

A G E N D A

REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, TO BE HELD MARCH 5, 2013, AT 6:00 P.M., AT THE PUBLIC SAFETY BUILDING, 191 S. 6TH STREET, COTTONWOOD, ARIZONA.

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. BRIEF SUMMARY OF CURRENT EVENTS BY MAYOR, CITY COUNCIL AND/OR CITY MANAGER—THE PUBLIC BODY DOES NOT PROPOSE, DISCUSS, DELIBERATE OR TAKE LEGAL ACTION ON ANY MATTER BROUGHT UP DURING THIS SUMMARY UNLESS THE SPECIFIC MATTER IS PROPERLY NOTICED FOR LEGAL ACTION.
- V. PROCLAMATION—DECLARING MARCH 20, 2013, AS ARIZONA GIVES DAY IN COTTONWOOD.
- VI. PROCLAMATION—DECLARING MARCH 30, 2013, AS WELCOME HOME VIETNAM VETERAN DAY IN COTTONWOOD.
- VII. CALL TO THE PUBLIC— This portion of the agenda is set aside for the public to address the Council regarding an item that is not listed on the agenda for discussion. However, the Council cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. §38-431.02.H.) Comments are limited to a 5 minute time period.
- VIII. PRESENTATION—PLAQUE OF APPRECIATION FROM TOYS FOR TOTS TO THE COTTONWOOD FIRE DEPARTMENT & AIMEE AND TROY HOKE.
- IX. APPROVAL OF MINUTES—COUNCIL RETREAT HELD JANUARY 7, 2013, AND REGULAR MEETING OF FEBRUARY 19, 2013.

Comments regarding items listed on the agenda are limited to a 5 minute time period per speaker.

- X. OLD BUSINESS
 1. ORDINANCE NUMBER 594—AMENDING THE ZONING MAP OF THE CITY OF COTTONWOOD, ARIZONA, FOR A PARCEL OF LAND TOTALING APPROXIMATELY 105 ACRES IN SIZE (QUAIL CANYON SUBDIVISIONS, UNITS I & II;) SO AS TO CHANGE CERTAIN DISTRICT BOUNDARIES AND CLASSIFICATIONS THEREOF FROM THE PRESENT ZONING OF R-1L-70 (RESIDENTIAL/SINGLE FAMILY) TO PAD (PLANNED AREA DEVELOPMENT); SECOND AND FINAL READING.
- XI. CONSENT AGENDA—None.
- XII. NEW BUSINESS—The following items are for Council discussion, consideration, and possible legal action.

A G E N D A
March 5, 2013/Page 2

1. RESOLUTION NUMBERS 2686 AND 2687--APPOINTING MEMBERS TO THE CITY'S HISTORIC PRESERVATION COMMISSION.
 2. APPROVAL OF A JOB ORDER CONTRACTING BID SUBMITTED BY ARIZONA NORTHERN EQUIPMENT FOR RAILROAD WASH DRAINAGE IMPROVEMENTS.
 3. APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE ARIZONA STATE PARKS BOARD FOR IMPROVEMENTS TO A PARCEL OF PROPERTY OWNED BY ARIZONA STATE PARKS LOCATED BY THE JAIL TRAIL.
 4. REQUEST FROM THE BOYS & GIRLS CLUB FOR POSSIBLE FUNDING BY THE CITY.
 5. APPROVAL OF THE COUNCIL'S 2013 VISION AND MISSION STATEMENT & STRATEGIC INITIATIVES.
 6. APPROVAL OF THE RULES AND REGULATIONS & FEES FOR THE COTTONWOOD COMMUNITY GARDEN.
- XIII. CLAIMS & ADJUSTMENTS
- XIV. EXECUTIVE SESSION-- ANNUAL REVIEW OF THE CITY MANAGER--PURSUANT TO A.R.S. §38-431.03.(A)(1) DISCUSSION OR CONSIDERATION OF EMPLOYMENT, ASSIGNMENT, APPOINTMENT, PROMOTION, DEMOTION, DISMISSAL, SALARIES, DISCIPLINING OR RESIGNATION OF A PUBLIC OFFICER, APPOINTEE OR EMPLOYEE OF ANY PUBLIC BODY, EXCEPT THAT, WITH THE EXCEPTION OF SALARY DISCUSSIONS, AN OFFICER, APPOINTEE OR EMPLOYEE MAY DEMAND THAT THE DISCUSSION OR CONSIDERATION OCCUR AT A PUBLIC MEETING; THE COUNCIL MAY VOTE TO CONVENE INTO EXECUTIVE SESSION SUBJECT TO THE CITY MANAGER'S RIGHT TO COMPEL THE COUNCIL TO DISCUSS THIS MATTER IN OPEN MEETING.
- XV. ADJOURNMENT

Pursuant to A.R.S. § 38-431.03.(A) the Council may vote to go into executive session on any agenda item pursuant to A.R.S. § 38-431.03.(A)(3) Discussion or consultation for legal advice with the attorney or attorneys of the public body.

Americans with Disabilities Act Notice: The Cottonwood Council Chambers is wheelchair accessible. Those with needs for special typeface print, hearing devices or other special accommodations may request these through the Cottonwood City Clerk at 928-340-2727 (TDD 928-634-5526). Requests should be made as early as possible to allow the City sufficient time to arrange for the necessary accommodations.

Members of the City Council will attend either in person or by telephone conference call.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9 , subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.



P R O C L A M A T I O N

Whereas, a joint effort must be made to leverage the collective energy of Arizona's \$24 billion nonprofit community to build sound relationships with new donors and increase the engagement of individuals with Arizona's nonprofit community; expand the capacity of nonprofits to incorporate the fastest growing source of individual investors: online giving; relieve pressure on institutional investors (foundations and corporations) to be funders of first choice for so many nonprofits; and generate media messages which help to educate the wider public about the value and contributions of community impact missions in our city; and

Whereas, a pathway for community nonprofits to share their stories and connect with individuals throughout Arizona is a valuable asset to our community; and

Whereas, every individual in Arizona is encouraged to contribute to the strength of nonprofit organizations; and

Whereas, donations made to Arizona nonprofits help to rally volunteers, change lives, build leaders, allow citizens to build networks, and fight for rights and champion community causes; and

Whereas, Arizona nonprofits impact our local economy and all individuals.

NOW, THEREFORE, I, Diane Joens, Mayor of the City of Cottonwood hereby proclaim March 20, 2013, as Arizona Gives Day in Cottonwood.

IN WITNESS THEREOF, I have hereunto set my hand and caused to be affixed the Seal of the City of Cottonwood, Arizona, this 5th day of March 2013.

Diane Joens, Mayor



PROCLAMATION

“Welcome Home Vietnam Veterans Day”

March 30, 2013

Whereas, the Vietnam War was fought in the Republic of South Vietnam from 1961 to 1975, and involved North Vietnamese regular forces and Viet Cong guerrilla forces in armed conflict with United States Armed Forces and the Army of the Republic of Vietnam; and

Whereas, by the end of 1965, there were 80,000 United States troops in Vietnam, and by 1969, a peak of approximately 543,000 troops was reached; and

Whereas, it is time for all of us in the spirit of pride and gratitude to recall the heroic accomplishments of the 58,195 service men and women whose names are listed on the Vietnam Memorial Wall; and

Whereas, we also wish to recognize the 623 men and women from the great State of Arizona who gave the ultimate sacrifice, and thank them for their unselfish devotion to duty; and

Whereas, the American Veterans Traveling Tribute journeys the expanse of the United States to honor, respect and remember those who served; and

Whereas, the American Veterans Traveling Tribute and Traveling Wall (Viet Nam Memorial Wall) will be brought to Cottonwood on March 28-31, 2013, and a ceremony will be held to honor local veterans and active-duty service men and women on March 28 which is sponsored by the City of Cottonwood; and

Whereas, on March 30, 1973, the United States Armed Forces completed the withdrawal of combat units and combat support units from South Vietnam; and

Whereas, March 30, 2012, would be an appropriate day to honor those members of the United States Armed Forces who served with a “Welcome Home Vietnam Veterans Day.”

NOW, THEREFORE, I, DIANE JOENS, MAYOR of the City of Cottonwood, Arizona, on behalf of the Cottonwood City Council, do hereby proclaim March 30, 2012, as “Welcome Home Vietnam Veterans Day” in Cottonwood, Arizona, and call upon all citizens to honor and recognize the contributions of veterans who served in the United States Armed Forces in Vietnam during war and during peace, and to encourage the people of Cottonwood to observe “Welcome Home Vietnam Veterans Day” with appropriate ceremonies and activities that (a) provide the appreciation Vietnam War Veterans deserve – but did not receive upon returning home from the war – and (b) demonstrate the resolve that never again shall the Nation disregard and denigrate a generation of veterans.

Diane Joens, Mayor

**City of Cottonwood, Arizona
City Council Agenda Communication**



 Print

Meeting Date:	March 5, 2013
Subject:	Zone Change for Quail Canyon Subdivision
Department:	Development Services
From:	George Gehlert, Community Development

REQUESTED ACTION

Review of zone change request for Quail Canyon subdivision

SUGGESTED MOTION

If the Council desires to approve this item the suggested motion is:

I move to approve Ordinance 594 authorizing a zoning change for the Quail Canyon Subdivision

BACKGROUND

The Quail Canyon Subdivision was annexed by the City of Cottonwood in 2011. The property includes 105 acres located south of the Quail Springs Ranch Rd./South Quail Canyon Rd intersection.

City zoning still needs to be placed on the property. The applicant has requested a rezoning from the Yavapai County designation of R1L-70 to the City zoning of Planned Area Development in order to enable adjustments to building envelopes encumbered by flood zones. The request would also relieve the typical PAD requirement for submittal of a Master Development Plan as part of the rezoning process. Only the site plan defining the new building envelopes would be adopted as part of this proposal. The attached site plan displays the ten (10) lots (highlighted in red) in which the building envelope is proposed to change. On January 28, 2013, the Planning and Zoning Commission recommended approval of the request subject to the stipulations detailed in the attached ordinance. The P&Z Commission summary is attached for your review.

JUSTIFICATION/BENEFITS/ISSUES

Fulfills Statutory requirements for placing City zoning on property following annexation. Also enables adjustments to building envelopes that would reduce impacts to natural wash corridors.

COST/FUNDING SOURCE

N/A. Subdivision is fully developed. Rezoning costs are offset by planning fees.

ATTACHMENTS:

Name:	Description:	Type:
 Z_12-006_Quail_Canyon_PAD.pdf	P&Z Commission Memo	Cover Memo
 ord594.doc	Ordinance Number 594	Cover Memo



STAFF MEMO

TO: Planning and Zoning Commission

FROM: George Gehlert, Community Development

FOR: January 28, 2013

SUBJECT: Z 12-006 Quail Canyon PAD

Consideration of a zoning map change from the current Yavapai County Zoning designation of R1L-70 (Residential Single Family / Limited) to the City of Cottonwood zoning of PAD (Planned Area Development) following the recent annexation of the Quail Canyon Subdivision, Units I and II. The property includes 121 acres located south of the Quail Springs Ranch Rd. / South Quail Canyon Rd intersection. Applicant: Al Gradijan, Quail Canyon Partners.

The Quail Canyon subdivisions were originally platted by Yavapai County and zoned R1L-70, a site built single family residential zoning with a 70,000 square foot minimum lot size. Quail Canyon is a gated subdivision with full improvements, per Yavapai County standards.

The acreage is characterized by rolling terrain crossed by substantial FEMA wash corridors. As the subdivision was platted under the current R1L-70 zoning, there was no provision for any kind of special treatment of these drainage channels. As a result, several of the lots are partially encumbered by natural floodways.

The City of Cottonwood annexed the Quail Canyon properties in 2011 but has not yet established City zoning on the property. The owner has approached the City requesting variances for the affected ten (10) lots, most of which are gathered along the front portion of the subdivision within view of Quail Springs Ranch Road. The attached graphic identifies the affected lots in yellow. The red areas represent the proposed encroachments into what would otherwise be required setback areas. Most are located in the front yards and feature a reduction from 50 feet to 25 feet. By Statute, because these situations are self-imposed, the lots do not qualify for Variances. Therefore a site plan specific rezoning to PAD has been proposed as a means to adjust the allowable building area within the affected lots. There are no other components associated with this proposal.

Surrounding Zoning and Land Uses: Areas to the north, west and south east are part of an unincorporated large lot metes and bounds residential area, zoned R1L-70 and RCU-2A. Area to the north east is incorporated and owned by the State land Department, and zoned AR-70. Areas to the south, also zoned RCU-2A, are unincorporated and owned by the Prescott National Forest.

Public Involvement and Notification

A community meeting was held on December 27th. A summary is attached for your review. The meeting was attended by the project representatives, City staff and five property owners, two of which own property within the subdivision. Few concerns were offered regarding the proposal. Staff has received no other comments.

Notice regarding the community meeting, P&Z and Council hearings was mailed to all property owners within the Quail Canyon subdivision, as well as those within 300 feet of the subdivision boundary. The property frontage was also posted with 4x8 foot "Zoning Notice" signs and a legal advertisement was published.

ISSUES

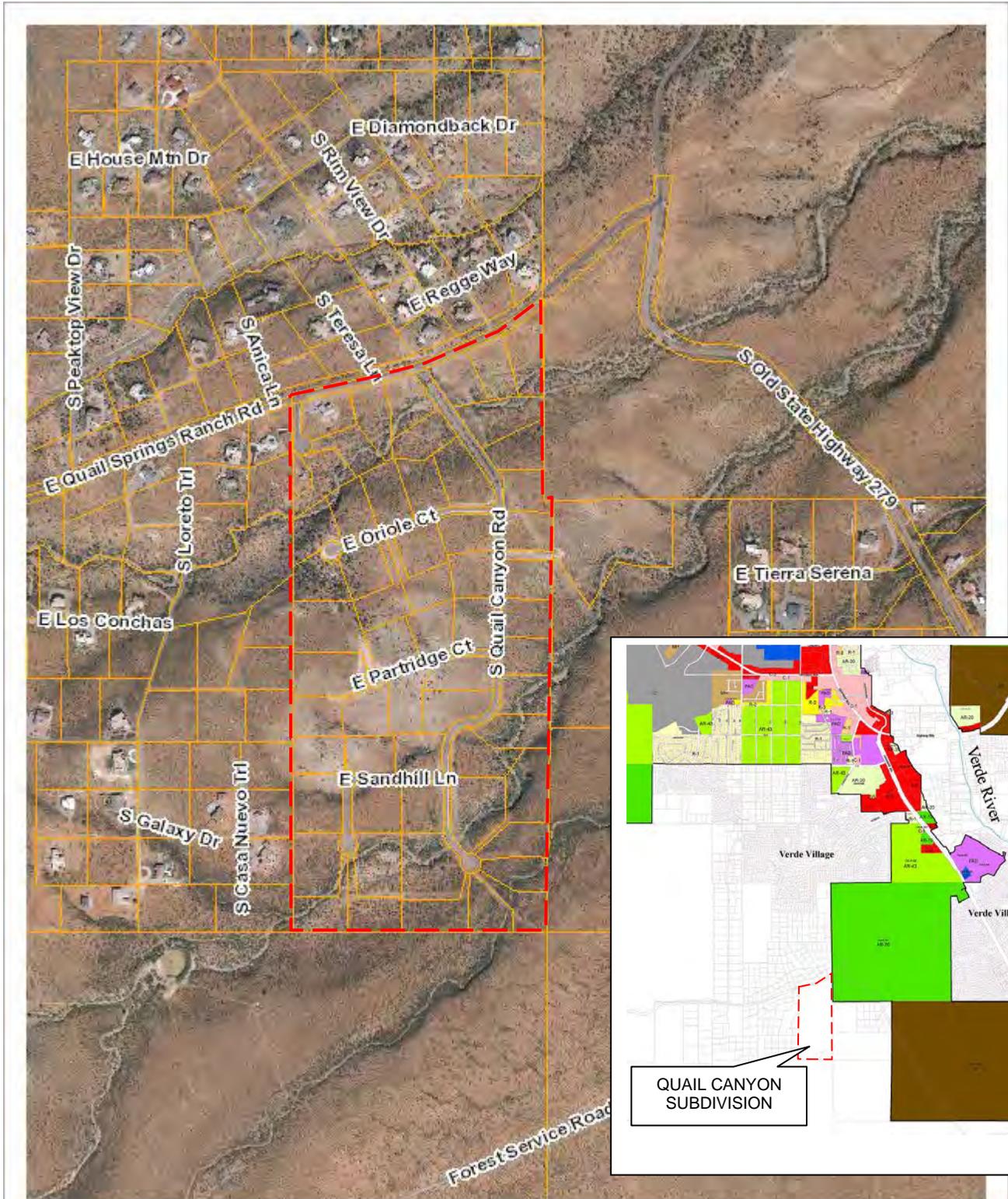
- **Exception to PAD Code:** Rezoning the property to Planned Area Development would provide an opportunity to establish custom building envelopes for the affected lots as part of an adopted site plan. The Commission would have to be willing approve an exception to the PAD Code (Section 424.D) which ordinarily requires the submittal of a Master Development Plan. Under Section 424.B.15., the Commission has the ability to relieve all or part of the code requirements (including special design standards, architectural requirements, landscaping/streetscape, open space, etc.), subject to a specific finding that those components are not necessary to promote the intent of the PAD Code in this instance. As the subdivision is already platted, the adjustment of the affected building envelopes would help to preserve the integrity of the wash corridors and associated slope areas.

RECOMMENDATION

Staff finds no conflict with the City's General Plan. Provided the Commission is in agreement with the reasoning for the code exception, staff recommends approval of Z/PAD 12-006 subject to the following:

1. That an exception is approved (subject to Sec. 424.B.15) relieving the requirement to submit a Master Development Plan on the basis that the subdivision is already platted and fully developed and was accepted by the City as part of the annexation which occurred in 2011; and in the interest of protecting the integrity of the existing wash corridors.
2. That the residential sites be developed in conformance with the letter of intent, dated 12-28-12; and with the associated site plan (as may be further modified by the Commission, or City Council).
3. Anything else the Commission deems necessary.

AERIAL PHOTO AND ZONING MAP



Disclaimer: Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against Yavapai County that may arise from the use of this data.

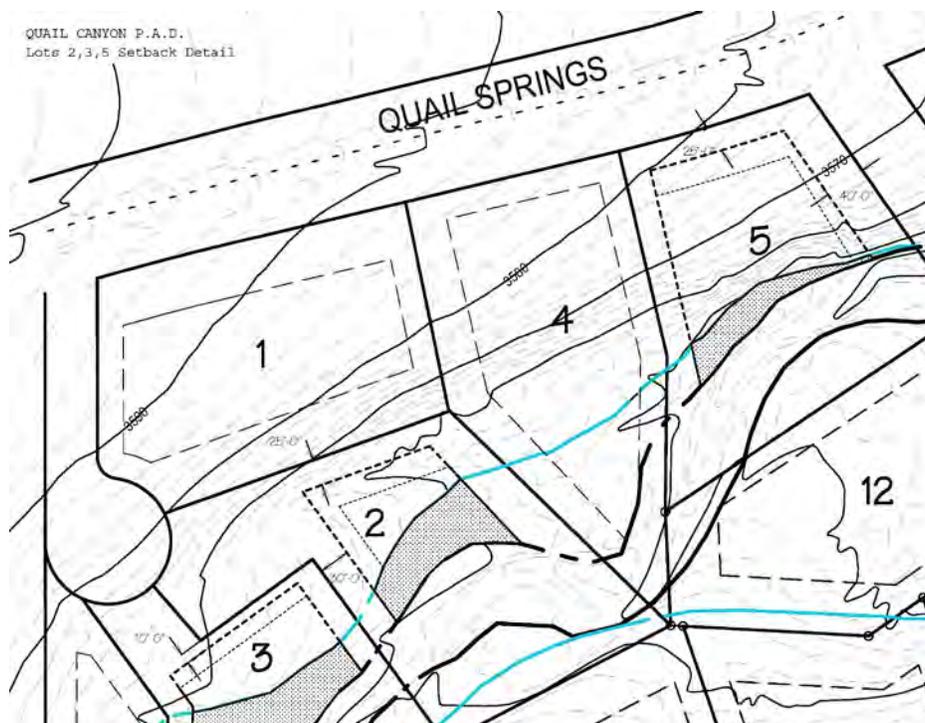
Map printed on: 1.23.2013

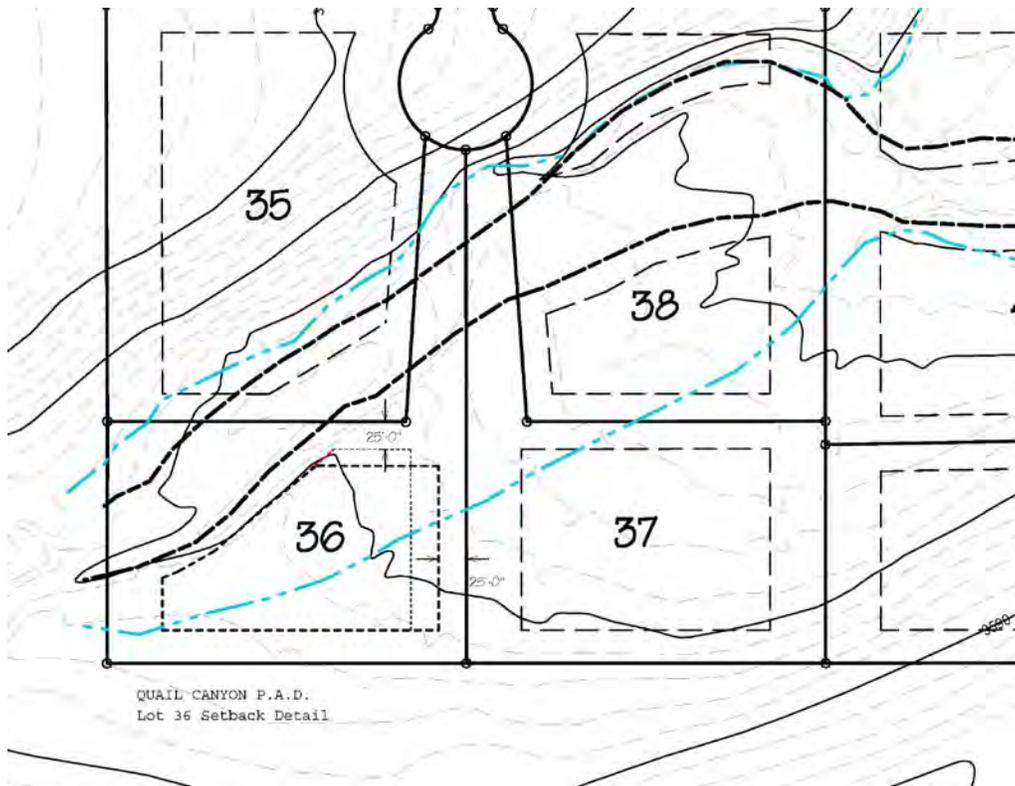
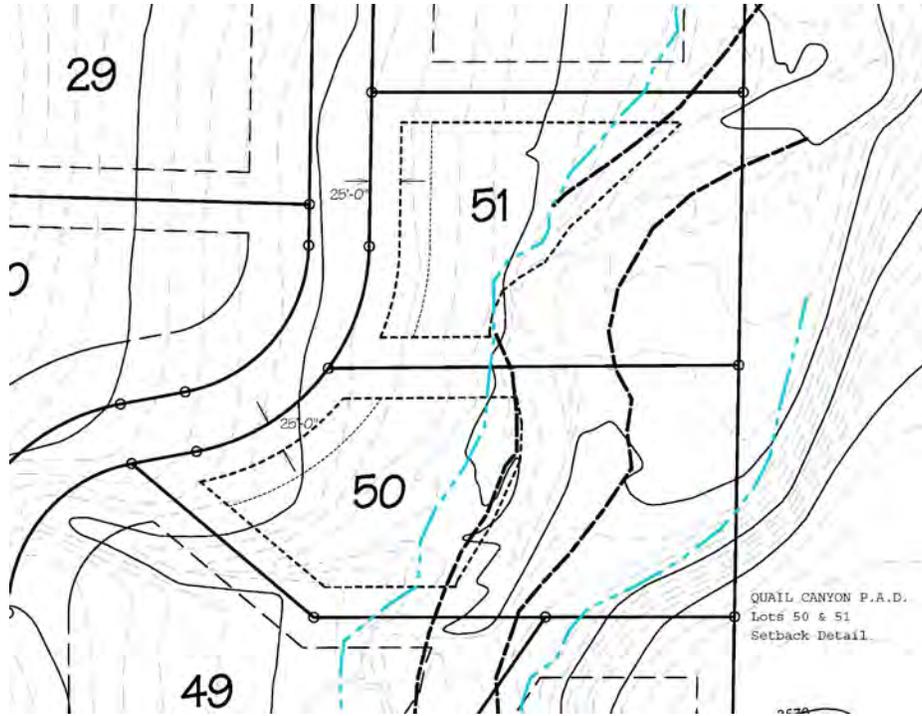
SITE PHOTOS





ENLARGEMENTS OF AFFECTED LOTS







VIA EMAIL
January 21, 2013

Mike Gardner
Casa Verde Consulting
Casaverde1800@q.com

Re: CRB # 12-031 Quail Canyon PAD / Quail Springs Ranch Road

Dear Mike,

Thank you for attending the January 15th Code Review Meeting.

The proposal as presented includes adjustments to building envelopes for 10 of the 59 lots located within the Quail Canyon subdivision, which are encumbered by stream channels. As discussed, this can only be accomplished with a zone change to PAD in tandem with the adoption of a final site plan which establishes the adjustments to the building setbacks.

As mentioned in my letter of 12/19/12, this request would require approval by the P&Z Commission and the City Council. I recommend you become acquainted with the Cottonwood Zoning Ordinance procedural codes for Zone Changes (Sec. 301); and Planned Area Development (Section 424). The zoning ordinance is on-line at <http://cottonwoodaz.gov/zoningord.php>

DEPARTMENT COMMENTS REGARDING SUBMITTAL

Planning – George Gehlert, ggehlert@cottonwoodaz.gov (928)634-5505 x3321

1. As part of this proposal, the Commission and Council must also waive Section 424.D which requires submittal of a Master Development Plan (as provided by Sec. 424.B.15). They have the option to require submittal of all or any portion of the Master Development Plan, as outlined by this portion of the code.

Engineering / Utilities– Troy Odell, todell@cottonwoodaz.gov. (928)634-0186 x3309

1. Engineering really has no problem with the proposed setback reduction which seems to allow for less intrusion upon the floodplains throughout the subdivision as long as those reductions do not take away or diminish any public or private utility or ingress/egress easements.

Engineering / Street Maint. – Morgan Scott, msscott@cottonwoodaz.gov. (928) 340-2777

1. A disclosure statement should be recorded in association with neighboring parcels as advisories that the building envelopes have been adjusted.

Fire Department- Rick Contreras, rcontreras@cottonwoodaz.gov (928) 634-2741

1. All residences to be sprinklered.
2. Several hydrants still need to be turned on.

Building Department- Joe Steinke, jsteinke@cottonwoodaz.gov (928) 634-5505 x3320

1. Addressing needs to be reviewed. There seems to be some disparity between County system and City addresses for this subdivision.

Please call if you have any questions.

Sincerely,



George Gehlert
Planner

C: Dan Lueder, Development Services General Manager
Code Review Board
Building / DR Files

ORDINANCE NUMBER 594

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, AMENDING THE ZONING MAP OF THE CITY OF COTTONWOOD, ARIZONA, FOR A PARCEL OF LAND TOTALING APPROXIMATELY 105 ACRES IN SIZE (QUAIL CANYON SUBDIVISIONS, UNITS I & II;) SO AS TO CHANGE CERTAIN DISTRICT BOUNDARIES AND CLASSIFICATIONS THEREOF FROM THE PRESENT ZONING OF R-1L-70 (RESIDENTIAL/SINGLE FAMILY) TO PAD (PLANNED AREA DEVELOPMENT).

WHEREAS, the Planning & Zoning Commission held a public hearing on January 28, 2013, concerning the rezoning of Quail Canyon Subdivisions, Units I & II, and has recommended approval of this request; and

WHEREAS, the requirements of A.R.S. § 9-462.04 have been met.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1: That the following described parcels of land lying within the City of Cottonwood, Yavapai County, Arizona, shall be and are hereby reclassified from R-1L-70 (Residential/Single Family) to PAD (Planned Area Development), subject to the applicant's compliance with the conditions and stipulations set forth below under Section 2.

Legal Description

A portion of Sections 15 and 22 of Township 15 North, Range 3 East of the Gila and Salt River Basin of the Meridian, Yavapai County, Arizona, more particularly described as Quail Canyon Subdivision, Units I and II.

Section 2: That pursuant to Section 424.B.15 of the Cottonwood Zoning Ordinance, an exception to the requirement for the submission of a Master Development Plan as set forth in Section 424.D of the Zoning Ordinance is hereby granted, in light of the fact that the subdivision was already platted and the required infrastructure installed when it was annexed into the City in 2011; and in the interest of protecting the integrity of the existing wash corridors.

Section 3: That the Planning and Zoning Commission and City Council have

determined the following items necessary as conditions of the zoning approval to protect the public health, safety and general welfare:

1. That the residential sites be developed in conformance with the letter of intent dated 12-28-12; and with the associated site plan.
2. That disclosure statements be recorded for all affected parcels and all adjoining parcels acknowledging the adjusted building envelopes.

Section 4: The zoning map shall be amended to reflect this zone change only upon compliance with all zoning conditions set forth herein.

Section 5: That at least three (3) copies of the zoning map of the City of Cottonwood, Arizona, as hereby amended be kept in the office of the City Clerk for public use and inspection.

Section 6: Severability: That if any section, subsection, sentence, clause, phrase or portion of this ordinance adopted herein is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such a decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, THIS 5TH DAY OF MARCH 2013.

Diane Joens, Mayor

APPROVED AS TO FORM:

ATTEST:

Steve Horton, Esq.
City Attorney

Marianne Jiménez, City Clerk

**City of Cottonwood, Arizona
City Council Agenda Communication**



 Print

Meeting Date:	March 5, 2013
Subject:	Appointments to Historic Preservation Commission
Department:	Development Services
From:	Charlie Scully, Planner

REQUESTED ACTION

Appointment of two (2) Historic Preservation Commissioners

SUGGESTED MOTION

If the Council desires to approve this item the suggested motion is:

“I move to approve Resolution Number 2686 appointing Annabel Sclipa to the Historic Preservation Commission and establishing her term of office.”

“I move to approve Resolution Number 2687 appointing Marie Palowoda to the Historic Preservation Commission and establishing her term of office.”

BACKGROUND

There are three openings and two applications for the Historic Preservation Commission.

Annabel Sclipa was originally appointed to a two (2) year term in November 2010 as part of the first Commission.

Marie Palowoda is a resident of Cottonwood and would be filling one of the two remaining open vacancies.

Both appointments would be for a three year term from March 2013 to March 2016.

The City of Cottonwood Historic Preservation Commission was formed in January 2011 to advance the issue of historic preservation through various activities and programs intended to increase awareness and protect historic buildings, structures and resources.

The Historic Preservation Commission is comprised of seven members, at least five of whom shall be residents of the city, and two of whom need not be residents of the city, provided they

have substantial ties to the city, such as owning real property, owning a business, being employed within the city limits, or based on other factors deemed relevant by the city council. Commission members serve for terms of three years.

Prospective members should have demonstrated strong interest in and commitment to the field of historic preservation, evidenced either by involvement in a historic preservation organization, employment or volunteer activity in the field of historic preservation, professional experience in related construction or real estate activities, educational background in a related field, or other serious interest in the field. To the extent possible, it is desirable that at least two members have professional experience in the field of architecture, planning, history, archaeology, or historic construction.

JUSTIFICATION/BENEFITS/ISSUES

The City Clerk will administer the oath of office to appointees prior to the next meeting of the Historic Preservation Commission, which is scheduled for March 13, 2013.

COST/FUNDING SOURCE

N/A

ATTACHMENTS:

Name:	Description:	Type:
 Palowoda_Application.pdf	HPC Applications	Cover Memo
 Sclippa_Application.pdf	Sclippa Application	Cover Memo
 Palowoda_Application.pdf	Palowoda Application	Cover Memo
 Palowoda_Application.pdf	Palowoda Application	Cover Memo
 Palowoda_Application.pdf	Palowoda Application	Cover Memo
 res2686.doc	Resolution Number 2686	Cover Memo
 res2687.doc	Resolution Number 2687	Cover Memo



CITY OF COTTONWOOD
816 NORTH MAIN STREET
COTTONWOOD, AZ 86326
Phone (928) 634-0060 x217
Fax (928) 634-3727
Revised January 11, 2010

APPLICATION FOR Historic Preservation Committee
(BOARD/COMMISSION/COMMITTEE)

NAME Palowoda Marie
(Last) (First) (Middle)

MAILING ADDRESS 802 N. 6th St. Apt. 2
(Route or Box) (City) (State) (Zip)

STREET ADDRESS Cottonwood AZ 86326
(Number & Street) (City) (State) (Zip)

HOME PHONE 634-6158 WORK/MESSAGE PHONE _____

EMAIL ADDRESS: _____

PLEASE TYPE OR PRINT CLEARLY IN INK ONLY.

Professional Memberships, Registrations, Licenses, Etc.

Verde Valley Chapter of Arizona Archaeological Society
Verde Valley Archaeological Society
Indian Peaks Chapter of Colorado Archaeological Society

Education Bachelor of Arts
4 Certifications in Archaeology from the state of Colorado

Work Experience Archaeology 15 years
Biology 10 years
Education 25 years
Artist 25 years

Application for (Board/Commission/Committee)
Page 2

Please describe your qualifications for serving on Board/Commission/Committee: I have
15 years experience in Archaeology including Historical Archaeology.
I have been in the Verde Valley ^{seasonally} since 2006. I have experience serving
on boards of community organizations in Colorado including 1 year of
service on the Town Council of Garden City, Colorado.

List any community service organizations or projects you have been involved with (include a brief description of activities):
I have volunteered for Art organizations, Archaeological organizations,
the U S Forest Service, Colorado Division of Wildlife, Sierra Club, &
Prescott Creeks

Have you ever been convicted of, or pled "no contest" to any crime, including any convictions that were later set aside or expunged? _____ YES _____ NO

Does the City of Cottonwood employ any relative of yours? _____ YES _____ NO

Are you currently a resident of Cottonwood? If so, how long have you been a resident of the City?
yes - 1 year.

Signature Marie Falow Date 27 Sept. 2012

NOTE: All applicants are strongly encouraged to attend the Council meeting at which their application will be considered. It is important for Council members to be able to assess applicants' qualifications and backgrounds during the selection process, and be able to ask questions for clarification.

Generally, the Council will conduct a brief interview process during the Council meeting.

Council meetings are held the first and third Tuesday of every month. Council agendas can be found under the City Council tab on the City website: www.cottonwoodaz.gov.



CITY OF COTTONWOOD
 816 NORTH MAIN STREET
 COTTONWOOD, AZ 86326
 Phone (928) 634-0060 x217
 Fax (928) 634-3727
 Revised January 11, 2010

APPLICATION FOR HISTORIC PRESERVATION COMMISSION
 (BOARD COMMISSION COMMITTEE)

NAME: SCLIFFA ANNABEL VALERIE
 (Last) (First) (Middle)

MAILING ADDRESS AS BELOW
 (Route or Box) (City) (State) (Zip)

STREET ADDRESS 611 N 7th ST CLOUD AZ 86326
 (Number & Street) (City) (State) (Zip)

HOME PHONE: 928 649-3038 WORK/MESSAGE PHONE: SAME

EMAIL ADDRESS: INFO@712ANNABELINN.COM

PLEASE TYPE OR PRINT CLEARLY IN INK ONLY.

Professional Memberships, Registrations, Licenses, Etc.

CHAMBER, OYA, BSA & BREAKFAST, COM,
1 STRAY GREEN, ITS A GREEN GREEN WORLD,

Education

SUMMA CUM LAUDE BA IN ENGLISH
SMALL BUSINESS CERTIFICATE
ASSO OF ARTS W INT'L MANAGEMENT

Work Experience

SMALL BUSINESS OWNER, B3B
ARCHITECTURAL DRAWING & DESIGN
 ↓
DRAFTING

Please describe your qualifications for serving on Board/Commission/Committee:

HAVE WORKED FOR ARCHITECTS
GREAT INTEREST IN PRESERVING
COTTONWOOD'S HISTORY

LIVE IN OLD TOWN

PACE UNIVERSITY, NY; CHAIRPERSON FOR COMMUNITY (A)

List any community service organizations or projects you have been involved with (include a brief description of activities):

VP OF THE OLD TOWN ASSOCIATION
ESTABLISH COLORADO WHEELCHAIR TENNIS ASSO

Have you ever been convicted of, or pled "no contest" to any crime, including any convictions that were later set aside or expunged?

YES NO

Does the City of Cottonwood employ any relative of yours?

YES NO

Are you currently a resident of Cottonwood? If so, how long have you been a resident of the City?

YES - 4 YEARS

Signature



Date 9/3/10

NOTE: All applicants are strongly encouraged to attend the Council meeting at which their application will be considered. It is important for Council members to be able to assess applicants' qualifications and backgrounds during the selection process, and be able to ask questions for clarification.

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(A) AND UNIVERSITY RELATIONS;
SENATE SEAT OF LUBIN UNDERGRADUATE SCHOOL
OF BUSINESS



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816 NORTH MAIN STREET
COTTONWOOD, AZ 86326
Phone (928) 634-0060 x217
Fax (928) 634-3727
Revised January 11, 2010

APPLICATION FOR Historic Preservation Committee
(BOARD/COMMISSION/COMMITTEE)

NAME Palowoda Marie
(Last) (First) (Middle)

MAILING ADDRESS 802 N. 6th St. Apt. 2
(Route or Box) (City) (State) (Zip)

STREET ADDRESS Cottonwood AZ 86326
(Number & Street) (City) (State) (Zip)

HOME PHONE 634-6158 WORK/MESSAGE PHONE _____

EMAIL ADDRESS: _____

PLEASE TYPE OR PRINT CLEARLY IN INK ONLY.

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Verde Valley Chapter of Arizona Archaeological Society
Verde Valley Archaeological Society
Indian Peaks Chapter of Colorado Archaeological Society

Education

Bachelor of Arts
4 Certifications in Archaeology from the state of Colorado

Work Experience

Archaeology 15 years
Biology 10 years
Education 25 years
Artist 25 years

Application for (Board/Commission/Committee)
Page 2

Please describe your qualifications for serving on Board/Commission/Committee: I have
15 years experience in Archaeology including Historical Archaeology.
I have been in the Verde Valley ^{seasonally} since 2006. I have experience serving
on boards of community organizations in Colorado including 1 year of
service on the Town Council of Garden City, Colorado.

List any community service organizations or projects you have been involved with (include a brief description of activities):
I have volunteered for Art organizations, Archaeological organizations,
the U S Forest Service, Colorado Division of Wildlife, Sierra Club, &
Prescott Creeks

Have you ever been convicted of, or pled "no contest" to any crime, including any convictions that were later set aside or expunged? _____ YES _____ NO

Does the City of Cottonwood employ any relative of yours? _____ YES _____ NO

Are you currently a resident of Cottonwood? If so, how long have you been a resident of the City?
yes - 1 year.

Signature Marie Falow Date 27 Sept. 2012

NOTE: All applicants are strongly encouraged to attend the Council meeting at which their application will be considered. It is important for Council members to be able to assess applicants' qualifications and backgrounds during the selection process, and be able to ask questions for clarification.

Generally, the Council will conduct a brief interview process during the Council meeting.

Council meetings are held the first and third Tuesday of every month. Council agendas can be found under the City Council tab on the City website: www.cottonwoodaz.gov.



CITY OF COTTONWOOD
816 NORTH MAIN STREET
COTTONWOOD, AZ 86326
Phone (928) 634-0060 x217
Fax (928) 634-3727
Revised January 11, 2010

APPLICATION FOR Historic Preservation Committee
(BOARD/COMMISSION/COMMITTEE)

NAME Palowoda Marie
(Last) (First) (Middle)

MAILING ADDRESS 802 N. 6th St. Apt. 2
(Route or Box) (City) (State) (Zip)

STREET ADDRESS Cottonwood AZ 86326
(Number & Street) (City) (State) (Zip)

HOME PHONE 634-6158 WORK/MESSAGE PHONE _____

EMAIL ADDRESS: _____

PLEASE TYPE OR PRINT CLEARLY IN INK ONLY.

Professional Memberships, Registrations, Licenses, Etc. _____

Verde Valley Chapter of Arizona Archaeological Society
Verde Valley Archaeological Society
Indian Peaks Chapter of Colorado Archaeological Society

Education Bachelor of Arts
4 Certifications in Archaeology from the state of Colorado

Work Experience Archaeology 15 years
Biology 10 years
Education 25 years
Artist 25 years

Application for (Board/Commission/Committee)
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Signature Marie Falow Date 27 Sept. 2012

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Signature Marie Falow Date 27 Sept. 2012

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RESOLUTION NUMBER 2686

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPOINTING _____ A MEMBER THE CITY'S HISTORIC PRESERVATION COMMISSION AND ESTABLISHING _____ TERM OF OFFICE.

WHEREAS, the City Council created a Historic Preservation Commission for the City of Cottonwood for the identification, evaluation, protection, preservation, and enhancement of historic properties that have significance for the City of Cottonwood; and

WHEREAS, a vacancy exists on the Historic Preservation Commission and it therefore is necessary to appoint a member to the Historic Preservation Commission in order to maintain the requisite number of members on said commission.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY ARIZONA:

THAT, _____ is hereby appointed a member of the Historic Preservation Commission for a three-year term which expires March 6, 2016.

PASSED AND ADOPTED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, THIS 5TH DAY OF MARCH 2013.

Diane Joens, Mayor

APPROVED AS TO FORM:

ATTEST:

Steven B. Horton, Esq.
City Attorney

Marianne Jiménez, City Clerk

RESOLUTION NUMBER 2687

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPOINTING _____ A MEMBER THE CITY'S HISTORIC PRESERVATION COMMISSION AND ESTABLISHING _____ TERM OF OFFICE.

WHEREAS, the City Council created a Historic Preservation Commission for the City of Cottonwood for the identification, evaluation, protection, preservation, and enhancement of historic properties that have significance for the City of Cottonwood; and

WHEREAS, a vacancy exists on the Historic Preservation Commission and it therefore is necessary to appoint a member to the Historic Preservation Commission in order to maintain the requisite number of members on said commission.

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THAT, _____ is hereby appointed a member of the Historic Preservation Commission for a three-year term which expires March 6, 2016.

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Diane Joens, Mayor

APPROVED AS TO FORM:

ATTEST:

Steven B. Horton, Esq.
City Attorney

Marianne Jiménez, City Clerk

**City of Cottonwood, Arizona
City Council Agenda Communication**



 Print

Meeting Date:	March 5, 2013
Subject:	Railroad Wash Drainage Improvements
Department:	Development Services
From:	Dan Lueder, Development Services

REQUESTED ACTION

Consider approval of a JOC bid for the Railroad Wash drainage improvements.

SUGGESTED MOTION

If the Council desires to approve this item the suggested motion is:

I move to approve the bid submitted by Arizona Northern Equipment for the Railroad Wash Drainage Improvements in the amount of \$222,000 which includes the add/alternate.

BACKGROUND

This Railroad Wash Drainage Improvement project has been in the city's capital plan for several years and the major portion of the funding will be provided by the Yavapai County Flood Control District. The project involves piping what is now a storm water open channel along the west side of Willard from the south entrance to VVMC southward almost to Hwy 89A. On the attached satellite view the white line shows the approximate route of the project. A breakdown on funding is as follows:

Flood Control District: \$176,545

VVMC: \$24,360

City of Cottonwood: \$21,095

VVMC's portion is to replace some asbestos cement waterlines which will be under the new culverts and the city portion is to add sidewalks from the south entrance off Willard to the end of the project.

Quotes were solicited from our three JOC contractors and the results were:

ANE: \$222,000.00

Kinney Construction: \$240,327.00

Tiffany construction: \$277,017.97

JUSTIFICATION/BENEFITS/ISSUES

This is a long needed project to improve storm water drainage in this area of Railroad Wash and the cost of the drainage work will be funded by the Yavapai County Flood Control District which collects tax revenue from our residents to fund this type of improvement.

-

COST/FUNDING SOURCE

Yavapai County Flood Control District

Verde Valley Medical Center

City Streets Construction Fund

ATTACHMENTS:

Name:	Description:	Type:
 railroad_wash.jpg	Satellite image	Cover Memo
 Solicitation Tabulation Form.pdf	solicitation tabulation	Cover Memo
 Arizona Northern Equipment Inc Quote.pdf	ANE quote	Cover Memo
 Kinney Construction LLC Quote.pdf	Kinney quote	Cover Memo
 Tiffany Construction Quote.pdf	Tiffany quote	Cover Memo



Google Earth

Imagery Date: 5/30/2012  1992

34°43'59.98" N 112°01'38.52" W elev 3465 ft

Eye alt 5143 ft 

City of Cottonwood

SOLICITATION TABULATION

Project Name: Railroad Wash Culvert Installation & Willard Street Drainage Improvements

Solicitation Number: JOC Quotes

Solicitation Opening Date: February 20, 2013 at 10:00 a.m.

Firm Name	Quote Amount	Add Alternate		
Arizona Northern Equipment	\$200,905.00	\$21,095.00		
Kinney Construction	\$227,587.00	\$12,740.00		
Tiffany Construction	\$252,575.02	\$24,442.95		

Notes: _____

Unit Price Table

Railroad Wash Culvert Installation & Willard Street Drainage Improvements

NO.	BASE BID ITEM DESCRIPTION	Unit	Qty	Unit Price	Total
1	SAWCUT 2' MIN. EDGE OF PAVEMENT	L.F.	511.22	\$ 2.00	\$ 1,022.44
2	REMOVE BITUMINOUS PAVEMENT PER PAVEMENT AND CURB REMOVAL DETAIL ON SHEET 3 OF THE APPROVED PLANS. PRESERVE CUT EDGE OF PAVEMENT. CONTRACTOR SHALL HAVE ALL CUT EDGES INSPECTED BY THE CITY OF COTTONWOOD ENGINEERING DEPARTMENT PRIOR TO PLACEMENT OF TACK COAT OR PAVING MATERIALS.	S.Y.	188.44	\$ 5.60	\$ 1,055.26
3	TACK COAT EXISTING ASPHALT AND CONCRETE PRIOR TO PLACEMENT OF PROPOSED PAVEMENT.	L.F.	1022.44	\$ 0.32	\$ 327.18
4	REMOVE EXISTING 49X33 CMPA CULVERT.	L.F.	33.25	\$ 35.00	\$ 1,163.75
5	REMOVE EXISTING CONCRETE HEADWALL.	L.F.	11.67	\$ 150.00	\$ 1,750.50
6	REMOVE EXISTING CONCRETE SLAB IN BOTTOM OF SWALE.	S.F.	175.21	\$ 4.00	\$ 700.84
7	REMOVE AC WATERLINE 30' ON EACH SIDE OF PROPOSED CULVERT CROSSING.	L.F.	180.00	\$ 18.00	\$ 3,240.00
8	REMOVE EXISTING 12" CMP CULVERT.	L.F.	8.00	\$ 5.00	\$ 40.00
9	REMOVE EXISTING ASPHALT RAMP.	S.F.	50.85	\$ 2.00	\$ 101.70
10	REMOVE AND STOCKPILE EXISTING RIP-RAP AS NECESSARY TO CONSTRUCT IMPROVEMENTS.	S.F.	925.15	\$ 1.00	\$ 925.15
11	INSTALL 64"X43" CMPA 14 GAUGE ALUMINIZED CULVERT & BANDS AS REQUIRED.	L.F.	420.00	\$ 142.00	\$ 59,640.00
12	INSTALL 6" ABC BELOW CULVERT COMPACTED TO 95% M.D.D.	C.Y.	105.00	\$ 37.00	\$ 3,885.00
13	ENCASE CMPA CULVERT WITH 1-SACK CONCRETE SLURRY.	C.Y.	171.01	\$ 116.00	\$ 19,837.16
14	INSTALL CONCRETE HEADWALL PER DETAIL ON SHEET 3.	L.F.	96.98	\$ 225.00	\$ 21,820.50
15	INSTALL TYPE A CURB & GUTTER PER MAG STD. DET. 220-1.	L.F.	603.67	\$ 24.00	\$ 14,488.08
16	INSTALL CONCRETE DRIVEWAY APRON PER MAG STD. DET. 250-2.	S.F.	388.00	\$ 15.00	\$ 5,820.00
17	CORE HOLE IN EXISTING CATCHBASIN AND INSTALL NEW 12" CMP CULVERT. FILL BOTTOM OF EXISTING SUMP WITH CONCRETE TO INVERT OF NEW CMP AND SLOPE TO DRAIN.	L.F.	6.00	\$ 370.00	\$ 2,220.00
18	INSTALL 5' CURB TRANSITION FROM 18" GUTTER TO 12" GUTTER.	EA.	1	\$ 250.00	\$ 250.00
19	INSTALL 8" DUCTILE IRON WATER LINE WITH PLASTIC SLEEVE 30' EACH SIDE OF PROPOSED CMPA CULVERT CROSSING. ENCASE WATER LINE PER DETAIL ON SHEET 3. INSTALL DIP PER MAG STANDARD SPECIFICATIONS.	L.F.	120.00	\$ 120.00	\$ 14,400.00
20	INSTALL 6" DUCTILE IRON WATER LINE WITH PLASTIC SLEEVE 30' EACH SIDE OF PROPOSED CMPA CULVERT CROSSING. ENCASE WATER LINE PER DETAIL ON SHEET 3. INSTALL DIP PER MAG STANDARD SPECIFICATIONS.	L.F.	60.00	\$ 112.00	\$ 6,720.00
21	INSTALL 8" DUCTILE IRON WATER LINE WITH PLASTIC SLEEVE BELOW PROPOSED CMPA CULVERT. CAP ENDS AND ENCASE WATER LINE PER MAG STD. DET. 404, LEAVING 2' ON ENDS ACCESSIBLE FOR POSSIBLE FUTURE CONNECTION. SEE DETAIL ON SHEET 3. INSTALL DIP PER MAG STANDARD SPECIFICATIONS.	L.F.	20.00	\$ 150.00	\$ 3,000.00

22	INSTALL 64"X43" CMPA 22.5° BEND.	EA.	3	\$ 675.00	\$ 2,025.00
23	INSTALL GEOTEXTILE FABRIC AND 2 COURSES MINIMUM OF D-50 (12") OR LARGER RIP-RAP.	S.F.	1104.47	\$ 3.40	\$ 3,755.20
24	INSTALL SAFETY RAIL PER MAG STD. DET. 145 & DETAIL ON SHEET 3.	L.F.	74.50	\$ 22.00	\$ 1,639.00
25	INSTALL 3" ASPHALTIC CONCRETE PAVEMENT ON 6" AGGREGATE BASE.	S.Y.	85.55	\$ 20.25	\$ 1,732.39
26	INSTALL 6" AGGREGATE BASE COURSE, COMPACTED TO 95% M.D.D.	S.F.	85.55	\$ 12.00	\$ 1,026.60
27	REMOVE DEBRIS FROM EXISTING CONCRETE HEADWALL APRON AND CMPA CULVERTS.	L.S.	-	\$ 870.76	\$ 870.76
28	LANDSCAPE BETWEEN BACK OF CURB/SIDEWALK AND RIGHT-OF-WAY LINE. LANDSCAPE MATERIALS SHALL MATCH THOSE DIRECTLY ADJACENT TO THE ROW LINE.	S.F.	3,013.00	\$ 0.85	\$ 2,561.05
29	REPLACE EXISTING RIP-RAP TO THE BACK OF SIDEWALK OR BACK OF CURB AS NECESSARY.	S.F.	925.15	\$ 1.50	\$ 1,387.73
30	INSTALL 8" HYPAX REPAIR COUPLING OR APPROVED EQUAL.	EA.	4	\$ 550.00	\$ 2,200.00
31	INSTALL 6" HYPAX REPAIR COUPLING OR APPROVED EQUAL	EA.	2	\$ 450.00	\$ 900.00
32	INSTALL 1" MINUS CRUSHED ROCK BETWEEN BACK OF CURB/SIDEWALK AND RIGHT-OF-WAY LINE.	S.F.	2,678.00	\$ 0.85	\$ 2,276.30
33	LOWER SANITARY SEWER SERVICES	EA.	2.00	\$ 2,160.00	\$ 4,320.00
				TOTAL BASE:	\$ 187,101.59

Tax: \$ Thirteen Thousand, Eight Hundred Three and 41/100 dollars

(Tax to be figured on 65% of the project subtotal, utilizing a tax rate of 11.35%)

\$ 13,803.41

Total Project Cost: \$ Two Hundred Thousand, Nine Hundred Five and 00/100

\$ 200,905.00

Contractor: Arizona Northern Equipment, Inc.

Authorized Signature:

Printed Name: Mark T. Millar

Date: February 20, 2013

Phone: 928-634-8612

E-Mail: millar@aznoeq.com

Add Alternate #1

Railroad Wash Culvert Installation & Willard Street Drainage Improvements

NO.	BASE BID ITEM DESCRIPTION	Unit	Qty	Unit Price	Price
1	INSTALL 5' WIDE CONCRETE SIDEWALK PER MAG STD. DET. 230	S.F.	2759.22	\$ 5.70	\$ 15,727.55
2	INSTALL 4" ABC BELOW SIDEWALK COMPACTED TO 95% M.D.D.	S.F.	2759.22	\$ 1.42	\$ 3,918.09
				TOTAL ADD	
				ALT:	\$ 19,645.65

Tax: \$ Fourteen Hundred Forty Nine and 35/100 dollars

(Tax to be figured on 65% of the project subtotal, utilizing a tax rate of 11.35%)

\$ 1,449.35

Total Project Cost: \$ Twenty One Thousand, Ninety Five and 00/100 dollars

\$ 21,095.00

Contractor: Arizona Northern Equipment, Inc.

Authorized Signature: _____

Printed Name: Mark T. Millar

Date: February 20, 2013

Phone: 928-634-8612

E-Mail: millar@aznoeq.com

Unit Price Table

Railroad Wash Culvert Installation & Willard Street Drainage Improvements

NO.	BASE BID ITEM DESCRIPTION	Unit	Qty	Unit Price	Price
1	SAWCUT 2' MIN. EDGE OF PAVEMENT	L.F.	511.22	1.97	1007.12
2	REMOVE BITUMINOUS PAVEMENT PER PAVEMENT AND CURB REMOVAL DETAIL ON SHEET 3 OF THE APPROVED PLANS. PRESERVE CUT EDGE OF PAVEMENT. CONTRACTOR SHALL HAVE ALL CUT EDGES INSPECTED BY THE CITY OF COTTONWOOD ENGINEERING DEPARTMENT PRIOR TO PLACEMENT OF TACK COAT OR PAVING MATERIALS.	S.Y.	188.44	8.90	1,677.12
3	TACK COAT EXISTING ASPHALT AND CONCRETE PRIOR TO PLACEMENT OF PROPOSED PAVEMENT.	L.F.	1022.44	.67	685.03
4	REMOVE EXISTING 49X33 CMPA CULVERT.	L.F.	33.25	26.40	877.80
5	REMOVE EXISTING CONCRETE HEADWALL.	L.F.	11.67	133.05	1552.69
6	REMOVE EXISTING CONCRETE SLAB IN BOTTOM OF SWALE.	S.F.	175.21	5.38	942.63
7	REMOVE AC WATERLINE 30' ON EACH SIDE OF PROPOSED CULVERT CROSSING.	L.F.	180.00	28.10	5,058.00
8	REMOVE EXISTING 12" CMP CULVERT.	L.F.	8.00	19.62	156.96
9	REMOVE EXISTING ASPHALT RAMP.	S.F.	50.85	2.24	113.92
10	REMOVE AND STOCKPILE EXISTING RIP-RAP AS NECESSARY TO CONSTRUCT IMPROVEMENTS.	S.F.	925.15	1.15	1063.92
11	INSTALL 64"X43" CMPA 14 GAUGE ALUMINIZED CULVERT & BANDS AS REQUIRED.	L.F.	420.00	168.45	70,749.00
12	INSTALL 4" ABC BELOW CULVERT COMPACTED TO 95% M.D.D.	C.Y.	105.00	61.54	6,461.70
13	ENCASE CMPA CULVERT WITH 1-SACK CONCRETE SLURRY.	C.Y.	171.01	125.75	21,504.51
14	INSTALL CONCRETE HEADWALL PER DETAIL ON SHEET 3.	L.F.	96.98	211.56	20,517.09
15	INSTALL TYPE A CURB & GUTTER PER MAG STD. DET. 220-1.	L.F.	603.67	27.99	16,896.72
16	INSTALL CONCRETE DRIVEWAY APRON PER MAG STD. DET. 250-2.	S.F.	388.00	12.10	4694.80
17	CORE HOLE IN EXISTING CATCHBASIN AND INSTALL NEW 12" CMP CULVERT. FILL BOTTOM OF EXISTING SUMP WITH CONCRETE TO INVERT OF NEW CMP AND SLOPE TO DRAIN.	L.F.	6.00	297.36	1,784.16
18	INSTALL 5' CURB TRANSITION FROM 18" GUTTER TO 12" GUTTER.	EA.	1	154.19	154.19
19	INSTALL 8" DUCTILE IRON WATER LINE WITH PLASTIC SLEEVE 30' EACH SIDE OF PROPOSED CMPA CULVERT CROSSING. ENCASE WATER LINE PER DETAIL ON SHEET 3. INSTALL DIP PER MAG STANDARD SPECIFICATIONS.	L.F.	120.00	89.45	10,734.00
20	INSTALL 6" DUCTILE IRON WATER LINE WITH PLASTIC SLEEVE 30' EACH SIDE OF PROPOSED CMPA CULVERT CROSSING. ENCASE WATER LINE PER DETAIL ON SHEET 3. INSTALL DIP PER MAG STANDARD SPECIFICATIONS.	L.F.	60.00	77.11	4,626.60
21	INSTALL 8" DUCTILE IRON WATER LINE WITH PLASTIC SLEEVE BELOW PROPOSED CMPA CULVERT. CAP ENDS AND ENCASE WATER LINE PER MAG STD. DET. 404, LEAVING 2' ON ENDS ACCESSIBLE FOR POSSIBLE FUTURE CONNECTION. SEE DETAIL ON SHEET 3. INSTALL DIP PER MAG STANDARD SPECIFICATIONS.	L.F.	20.00	86.73	1,734.60

22	INSTALL 64"X43" CMPA 22.5° BEND.	EA.	3	436. ⁴⁹	1309. ⁴⁷
23	INSTALL GEOTEXTILE FABRIC AND 2 COURSES MINIMUM OF D-50 (12") OR LARGER RIP-RAP.	S.F.	1104.47	9. ¹¹	10,061. ⁷²
24	INSTALL SAFETY RAIL PER MAG STD. DET. 145 & DETAIL ON SHEET 3.	L.F.	74.50	103. ⁰⁷	7678. ⁷²
25	INSTALL 3" ASPHALTIC CONCRETE PAVEMENT ON 6" AGGREGATE BASE.	S.Y.	85.55	46. ⁶⁸	3993. ⁴⁷
26	INSTALL 6" AGGREGATE BASE COURSE, COMPACTED TO 95% M.D.D.	S.F.	85.55	16. ⁸⁰	1437. ²⁴
27	REMOVE DEBRIS FROM EXISTING CONCRETE HEADWALL APRON AND CMPA CULVERTS.	L.S.	1	492. ¹⁵	492. ¹⁵
28	LANDSCAPE BETWEEN BACK OF CURB/SIDEWALK AND RIGHT-OF-WAY LINE. LANDSCAPE MATERIALS SHALL MATCH THOSE DIRECTLY ADJACENT TO THE ROW LINE.	S.F.	3,013.00	. ⁵⁹	1777. ⁶⁷
29	REPLACE EXISTING RIP-RAP TO THE BACK OF SIDEWALK OR BACK OF CURB AS NECESSARY.	S.F.	925.15	1. ¹⁵	1063. ⁹²
30	INSTALL 8" HYMAX REPAIR COUPLING OR APPROVED EQUAL.	EA.	4	428. ¹⁴	1712. ⁵⁶
31	INSTALL 6" HYMAX REPAIR COUPLING OR APPROVED EQUAL	EA.	2	393. ⁰²	786. ⁰⁴
32	INSTALL 1" MINUS CRUSHED ROCK BETWEEN BACK OF CURB/SIDEWALK AND RIGHT-OF-WAY LINE.	S.F.	2,678.00	. ⁴⁰	1071. ²⁰
33	Install sewer services	EA	2	3786. ⁶⁵	7573. ³⁰

Tax: \$ 15,637.⁰⁰
 (Tax to be figured on 65% of the project subtotal, utilizing a tax rate of 11.35%)

Total Project Cost: \$ 227,587.⁰⁰

Contractor: Kinney Construction, LLC

Authorized Signature: Travis Moore

Printed Name: Travis Moore

Date: 2/20/13 Phone: Cell 928 853-3551 office 928 779-2820

E-Mail: tm@kinneyconstruction.net

Add Alternate #1

Railroad Wash Culvert Installation & Willard Street Drainage Improvements

NO.	BASE BID ITEM DESCRIPTION	Unit	Qty	Unit Price	Price
1	INSTALL 5' WIDE CONCRETE SIDEWALK PER MAG STD. DET. 230	S.F.	2759.22	3.73	10,291.89
2	INSTALL 4" ABC BELOW SIDEWALK COMPACTED TO 95% M.D.D.	S.F.	2759.22	.57	1,572.76

Tax: \$

875.³⁵

(Tax to be figured on 65% of the project subtotal, utilizing a tax rate of 11.35%)

Total Project Cost: \$

12,740.⁰⁰

Total Project Base Bid Plus Alternate = \$ 240,327.⁰⁰

Contractor:

Kinney Construction, LLC.

Authorized Signature:

Travis Moore

Printed Name:

Travis Moore

Date:

2/20/13

Phone:

cell 928-853-3551

office

928-779-2820

E-Mail:

tm@kinneyconstruction.net

Unit Price Table

Railroad Wash Culvert Installation & Willard Street Drainage Improvements

NO.	BASE BID ITEM DESCRIPTION	Unit	Qty	Unit Price	Price
1	SAWCUT 2' MIN. EDGE OF PAVEMENT	L.F.	511.22	3.20	1635.90
2	REMOVE BITUMINOUS PAVEMENT PER PAVEMENT AND CURB REMOVAL DETAIL ON SHEET 3 OF THE APPROVED PLANS. PRESERVE CUT EDGE OF PAVEMENT. CONTRACTOR SHALL HAVE ALL CUT EDGES INSPECTED BY THE CITY OF COTTONWOOD ENGINEERING DEPARTMENT PRIOR TO PLACEMENT OF TACK COAT OR PAVING MATERIALS.	S.Y.	188.44	18.64	3512.52
3	TACK COAT EXISTING ASPHALT AND CONCRETE PRIOR TO PLACEMENT OF PROPOSED PAVEMENT.	L.F.	1022.44	0.39	398.75
4	REMOVE EXISTING 49X33 CMPA CULVERT.	L.F.	33.25	36.90	1226.93
5	REMOVE EXISTING CONCRETE HEADWALL.	L.F.	11.67	111.69	1303.42
6	REMOVE EXISTING CONCRETE SLAB IN BOTTOM OF SWALE.	S.F.	175.21	6.01	1053.01
7	REMOVE AC WATERLINE 30' ON EACH SIDE OF PROPOSED CULVERT CROSSING.	L.F.	180.00	8.40	1512.00
8	REMOVE EXISTING 12" CMP CULVERT.	L.F.	8.00	23.95	191.60
9	REMOVE EXISTING ASPHALT RAMP.	S.F.	50.85	7.39	375.78
10	REMOVE AND STOCKPILE EXISTING RIP-RAP AS NECESSARY TO CONSTRUCT IMPROVEMENTS.	S.F.	925.15	8.76	8104.31
11	INSTALL 64"X43" CMPA 14 GAUGE ALUMINIZED CULVERT & BANDS AS REQUIRED.	L.F.	420.00	128.12	53810.40
12	INSTALL 4" ABC BELOW CULVERT COMPACTED TO 95% M.D.D.	C.Y.	105.00	112.92	17841.36
13	ENCASE CMPA CULVERT WITH 1-SACK CONCRETE SLURRY.	C.Y.	171.01	101.70	17391.72
14	INSTALL CONCRETE HEADWALL PER DETAIL ON SHEET 3.	L.F.	96.98	241.20	23682.52
15	INSTALL TYPE A CURB & GUTTER PER MAG STD. DET. 220-1.	L.F.	603.67	39.66	23941.55
16	INSTALL CONCRETE DRIVEWAY APRON PER MAG STD. DET. 250-2.	S.F.	388.00	16.05	6227.40
17	CORE HOLE IN EXISTING CATCHBASIN AND INSTALL NEW 12" CMP CULVERT. FILL BOTTOM OF EXISTING SUMP WITH CONCRETE TO INVERT OF NEW CMP AND SLOPE TO DRAIN.	L.F.	6.00	431.23	2587.38
18	INSTALL 5' CURB TRANSITION FROM 18" GUTTER TO 12" GUTTER.	EA.	1	101.15	101.15
19	INSTALL 8" DUCTILE IRON WATER LINE WITH PLASTIC SLEEVE 30' EACH SIDE OF PROPOSED CMPA CULVERT CROSSING. ENCASE WATER LINE PER DETAIL ON SHEET 3. INSTALL DIP PER MAG STANDARD SPECIFICATIONS.	L.F.	120.00	116.36	13963.20
20	INSTALL 6" DUCTILE IRON WATER LINE WITH PLASTIC SLEEVE 30' EACH SIDE OF PROPOSED CMPA CULVERT CROSSING. ENCASE WATER LINE PER DETAIL ON SHEET 3. INSTALL DIP PER MAG STANDARD SPECIFICATIONS.	L.F.	60.00	106.39	6383.40
21	INSTALL 8" DUCTILE IRON WATER LINE WITH PLASTIC SLEEVE BELOW PROPOSED CMPA CULVERT. CAP ENDS AND ENCASE WATER LINE PER MAG STD. DET. 404, LEAVING 2' ON ENDS ACCESSIBLE FOR POSSIBLE FUTURE CONNECTION. SEE DETAIL ON SHEET 3. INSTALL DIP PER MAG STANDARD SPECIFICATIONS.	L.F.	20.00	215.62	4312.40

22	INSTALL 64"X43" CMPA 22.5° BEND.	EA.	3	1083.25	3249.75
23	INSTALL GEOTEXTILE FABRIC AND 2 COURSES MINIMUM OF D-50 (12") OR LARGER RIP-RAP.	S.F.	1104.47	7.78	8592.78
24	INSTALL SAFETY RAIL PER MAG STD. DET. 145 & DETAIL ON SHEET 3.	L.F.	74.50	45.28	3373.36
25	INSTALL 3" ASPHALTIC CONCRETE PAVEMENT ON 6" AGGREGATE BASE.	S.Y.	85.55	76.02	6503.51
26	INSTALL 6" AGGREGATE BASE COURSE, COMPACTED TO 95% M.D.D.	S.F.	85.55	26.82	2294.45
27	REMOVE DEBRIS FROM EXISTING CONCRETE HEADWALL APRON AND CMPA CULVERTS.	L.S.	-	1408.13	1408.13
28	LANDSCAPE BETWEEN BACK OF CURB/SIDEWALK AND RIGHT-OF-WAY LINE. LANDSCAPE MATERIALS SHALL MATCH THOSE DIRECTLY ADJACENT TO THE ROW LINE.	S.F.	3,013.00	0.69	2078.97
29	REPLACE EXISTING RIP-RAP TO THE BACK OF SIDEWALK OR BACK OF CURB AS NECESSARY.	S.F.	925.15	4.22	3904.13
30	INSTALL 8" HYMAX REPAIR COUPLING OR APPROVED EQUAL.	EA.	4	392.99	1571.96
31	INSTALL 6" HYMAX REPAIR COUPLING OR APPROVED EQUAL	EA.	2	361.25	722.50
32	INSTALL 1" MINUS CRUSHED ROCK BETWEEN BACK OF CURB/SIDEWALK AND RIGHT-OF-WAY LINE.	S.F.	2,678.00	1.65	4418.70
33	LOWER 4" SEWER LATERAL	EA	2	3961.03	7922.06

Tax: \$ 17,353.47
 (Tax to be figured on 65% of the project subtotal, utilizing a tax rate of 11.35%)

Total Project Cost: \$ 252,575.02

Contractor: TIFFANY CONSTRUCTION

Authorized Signature: 

Printed Name: MIKE GARRISON

Date: 2-20-13 Phone: 928-239-0123

E-Mail: MGARRISON@TIFFANYCONST.COM

Add Alternate #1

Railroad Wash Culvert Installation & Willard Street Drainage Improvements

NO.	BASE BID ITEM DESCRIPTION	Unit	Qty	Unit Price	Price
1	INSTALL 5' WIDE CONCRETE SIDEWALK PER MAG STD. DET. 230	S.F.	2759.22	5.26	14513.50
2	INSTALL 4" ABC BELOW SIDEWALK COMPACTED TO 95% M.D.D.	S.F.	2759.22	2.99	8250.07

Tax: \$ 1679.38
(Tax to be figured on 65% of the project subtotal, utilizing a tax rate of 11.35%)

Total Project Cost: \$ 24442.95

Contractor: TIFFANY CONSTRUCTION

Authorized Signature: MA

Printed Name: MIKE GARRISON

Date: 2-20-13 Phone: 908-239-0123

E-Mail: MGARRISON@TIFFANYCONST.COM

**City of Cottonwood, Arizona
City Council Agenda Communication**



 Print

Meeting Date:	March 5, 2013
Subject:	IGA with Arizona State Parks Board
Department:	Development Services
From:	Dan Lueder, Development Services

REQUESTED ACTION

Authorization to enter into an Intergovernmental Agreement (IGA) with the Arizona State Parks Board for construction and maintenance of a parking lot on ASP property near the Old Town Jail

SUGGESTED MOTION

If the Council desires to approve this item the suggested motion is:

"I move to authorize the City to enter into an IGA with the Arizona State Parks Board for construction and maintenance of a parking lot on ASP property near the Old Town Jail, and to authorize the Mayor to execute the agreement on the City's behalf, subject to approval of the final form of agreement by the City Attorney."

BACKGROUND

With completion of the rehabilitation of the Old Town Jail, the next step in this project is construction of a new parking lot around the jail and on the former Gardner property north of Yavapai Street. Staff presented a parking lot design concept to Council in a work session on February 12, 2013 and was given direction to complete the design and construction of this project. A portion of the parking lot and retaining wall will be on Arizona State Parks property, and ASP is amenable to the City constructing and maintaining this parking lot, subject to an IGA that is currently being revised by ASP to address some concerns that staff had with a previous draft.

JUSTIFICATION/BENEFITS/ISSUES

Parking in Old Town is lacking and having this new parking lot on the north end of this area will help meet the need for additional parking in this area. Staff discussed various options with Arizona State Parks for accomplishing the parking lot construction which will be on a portion of their property surrounding the Old Town Jail and their preference was to establish an IGA. The agreement will also allow the city to utilize a portion of the slope north of the former Gardner property as construction access to build a required retaining wall.

COST/FUNDING SOURCE

Capital Reserve Fund

ATTACHMENTS:

Name:	Description:	Type:
Legal-Agreement Area A-17_ac.pdf	legal desription	Cover Memo
Legal-Agreement Area B-27_ac.pdf	legal description 2	Cover Memo



SOUTHWESTERN ENVIRONMENTAL CONSULTANTS, INC.

E-mail: info@sec-landmgt.com www.sec-landmgt.com

City of Cottonwood 13-0203CS Page 1 of 4

LEGAL DESCRIPTION Agreement Area

A parcel of land being a portion of Section 27, Township 16 North, Range 3 East of the Gila and Salt River Meridian, Yavapai County, more particularly described as follows:

Commencing at the southwest corner of said Section 27, locally accepted as monumented by a 5/8 inch smooth bar, from which a found 1/2 inch diameter rebar and plastic cap stamped "CORNERSTONE LS 32224" bears North 00°41'12" East a measured distance of 1,100.05 feet, recorded as North 00°41'12" East a distance of 1,100.05 feet, per Book 67 of Land Surveys, Page 34, Yavapai County, Arizona, and used as the Basis of Bearings of this description.

Thence, North 00°41'12" East a measured distance of 794.61 feet to a found spindle and aluminum washer stamped "SEC RLS 40829";

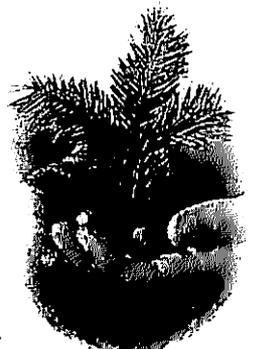
Thence, continuing North 00°41'12" East a measured distance of 305.44 feet to a found 1/2 inch diameter rebar and plastic cap stamped "CORNERSTONE LS 32224";

Thence, South 88°27'07" East a measured distance of 34.80 feet, recorded as South 88°50'03" East a distance of 34.80 feet per Book 1898 of Official Records, Pages 279-282, Yavapai County, Arizona, to a found 5/8 inch diameter rebar and plastic cap stamped "SEC INC LS 40829";

Thence, South 00°04'02" West a distance of 38.00 feet to a point and being the True Point of Beginning;



EXPIRES ON 06-30-13



Growth is inevitable...it's planning that makes the difference.

Thence, East a measured distance of 60.74 feet to a point;

Thence, South 00°41'16" West a measured distance of 50.31 feet to a found 1/2 inch diameter rebar and plastic cap stamped "WFM INC RLS 18215";

Thence, South 00°54'55" West a measured distance of 12.52 feet, recorded as South 00°41'17" West a distance of 12.54 feet per Book 67 of Land Surveys, Page 34, Yavapai County, Arizona, to a found 1/2 inch diameter rebar and plastic cap stamped "JJ&A LS 19853", said point being a point of curvature, the central point of said curve lies North 89°20'28" West a distance of 60.00 feet

Thence, southwesterly following said curve to the right, having a delta of 89°28'43", a radius of 60.00 feet, a length of 93.70 feet, a tangent of 59.64 feet, a chord bearing of South 45°23'53" West, and a chord distance of 84.47 feet, recorded as having a delta of 89°24'07", a radius of 60.00 feet, a length of 93.62 feet per Book 1898 of Official Records, Pages 279-282, Yavapai County, Arizona, to a found 1/2 inch diameter rebar and plastic cap stamped "CORNERSTONE LS 32224";

Thence, North 89°11'27" West a measured distance of 14.88 feet, recorded as North 88°50'03" West a distance of 15.00 feet per Book 1898 of Official Records, Pages 279-282, Yavapai County, Arizona, to a found 5/8 inch diameter rebar and plastic cap stamped "SEC INC LS 40829";

Thence, North 00°06'47" East a measured distance of 60.00 feet, recorded as North 01°09'57" East a distance of 60.00 feet per Book 1898 of Official Records, Pages 279-282, Yavapai County, Arizona, to a found 1/2 inch diameter rebar and brass tag stamped "LS 21080";

Thence, South 89°43'50" East a measured distance of 14.89 feet, recorded as South 88°50'03" East a distance of 15.00 feet per Book 1898 of Official Records, Pages 279-282, Yavapai County, Arizona, to a found 1/2 inch diameter rebar and brass tag stamped "LS 21080";



EXPIRES ON

06-30-13

Thence North 00°04'02" East a measured distance of 62.00 feet to the True Point of Beginning and containing 0.17 acre more or less and being subject to any easements or encumbrances of record.

The description hereon was prepared by SEC Inc. on February 19, 2013, at the request of the City of Cottonwood for the purpose of describing a portion of Arizona State Land in Yavapai County, Arizona. The authorized user is the City of Cottonwood.

Unauthorized use is strictly prohibited.

SEC Inc. and the registrant cited below will not be responsible for errors committed by others if this description is not reproduced in its entirety exactly as written above, including this disclaimer. No liability is accepted for misuse or assumptions made by unauthorized users.

The description above is graphically depicted in Exhibit A attached hereto and made a part hereof without which this document is to be considered incomplete.

The author of this description is Mark J. Farr RLS 40829



EXPIRES ON

06-30-13

EXHIBIT "A"

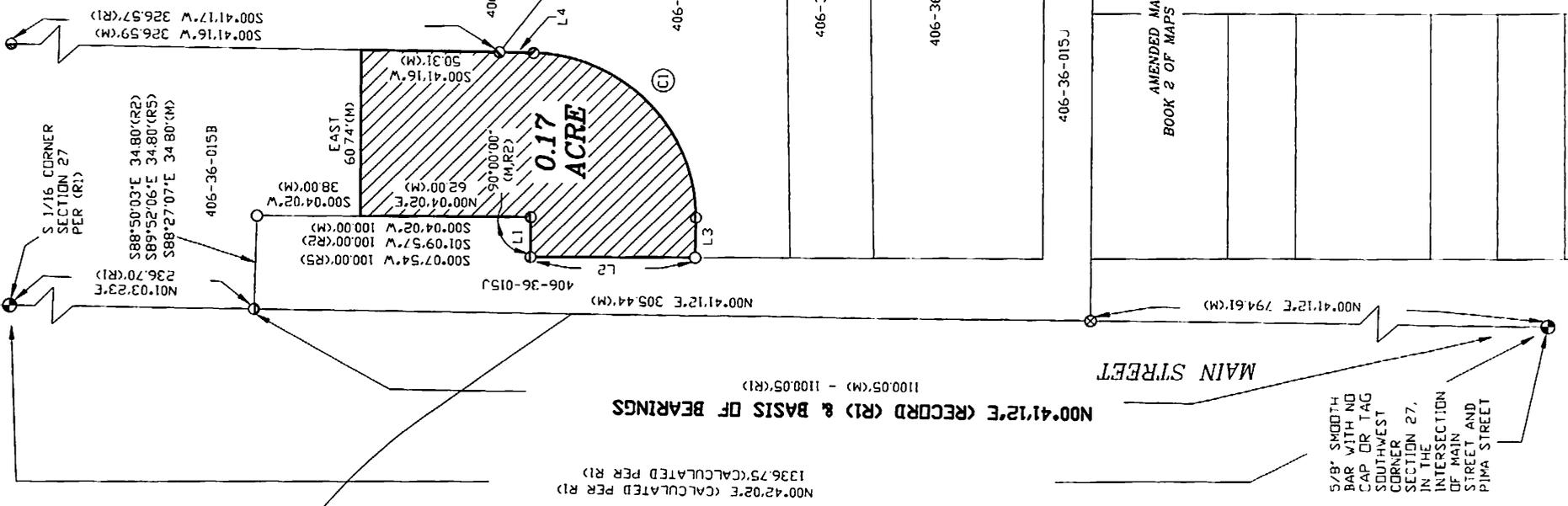
OVER A PORTION OF 406-36-015B
 LOCATED IN SECTION 27, TOWNSHIP 16 NORTH,
 RANGE 3 EAST, GILA & SALT RIVER MERIDIAN,
 YAVAPAI COUNTY, ARIZONA. CITY OF COTTONWOOD

LINE & CURVE DATA

LEGEND

- ⊖ INDICATES FOUND 1/2" REBAR AND BRASS TAG STAMPED "LS 21080"
- ⊙ INDICATES FOUND 1/2" REBAR AND PLASTIC CAP STAMPED "CORNERSTONE LS 32224"
- ⊙ INDICATES FOUND 1/2" REBAR AND PLASTIC CAP STAMPED "WFM INC RLS 18215"
- ⊙ INDICATES FOUND 1/2" REBAR WITH NO CAP OR TAG
- ⊙ INDICATES FOUND 1/2" REBAR AND PLASTIC CAP STAMPED "J&A LS 19853"
- ⊙ INDICATES FOUND 1/2" REBAR WITH BRASS TAG STAMPED "SEC RLS 40829"
- ⊙ INDICATES FOUND 5/8" REBAR AND CAP STAMPED "SEC INC LS 40829"
- ⊙ INDICATES FOUND SPINDLE WITH ALUMINUM WASHER STAMPED "SEC RLS 40829"
- ⊙ INDICATES MONUMENT AS NOTED
- (M) INDICATES MEASURED DIMENSIONS
- (RI) INDICATES DIMENSIONS PER BOOK 67 OF LAND SURVEYS PAGE 34 (WFM RESULTS OF SURVEY)
- (R2) INDICATES DIMENSIONS PER BOOK 1898 OF OFFICIAL RECORDS, PAGES 279-282
- (R5) INDICATES DIMENSIONS PER BOOK 37 OF LAND SURVEYS PAGES 7-8 (CURS GREINER ALTA SURVEY)

- L1 S89°43'50"E 14.89'(M)
S89°32'06"E 15.00'(R5)
S88°50'03"E 15.00'(R2)
- L2 N00°06'47"E 60.00'(M)
N01°09'57"E 60.00'(R2)
N00°07'54"E 60.00'(R5)
- L3 N89°11'27"W 14.88'(M)
N88°50'03"W 15.00'(R2)
N89°52'06"W 15.00'(R5)
- L4 S00°54'55"W 12.52'(M)
S00°41'17"W 12.54'(R1)
- (CI) Delta = 89°28'43"
Radius = 60.00'
Length = 93.70'
Tangent = 59.46'
Chd. Brg. = S45°23'53"W
Chd. Dist = 84.14'
(R2)
Delta = 89°24'07"
Radius = 60.00'
Length = 93.62'
(R5)
Radius = 60.00'
Length = 93.62'



N00°42'02"E (CALCULATED PER R1)
 1336.75'(CALCULATED PER R1)

N00°41'12"E (RECORD (R1) & BASIS OF BEARINGS
 1100.05'(M) - 1100.05'(R1)

MAIN STREET

N00°41'12"E 794.61'(M)

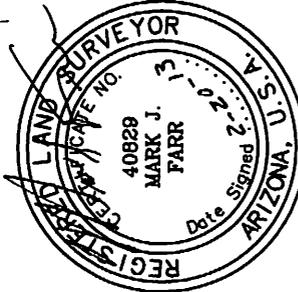
AMENDED MASON ADDITION
 BOOK 2 OF MAPS AND PLATS PAGE 2

406-36-015J

406-36-021A

406-36-022

406-36-021B



06-30-2013
 EXPIRES

5/8" SMOOTH BAR WITH NO CAP OR TAG SOUTHWEST CORNER SECTION 27, IN THE INTERSECTION OF MAIN STREET AND PIMA STREET

1ST STREET



DATE
 02/19/13

SCALE
 1" = 60'

DRAWN
 B.L.S.

CHECKED
 M.J.F.

PAGE
 4 OF 4

13-026365
 City of Cottonwood
 Encinal Planning
 Area Agreement 1.0mg



825 COYE PARKWAY, SUITE A
 COTTONWOOD, ARIZONA 86326
 (928) 634-5889
 www.sec-landmgmt.com



SOUTHWESTERN ENVIRONMENTAL CONSULTANTS, INC.

E-mail: info@sec-landmgt.com www.sec-landmgt.com

City of Cottonwood 13-0203CS Page 1 of 4

LEGAL DESCRIPTION Agreement Area

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Thence, North 00°41'12" East a measured distance of 794.61 feet to a found spindle and aluminum washer stamped "SEC RLS 40829";

Thence, continuing North 00°41'12" East a measured distance of 305.44 feet to a found 1/2 inch diameter rebar and plastic cap stamped "CORNERSTONE LS 32224";

Thence, South 88°27'07" East a measured distance of 34.80 feet, recorded as South 88°50'03" East a distance of 34.80 feet per Book 1898 of Official Records, Pages 279-282, Yavapai County, Arizona, to a found 5/8 inch diameter rebar and plastic cap stamped "SEC INC LS 40829";

Thence, South 00°04'02" West a distance of 38.00 feet to a point;

Thence, East a measured distance of 60.74 feet to a point and being the True Point of Beginning;



EXPIRES ON 06-30-13



Growth is inevitable...it's planning that makes the difference.

Thence, continuing East a measured distance of 23.45 feet to a point;

Thence, South 09°37'28" East a measured distance of 32.88 feet to a point;

Thence, South 59°02'22" East a measured distance of 19.20 feet to a point;

Thence, South 32°34'36" East a measured distance of 24.16 feet to a point;

Thence, South 44°18'36" East a measured distance of 29.86 feet to a point;

Thence, South 55°08'39" East a measured distance of 41.39 feet to a point;

Thence, South 77°59'49" East a measured distance of 21.20 feet to a point;

Thence, South 41°40'05" East a measured distance of 38.57 feet to a point;

Thence, South 53°25'21" East a measured distance of 160.00 feet to a point;

Thence, South 30°47'13" West a measured distance of 11.85 feet to a found 5/8 inch diameter rebar and plastic cap stamped "SEC INC LS 40829";

Thence, North 89°42'08" West a measured distance of 38.71 feet, recorded as North 89°45'06" West a distance of 38.87 feet per Book 67 of Land Surveys, Page 34, Yavapai County, Arizona, to a found 1/2 inch diameter rebar and plastic cap stamped "WFM INC RLS 18215";

Thence, North 54°05'30" West a measured distance of 157.23 feet, recorded as North 54°10'48" West a distance of 156.68 feet per Book 67 of Land Surveys, Page 34, Yavapai County, Arizona, to a found 5/8 inch diameter rebar and plastic cap stamped "SEC INC LS 40829";



EXPIRES ON

08-30-13

Thence, North 89°56'12" East a measured distance of 14.65 feet, recorded as South 89°56'41" East a distance of 13.95 feet per Book 67 of Land Surveys, Page 34, Yavapai County, Arizona, to a found 1/2 inch diameter rebar and plastic cap stamped "WFM INC RLS 18215";

Thence, North 51°41'21" West a measured distance of 167.24 feet, recorded as North 51°34'14" East a distance of 167.15 feet per Book 67 of Land Surveys, Page 34, Yavapai County, Arizona, to a found 1/2 inch diameter rebar and plastic cap stamped "WFM INC RLS 18215";

Thence, North 00°41'16" East a measured distance of 50.31 feet to the **True Point of Beginning** and containing 0.27 acre more or less and being subject to any easements or encumbrances of record.

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The author of this description is Mark J. Farr RLS 40829



EXPIRES ON

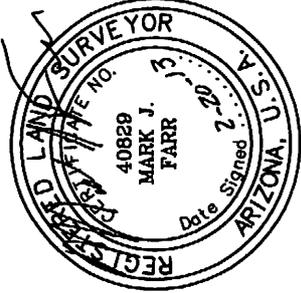
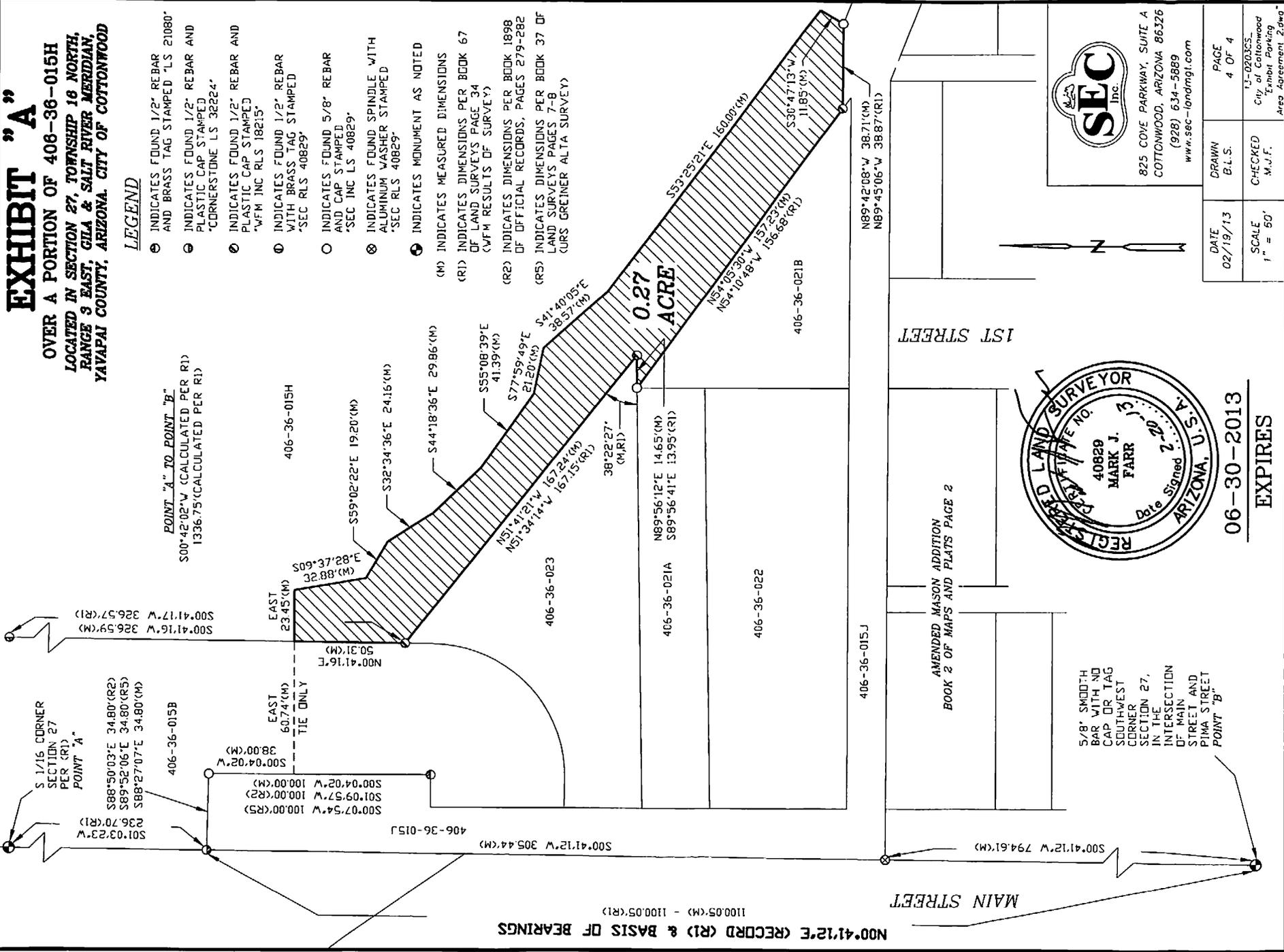
06-30-13

EXHIBIT "A"

OVER A PORTION OF 406-36-015H
 LOCATED IN SECTION 27, TOWNSHIP 16 NORTH,
 RANGE 3 EAST, GILA & SALT RIVER MERIDIAN,
 YAVAPAI COUNTY, ARIZONA. CITY OF COTTONWOOD

LEGEND

- ⊖ INDICATES FOUND 1/2" REBAR AND BRASS TAG STAMPED "LS 21080"
- ⊖ INDICATES FOUND 1/2" REBAR AND PLASTIC CAP STAMPED "CORNERSTONE LS 32224"
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- (R1) INDICATES DIMENSIONS PER BOOK 67 OF LAND SURVEYS PAGE 34 (WFM RESULTS OF SURVEY)
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06-30-2013
EXPIRES

5/8" SMOOTH BAR WITH NO CAP OR TAG SOUTHWEST CORNER SECTION 27, IN THE INTERSECTION OF MAIN STREET AND PIMA STREET POINT "B"



825 COVE PARKWAY, SUITE A
 COTTONWOOD, ARIZONA 86326
 (928) 634-5889
 www.sec-landmgt.com

DATE 02/19/13	DRAWN B.L.S.	PAGE 4 OF 4
SCALE 1" = 50'	CHECKED M.J.F.	13-020355- City of Cottonwood "Exhibit Parking Area Agreement 2.dwg"

**City of Cottonwood, Arizona
City Council Agenda Communication**



 Print

Meeting Date:	March 5, 2013
Subject:	Request from Boys & Girls Club for Possible Funding by the City.
Department:	City Clerk
From:	Council Member Jauregui & Vice Mayor Pfeifer

REQUESTED ACTION

Consideration of a request from the Boys & Girls Club for possible funding by the City.

SUGGESTED MOTION

If the Council desires to approve this item the suggested motion is:

BACKGROUND

At the February 19, 2013, regular meeting Connie Detrick, Director for the Boys & Girls Club addressed the Council during the Call to the Public portion of the meeting and requested she be placed on a future agenda to discuss funding for the Boys & Girls Club.

JUSTIFICATION/BENEFITS/ISSUES

COST/FUNDING SOURCE

ATTACHMENTS:

Name:	Description:	Type:
No Attachments Available		

City of Cottonwood, Arizona

City Council Agenda Communication



 Print

Meeting Date:	March 5, 2013
Subject:	Council approval of their 2013 Vision, Mission Statement, and Strategic Initiatives
Department:	City Manager
From:	Doug Bartosh, Office of the City Manager

REQUESTED ACTION

The Council is requested to review and approve their 2013 Vision, Mission Statement, and Strategic Initiatives.

SUGGESTED MOTION

If the Council desires to approve this item the suggested motion is:

I move to approve the City Council's 2013 Vision, Mission Statement and Strategic Initiatives.

BACKGROUND

On January 7th, the City Council met in their annual retreat to develop the 2013 Vision, Mission Statement, and Strategic Initiatives for the city. Additional input has been provided and added for the City Council's consideration and approval. The City Council is encouraged to add any further suggestions prior to approval.

JUSTIFICATION/BENEFITS/ISSUES

The 2013 Vision, Mission Statement and Strategic Initiative will provide a road map of important initiatives for the City Council and staff for 2013 and beyond.

COST/FUNDING SOURCE

N/A

ATTACHMENTS:

Name:	Description:	Type:
 2013 Council Retreat Strategic Initiatives.doc	2013 Council Vision, Mission Statement, and Strategic Initiatives	Cover Memo
 2013 Council Retreat Strategic Initiatives.doc	2013 Council's Strategic Initiatives	Cover Memo

DRAFT



2013 City of Cottonwood Council Retreat

STRATEGIC INITIATIVES

Strategic Initiative #1: Growth should support the cost of new city services

Goals:

- Contract for a cost of growth study. Ensure it includes the cost and benefits of growth, issues of sustainability, impact fees, funding options such as sales/property taxes, impact of no-growth, etc. – Responsible Staff : Doug Bartosh

Strategic Initiative #2 – Ensure our employees are trained and competitively compensated to ensure a qualified workforce to provide quality services

Goals:

- Ensure funding is available to reimburse employees for continuing education expenses as city revenues permit – On-going - Responsible Staff: Doug Bartosh
- Complete employee benefits study – 6/13- Responsible Staff: Rudy Rodriguez

Strategic Initiative #3 – Build and retain a strong diversified economy

Goals:

- Maintain use of Business Assistance Center – On-going – Responsible Staff: Casey Rooney
- Enhance our marketing and reputation as a business friendly city, which promotes local businesses and encourages our citizens to “Shop in Cottonwood.”– On-going– Responsible Staff: Casey Rooney
- Promote the development of a resort and Conference Center – 1/14 – Responsible Staff: Doug Bartosh/Casey Rooney
- Review portal signs for updating based on results of city branding – 6/13 - Responsible Staff: Dan Lueder
- Continue to promote neighborhood revitalization events such as clean-ups – On-going- Responsible Staff: Dan Lueder –
- Develop marketing strategies to connect the city to the Verde River – 6/13 - Responsible Staff: Casey Rooney
- List all businesses with current city business registrations on the City website – 3/13 – Responsible Staff: Rudy Rodriguez

- Achieve Certified Local Government (CLG) and begin historic building survey – 3/13 - Responsible Staff: Charlie Scully
- Complete the year 4 and 5 objectives in the Focus on Success program with an emphasis on creating jobs – 1/14 - Responsible Staff: Casey Rooney
- Work with the Chamber of Commerce, the Cottonwood Economic Development Commission, the Old Town Association and the general community to develop a “brand” for the city – 6/13 - Responsible Staff: Casey Rooney
- Work with the Chamber of Commerce to promote a “Buy Local” Campaign – On-going – Responsible Staff: Casey Rooney
- Market and expand the transit systems – 6/14 – Responsible Staff: Richard Faust
- Support funding and construction of Hwy 260 – Responsible Staff: Doug Bartosh
- Budget for a full time marketing position for the city and establish a marketing program – 8/13 – Responsible Staff: Doug Bartosh
- Market Cottonwood to include our biking, hiking, canoeing, kayaking, hang gliding, and equestrian activities. – 6/14 – Casey Rooney

Strategic Initiative #4 – Develop water adequacy for our citizens for today and into the future

Goals:

- Develop an ordinance regarding water reuse and dual plumbing – 9/13 – Responsible Staff: George Gehlert
- Pursue the Council’s Seven Water Strategies to include exploring opportunities for more productive use of reclaimed water – On-going – Responsible Staff: Tom Whitmer
- Market the city’s “Water Adequacy” designation by ADWR – On-going - Responsible Staff: Tom Whitmer/Casey Rooney
- Participate in Water Literacy education programs – On-going - Responsible Staff: Dan Lueder
- Develop a comprehensive water conservation education program and combine with creative incentives for citizens – 6/13 - Responsible Staff: Tom Whitmer
- Update water retention basin update – 7/13 – Responsible Staff: George Gehlert

Strategic Initiative #5 – Develop initiatives that protect the environment of the Verde Valley for future generations

Goals:

- Create design standards to encourage “green” building and LEED certification – 7/13 - Responsible Staff: George Gehlert
- Pursue the annexation of the 10 sections of state trust land north of the city with the goal of preserving as much open space as allowable – 9/13 - Responsible Staff: Doug Bartosh / George Gehlert
- Construct Riverfront Reclamation Facility – 12/13 – Responsible Staff: Dan Lueder
- Proceed with update of the General Plan. – 6/13 – Responsible Staff: George Gehlert

Strategic Initiative #6 - Quantify our street standards and improvement plans including funding options

Goals:

- Complete design and construction of 12th St from Hwy 89A to Fir Street – 12/13 – Responsible Staff: Dan Lueder
- Complete an analysis of the need and costs of all street improvements along with funding options and present to the Council for consideration and direction– 02/13 – Responsible Staff: Dan Lueder
- Complete remodel of Mingus Avenue between Main Street and Willard to include complete sidewalks and bike lanes – 2014 – Responsible Staff: Dan Lueder
- Complete reconstruction of 10th Street between Main Street and Mingus Street – 10/13 – Responsible Staff: Dan Lueder

Strategic Initiative #7 – Determine options involving collection and disposal of recyclables and trash.

Goals:

- Establish a truck route / truck weight limits on residential streets – 3/13 – Responsible Staff: Dan Lueder
- Explore creation of ordinance to place waste disposal cans on one side of the street for pick-up – 8/13 – Responsible Staff: Dan Lueder

Strategic Initiative #8 – Support recreation, neighborhood health, and quality of life initiatives.

Goals:

- Complete upgrades to back ramada parking area at Riverfront Park – 10/13 - Responsible Staff: Dan Lueder
- Slag Pile Removal Initiated with the construction of the crushing plant – 1/14 – Responsible Staff: George Gehlert
- Continue implementation of bicycle plan and seek Silver Level Bicycle Friendly Community designation – 9/13 - Responsible Staff: George Gehlert
- Complete West Mingus Trail planning and development – 6/14 – Responsible Staff: Charlie Scully
- Complete Centennial Trail planning and development – 6/13 – Responsible Staff: Charlie Scully
- Complete Del Monte Trail planning and development – 6/13 – Responsible Staff: Charlie Scully
- Address Parks and Recreation needs through a consultant study – 6/14 – Responsible Staff: Richard Faust –
- Develop marketing strategies for the Verde Greenway, the Jail Trail and other city trail systems in an effort to educate our citizens and attract tourists – 7/13 - Responsible Staff: Casey Rooney

DRAFT

- Continue participation in “Let’s Move” project - On-going - Responsible Staff: Richard Faust
- Install the play apparatus for the indoor pool area – 6/13 - Responsible Staff: Richard Faust
- Explore opportunities for a Teen Center to meet the needs of youth – 6/13 - Responsible Staff: Marianne
- Replace child play equipment at Riverfront and Garrison Parks – 3/13 - Responsible Staff: Dan Lueder
- Continue participation in the Let’s Move Program – 6/14 – Marianne Jimenez

Strategic Initiative #9 – Determine long and short term solutions for limited space in city facilities.

Goals:

- Develop design and construct a regional public safety communications center – 6/14 – Responsible Staff: Doug Bartosh
- Design and construct a 2nd fire station in the area of Hwy 89A and Cornville Rd or closer to Highways 89A and 260.– 6/14 – Responsible Staff: Mike Kuykendall
- Locate and design a new city hall facility – 6/13 – Responsible Staff: Doug Bartosh

Strategic Initiative #10 – Improve the City Web Site

Goals:

- Combine Sewer and Water Bill – Ongoing – Responsible Staff: Dan Lueder
- Create a Historic Preservation web page/site – 6/13 – Responsible Staff: Charlie Scully/Brent Kinney
- Place major projects list and updates on the website – 5/13 - Responsible Staff: Dan Lueder / Rudy Rodriguez
- Provide a list of businesses registered in Cottonwood by category – 3/13 - Responsible Party: Rudy Rodriguez / Brent Kinney
- Redesign City website based on results of city branding – 1/14 - Responsible Staff: Brent Kinney

Strategic Initiative #11 – Continue to revitalize Old Town

Goals:

- Continue to expand street scape / improve sidewalks to other areas of Old Town – 6/14 – Responsible Staff: Dan Lueder
- Complete the parking plan for the use of the Gardner property – 5/13 – Responsible Staff: Dan Lueder
- Develop plans, acquire funding for, and complete renovation of the Civic Center – 6/14 – Responsible Staff: Dan Lueder

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2013 City of Cottonwood Council Retreat

STRATEGIC INITIATIVES

Strategic Initiative #1: Growth should support the cost of new city services

Goals:

- Contract for a cost of growth study. Ensure it includes the cost and benefits of growth, issues of sustainability, impact fees, funding options such as sales/property taxes, impact of no-growth, etc. – Responsible Staff : Doug Bartosh

Strategic Initiative #2 – Ensure our employees are trained and competitively compensated to ensure a qualified workforce to provide quality services

Goals:

- Ensure funding is available to reimburse employees for continuing education expenses as city revenues permit – On-going - Responsible Staff: Doug Bartosh
- Complete employee benefits study – 6/13- Responsible Staff: Rudy Rodriguez

Strategic Initiative #3 – Build and retain a strong diversified economy

Goals:

- Maintain use of Business Assistance Center – On-going – Responsible Staff: Casey Rooney
- Enhance our marketing and reputation as a business friendly city, which promotes local businesses and encourages our citizens to “Shop in Cottonwood.”– On-going– Responsible Staff: Casey Rooney
- Promote the development of a resort and Conference Center – 1/14 – Responsible Staff: Doug Bartosh/Casey Rooney
- Review portal signs for updating based on results of city branding – 6/13 - Responsible Staff: Dan Lueder
- Continue to promote neighborhood revitalization events such as clean-ups – On-going- Responsible Staff: Dan Lueder –
- Develop marketing strategies to connect the city to the Verde River – 6/13 - Responsible Staff: Casey Rooney
- List all businesses with current city business registrations on the City website – 3/13 – Responsible Staff: Rudy Rodriguez

- Achieve Certified Local Government (CLG) and begin historic building survey – 3/13 - Responsible Staff: Charlie Scully
- Complete the year 4 and 5 objectives in the Focus on Success program with an emphasis on creating jobs – 1/14 - Responsible Staff: Casey Rooney
- Work with the Chamber of Commerce, the Cottonwood Economic Development Commission, the Old Town Association and the general community to develop a “brand” for the city – 6/13 - Responsible Staff: Casey Rooney
- Work with the Chamber of Commerce to promote a “Buy Local” Campaign – On-going – Responsible Staff: Casey Rooney
- Market and expand the transit systems – 6/14 – Responsible Staff: Richard Faust
- Support funding and construction of Hwy 260 – Responsible Staff: Doug Bartosh
- Budget for a full time marketing position for the city and establish a marketing program – 8/13 – Responsible Staff: Doug Bartosh
- Market Cottonwood to include our biking, hiking, canoeing, kayaking, hang gliding, and equestrian activities. – 6/14 – Casey Rooney

Strategic Initiative #4 – Develop water adequacy for our citizens for today and into the future

Goals:

- Develop an ordinance regarding water reuse and dual plumbing – 9/13 – Responsible Staff: George Gehlert
- Pursue the Council’s Seven Water Strategies to include exploring opportunities for more productive use of reclaimed water – On-going – Responsible Staff: Tom Whitmer
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**City of Cottonwood, Arizona
City Council Agenda Communication**



 Print

Meeting Date:	March 5, 2013
Subject:	Cottonwood Community Garden Rules, Regulations, User Agreement and Fees
Department:	City Clerk
From:	Marianne Jiménez, City Clerk

REQUESTED ACTION

Approval of the Cottonwood Community Garden Rules, Regulations, User Agreement and Fees.

SUGGESTED MOTION

If the Council desires to approve this item the suggested motion is:

"I move to approve the Cottonwood Community Garden rules, regulations, user agreement and fees as presented; to appoint the City Clerk as the Garden's Manager; and to authorize the City Clerk to amend the rules, regulations, user agreement and fees from time to time as appropriate."

BACKGROUND

Draft rules, regulations and suggested fees for the Cottonwood Community Garden were presented to the Council during the February 12, 2013, council work session. The council indicated their approval of the draft rules, regulations, along with a proposed user agreement, and it was suggested that a prohibition on the use of railroad ties and tires be added to the rules and regulations.

The council also indicated its support of the suggested fees at the Community Garden which are \$25 for a 16 x 16 plot for an individual/family, and \$75 for a business or for-profit endeavor, such as selling produce at farmers markets or use in restaurants.

JUSTIFICATION/BENEFITS/ISSUES

The proposed rules, regulations, and user agreement outline the perimeters for use of the Community Garden. And the proposed fees help defray a small percentage of the costs associated with running the garden and providing hoses and other tools for use at the garden.

COST/FUNDING SOURCE

Costs for cleaning and preparing the garden for the 2013 planting year have been covered by

the \$500 budgeted by the council. Other costs for materials have been paid for by the City Clerk's department.

ATTACHMENTS:

Name:	Description:	Type:
 Cottonwood Community Garden Rules Regulations.pdf	Cottonwood Community Garden Rules & Regulations	Cover Memo
 User Agreement.doc	Garden User Agreement	Cover Memo



COTTONWOOD COMMUNITY GARDEN Rules & Regulations

1. Community garden plots must be gardened and maintained on a consistent basis. Community gardens are public spaces and must be maintained through the year. Gardeners whose plots are weedy or unattended will be notified in writing and asked to remedy the problems with their plot by a specified date.
2. Temporary garden structures such as trellises and tomato cages are permitted if they do not encroach upon paths, community spaces, or neighboring plots. Please orient your structures and plantings to avoid casting shade on adjoining plots. All structures are to be removed during the winter and when a plot is vacated.
3. The Cottonwood Community Garden is an organic garden. No synthetic chemicals including herbicides, pesticides, or chemical fertilizers are allowed unless they are listed on the Organic Materials Review Institute (OMRI) product list. A copy of the list is available for review in the City Clerk's office or online at the following link: www.omri.org
4. Gardeners must be in the garden while watering. Water within your plot only and do not let the water seep or flood neighboring plots or paths. Water conservation is highly encouraged--water when it is coolest (mornings or evenings.)
5. Crops grown in garden plots are for home use and must be legal. Aggressive growing plants such as mint, horseradish, ivy, holly, etc., are not allowed to be planted in the community garden due to their invasive nature.
6. No railroad ties or tires are allowed in the community garden.
7. Each gardener is responsible for dealing with the garden material generated from their garden plot. Gardeners must compost within their own garden plot. Bringing food scraps from home to compost in your plot, including cooked foods, meats, dairy, eggs, or bones is strictly prohibited. Compost piles should be regularly turned and watered to promote active composting and avoid creating a habitat for rats, mice, and cockroaches.

Cottonwood Community Garden
Rules & Regulations
Page 2

8. Garden plots are assigned by the garden manager and may not be transferred without the garden manager's permission. If more than one person is gardening in a plot, co-gardeners must be added to the primary plot holder's account. Plot holders must notify the garden manager if they wish to transfer their plot to a co-gardener.
9. Garden participants are required to volunteer at least two hours a month either on an individual basis or by participating in monthly "Tidy Garden" gathering in the community garden to help weed and maintain the common and unused areas of the garden. It is the responsibility of the plot holder to report volunteer hours to the garden manager.
10. Children must be accompanied by an adult in the garden. Do not leave children unsupervised.
11. No dogs are allowed in the community garden.
12. When a plot holder vacates an assigned plot they must notify the garden manager and remove all plants, weeds, and temporary structures from the plot.
13. In the fall, garden plots must be cleaned and all dead plant materials and temporary structures such as trellises and tomato cages removed.
14. Gardeners are expected to adhere to the Cottonwood Community Garden policies and procedures. If gardeners are found to be in non-compliance, they will be sent a letter notifying them of any problems or complaints and asked to take action by a specified date. Gardeners who receive three notices a year must vacate their assigned plot.

Cottonwood Community Garden Individual/Family User Agreement

In order to use a plot(s) at the Cottonwood Community Garden I agree to:

1. Pay a user fee in the amount of \$25.00 per person/family (crops are for personal consumption) per 16' x 16' plot for a 12 month period beginning in March of each calendar year.
2. Volunteer at least two hours a month at the community garden to weed, clean, and share the responsibility of keeping the common/unused areas of the garden clean and tidy.
3. Leave all community garden tools and equipment at the garden site. The city is not responsible for any personal tools or equipment I bring to the garden.
4. When I no longer desire to use my plot I will notify the garden manager and remove all plants, weeds, and temporary structures such as trellises and tomato cages from my plot and dispose of these items in a proper manner.

I agree to abide by the Cottonwood Community Garden's program policies and procedures and to indemnify and hold harmless the City of Cottonwood and its employees from and against all damages, claims, demands, suits, actions resulting from or because of any damage to property or bodily injury or death of any person arising out of the occupancy and/or use of the Cottonwood Community Garden by the participant or the participant's co-gardener or guests.

Signature of Gardener

Date

Signature of Co-Gardener

Date

Name(s): _____

Address: _____

Phone Number: _____

Email Address: _____

Garden Plot Area Assigned: _____

Fee Paid: _____

CLAIMS REPORT OF MARCH 5, 2013

FUND TOTAL	VENDOR NAME	DESCRIPTION	TOTAL \$0.00
CLAIMS EXCEPTIONS REPORT OF MARCH 5, 2013			
FUND	VENDOR NAME	DESCRIPTION	TOTAL
All	City of Cottonwood	Payroll 03/01/13	\$295,711.23
Utilities	AZ Dept of Environmental Quality	PO 19253 Annual Monitoring	\$25,102.88
Gen	Cottonwood Chamber of Commerce	Bed Tax January 2013	\$5,796.53
Gen	Courtesy Chevrolet	PO 19141 Fire Vehicle- Lease FY 2012	\$41,900.00
Utilities	D & K Farming	PO 19241 Sludge Disposal	\$10,264.80
Capital	Emcor Services	PO 19258 Solar Panels at Rec Center	\$208,450.80
Airport	Epic Aviation	PO 19261 Airport fuel	\$3,584.80
Gen	Heinfeld, Meech & Co. PC	Audit 2012	\$5,799.20
Utilities	Hydrodine	PO 19069 Triden Screen	\$24,000.00
Utilities	James Cooke & Hobson, Inc	PO 19254 Repair submersible pump	\$5,206.71
Gen	Larry Green Chevrolet	Sales Tax January 2013	\$13,131.46
Utilities Hurf	Pender Engineering	PO 18716,18573, 19030 12th Street Projects	\$9,793.75
Gen	Tierra Verde Builders	PO 19213 Steel Canopy at Library	\$13,201.76
Utilities	US Postmaster	Postage	\$5,350.00
All	APS	Utilities	\$15,240.90
Gen Hurf	Accurate Building Maintenance	Custodial Services	\$18,911.00
All	Az Public Employers Health Pool	Health Ins Premiums Feb 2013	\$150,499.13
Utilities	Brown & Brown Law Offices	Adjudication	\$33,375.31
Gen	Motorola Inc	PO 19246 Radios	\$7,378.49
Gen	Sedona Fire District	Dispatching March	\$8,459.23
Gen	Shaw Law Firm	Court appointed atty	\$5,055.00
All	United Fuel	Fuel	\$14,672.78
TOTAL			\$920,885.76