

2.92.010 Creation.

There is created the city of Cottonwood youth commission. (Ord. 458 §1(part), 2004)

2.92.020 Purpose.

The commission shall have the following purposes:

- A. To provide a structure within local government to respond to the needs of children and youth;
- B. To serve as a voice for all children and youth by understanding, recognizing, and making recommendations to the city council on issues that promote a safe, healthy, and positive environment for child and youth development; and
- C. To implement activities which promote a positive environment for youth. (Ord. 458 §1(part), 2004)

2.92.030 Powers and duties.

The city of Cottonwood youth commission shall make recommendations to the city council and have the authority to implement recommendations adopted by the city council. The youth commission shall have the following functions:

- A. Act in an advisory capacity to the city council on matters pertaining to the child and youth population, especially as it relates to municipal programs and projects;
- B. Maintain a constructive working relationship with organizations working towards a better quality of life for children and youth;
- C. Recognize children and youth making significant contributions to the community;
- D. Design and participate in activities and programs intended to generate youth input; and
- E. Identify the unmet needs of children and youth through personal contact with children, youth, school officials, youth providers, and others. (Ord. 458 §1(part), 2004)

2.92.040 Membership.

- A. The commission shall be composed of fourteen members; three youth from Cottonwood-Oak Creek Middle School; seven youth from Mingus Union High School; and three youth from private, charter, or home schooled, middle or high school students located within the city of Cottonwood, and one nonvoting community representative who resides either within or outside the corporate limits of the city of Cottonwood.
- B. The members of the commission shall be appointed by the city council. Not later than twenty-four hours prior to assumption of duties of office, each commission member must take and subscribe to the oath of office. All appointments to the commission shall be for period of one year except as provided in this section. The members of the first commission appointed hereunder shall serve for the following terms: six youth members for a period of six months and seven youth members for a period of one year and the community representative for a period of one year;
- C. The city council may remove a member for inefficiency, neglect of duty, misconduct, or three unexcused or unexplained absences, and such action shall be final; and
- D. All members shall serve without pay, except members may be reimbursed for actual expenses incurred in connection with their duties upon authorization or ratification by the commission and approval of such expenditures by the city council. (Ord. 478 §1, 2005; Ord. 458 §1(part), 2004)

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2.92.050 Officers.

The commission shall elect a chair and vice-chair at the start of each commission's year from among the youth members, who shall serve for one year and until their successors are elected. The chair shall preside at all meetings and exercise all the usual rights and duties of the head of a similar organization. The vice-chair shall perform the duties of the chair in the absence or disability of the chair. Vacancies, of either of these positions, created by any cause shall be filled for the unexpired term by a new election. (Ord. 458 §1(part), 2004)

2.92.060 Meetings and records.

The commission shall meet once a month or more often, if needed. All meetings of the commission shall be open to the public and notices will be posted as provided by Arizona law. Minutes shall be kept of all commission meetings. The minutes shall include all issues considered and shall record the members' votes on each. (Ord. 458 §1(part), 2004)

2.92.070 Conduct of business.

A majority of the youth members shall constitute a quorum. The affirmative vote of a majority of the youth members voting shall be required for passage of any matter before the commission. A member may abstain from voting only upon declaration that they have a conflict of interest, in which case such member shall take no part in the deliberation of the matter. (Ord. 458 §1(part), 2004)

2.92.080 Rules and procedures.

The commission shall make and publish rules and procedures to govern its proceedings to provide for its meetings, subject to ratification by the city council. (Ord. 458 §1(part), 2004)

2.92.090 Standing, advisory and subcommittees.

The commission is authorized to establish special and standing committees, subcommittees, and advisory committees in accordance with A.R.S. Sections 38-431 through 38-431.09, the state open meeting law, in order to carry out its prescribed powers and duties more efficiently and effectively. The commission chair shall appoint all committee chairs, subject to the approval of the commission. Committees shall make and publish rules and procedures to govern their proceedings as needed, subject to ratification by the commission. All meetings of committees shall be open to the public and notices shall be posted as provided by Arizona law. (Ord. 458 §1(part), 2004)