

Official Minutes of the City of Cottonwood
Planning & Zoning Commission Regular Meeting
Held, February 25, 2013, at 6:00 P.M. at the Yavapai County Building
10S. 6th Street – Cottonwood, Arizona

CALL TO ORDER & ROLL CALL

Chairman Kiyler called the meeting to order at 6:02 p.m. Roll call was taken as follows:

Planning & Zoning Commission Members Present

Ed Kiyler, Chairman Diane Lovett, Vice Chair Raymond Cox
Robert Williams Judd Wasden

Commissioner Wilder was absent

Staff Members Present

George Gehlert, Community Development Director
Leslie Wager, Administrative Coordinator, Recorder
Charles Scully, Long Range Planner, Community Development

CALL TO THE PUBLIC

There was no public comment.

APPROVAL OF MINUTES OF JANUARY 28, 2013

Motion: *To approve the minutes of 2/25/13 as written.*

Made by: *Vice Chair Lovett*

Second: *Commissioner Williams*

Vote: *Unanimous*

UNFINISHED BUSINESS

1. Review of Signage Proposal for Main Stage Bar, 1 South Main Street

Director Gehlert stated the Commission reviewed a proposal for the Main Stage Bar at their regular meeting on January 28, 2013, at that meeting the Commission requested the applicant's signage proposal be brought back to the Commission for review.

Rebecca Riffel, owner, stated the proposal is to place a sign in the existing space. The sign will be eighty percent black and twenty percent will be the natural plexy glass white and illuminated. The sign will be less illuminated than the previous sign that was on the building. There will be one sign on Main Street and one sign

on Mingus Avenue. Christopher Robin, representative, stated the plexy glass has a clouded tint to it and is not a bright white.

Chairman Kiyler inquired what hours the sign will be lit. Riffel stated the sign will only be lit during business which will be 4PM to midnight. Robin stated the owners are not focused on this being a bar; it will be a music and art venue for the community. There is a good possibility this facility will only be open certain days of the week.

Vice Chair Lovett inquired if the sign meets the City signage code. Director Gehlert stated that it does meet the City code.

The Commission agreed they were all pleased with the sign proposal. Chairman Kiyler thanked the applicants for bringing the sign before the Commission for review.

Motion: *To approve DR 12-022 signage as presented.*

Made by: *Vice Chair Lovett*

Second: *Commissioner Wasden*

Vote: *Unanimous*

NEW BUSINESS (NONE)

DISCUSSION ITEMS

1. Overview of draft elements for the Cottonwood General Plan 2025.

Planner Scully presented the outline summary of the General Plan along with the schedule of events/meetings for the next year. The Steering Committee meets twice a month at the Cottonwood Recreation Center in the Cottonwood Room from 3-5pm. Planner Scully encouraged the Commission to attend some of these meetings to obtain a better understanding of what is being reviewed and offer any input or ideas they may have. Public input is an important part of this process.

Planner Scully stated the General Plan is a long range physical development plan for the City, a guide for decision making. Planner Scully discussed the seven required elements that must be included for a small town and two additional elements added by the City. Each element has a structure or similar format that it is written by.

INFORMATIONAL REPORTS AND UPDATES

Director Gehlert stated in the next couple of months the Commission will be reviewing two wireless cell towers. There will be a request for a zone change across from Mingus Union High School on Camino Real and the permit for the Larry Green Hyundai has been issued.

ADJOURNMENT

Chairman Kiyler adjourned the meeting at 7:01 p.m.

APPROVED