

SUMMARY REPORT
OF ACTION TAKEN AT THE AUGUST 15, 2011 REGULAR MEETING OF THE
COTTONWOOD PLANNING AND ZONING COMMISSION

This summary is a statement of discussions and action taken by the Planning & Zoning Commission of the City of Cottonwood, Arizona, at their regular meeting, pursuant to A.R.S. § 38-431.02(D); and provided as required by A.R.S. § 38-431.01(D).

CALL TO ORDER & ROLL CALL

Chairman Kiyler called the meeting to order at 6:02 p.m. Roll call was taken as follows:

Planning & Zoning Commission Members Present

Chairman Kiyler
Judd Wasden
Donald Speer

Diane Lovett, Vice Chair
Jean Wilder

Robert Williams
Raymond Cox

Staff Members Present

George Gehlert, Community Development Director
Charlie Scully, Long-Range Planner, Community Development
Dan Lueder, Development Services General Manager
Leslie Wager, Administrative Coordinator/Recorder

CALL TO THE PUBLIC

This is the time for the public to comment on any matter that does not appear on the agenda. Members of the Commission may not discuss items not specifically identified on the agenda. Pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Comments are limited to five minutes for each person.

APPROVAL OF MINUTES OF MAY 16, 2011

Motion: ***Approve minutes from 05/16/2011 as written***

Made by: ***Commissioner Speer***

Second: ***Commissioner Cox***

Vote: ***Unanimous***

UNFINISHED BUSINESS

1. **ZO 11-011** Consideration of a possible amendment to the Cottonwood Zoning Ordinance, Section 406 (Parking Code) reducing or eliminating certain parking requirements for properties located with the Cottonwood Historic District; and establishing an additional parking allowance for proximity to public parking areas.

Motion: ***To recommend approval of ZO 11-011 to City Council.***

Made by: ***Commissioner Wasden***

Second: ***Vice Chair Lovett***

Vote: ***Unanimous***

NEW BUSINESS

1. **ZO 11-012** Consideration of a possible amendment to the Cottonwood Zoning Ordinance, Section 405 (Sign Code) establishing standards for electronic, LED, animated and other signs with intermittent illumination.

Motion: *To table ZO 11-012 to allow for further research.*

Made by: *Vice Chair Lovett*

Second: *Commissioner Williams*

Vote: *Unanimous*

2. **ZO 11-013** Consideration of a possible amendment to the Cottonwood Zoning Ordinance, Section 405 (Sign Code) establishing new standards for political and campaign signs, including those located in the public rights-of-way.

Motion: *To recommend approval of ZO 11-013 to City Council requesting the word “May” be changed to “Shall” in Section 405.E.15e. and recommend Historic 89A through Old Town be considered for a sign free zone and/or any other zone the City Council deems necessary.*

Made by: *Vice Chair Lovett*

Second: *Commissioner Speer*

Vote: *Unanimous*

INFORMATIONAL REPORTS AND UPDATES

A brief summary of current events by Chairperson, Commission members, and/or Community Development Director. (The public body does not propose, discuss, deliberate, or take legal action on any matter brought up during this summary unless the matter is properly noticed for legal action.)

ADJOURNMENT

Chairman Kiyler adjourned the meeting at 7:39 p.m.