

MINUTES OF THE REGULAR MEETING OF THE SENIOR COMMISSION OF THE CITY OF COTTONWOOD, ARIZONA, HELD NOVEMBER 20, 2008 AT THE OLD TOWN SUB-STATION, 817 NO. MAIN STREET, COTTONWOOD, ARIZONA.

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Chairman Carrigan called the meeting to order at 4:05 P.M.

ROLL CALL

Chairman Carrigan took roll call as follows:

Commission Members Present

Beth Carrigan, Chairman  
Elaine Bremner, Vice Chairman  
Evelyn Couturier, Commission Member  
Janice Montgomery, Commission Member  
Max Brown, Commission Member  
Ron Goldman, Commission Member

Commission Members Absent

Commissioner Jim Stande has resigned

Council Members Present

Duane Kirby  
Linda Norman

APPROVAL OF MINUTES FOR THE REGULAR MEETING OF OCTOBER 23, 2008

It was moved by Evelyn Couturier and seconded by Ron Goldman to approve the minutes. Motion carried.

DISCUSSION OF STATUS AND REVIEW OF THE TERMS OF COMMISSION MEMBERS.

Ron Goldman announced that he will not be able to re-apply for a position of Commissioner. Max Brown and Evelyn Couturier are interested in continuing to serve as Commissioners. Commissioners were encouraged by Chairman Carrigan to give names of anyone they thought would be interested in serving on the Senior Commission. Jim Stande has resigned from the commission, so a replacement will need to be found for his position. The discussion of circulating a flyer about vacancies on the Commission was discussed.

The three positions that will be expiring are:

Max Brown	Age 21+	Not required to live in City limits
Evelyn Couturier	Age 65+	Live inside City limits
Ron Goldman	Provider	Not required to live in City limits
Jim Stande	Age 65+	Live inside City limits

Chairman Carrigan informed the Commissioners that she will be providing some information and update to the City of Cottonwood City Council on December 2<sup>nd</sup>. The meetings start at 6:00 PM. Commissioners were encouraged to attend. The question was asked if a newspaper ad should be put in the paper in order to fill the vacancy left by Jim Stande. Linda Norman said she would check with the Clerk of the Board as to how this would be handled.

DISCUSSION OF THE RESOURCE CO-ORDINATOR FUNDING AND DEVELOPING A JOB DESCRIPTION

The telephone line has been installed in the Senior Center and space is available. A source for a salary will have to be found for this position. Average wage for this type of position range from \$12.00 - \$15.00 per hour. Vice-Chairman Bremner has been working on a job description for the position. Since this will be a Referral/Information telephone line, not a Help Line, it will take someone who has a background in this line of work. Commissioner Janice Montgomery volunteered to call Community Information and Referral in Phoenix for a sample of their job description and where their funding comes from. Council members Duane Kirby and Linda Norman reminded the Commissioners that when the phone line was approved as a cost to the City of Cottonwood, the subject of a salary was not mentioned. Volunteers were discussed at that time. If the position is to be filled with a salary included, the Commissioners need to find a source for funding. It was agreed that until the funding could be found, volunteers could be used.

ESTABLISH AN AGENDA FOR THE JANUARY 22, 2009 MEETING

There will not be a meeting in the month of December. The next scheduled meeting will be January 22, 2009 at 4:00 PM. If a meeting is needed before January, a Special Meeting can be scheduled.

ADJOURNMENT

It was moved by Evelyn Couturier, and seconded by Janice Montgomery to adjourn the meeting. Motion carried.

Meeting adjourned at 5:35 P.M.