



# CITY OF COTTONWOOD APPLICATION FOR CONSTRUCTION PERMIT

Entire Application Must be Completed  
(Our office can assist you with information for shaded areas)

<b>CONSTRUCTION ADDRESS</b>  Cottonwood, AZ	Commercial		Manufactured Home		Plumbing		Demolition	
	Residential		Grading		Mechanical		Fence	
	Sewer	<input checked="" type="checkbox"/>	Electrical		Add/Remodel		Other	

Assessor's Parcel Number	Legal Description (Lot, Block, Subdivision or Metes & Bounds)	Zoning

## CONTRACTOR INFORMATION

<b>CONTRACTOR NAME &amp; MAILING ADDRESS</b>	<b>CONTRACTOR PHONE #</b>	<b>AZ SALES TAX #</b>
	<b>CONTRACTOR LICENSE #</b>	<b>CURRENT CITY BUS. LIC.#</b>

## PROPERTY & OWNER INFORMATION

<b>PROPERTY OWNER NAME &amp; MAILING ADDRESS</b>	<b>PHONE NUMBER</b>	<b>SEPTIC PERMIT #</b>
	<b>EST. COST OF PROJECT (LABOR &amp; MATERIAL)</b>	<b>GROSS FLOOR AREA</b>
	\$	

**NOTE: Single Family Residential, Sheds, Garages, Etc. --- Require two (2) complete sets of plans. Commercial submittals & grading permits --- Require six (6) sets of plans. Indicate amount of cut & fill on all grading submittals. DRAW A PLOT PLAN ON THE REVERSE SIDE OF THIS PAGE.**

## DESCRIPTION OF CONSTRUCTION & USE OF BUILDING

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BELOW IS FOR OFFICE USE ONLY	
Occupancy Class.	Permit Fee
Construction Type	Plan Check Fee Bld. Eng.
Use Code	Fire Dept. Fee
No. of Units	DRB Fee
Valuation	Total Fees

### SIGNATURE REQUIRED

Note to Applicant: If the "construction address" property is located in an area subject to covenants or deed restrictions, it is the property owner's responsibility to obtain approval from the applicable authority. The granting of a City of Cottonwood construction permit does NOT authorize any construction that is in violation of any covenants or restrictions.

\_\_\_\_\_  
 Date Approved By: \_\_\_\_\_
 
 \_\_\_\_\_  
 Signature of Contractor – Owner – Architect – or Agent (please circle one)





**CITY OF COTTONWOOD**  
**CODE REQUIREMENTS AND**  
**FLOODING DISCLAIMER**

City sewer construction permits are based upon correct information being submitted for review. It is the building owners responsibility to verify and insure that the flood level rims of all fixtures (floor level) are above the elevation of the next upstream manhole cover to avoid flooding in the event of sewer backup. These elevations shall be determined and submitted on the permit application. The 1994 Uniform Plumbing Code Section 710 states in part that:

Section 710 - Drainage of Fixtures Located Below the Next Upstream Manhole or Below the Main Sewer Level.

(A) Drainage piping serving fixtures which have flood level rims located below the elevation of the next upstream manhole cover of the public or private sewer serving such drainage piping shall be protected from backflow of sewage by installing an approved type backwater valve. Fixtures above such elevation shall not discharge through the backwater valve.

(B) Drainage piping serving fixtures that are located below the crown level of the main sewer shall discharge into an approved watertight sump or receiving tank, so located as to receive the sewage or wastes shall be lifted and discharged into the building drain or building sewer by approved ejectors, pumps or other equally efficient approved mechanical device.

I understand and agree that the issuance and requirements of this permit are based upon the information that I have furnished, and should flooding of my building occur as a result of incorrect information being submitted, the City of Cottonwood will not be held liable.

Name of Owner \_\_\_\_\_  
*(Please Print)*

Signature of Owner \_\_\_\_\_

Date \_\_\_\_\_

**If signed by agent, the agent shall submit letter of authorization from owner.**



# CITY OF COTTONWOOD

## AGREEMENT

**Requirements:**

1. Arizona State Statute Article 2-32-1121 requires a licensed plumbing contractor to install the sewer line unless the installer is the owner residing in his / her own residence, such residence not being for sale or rent.
  
2. Abandoned Sewer and Septic Tanks:
  - a. Every building sewer, or part thereof, shall be properly plugged and capped within five (5) feet (1.5m) of the property line.
  
  - b. Every cesspool, septic tank or seepage pit shall have the waste removed by a licensed waste hauler and disposed of at an approved dumping site. No waste shall be dumped into the Cottonwood Wastewater system without written approval from the City. Property Owners will be required to show City Inspectors a receipt from a licensed waste hauler to prove the waste was properly disposed of. Upon removal of waste cesspool, septic tank or seepage pit shall be completely filled with earth, sand or gravel or other material as a condition of abandonment.
  
  - c. No person shall refuse or neglect to comply with the provisions of Code when Notice to Comply has been received from the department having jurisdiction.
  
  - d. A time limit of 30 days from the time of connection to a public sewer as to when the abandonment of a private system shall have been completed.

I understand and agree to abide by the requirements set forth above. I understand that failure to do so is a misdemeanor and upon conviction thereof shall be punishable by a fine and/or imprisonment. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such hereunder.

<b>NAME</b> <i>(Please Print)</i> _____	
<b>Parcel No.</b> _____	<b>Address</b> _____
_____	_____
_____	_____
Date	Signature of Owner or Authorized Agent



# CITY OF COTTONWOOD

**Contractors, this form is to be filled out by the owner.**

Single Family Residential

Commercial

Multi-Family Residential # of Units \_\_\_\_\_

Owner's Name: \_\_\_\_\_

If property is a commercial property, name of Business's DBA:

\_\_\_\_\_

Property address:

\_\_\_\_\_  
\_\_\_\_\_

Parcel Number: \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Owner's Phone Number (\_\_\_\_\_) \_\_\_\_\_  
Area Code

Owner's Signature

Date

**NOTE: SEWER BILLING ON ALL NEW CONSTRUCTION WILL COMMENCE UPON DATE OF SEWER INSPECTION FINAL.**