance Department, 816 North Main Street, Cottonwood, Arizona, at least twenty-four (24) hours in advance of the meeting

Dated: December 16, 2014

CITY OF COTTONWOOD

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Kirsten L. Lennon, Accounting/Budget Manager  
Secretary, Public Safety Personnel Retirement Board

*Pursuant to the American with Disabilities Act, the City of Cottonwood Fire Public Safety Personnel Retirement Board endeavors to ensure the accessibility of its meeting to all persons with disabilities. Should an individual require an accommodation for the meeting, please contact Kirsten Lennon at (928)634-0060. Requests should be made as early as possible to allow time to arrange the accommodation.*

*Pursuant to A.R.S. Section 38-431.03(A) the City of Cottonwood Public Safety Retirement Board may vote to convene in executive session to discuss or consider confidential records exempt by law from public inspection. The Board will take action on these items in open session.*

MINUTES OF THE MEETING OF THE CITY OF COTTONWOOD PUBLIC SAFETY RETIREMENT FIRE BOARD, HELD OCTOBER 23, 2014 AT 9:00 AM AT THE CITY OF COTTONWOOD PUBLIC SAFETY BUILDING POLICE DEPT MEETING ROOM, 199 S 6<sup>TH</sup> ST., COTTONWOOD, ARIZONA.

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The meeting was called to order by Diane Joens at 9:21 a.m. Roll call was taken as follows:

Board Members Present

Tim Wills, Fire Dept.  
Mike Kuykendall, Fire Dept.  
Kent Hellman, Civilian  
Kirsten Lennon, Secretary  
Diane Joens, Chairperson

Board Members Absent

JJ Silvas, Civilian

Approval of Minutes – The minutes from the October 28, 2014 could not be approved since that meeting didn't happen. The minutes from the October 28, 2013 meeting were tabled since no one had a copy and will be approved at the next board meeting.

Review of Correspondence – Nicholas Garcia transferred .7340 yrs. of service to another PSPRS agency and John Wesbrock transferred 8.986 yrs. of service to the Cottonwood Fire Department.

Drop Retirement Request for Larry Wright – Larry Wright had 20 years of service at October 19, 2014 and has filled out the paperwork to go into the drop program as of October 31, 2014. The change of the regulations of the drop to the member still contributing to an investment account was discussed briefly since Larry hadn't reached 20 years before January 2012. The motion was made by Tim Wills to approve Larry Wrights Drop request, it was seconded by Diane Joens and the vote was carried unanimously.

Call to Public- The call to the public was made but there was no public present.

Adjournment

There being no further business Diane Joens moved to adjourn the meeting at 9:26am and the vote was carried unanimously in favor and the meeting was adjourned.

Attest:



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Kirsten Lennon, Secretary

MINUTES OF THE MEETING OF THE CITY OF COTTONWOOD PUBLIC SAFETY RETIREMENT FIRE BOARD, HELD OCTOBER 28, 2013 AT 9:13 AM AT THE CITY OF COTTONWOOD FIRE DEPARTMENT CONFERENCE ROOM AT 191 S 6<sup>TH</sup> STREET, COTTONWOOD, AZ

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The meeting was called to order by Diane Joens at 9:13 a.m. Roll call was taken as follows:

Board Members Present

Diane Joens, Chairperson  
J.J. Silvas, Civilian  
Mike Kuykendall, Fire Dept.  
Kirsten Lennon, Secretary

Board Members Absent

Tim Wills, Fire Dept.

Approval of Minutes – Mike Kuykendall moved to approve the minutes from the December 5, 2012 board meeting and it was seconded by Diane Joens and the vote was carried unanimously in favor of approving the minutes.

Induction of new members- Diane Joens read of the new members names and there was some discussion about the pre-existing condition clause and how it is documented in case of a retirement request. Kirsten Lennon stated that she keeps a file on the members and any pre-existing conditions. The motion was made by Diane Joens to approve Timothy Bishop, Steven Trautman and Nicholas Garcia all without pre-existing conditions and to approve John Wesbrock with a pre-existing condition as members of Public Safety Retirement, it was seconded by J.J. Silvas and the vote was carried unanimously in favor of approving the new members.

Review of Correspondence from Public Safety Personnel Retirement – Diane Joens read that Cameron Atkinson transferred 3.7010 yrs. at \$ 14,555.60 and Steve Trautman transferred 3.822 yrs. at \$43,867.69. It was pointed out by Mike Kuykendall that the agenda was incorrect and that Cameron Atkinson actually transferred his service out of the Cottonwood Fire Department to another agency. There was some discussion on the transfer in of Steve Trautman's service that was transferred in being more then the stated 3.822 years due to him buying back some time from another agency.

Review of FY 2013 Actuaries- The Fire Department is 80% funded and doing better than the Cottonwood Police Departments fund due to the number of employees that are newer to the system and having fewer retirees. Mike Kuykendall stated that the increase in employee portion for FY 2015 is on page F4 of the Actuaries and will be 11.05% with FY 2016 being a variable rate based on the employers contribution amount.

Call to Public- The call to the public was made but there was no public present.

Adjournment

There being no further business Mike Kuykendall moved to adjourn the meeting at 9:32 a.m. and it was seconded by J.J. Silvas and the vote was carried unanimously in favor and the meeting was adjourned.

Attest:



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Kirsten Lennon, Secretary