

MINUTES OF THE REGULAR MEETING OF THE SENIOR COMMISSION OF THE CITY OF COTTONWOOD, ARIZONA, HELD APRIL 28, 2011 AT THE VERDE VALLEY SENIOR CENTER LOCATED AT 500 E. CHERRY STREET, COTTONWOOD, ARIZONA.

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Chairman Bremner was meeting with the Prime Time Fair Planning Committee when the Senior Commissioners arrived at 3:30 PM

ROLL CALL

Roll call was as follows:

Commission Members Present

Elaine Bremner, Chairperson  
Jake Gonzales, Vice Chairperson  
Paula Kelly, Commission Member  
John O'Neill, Commission Member  
Iris Dobler, Commission Member

Commission Members Absent

Max Brown, Commission Member  
Dave Puzas, Commission Member

Council Members Present

Linda Norman

Guest Present

Pam Miller Verde Valley Newspaper  
Lana Tolleson, Cottonwood Chamber  
Rick Carns  
(The 3 guest are on the Prime Time Fair Planning Committee)

OLD BUSINESS

This item was moved to the top of the agenda, since the Planning Committee was present. They gave the Commissioners a report and update of the progress of the Prime Time Fair to be held on Saturday, May 7<sup>th</sup>.

Update information:

- Iris Dobler will be bringing the coffee pots.
- All booths have been rented out to vendors.
- American Heritage Academy Parent Council members will be providing food and drinks at the patio area.
- Set up time will be from 1 to 3 PM on Friday, May 6<sup>th</sup>
- Vendors can come in at 4 PM that day to set up their booth
- Vendors will be arriving between 7 and 8:30 AM on May 7<sup>th</sup>
- Safeway is donating 20 dozen donuts for the event
- Event starts at 9 AM on May 7<sup>th</sup>
- Some door prize donations have been received and some will be brought the morning of the Fair
- Max Brown has been talking to the area business people about putting out some signs the day of the event
- Cottonwood Chamber of Commerce is taking care of name tags for vendors and volunteers, and they are also getting the Certificate of Insurance

- The Verde Valley Newspaper will provide goody bags for guest to carry items they gather at the Fair.
- Pam Miller has created surveys for the visitors to fill out
- Jackie Bessler from Yavapai Broadcasting will be doing a live broadcast
- Pam Miller and Lana Tolleson will be furnishing easels for the vendors
- Verde Valley Fire Department will be present to have a booth and provide medical assistance, if there is an emergency

Following this update, Chairperson Bremner, Pam Miller, Lana Tolleson, and Rick Carns left the meeting, and went to the American Heritage Academy to finalize details. Vice Chairperson Gonzales conducted the remainder of the meeting.

#### CALL TO THE PUBLIC

There was no one present to speak.

#### APPROVAL OF MINUTES FOR THE REGULAR MEETING OF MARCH 24, 2011

Commissioner Dobler moved to approve the minutes, and Commissioner Kelly seconded. Motion carried.

#### NEW BUSINESS

The topic of how to improve on providing information to the Senior Citizens about providers of various services they might need. The Commissioners discussed providing a pamphlet and placing them in various locations. Locations are listed below:

Churches	Doctor offices	Recreation Center
Library	Rehab offices	Verde Valley Manor
Chamber of Commerce	Cottonwood Village	Grocery stores
Pharmacys		

This idea will be discussed further at a later meeting.

Vice Chairperson Gonzales shared some information he obtained from NACOG. The pie chart shows Yavapai County was allotted 54% of their funding, Navajo County – 22%, Coconino County – 17% and Apache County – 7%.

#### ADJOURNMENT

It was moved by Commissioner Dobler to adjourn. Vice Chairperson Gonzales seconded the motion.

Meeting adjourned at 4:17 P.M.