

A G E N D A

REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, TO BE HELD APRIL 19, 2011, AT 6:00 P.M., AT THE CITY COUNCIL CHAMBERS BUILDING, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. BRIEF SUMMARY OF CURRENT EVENTS BY MAYOR, CITY COUNCIL AND/OR CITY MANAGER--THE PUBLIC BODY DOES NOT PROPOSE, DISCUSS, DELIBERATE OR TAKE LEGAL ACTION ON ANY MATTER BROUGHT UP DURING THIS SUMMARY UNLESS THE SPECIFIC MATTER IS PROPERLY NOTICED FOR LEGAL ACTION.
- V. CALL TO THE PUBLIC--This portion of the agenda is set aside for the public to address the Council regarding an item that is not listed on the agenda for discussion. However, the Council cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. §38-431.02.A.(H).) Comments are limited to a 5 minute time period.
- VI. APPROVAL OF MINUTES--Special Meeting & Regular Meeting of January 4, 2011.

Comments regarding items listed on the agenda are limited to a 5 minute time period per speaker.

- VII. UNFINISHED BUSINESS
 1. ORDINANCE NUMBER 574--AMENDING THE COTTONWOOD MUNICIPAL CODE BY REPEALING SECTION 5.12.120, SECURITY FUND; OF CHAPTER 5.12 CABLE TELEVISION; SECOND & FINAL READING.
- VIII. CONSENT AGENDA--The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Council Member or a citizen so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.
 1. NEW LIQUOR LICENSE APPLICATION SUBMITTED BY SANDRA J. BAKER FOR THE WINE CELLAR LLC LOCATED AT 1029 NORTH MAIN STREET.
 2. NEW LIQUOR LICENSE APPLICATION SUBMITTED BY ROBERT W. DONAHUE, FOR THE DON'S SMOKE SHOP LOCATED AT 903A NORTH MAIN STREET.
 3. SPECIAL EVENT LIQUOR LICENSE APPLICATION SUBMITTED BY SUSAN COX FOR THE OLD TOWN ASSOCIATION FOR AN EVENT SCHEDULED FOR MAY 7, 2011, IN OLD TOWN COTTONWOOD.
 4. WINE FESTIVAL/WINE FAIR APPLICATION SUBMITTED BY ERIC GLOMSKI AGENT FOR PAGE SPRINGS CELLARS, FOR AN EVENT SCHEDULED FOR MAY 28, 2011, AT RIVERFRONT PARK.

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5. LIQUOR APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT SUBMITTED BY LARRY PRITCHARD, AGENT FOR PLAYERS SPORTS BAR & GRILL, FOR AN EVENT SCHEDULED FOR MAY 14, 2011, AT 1100 HWY 260 IN THE PARKING LOT.

IX. NEW BUSINESS—The following items are for Council discussion, consideration, and possible legal action.

1. RESOLUTION NUMBER 2586—APPROVING A POLICY TO PROVIDE APPROPRIATE LEVELS OF INFRASTRUCTURE AND SERVICES TO APPROXIMATELY 105 ACRES (QUAIL CANYON SUBDIVISIONS, UNITS I & II) PROPOSED TO BE ANNEXED BY THE CITY OF COTTONWOOD UNDER ORDINANCE NUMBER 576. APPROVING A POLICY TO PROVIDE APPROPRIATE LEVELS OF INFRASTRUCTURE AND SERVICES TO APPROXIMATELY 105 ACRES PROPOSED TO BE ANNEXED BY THE CITY OF COTTONWOOD UNDER ORDINANCE NUMBER 576.

2. ORDINANCE NUMBER 576—ANNEXING CERTAIN TERRITORY CONTIGUOUS TO THE CITY LIMITS OF THE CITY OF COTTONWOOD, BEING APPROXIMATELY 105 ACRES IN SIZE (QUAIL CANYON SUBDIVISIONS, UNITS I & II); PURSUANT TO THE PROVISIONS OF A.R.S. § 9-471; AND CONTINUING THE COUNTY ZONING OF R1L-70 (RESIDENTIAL/SINGLE FAMILY, LIMITED TO SITE BUILT CONSTRUCTION, 70,000 SQUARE FOOT MINIMUM LOT SIZE) ON THE ANNEXATION TERRITORY; FIRST READING.

3. ACCEPTANCE OF THE 100 CLUB OF ARIZONA'S SAFETY ENHANCEMENT STIPEND (SES) AWARD IN THE AMOUNT OF \$15,198.40 FOR THE PURCHASE OF 32 BALLISTIC HELMETS WITH FACE SHIELDS FOR THE COTTONWOOD POLICE DEPARTMENT.

4. PRESENTATION OF THE VERDE VALLEY LAND PRESERVATION INSTITUTE, INC. OPEN SPACE STUDY.

X. CLAIMS & ADJUSTMENTS

XI. EXECUTIVE SESSION—PURSUANT TO A.R.S. §38-431.03(A)(3) AND/OR (A)(4) THE CITY COUNCIL MAY VOTE TO CONVENE IN EXECUTIVE SESSION TO RECEIVE UPDATES FROM THE CITY ATTORNEY REGARDING PENDING CLAIMS AND LITIGATION, TO RECEIVE LEGAL ADVICE AND CONSIDER HIS POSITIONS IN THOSE MATTERS, AND TO GIVE THE CITY ATTORNEY ANY INSTRUCTIONS THE COUNCIL DEEMS APPROPRIATE.

XII. ADJOURNMENT

Pursuant to A.R.S. § 38-431.02(B) the Council may vote to go into executive session on any agenda item pursuant to A.R.S. § 38-431.03(A)(3) and (4) (7) for discussion and consultation for legal advice or negotiations for the purchase, sale or lease of real property with the City Attorney.

The Cottonwood Council Chambers is accessible to the disabled in accordance with Federal "504" and "ADA" laws. Those with needs for special typeface print or hearing devices may request these from the City Clerk (TDD 634-5526.) All requests must be made 24 hours prior to the meeting.

Members of the City Council will attend either in person or by telephone conference call.

City of Cottonwood, Arizona
City Council Agenda Communication



Meeting Date: April 5, 2011

Subject: Ordinance 574 – Repeal of Section 5.12.120, Security Fund, of the City Municipal Code (Second Reading)

Department: Legal; Administration

From: Steve Horton, City Attorney

REQUESTED ACTION

Second reading of Ordinance Number 574, repealing Section 5.12.120, Security Fund, of the Cottonwood Municipal Code

If the Council desires to approve this item the recommended motion is:

“I move to approve Ordinance 574, repealing Section 5.12.120, Security Fund, of the Cottonwood Municipal Code.”

BACKGROUND/JUSTIFICATION/BENEFIT/ISSUES

In connection with its review of NPG Cable, Inc.’s request for the City’s approval to transfer its cable television license to a new corporate entity (i.e., NPG Cable, LLC dba Suddenlink Communications) owned by a new corporate parent (i.e., Cequel Communications, LLC dba Suddenlink Communications), staff discovered a redundancy in Chapter 5.12 of the Municipal Code, which is the City’s cable television licensing code. Specifically, the City currently requires both a performance bond and a cash security fund in amounts determined by the Council, to secure a licensee’s obligations to the City. In polling other cities about this practice, staff was unable to identify any other Arizona city that requires both forms of security, which isn’t to say that no other Arizona City does it, only that this is a seemingly redundant practice that is uncommon at best.

Accordingly, staff is recommending that the Council consider repealing the requirement for cash security for cable licensees, and leave the requirement for a performance bond in place.

COST/FUNDING SOURCE

N/A

REVIEWED BY

City Manager: _____

City Attorney: _____

ATTACHMENTS

Ordinance Number 574 (proposed)

ORDINANCE NUMBER 574

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, AMENDING THE COTTONWOOD MUNICIPAL CODE BY REPEALING SECTION 5.12.120, SECURITY FUND; OF CHAPTER 5.12, CABLE TELEVISION.

WHEREAS, Section 5.12.100 of the Municipal Code requires cable television licensees to post a performance bond to secure the licensee's faithful performance of all of its duties and obligations under Chapter 5.12 of the City Code; and

WHEREAS, Section 5.12.120 of the Municipal Code requires cable television licensees to post a cash security fund to secure the same obligations as are required to be secured by the performance bond required by Section 5.12.100; and

WHEREAS, the City Council finds that it is redundant and unnecessary to require cable television licensees to post both a performance bond and a cash security fund to secure the performance of the same obligations;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. That Section 5.12.120, Security Fund, of Chapter 5.12, Cable Television, of the Cottonwood Municipal Code is hereby repealed.

PASSED AND ADOPTED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF COTTONWOOD, ARIZONA, THIS 19TH DAY OF APRIL 2011.

Diane Joens, Mayor

APPROVED AS TO FORM:

ATTEST:

Steven B. Horton, Esq., City Attorney

Marianne Jiménez, City Clerk

City of Cottonwood, Arizona
City Council Agenda Communication



Meeting Date: April 19, 2011

Subject: New Application for Liquor License for Sandra J. Baker (Wine Cellar LLC).

Department: City Clerk

From: Marianne Jiménez, City Clerk

REQUESTED ACTION

Council consideration of recommending approval or denial of a new Application for Liquor License for Sandra J. Baker for the Wine Cellar LLC located at 1029 North Main Street.

If the Council desires to approve this item the recommended motion is:

“I move to recommend approval of the new Application for Liquor License for Sandra J. Baker for the Wine Cellar LLC located at 1029 North Main Street.”

BACKGROUND

A new Application for Liquor License was received from the Arizona Department of Liquor Licenses & Control for Sandra J. Baker, applicant for the Wine Cellar LLC located at 1029 North Main Street in Old Town Cottonwood. No comments for or against the application have been received.

JUSTIFICATION/BENEFITS/ISSUE

All Liquor License applications that are submitted to the Arizona Department of Liquor Licenses & Control (ADLLC) for establishments located within the City of Cottonwood are presented to the Council for its recommendation of approval or denial of the application. The Council’s recommendation is taken into consideration by the ADLLC prior to their final approval of the application.

REVIEWED BY:

City Manager: _____ City Attorney: _____

ATTACHMENTS

- Copy of the Application for Liquor License for Sandra J. Baker.

Arizona Department of Liquor Licenses and Control Liq. Dept. Form 122
 800 West Washington, 5th Floor
 Phoenix, Arizona 85007
 www.azliquor.gov
 602-542-5141

APPLICATION FOR LIQUOR LICENSE
 TYPE OR PRINT WITH BLACK INK

Notice: Effective Nov. 1, 1997, All Owners, Agents, Partners, Stockholders, Officers, or Managers actively involved in the day to day operations of the business must attend a Department approved liquor law training course or provide proof of attendance within the last five years. See page 5 of the Liquor Licensing requirements.

SECTION 1 This application is for a:

- MORE THAN ONE LICENSE
- INTERIM PERMIT *Complete Section 5*
- NEW LICENSE *Complete Sections 2, 3, 4, 13, 14, 15, 16*
- PERSON TRANSFER (Bars & Liquor Stores ONLY)
Complete Sections 2, 3, 4, 11, 13, 15, 16
- LOCATION TRANSFER (Bars and Liquor Stores ONLY)
Complete Sections 2, 3, 4, 12, 13, 15, 16
- PROBATE/WILL ASSIGNMENT/DIVORCE DECREE
Complete Sections 2, 3, 4, 9, 13, 16 (fee not required)
- GOVERNMENT *Complete Sections 2, 3, 4, 10, 13, 15, 16*

SECTION 2 Type of ownership:

- J.T.W.R.O.S. *Complete Section 6*
- INDIVIDUAL *Complete Section 6*
- PARTNERSHIP *Complete Section 6*
- CORPORATION *Complete Section 7*
- LIMITED LIABILITY CO. *Complete Section 7*
- CLUB *Complete Section 8*
- GOVERNMENT *Complete Section 10*
- TRUST *Complete Section 6*
- OTHER (Explain) _____

SECTION 3 Type of license and fees LICENSE #(s): 13 13133024

1. Type of License(s): Domestic Farm Winery Department Use Only

2. Total fees attached: \$ _____

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE.
 The fees allowed under A.R.S. 44-6852 will be charged for all dishonored checks.

SECTION 4 Applicant

1. Owner/Agent's Name: Mr. BAKER SANDRA Joe
(Insert one name ONLY to appear on license) Last First Middle

2. Corp./Partnership/L.L.C.: Wine Cellar LLC
(Exactly as it appears on Articles of Inc. or Articles of Org.)

3. Business Name: Wine Cellar
(Exactly as it appears on the exterior of premises)

4. Principal Street Location: 1029 Main St. COTTONWOOD YAVAPAI 86326
(Do not use PO Box Number) City County Zip

5. Business Phone: 928.649.0444 Daytime Contact: 864-710-4522

6. Is the business located within the incorporated limits of the above city or town? YES NO

7. Mailing Address: 1029 Main St COTTONWOOD AZ 86326
City State Zip

8. Price paid for license only bar, beer and wine, or liquor store: Type φ \$ _____ Type φ \$ _____

DEPARTMENT USE ONLY					
Fees:	<u>100</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>24-</u>
	<small>Application</small>	<small>Interim Permit</small>	<small>Agent Change</small>	<small>Club</small>	<small>Finger Prints \$</small>
					<u>124-</u>
					TOTAL OF ALL FEES
Is Arizona Statement of Citizenship & Alien Status For State Benefits complete? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO					
Accepted by: <u>J.W.</u>		Date: <u>3-9-11</u>		Lic. # <u>13133024</u>	

SECTION 5 Interim Permit:

1. If you intend to operate business when your application is pending you will need an Interim Permit pursuant to A.R.S. 4-203.01. 11 MAR 3 11:49 AM '22
2. There **MUST** be a valid license of the same type you are applying for currently issued to the location.
3. Enter the license number currently at the location. _____
4. Is the license currently in use? YES NO If no, how long has it been out of use? _____

ATTACH THE LICENSE CURRENTLY ISSUED AT THE LOCATION TO THIS APPLICATION.

I, _____, declare that I am the CURRENT OWNER, AGENT, CLUB MEMBER, PARTNER, MEMBER, STOCKHOLDER, OR LICENSEE (circle the title which applies) of the stated license and location.

(Print full name)

State of _____ County of _____

X _____
(Signature)

The foregoing instrument was acknowledged before me this

My commission expires on: _____

_____ day of _____, _____
Day Month Year

(Signature of NOTARY PUBLIC)

SECTION 6 Individual or Partnership Owners:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$24 PROCESSING FEE FOR EACH CARD.

1. Individual:

Last	First	Middle	% Owned	Mailing Address	City	State	Zip

Partnership Name: (Only the first partner listed will appear on license) _____

General-Limited	Last	First	Middle	% Owned	Mailing Address	City	State	Zip
<input type="checkbox"/>								
<input type="checkbox"/>								
<input type="checkbox"/>								
<input type="checkbox"/>								

(ATTACH ADDITIONAL SHEET IF NECESSARY)

2. Is any person, other than the above, going to share in the profits/losses of the business? YES NO
If Yes, give name, current address and telephone number of the person(s). Use additional sheets if necessary.

Last	First	Middle	Mailing Address	City, State, Zip	Telephone#

SECTION 7 Corporation/Limited Liability Co.:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$24 PROCESSING FEE FOR EACH CARD.

CORPORATION Complete questions 1, 2, 3, 5, 6, 7, and 8.

L.L.C. Complete 1, 2, 4, 5, 6, 7, and 8.

11 MAR 3 Liq. Dept PM 1 22

1. Name of Corporation/L.L.C.: Wine Cellar LLC
 (Exactly as it appears on Articles of Incorporation or Articles of Organization)
2. Date Incorporated/Organized: 01/07/2011 State where Incorporated/Organized: AZ
3. AZ Corporation Commission File No.: N-1650747-5 Date authorized to do business in AZ: 01/07/2011
4. AZ L.L.C. File No: N-1650747-5 Date authorized to do business in AZ: 01/07/2011
5. Is Corp./L.L.C. Non-profit? YES NO

6. List all directors, officers and members in Corporation/L.L.C.:

Last	First	Middle	Title	Mailing Address	City State Zip
BAKER	SANDRA	Joe	Owner	1029 Main St.	Cottonwood AZ 86326

(ATTACH ADDITIONAL SHEET IF NECESSARY)

7. List stockholders who are controlling persons or who own 10% or more:

Last	First	Middle	% Owned	Mailing Address	City State Zip
BAKER	SANDRA	Joe	100	PO Box 509	Cornville AZ 86325

(ATTACH ADDITIONAL SHEET IF NECESSARY)

8. If the corporation/L.L.C. is owned by another entity, attach a percentage of ownership chart, and a director/officer/member disclosure for the parent entity. Attach additional sheets as needed in order to disclose personal identities of all owners.

SECTION 8 Club Applicants:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$24 PROCESSING FEE FOR EACH CARD.

1. Name of Club: _____ Date Chartered: _____
 (Exactly as it appears on Club Charter or Bylaws) (Attach a copy of Club Charter or Bylaws)

2. Is club non-profit? YES NO

3. List officer and directors:

Last	First	Middle	Title	Mailing Address	City State Zip

(ATTACH ADDITIONAL SHEET IF NECESSARY)

SECTION 9 Probate, Will Assignment or Divorce Decree of an existing Bar or Liquor Store License:

- 1. Current Licensee's Name: _____
(Exactly as it appears on license) Last First Middle
- 2. Assignee's Name: _____
Last First Middle
- 3. License Type: _____ License Number: _____ Date of Last Renewal: _____
- 4. ATTACH TO THIS APPLICATION A CERTIFIED COPY OF THE WILL, PROBATE DISTRIBUTION INSTRUMENT, OR DIVORCE DECREE THAT SPECIFICALLY DISTRIBUTES THE LIQUOR LICENSE TO THE ASSIGNEE TO THIS APPLICATION.

*11 MAR 3 Lique. Dept PM 1:22

SECTION 10 Government: (for cities, towns, or counties only)

- 1. Governmental Entity: _____
- 2. Person/designee: _____
Last First Middle Contact Phone Number

A SEPARATE LICENSE MUST BE OBTAINED FOR EACH PREMISES FROM WHICH SPIRITUOUS LIQUOR IS SERVED.

SECTION 11 Person to Person Transfer:

Questions to be completed by CURRENT LICENSEE (Bars and Liquor Stores ONLY-Series 06,07, and 09).

- 1. Current Licensee's Name: _____ Entity: _____
(Exactly as it appears on license) Last First Middle (Indiv., Agent, etc.)
- 2. Corporation/L.L.C. Name: _____
(Exactly as it appears on license)
- 3. Current Business Name: _____
(Exactly as it appears on license)
- 4. Physical Street Location of Business: Street _____
City, State, Zip _____
- 5. License Type: _____ License Number: _____
- 6. If more than one license to be transferred: License Type: _____ License Number: _____
- 7. Current Mailing Address: Street _____
(Other than business) City, State, Zip _____

- 8. Have all creditors, lien holders, interest holders, etc. been notified of this transfer? YES NO
- 9. Does the applicant intend to operate the business while this application is pending? YES NO If yes, complete Section 5 of this application, attach fee, and current license to this application.

10. I, _____, hereby authorize the department to process this application to transfer the privilege of the license to the applicant, provided that all terms and conditions of sale are met. Based on the fulfillment of these conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.

I, _____, declare that I am the CURRENT OWNER, AGENT, MEMBER, PARTNER STOCKHOLDER, or LICENSEE of the stated license. I have read the above Section 11 and confirm that all statements are true, correct, and complete.

(Signature of CURRENT LICENSEE)

State of _____ County of _____
The foregoing instrument was acknowledged before me this

Day Month Year

My commission expires on: _____

(Signature of NOTARY PUBLIC)

SECTION 13 - continued

7. Has a license or a transfer license for the premises on this application been denied by the state within the past one (1) year?

YES NO If yes, attach explanation.

11 APR 3 Lic. Dept PM 1 22

8. Does any spirituous liquor manufacturer, wholesaler, or employee have any interest in your business? YES NO

9. Is the premises currently licensed with a liquor license? YES NO If yes, give license number and licensee's name:

License # _____ (exactly as it appears on license) Name _____

SECTION 14 Restaurant or hotel/motel license applicants:

1. Is there an existing restaurant or hotel/motel liquor license at the proposed location? YES NO

If yes, give the name of licensee, Agent or a company name:

_____ and license #: _____
Last First Middle

2. If the answer to Question 1 is YES, you may qualify for an Interim Permit to operate while your application is pending; consult A.R.S. § 4-203.01; and complete SECTION 5 of this application.

3. All restaurant and hotel/motel applicants must complete a Restaurant Operation Plan (Form LIC0114) provided by the Department of Liquor Licenses and Control.

4. As stated in A.R.S. § 4-205.02.G.2, a restaurant is an establishment which derives at least 40 percent of its gross revenue from the sale of food. Gross revenue is the revenue derived from all sales of food and spirituous liquor on the licensed premises. By applying for this hotel/motel restaurant license, I certify that I understand that I must maintain a minimum of 40 percent food sales based on these definitions and have included the Restaurant Hotel/Motel Records Required for Audit (form LIC 1013) with this application.

applicant's signature

As stated in A.R.S § 4-205.02 (B), I understand it is my responsibility to contact the Department of Liquor Licenses and Control to schedule an inspection when all tables and chairs are on site, kitchen equipment, and, if applicable, patio barriers are in place on the licensed premises. With the exception of the patio barriers, these items are not required to be properly installed for this inspection. Failure to schedule an inspection will delay issuance of the license. If you are not ready for your inspection 90 days after filing your application, please request an extension in writing, specify why the extension is necessary, and the new inspection date you are requesting. To schedule your site inspection visit www.azliquor.gov and click on the "Information" tab.

applicants initials

SECTION 15 Diagram of Premises: (Blueprints not accepted, diagram must be on this form)

1. Check ALL boxes that apply to your business:

Entrances/Exits Liquor storage areas Patio: Contiguous
 Service windows Drive-in windows Non Contiguous

2. Is your licensed premises currently closed due to construction, renovation, or redesign? YES NO

If yes, what is your estimated opening date? April 1 2011
month/day/year

3. Restaurants and hotel/motel applicants are required to draw a detailed floor plan of the kitchen and dining areas including the locations of all kitchen equipment and dining furniture. Diagram paper is provided on page 7.

4. The diagram (a detailed floor plan) you provide is required to disclose only the area(s) where spiritous liquor is to be sold, served, consumed, dispensed, possessed, or stored on the premises unless it is a restaurant (see #3 above).

5. Provide the square footage or outside dimensions of the licensed premises. Please do not include non-licensed premises, such as parking lots, living quarters, etc.

As stated in A.R.S. § 4-207.01(B), I understand it is my responsibility to notify the Department of Liquor Licenses and Control when there are changes to boundaries, entrances, exits, added or deleted doors, windows or service windows, or increase or decrease to the square footage after submitting this initial drawing.

applicants initials

SECTION 15 Diagram of Premises

4. In this diagram please show only the area where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, bar stools, hi-top tables, dining tables, dining chairs, the kitchen, dance floor, stage, and game room. Do not include parking lots, living quarters, etc. When completing diagram, North is up ↑.

If a legible copy of a rendering or drawing of your diagram of premises is attached to this application, please write the words "diagram attached" in box provided below.

Diagram Attached

SECTION 16 Signature Block

I, SANDRA JOE BAKER, hereby declare that I am the OWNER/AGENT filing this application as stated in Section 4, Question 1. I have read this application and verify all statements to be true, correct and complete.

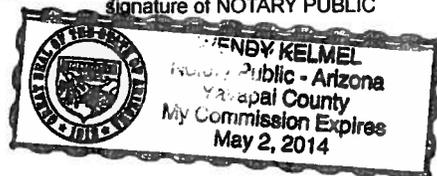
X Sandra Joe Baker
(signature of applicant listed in Section 4, Question 1)

State of Arizona County of Yavapai

The foregoing instrument was acknowledged before me this 23rd of February, 2011
Day Month Year

Wendy K. Kermel
signature of NOTARY PUBLIC

My commission expires on: 2nd May 2014
Day Month Year



City of Cottonwood, Arizona
City Council Agenda Communication



Meeting Date: April 19, 2011

Subject: New Application for Liquor License for Robert W. Donahue (The Don's Smoke Shop).

Department: City Clerk

From: Marianne Jiménez, City Clerk

REQUESTED ACTION

Council consideration of recommending approval or denial of a new Application for Liquor License for Robert W. Donahue, applicant for The Don's Smoke Shop, located at 903A North Main Street.

If the Council desires to approve this item the recommended motion is:

"I move to recommend approval of the new Application for Liquor License for Robert W. Donahue, applicant for The Don's Smoke Shop, located at 903A North Main Street."

BACKGROUND

A new Application for Liquor License was received from the Arizona Department of Liquor Licenses & Control for Robert W. Donahue, applicant for The Don's Smoke Shop, located at 903A North Main Street in Old Town Cottonwood. No comments for or against the application have been received.

JUSTIFICATION/BENEFITS/ISSUE

All Liquor License applications that are submitted to the Arizona Department of Liquor Licenses & Control (ADLLC) for establishments located within the City of Cottonwood are presented to the Council for its recommendation of approval or denial of the application. The Council's recommendation is taken into consideration by the ADLLC prior to their final approval of the application.

REVIEWED BY:

City Manager: _____ City Attorney: _____

ATTACHMENTS

- Copy of the Application for Liquor License for Robert W. Donahue.

Arizona Department of Liquor Licenses and Control

800 West Washington, 5th Floor

Phoenix, Arizona 85007

www.azliquor.gov

602-542-5141

11 FEB 28 Ligr. Dept PM 3 04

APPLICATION FOR LIQUOR LICENSE

TYPE OR PRINT WITH BLACK INK

Notice: Effective Nov. 1, 1997, All Owners, Agents, Partners, Stockholders, Officers, or Managers actively involved in the day to day operations of the business must attend a Department approved liquor law training course or provide proof of attendance within the last five years. See page 5 of the Liquor Licensing requirements.

SECTION 1 This application is for a:

- MORE THAN ONE LICENSE
INTERIM PERMIT Complete Section 5
NEW LICENSE Complete Sections 2, 3, 4, 13, 14, 15, 16
PERSON TRANSFER (Bars & Liquor Stores ONLY) Complete Sections 2, 3, 4, 11, 13, 15, 16
LOCATION TRANSFER (Bars and Liquor Stores ONLY) Complete Sections 2, 3, 4, 12, 13, 15, 16
PROBATE/WILL ASSIGNMENT/DIVORCE DECREE Complete Sections 2, 3, 4, 9, 13, 16 (fee not required)
GOVERNMENT Complete Sections 2, 3, 4, 10, 13, 15, 16

SECTION 2 Type of ownership:

- J.T.W.R.O.S. Complete Section 6
INDIVIDUAL Complete Section 6
PARTNERSHIP Complete Section 6
CORPORATION Complete Section 7
LIMITED LIABILITY CO. Complete Section 7
CLUB Complete Section 8
GOVERNMENT Complete Section 10
TRUST Complete Section 6
OTHER (Explain)

SECTION 3 Type of license and fees LICENSE #(s): 10

1. Type of License(s): Beer & Wine Store
\$100.00

2. Total fees attached: \$ Department Use Only

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE.

The fees allowed under A.R.S. 44-6852 will be charged for all dishonored checks.

SECTION 4 Applicant

1. Owner/Agent's Name: Ms. Donahue Robert Walter
Last First Middle

2. Corp./Partnership/L.L.C.: BNR Corporation B1045715
(Exactly as it appears on Articles of Inc. or Articles of Org.)

3. Business Name: The Don's Smoke Shop B1045716
(Exactly as it appears on the exterior of premises)

4. Principal Street Location: 9037 N. Main St. Cottonwood Yavapai 86326
(Do not use PO Box Number) City County Zip

5. Business Phone: 928-634-8444 Daytime Contact: Robert W. Donahue

6. Is the business located within the incorporated limits of the above city or town? YES NO 928-639-1885

7. Mailing Address: P.O. Box 296 Cornville Az. 86325
City State Zip

8. Price paid for license only bar, beer and wine, or liquor store: Type \$ Type \$

DEPARTMENT USE ONLY

Fees: 100.00 Application Interim Permit Agent Change Club 49.00 Finger Prints \$ 14.98 TOTAL OF ALL FEES

Is Arizona Statement of Citizenship & Alien Status For State Benefits complete? YES NO

Accepted by: DM Date: 3-17-11 Lic. # 16133230

SECTION 5 Interim Permit:

1. If you intend to operate business when your application is pending you will need an Interim Permit pursuant to A.R.S. 4-203.01.
2. There **MUST** be a valid license of the same type you are applying for currently issued to the location.
3. Enter the license number currently at the location. _____
4. Is the license currently in use? YES NO If no, how long has it been out of use? _____

11 FEB 17 11:04 AM '04

*11 FEB 28 Liq. Dept PM 3 04

ATTACH THE LICENSE CURRENTLY ISSUED AT THE LOCATION TO THIS APPLICATION.

I, _____, declare that I am the CURRENT OWNER, AGENT, CLUB MEMBER, PARTNER, MEMBER, STOCKHOLDER, OR LICENSEE (circle the title which applies) of the stated license and location.

(Print full name)

State of _____ County of _____

X _____
(Signature)

The foregoing instrument was acknowledged before me this

My commission expires on: _____

_____ day of _____, _____ Year
Day Month Year

(Signature of NOTARY PUBLIC)

SECTION 6 Individual or Partnership Owners:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$24 PROCESSING FEE FOR EACH CARD.

1. Individual:

Last	First	Middle	% Owned	Mailing Address	City	State	Zip

Partnership Name: (Only the first partner listed will appear on license) _____

General-Limited	Last	First	Middle	% Owned	Mailing Address	City	State	Zip
<input type="checkbox"/> <input type="checkbox"/>								
<input type="checkbox"/> <input type="checkbox"/>								
<input type="checkbox"/> <input type="checkbox"/>								
<input type="checkbox"/> <input type="checkbox"/>								

(ATTACH ADDITIONAL SHEET IF NECESSARY)

2. Is any person, other than the above, going to share in the profits/losses of the business? YES NO
If Yes, give name, current address and telephone number of the person(s). Use additional sheets if necessary.

Last	First	Middle	Mailing Address	City, State, Zip	Telephone#

SECTION 7 Corporation/Limited Liability Co.:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$24 PROCESSING FEE FOR EACH CARD.

CORPORATION Complete questions 1, 2, 3, 5, 6, 7, and 8.

L.L.C. Complete 1, 2, 4, 5, 6, 7, and 8.

*11 FEB 28 Liq. Dept PM 3 04

1. Name of Corporation/L.L.C.: BNR Corporation
(Exactly as it appears on Articles of Incorporation or Articles of Organization)

2. Date Incorporated/Organized: 1986 State where Incorporated/Organized: Arizona

3. AZ Corporation Commission File No.: 0187015-4 Date authorized to do business in AZ: 1986

4. AZ L.L.C. File No: _____ Date authorized to do business in AZ: 1986

5. Is Corp./L.L.C. Non-profit? YES NO

6. List all directors, officers and members in Corporation/L.L.C.:

Last	First	Middle	Title	Mailing Address	City State Zip
Donahue	Robert	Walter	Pres.	P.O. Box 296	Cornville, Az. 86325
Donahue	Barbara	ANN	Sec/Treas.	P.O. Box 296	Cornville, Az. 86325

(ATTACH ADDITIONAL SHEET IF NECESSARY)

7. List stockholders who are controlling persons or who own 10% or more:

Last	First	Middle	% Owned	Mailing Address	City State Zip
Donahue	Robert	Walter	50	P.O. Box 296	Cornville, Az. 86325
Donahue	Barbara	ANN	50	P.O. Box 296	Cornville, Az. 86325

(ATTACH ADDITIONAL SHEET IF NECESSARY)

8. If the corporation/L.L.C. is owned by another entity, attach a percentage of ownership chart, and a director/officer/member disclosure for the parent entity. Attach additional sheets as needed in order to disclose personal identities of all owners.

SECTION 8 Club Applicants:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$24 PROCESSING FEE FOR EACH CARD.

1. Name of Club: _____ Date Chartered: _____
(Exactly as it appears on Club Charter or Bylaws) (Attach a copy of Club Charter or Bylaws)

2. Is club non-profit? YES NO

3. List officer and directors:

Last	First	Middle	Title	Mailing Address	City State Zip

(ATTACH ADDITIONAL SHEET IF NECESSARY)

SECTION 9 Probate, Will Assignment or Divorce Decree of an existing Bar or Liquor Store License:

- 1. Current Licensee's Name: _____
(Exactly as it appears on license) Last First Middle
- 2. Assignee's Name: _____
Last First Middle
- 3. License Type: _____ License Number: _____ Date of Last Renewal: _____
- 4. ATTACH TO THIS APPLICATION A CERTIFIED COPY OF THE WILL, PROBATE DISTRIBUTION INSTRUMENT, OR DIVORCE DECREE THAT SPECIFICALLY DISTRIBUTES THE LIQUOR LICENSE TO THE ASSIGNEE TO THIS APPLICATION.

SECTION 10 Government: (for cities, towns, or counties only)

- 1. Governmental Entity: _____
- 2. Person/designee: _____
Last First Middle Contact Phone Number

A SEPARATE LICENSE MUST BE OBTAINED FOR EACH PREMISES FROM WHICH SPIRITUOUS LIQUOR IS SERVED.

SECTION 11 Person to Person Transfer:

Questions to be completed by CURRENT LICENSEE (Bars and Liquor Stores ONLY-Series 06,07, and 09).

- 1. Current Licensee's Name: _____ Entity: _____
(Exactly as it appears on license) Last First Middle (Indiv., Agent, etc.)
- 2. Corporation/L.L.C. Name: _____
(Exactly as it appears on license)
- 3. Current Business Name: _____
(Exactly as it appears on license)
- 4. Physical Street Location of Business: Street _____
City, State, Zip _____
- 5. License Type: _____ License Number: _____
- 6. If more than one license to be transferred: License Type: _____ License Number: _____
- 7. Current Mailing Address: Street _____
(Other than business) City, State, Zip _____
- 8. Have all creditors, lien holders, interest holders, etc. been notified of this transfer? YES NO
- 9. Does the applicant intend to operate the business while this application is pending? YES NO If yes, complete Section 5 of this application, attach fee, and current license to this application.
- 10. I, _____, hereby authorize the department to process this application to transfer the
(print full name)
privilege of the license to the applicant, provided that all terms and conditions of sale are met. Based on the fulfillment of these conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.
I, _____, declare that I am the CURRENT OWNER, AGENT, MEMBER, PARTNER
(print full name)
STOCKHOLDER, or LICENSEE of the stated license. I have read the above Section 11 and confirm that all statements are true, correct, and complete.

(Signature of CURRENT LICENSEE)

State of _____ County of _____
The foregoing instrument was acknowledged before me this

My commission expires on: _____

Day Month Year

(Signature of NOTARY PUBLIC)

SECTION 13 - continued

7. Has a license or a transfer license for the premises on this application been denied by the state within the past one (1) year?

YES NO If yes, attach explanation.

11 FEB 28 Liq. Dept PM 3 04

8. Does any spirituous liquor manufacturer, wholesaler, or employee have any interest in your business? YES NO

9. Is the premises currently licensed with a liquor license? YES NO If yes, give license number and licensee's name:

License # _____ (exactly as it appears on license) Name _____

SECTION 14 Restaurant or hotel/motel license applicants:

1. Is there an existing restaurant or hotel/motel liquor license at the proposed location? YES NO
If yes, give the name of licensee, Agent or a company name:

_____ and license #: _____
Last First Middle

2. If the answer to Question 1 is YES, you may qualify for an Interim Permit to operate while your application is pending; consult A.R.S. § 4-203.01; and complete SECTION 5 of this application.

3. All restaurant and hotel/motel applicants must complete a Restaurant Operation Plan (Form LIC0114) provided by the Department of Liquor Licenses and Control.

4. As stated in A.R.S. § 4-205.02.G.2, a restaurant is an establishment which derives at least 40 percent of its gross revenue from the sale of food. Gross revenue is the revenue derived from all sales of food and spirituous liquor on the licensed premises. By applying for this hotel/motel restaurant license, I certify that I understand that I must maintain a minimum of 40 percent food sales based on these definitions and have included the Restaurant Hotel/Motel Records Required for Audit (form LIC 1013) with this application.

applicant's signature

As stated in A.R.S § 4-205.02 (B), I understand it is my responsibility to contact the Department of Liquor Licenses and Control to schedule an inspection when all tables and chairs are on site, kitchen equipment, and, if applicable, patio barriers are in place on the licensed premises. With the exception of the patio barriers, these items are not required to be properly installed for this inspection. Failure to schedule an inspection will delay issuance of the license. If you are not ready for your inspection 90 days after filing your application, please request an extension in writing, specify why the extension is necessary, and the new inspection date you are requesting. To schedule your site inspection visit www.azliquor.gov and click on the "Information" tab.

applicants initials

SECTION 15 Diagram of Premises: (Blueprints not accepted, diagram must be on this form)

1. Check ALL boxes that apply to your business:

Entrances/Exits Liquor storage areas Patio: Contiguous
 Service windows Drive-in windows Non Contiguous

2. Is your licensed premises currently closed due to construction, renovation, or redesign? YES NO
If yes, what is your estimated opening date? _____

month/day/year

3. Restaurants and hotel/motel applicants are required to draw a detailed floor plan of the kitchen and dining areas including the locations of all kitchen equipment and dining furniture. Diagram paper is provided on page 7.

4. The diagram (a detailed floor plan) you provide is required to disclose only the area(s) where spiritous liquor is to be sold, served, consumed, dispensed, possessed, or stored on the premises unless it is a restaurant (see #3 above).

5. Provide the square footage or outside dimensions of the licensed premises. Please do not include non-licensed premises, such as parking lots, living quarters, etc.

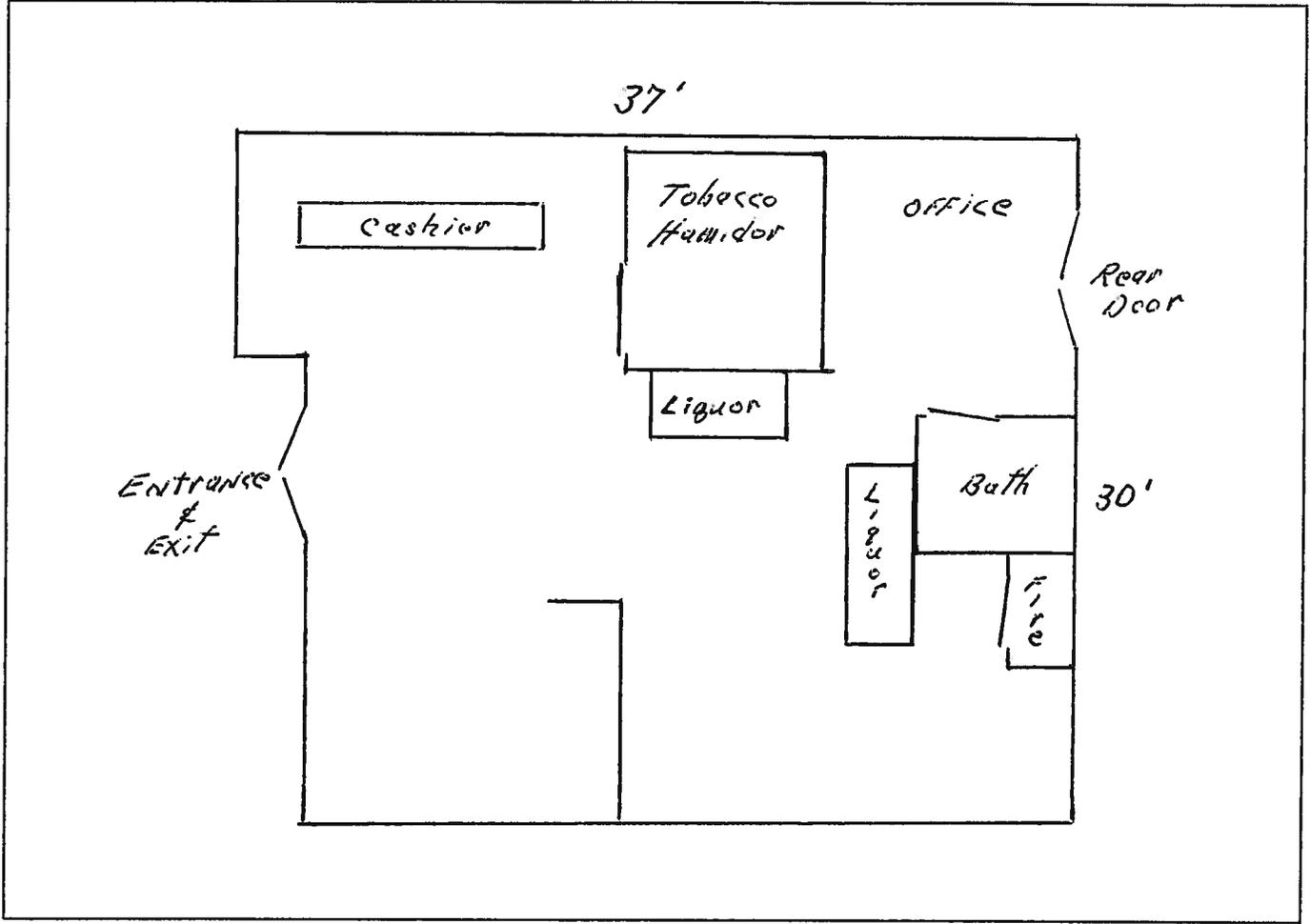
As stated in A.R.S. § 4-207.01(B), I understand it is my responsibility to notify the Department of Liquor Licenses and Control when there are changes to boundaries, entrances, exits, added or deleted doors, windows or service windows, or increase or decrease to the square footage after submitting this initial drawing.


applicants initials

SECTION 15 Diagram of Premises

4. In this diagram please show only the area where spirituous liquor is to be sold, served, consumed dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, bar stools, hi-top tables, dining tables, dining chairs, the kitchen, dance floor, stage, and game room. Do not include parking lots, living quarters, etc. When completing diagram, North is up.

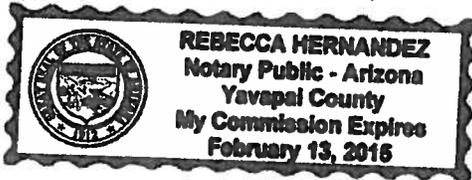
If a legible copy of a rendering or drawing of your diagram of premises is attached to this application, please write the words "diagram attached" in box provided below.



SECTION 16 Signature Block

I, Robert Walter Donahue, hereby declare that I am the OWNER/AGENT filing this application as stated in Section 4, Question 1. I have read this application and verify all statements to be true, correct and complete.

[Signature]
(signature of applicant listed in Section 4, Question 1)



State of Arizona County of Yavapai

The foregoing instrument was acknowledged before me this 25th of February, 2011

[Signature]
signature of NOTARY PUBLIC

My commission expires on: 2-13-2015
Day Month Year

City of Cottonwood, Arizona
City Council Agenda Communication



Meeting Date: April 19, 2011
Subject: Special Event Liquor License for Old Town Association.
Department: City Clerk
From: Marianne Jiménez, City Clerk

REQUESTED ACTION

Council consideration and recommendation of approval or denial of a Special Event Liquor License Application submitted by Susan B. Cox, applicant for the Old Town Association.

If the Council desires to approve this item the recommended motion is:

"I move to recommend approval of the Special Event Liquor License Application submitted by Susan B. Cox, applicant for the Old Town Association, for an event scheduled for May 7, 2011, in Old Town Cottonwood."

BACKGROUND

Susan B. Cox submitted a Special Event Liquor License application on behalf of the Old Town Association for an event scheduled for May 7, 2011, in Old Town Cottonwood.

JUSTIFICATION/BENEFITS/ISSUES

All Special Event Liquor License applications that are submitted to the Arizona Department of Liquor Licenses & Control (ADLLC) for events held in the City of Cottonwood are presented to the Council for its recommendation of approval or denial of the application. The Council's recommendation is taken into consideration by the ADLLC prior to their final approval of the application.

COST/FUNDING SOURCE

N/A

REVIEWED BY

City Manager: _____ City Attorney: _____

ATTACHMENTS

- Application from Susan B. Cox

10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?
 YES NO (attach explanation if yes)

11. This organization has been issued a special event license for _____ days this year, including this event
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event? YES NO
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.
**THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL
EVENT LIQUOR SALES.**

Name Old Town Association, LLC 100%
Percentage

Address _____

Name _____ Percentage

Address _____

(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."

15. What security and control measures will you take to prevent violations of state liquor laws at this event?
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

_____ # Police Fencing
_____ # Security personnel Barriers

A rope barrier placed around the perimeter of the location and have seating available inside. Security personnel will be standing at the entrance and exit.

16. Is there an existing liquor license at the location where the special event is being held? YES NO
If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use? YES NO

(ATTACH COPY OF AGREEMENT)

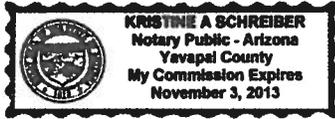
Name of Business ()
Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1

18. I, Lisa A. Pender declare that I am an **Officer/Director/Chairperson** appointing the applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X [Signature] President 4/7/11 (928) 300-6613
 (Signature) (Title/Position) (Date) (Phone #)



State of Arizona County of Yavapai

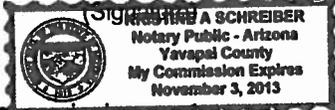
The foregoing instrument was acknowledged before me this 7TH April 2011
 Day Month Year

My Commission expires on: 11/3/2013 Kristine A Schreiber
 (Date) (Signature of NOTARY PUBLIC)

THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6

19. I, Susan B. Cox declare that I am the APPLICANT filing this application as listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X [Signature] State of Arizona County of Yavapai
 The foregoing instrument was acknowledged before me this



7TH April 2011
 Day Month Year

My Commission expires on: 11/3/2013 Kristine A Schreiber
 (Date) (Signature of NOTARY PUBLIC)

You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.

LOCAL GOVERNING BODY APPROVAL SECTION

20. I, _____ hereby recommend this special event application
 (Government Official) (Title)

on behalf of _____
 (City, Town or County) (Signature of OFFICIAL) (Date)

FOR DLLC DEPARTMENT USE ONLY

Department Comment Section:

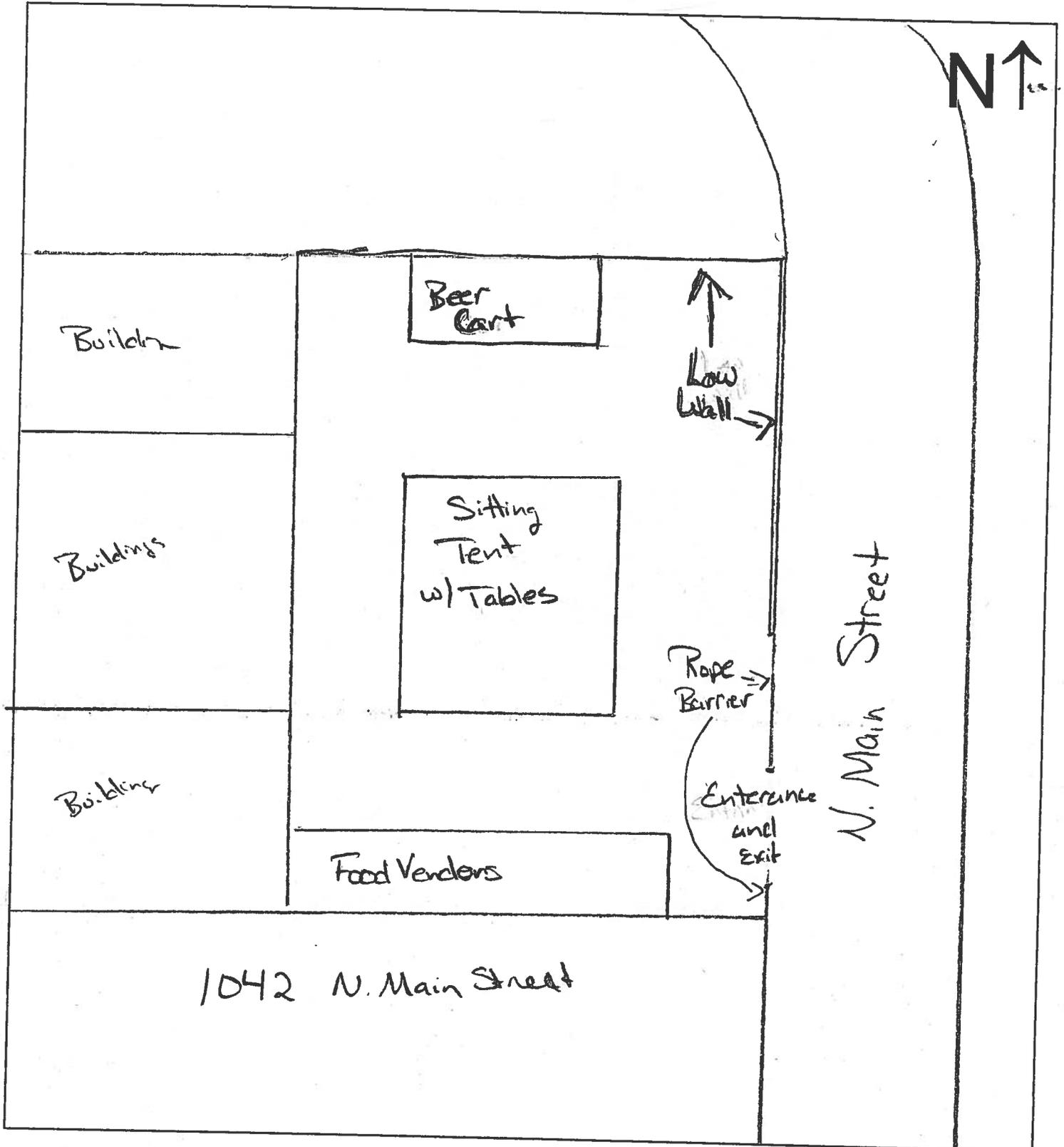
 (Employee) (Date)

APPROVED DISAPPROVED BY: _____

 (Title) (Date)

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



City of Cottonwood, Arizona
City Council Agenda Communication



Meeting Date: April 19, 2011

Subject: **Wine Festival/Wine Fair Liquor License Application for Page Springs Cellars**

Department: City Clerk's Office

From: Marianne Jiménez, City Clerk

REQUESTED ACTION

Recommendation of approval or denial by the City Council for Wine Festival/Wine Fair Liquor License Applications submitted by Eric S. Glomski, applicant for Page Springs Cellars for an event scheduled for May 28, 2011.

If the Council desires to approve this item the suggested motion is:

"I move to recommend approval of the Wine Festival/Wine Fair Liquor License Application for Eric S. Glomski, applicant for Page Springs Cellars, for an event scheduled for May 28, 2011, at Riverfront Park."

BACKGROUND

An application for a Wine Festival/Wine Fair Liquor License was submitted by Eric S. Glomski, applicant for Page Springs Cellars for a special event scheduled for May 28, 2011, at Riverfront Park.

JUSTIFICATION / BENEFITS / ISSUES

All Wine Festival/Wine Fair Liquor License applications that are submitted to the Arizona Department of Liquor Licenses & Control (ADLLC) for events held in the City of Cottonwood are presented to the Council for its recommendation of approval or denial of the application. The Council's recommendation is taken into consideration by the ADLLC prior to their final approval of the application.

REVIEWED BY

City Manager: _____ City Attorney: _____

ATTACHMENTS

- Wine Festival/Wine Fair Liquor License Application

State of Arizona Department of Liquor Licenses and Control
800 W. Washington, 5th Floor
Phoenix, AZ 85007
www.azliquor.gov
(602)542-5141

APPLICATION FOR WINE FESTIVAL LICENSE/WINE FAIR LICENSE

FEE = \$15.00 per event

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. 44-6852)

A separate license is needed when days are not consecutive. Only twenty-five (25) licenses per calendar year for up to seventy-five calendar days may be issued, excluding sanctioned county or state fair licenses.

- 1. Applicant's Name: Glomski Eric Steven
Last First Middle
- 2. Business Name: Page Springs Cellars D.F.W. Lic#: 13133004
(Domestic Farm Winery License #)
- 3. Location of Festival: 1284 E Riverfront rd Cottonwood Yavapai 86326
(Physical location - Do not use PO Box) City County Zip
- 4. Mailing Address: 1500 N. Page Springs Rd Cornville AZ 86325
City State Zip

5. Date and hours of festival:

DATE	DAY OF WEEK	HOURS FROM	HOURS TO
<u>5/28/11</u>	<u>Sunday</u>	<u>9:00</u> a.m./p.m.	<u>9:30</u> a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.
_____	_____	_____ a.m./p.m.	_____ a.m./p.m.

- 6. Name and address of site owner: City of Cottonwood
Last First Middle
827 N. Main st Cottonwood Az 86326
Address City State Zip

- 7. Phone Numbers: (928) 634-7566 (928) 639-3004 (928) 301-0977
Site Owner Applicant's Business Applicant's Residence

* Disabled individuals requiring special accommodation, please call (602) 542-9027.

8. Has the festival site owner given permission for use of the site and for the sale of spirituous liquors? YES NO
9. Are the spirituous liquors to be sold or served Arizona Domestic Farm Winery Products **ONLY**? YES NO
10. How many wine festival licenses have you applied for this calendar year, including this one? 6
- Give the total number of days you have held licensed wine festivals this year 11

11. What security and control measures will you take to prevent violations of state liquor laws at this event?
 (List type and number of security/police personnel and type of fencing or control barriers if applicable)

2 # Police Fencing
2 # Security personnel Barriers

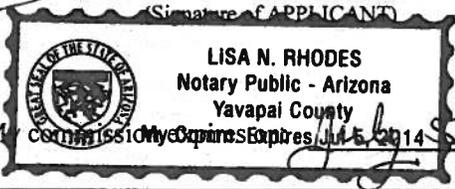
We will use temporary fencing where liquor is sold. Security to ensure no open containers leave the fenced area. Construction/Barricade fencing to be used

12. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your wine festival/fair licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

I, Eric Steven Glomski, hereby declare that I am the APPLICANT filing this application. I
 (Print full name)
 have read the application and the contents and all statements are true, correct and complete.

[Signature]
 (Signature of APPLICANT)

State of Arizona County of Yavapai
 The foregoing instrument was acknowledged before me this
6 day of April, 2011
 Day Month Year


 My Commission Expires July 5, 2014

[Signature]
 (Signature of NOTARY PUBLIC)

*** FOR USE BY LOCAL GOVERNING AUTHORITY ONLY ***

I, _____, hereby APPROVE DISAPPROVE this application on behalf of
 (Government Official)

 (City, Town, or County) (Title) (Signature of OFFICIAL)

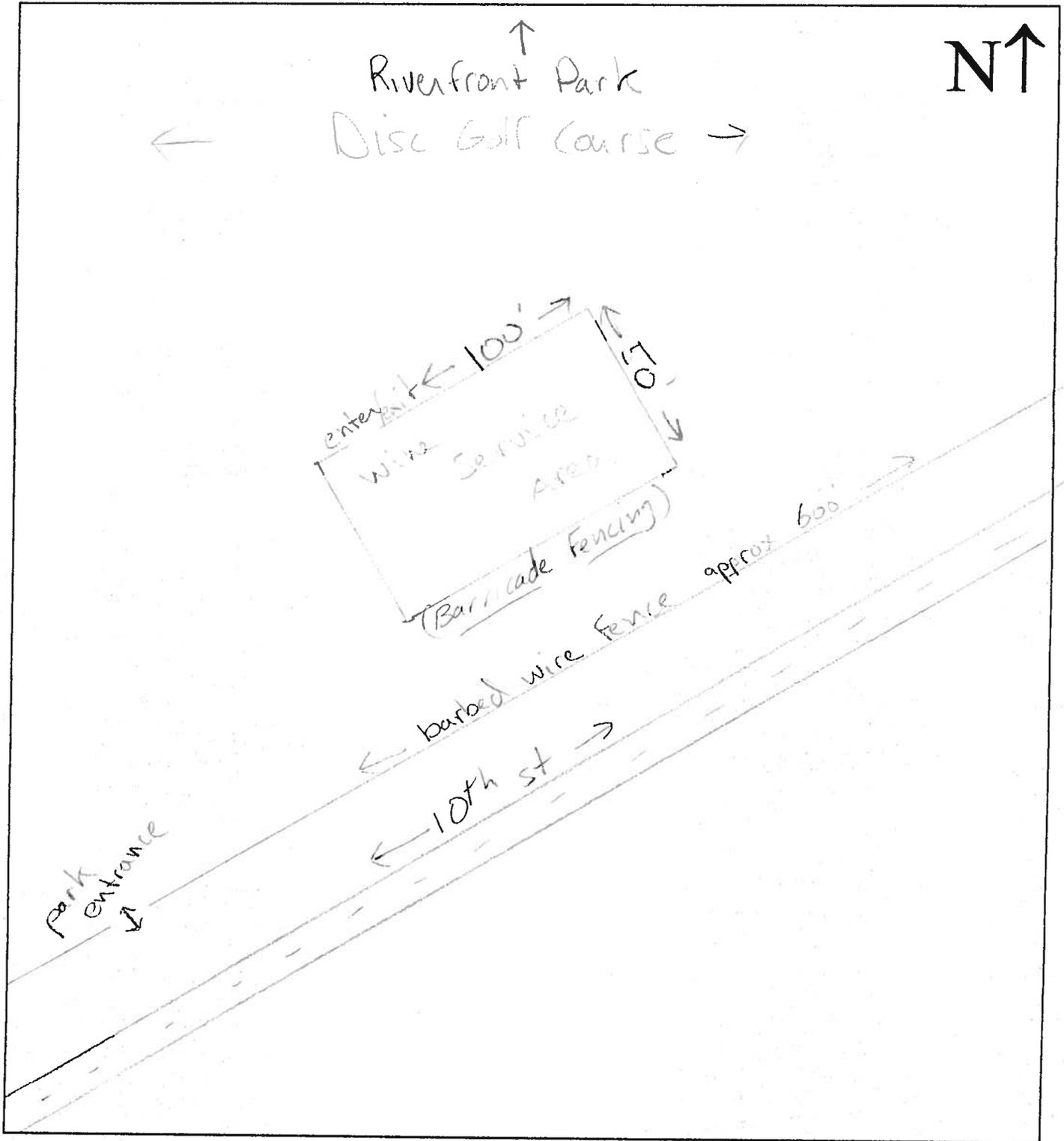
*** FOR USE BY DLLC ONLY ***

APPROVED DISAPPROVED
 By: _____ Date: _____

WINE FESTIVAL/FAIR LICENSED PREMISES DIAGRAM

(This diagram must be completed with this application)

NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.
(Show dimensions, serving areas, and label type of enclosure and security positions)



City of Cottonwood, Arizona
City Council Agenda Communication



Meeting Date: April 19, 2011

Subject: Application for Extension of Premises Liquor License Permit for Players Sports Bar & Grill.

Department: City Clerk

From: Marianne Jiménez, City Clerk

REQUESTED ACTION

Council consideration of recommending approval or denial of an application for an Extension of Premises Liquor License permit submitted by Larry W. Pritchard for Players Sports Bar & Grill located at 1100 Highway 260.

If the Council desires to approve this item the recommended motion is:

"I move to recommend approval of the Extension of Premises Liquor License Permit application submitted by Larry W. Pritchard for Players Sports Bar & Grill for an event scheduled for May 14, 2011."

BACKGROUND

An Extension of Premises Liquor License Permit application was received from Larry W. Pritchard for Players Sports Bar & Grill located at 1100 Highway 260 for an event scheduled for May 14, 2011.

JUSTIFICATION/BENEFITS/ISSUE

All applications for Extension of Premises Liquor License Permits that are requested of the Arizona Department of Liquor Licenses & Control (ADLLC) for establishments located within the City of Cottonwood are presented to the Council for its recommendation of approval or denial of the application. The Council's recommendation is taken into consideration by the ADLLC prior to their final approval of the application.

REVIEWED BY:

City Manager: _____ City Attorney: _____

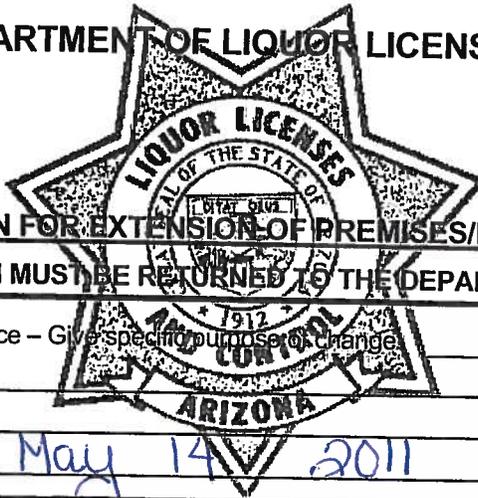
ATTACHMENTS

- Copy of the Application for Extension of Premises Permit for Players Sports Bar & Grill.

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5TH Floor
Phoenix AZ 85007-2934
(602) 542-5141

400 W Congress #521
Tucson AZ 85701-1352
(520) 628-6595



APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT

THIS APPLICATION MUST BE RETURNED TO THE DEPARTMENT OF LIQUOR

Permanent change of area of service - Give specific purpose(s) of change
 Temporary change for date(s) of: May 14, 2011

- 1. Licensee's Name: Pritchard Larry Wayne (Last, First, Middle)
- 2. Mailing Address: 4741 E Windmill Ln Cottonwood Az 86326 (City, State, Zip)
- 3. Business Name: Players Sports Bar & Grill LICENSE #: 06130008
- 4. Business Address: 1100 Hwy 260 S. Cottonwood Yavapai Az 86326 (City, COUNTY, State, Zip)
- 5. Business Phone: (928) 634-3966 Residence Phone: (928) 634-6750
- 6. Do you understand Arizona Liquor Laws and Regulations? YES NO FAX # (928) 634-6751
- 7. Have you received approved Liquor Law Training? NO YES When? 8/2009
- 8. What security precautions will be taken to prevent liquor violations in the extended area? fence entire area with security at each gate
- 9. Does this extension bring your premises within 300 feet of a church or school? YES NO
- 10. IMPORTANT: ATTACH THE REVISED FLOOR PLAN CLEARLY DEPICTING YOUR LICENSED PREMISES AND WHAT YOU PROPOSE TO ADD.

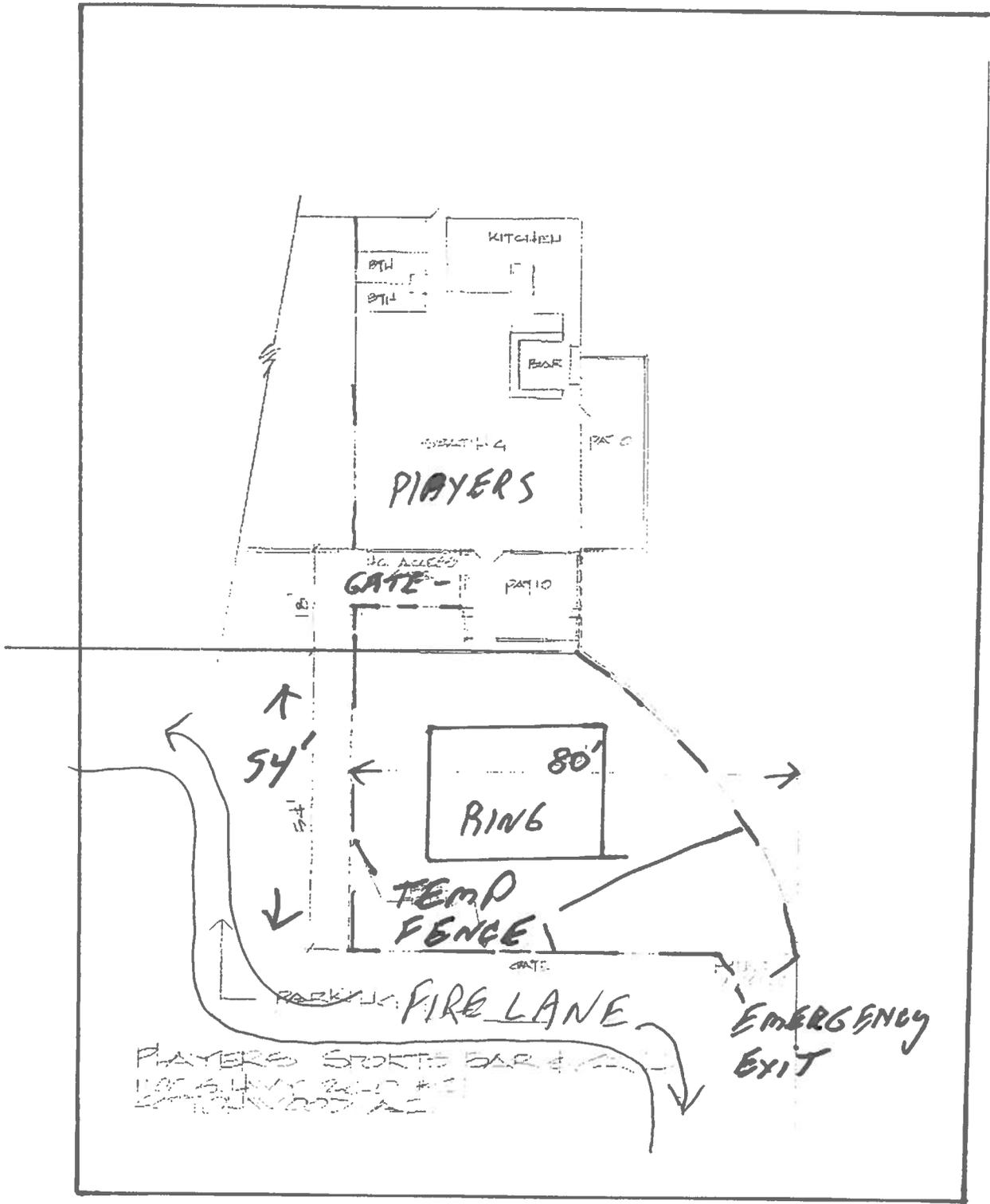
****After completing sections 1-9, take this application to your local Board of Supervisors, City Council or Designate for their recommendation. This recommendation is not binding on the Department of Liquor.
This change in premises is RECOMMENDED by the local Board of Supervisors, City Council or Designate:
(Authorized Signature) (Title) (Agency) (Date)

I, Larry Wayne Pritchard, being first duly sworn upon oath, do hereby depose and swear and declare, under penalty of perjury, that I am the APPLICANT making the foregoing application. I have read this application and the contents and all statements are true, correct and complete.



X [Signature] (Signature of Owner or Agent)
State of ARIZONA County of YAVAPAI
SUBSCRIBED IN MY PRESENCE AND SWORN TO before me this date
TWELFTH APRIL 2011
Day Month Year
[Signature] (Signature of NOTARY PUBLIC)

My commission expires on: NOVEMBER 11, 2014
Investigation Recommendation Approval Disapproval by: _____ Date: _____
Director Signature required for Disapprovals _____ Date: _____



City of Cottonwood, Arizona
City Council Agenda Communication



Meeting Date: April 19, 2011

Subject: Resolution 2586-- Approving a Policy to Provide Appropriate Levels of Infrastructure and Services to Approximately 105 Acres (Quail Canyon Subdivisions, Units I & II) Proposed to be Annexed by the City of Cottonwood Under Ordinance Number 576.
Ordinance Number 576--Annexing the Quail Canyon Subdivisions, Units I and II.

Department: Community Development

From: George Gehlert, Director

REQUESTED ACTION

Consideration of Resolution Number 2586, which approves a policy to provide appropriate levels of infrastructure and services to approximately 105 acres proposed to be annexed by the City of Cottonwood under Ordinance Number 576, and first reading of Ordinance Number 576, annexing the Quail Canyon Subdivisions, Units I & II.

If the Council desires to approve this item the suggested motion is:

"I move to approve Resolution Number 2586 approving a policy to provide appropriate levels of infrastructure and services to approximately 105 acres proposed to be annexed by the City of Cottonwood under Ordinance Number 576."

BACKGROUND

The City of Cottonwood purchased the Quail Canyon Water Company, which supports the unincorporated Quail Canyon Subdivisions, Units I and II. The subject property is located along the south side of Quail Springs Ranch Road (formerly Godard Road) just west of its intersection with Old 279. State Trust land is located to the east. Developing residential properties are located to the north, west and south. The property includes

about 105 acres divided into 59 residential lots and private roadways developed over the last four years. Although improvements have been installed, most of the lots are vacant.

The Annexation Process

Annexation is a petition driven process in the State of Arizona, as set out under ARS § 9-471, which requires that signatures be obtained in support of the annexation, representing 51% of the owners and at least half of the assessed property valuation within a defined “territory of annexation,” before annexation can occur.

The annexation process is initiated with the filing of a blank signature petition, map and legal description of the annexation territory with the County Recorder’s office, together with an affidavit certifying that the territory is not presently subject to any other annexation proceeding. The filing starts a 30-day clock which must be exhausted before signatures can actually be obtained. During this period, the City must also hold a public hearing, publicize the process and the hearing. The necessary signatures must be presented to the County Recorder’s office within one (1) year of the last day of the 30-day waiting period. The Council can then adopt the annexation ordinance. The ordinance must also be published and related advisories distributed to specific agencies.

As part of the adoption of the annexation ordinance, the City Council must also adopt a 10-year plan for the extension of City services and infrastructure.

Following adoption of the annexation ordinance, the City has six (6) months to approve City zoning on the property.

Chronology

On 8-17-10, the City Council directed staff to move forward with the annexation of the Quail Canyon subdivisions. On 9-1-10, Staff filed the required documents with the County Recorder’s Office initiating the 30-day waiting period. A public hearing was held on 9-21-10 regarding the annexation, as required by Statute. Notifications regarding the proposed annexation and public hearing were advertised and distributed, as required.

Signatures

There are 13 ownerships representing 62 total parcels within the Quail Canyon subdivisions. Staff has received signatures representing 7 of the 13 ownerships (53.8%). Those 7 ownerships represent 80% of the full cash valuation for the entire annexation

territory. The signatures have been filed with the County Recorder's office. The Council may adopt the annexation and 10-year plan at this time.

JUSTIFICATION/BENEFITS/ISSUES

- **Added Service Area Responsibilities:** As part of the annexation process, the City is required to commit to a 10-year plan of infrastructure and serviceability for these properties. There will be new costs associated with providing City services to this area, principally for maintenance of roads and drainage areas, police and fire protection.
- **Added Revenues:** As the lots are developed and occupied, the additional housing units and population will generate construction sales tax and water revenues as well as entitle the City to added State-Shared revenues.

COST/FUNDING SOURCE

There is minimal cost associated with the annexation process. Costs associated with maintenance issues should be addressed by the 10-year service plan.

REVIEWED BY:

City Manager: _____

City Attorney: _____

ATTACHMENTS

- Map of Annexation Territory and Legal Description
- Resolution 2586
- Ordinance 576
-

Exhibit A: Map of the Annexation Territory

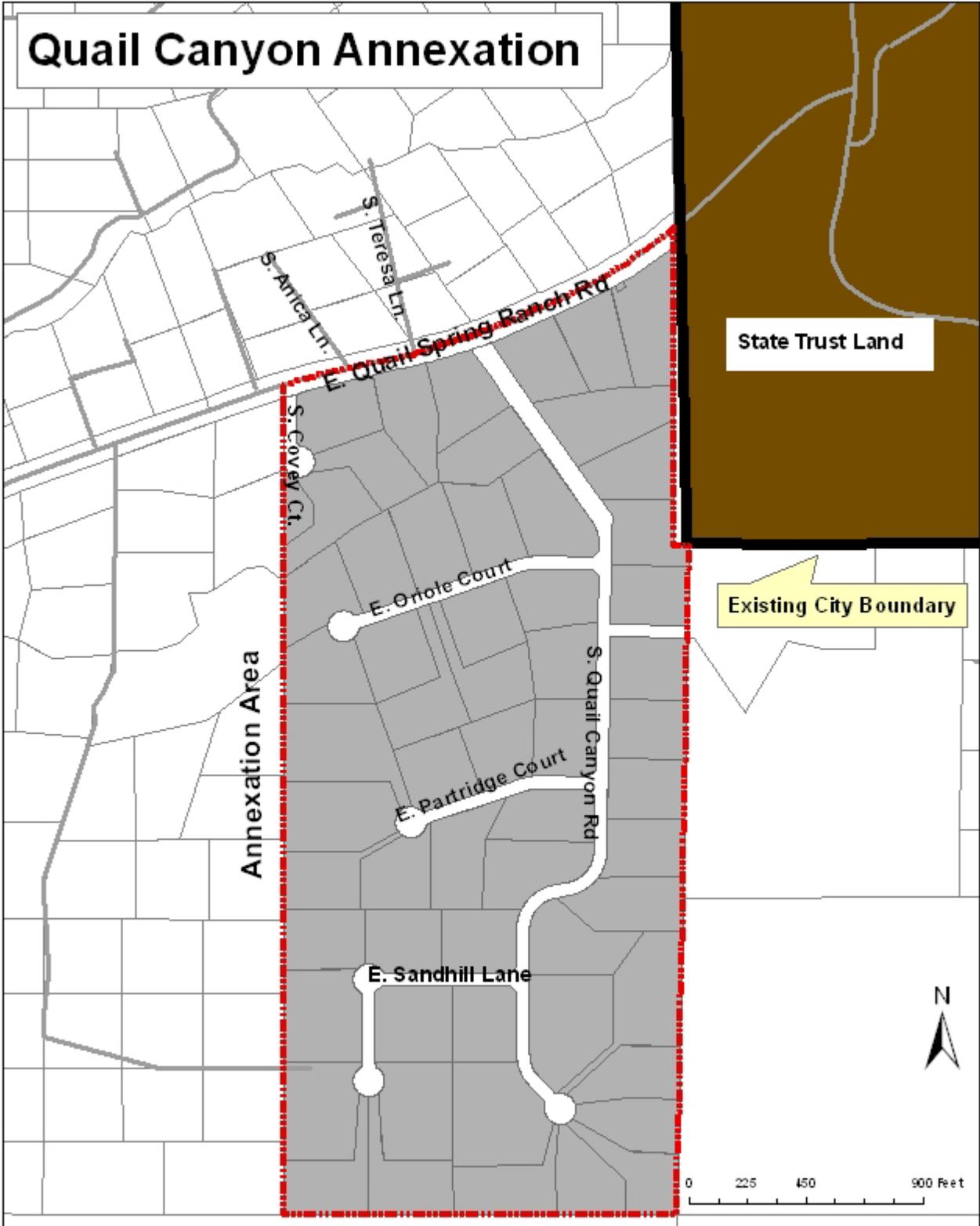


Exhibit B: Legal Description

A portion of Sections 15 and 22 of Township 15 North, Range 3 East of the Gila and Salt River Base and Meridian, Yavapai County, Arizona, more particularly described as Quail Canyon Subdivision, Units I and II.

RESOLUTION NUMBER 2586

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, APPROVING A POLICY TO PROVIDE APPROPRIATE LEVELS OF INFRASTRUCTURE AND SERVICES TO APPROXIMATELY 105 ACRES (QUAIL CANYON SUBDIVISIONS, UNITS I & II) PROPOSED TO BE ANNEXED BY THE CITY OF COTTONWOOD UNDER ORDINANCE NUMBER 576.

WHEREAS, on September 1, 2010, the City of Cottonwood filed in the Office of the County Recorder of Yavapai County a blank petition setting forth a description and map of the boundaries of the Quail Canyon annexation territory, as provided in Arizona Revised Statutes § 9-471.A.1; and

WHEREAS, the waiting period prescribed by Arizona Revised Statutes § 9-471.A.2 has passed and the required signatures have been obtained and filed in the office of the County Recorder, and the required hearings have been held and the legal requirements have been met; and

WHEREAS, the City proposes to adopt Ordinance Number 576 annexing the territory included in the Quail Canyon Subdivisions, Units I & II, annexation area on May 3, 2011; and

WHEREAS, A.R.S. § 9-471(O), requires the City Council, on or before the date that the Ordinance annexing territory is adopted, to approve a plan, policy or procedure to provide the annexed territory with appropriate levels of infrastructure and services to serve anticipated new development within ten (10) years after the annexation becomes final, and the City desires to adopt such a policy;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA:

THAT, infrastructure and services will be provided to serve anticipated new development within the annexation area within ten (10) years after the date on which the annexation becomes final, pursuant to the following policy:

Streets: Streets will be maintained by a private developer/property owners association, unless dedicated. Any un-gated streets built and/or dedicated to the public will be maintained by the City of Cottonwood. The City Council may also elect to contribute City resources to street development in the area.

RESOLUTION NUMBER 2586

Page 2

Water: Water service within the annexation territory is currently provided by the City of Cottonwood. Developers will be required to fund water service improvements to serve new development through the payment of impact fees associated with building permits, or any other method of financing acceptable to the City Council. The City Council may also elect to contribute City resources to water services in the area.

Sewer: Sewer development and service will occur as outlined by the City of Cottonwood Sewer Policy as adopted by the City of Cottonwood City Council. Developers will be responsible for the extension of main lines, lift stations (if needed) and service lines through the payment of impact fees associated with building permit approval, or any other method of financing acceptable to the City Council. The City Council may also elect to contribute City resources to sewer development in the area. All public sewer facilities will be maintained by the City of Cottonwood. In other instances, private sewer systems or septic systems may be allowed at the discretion of the City Council.

Other Facilities and Services: Police services will be provided by the City of Cottonwood immediately upon annexation. Fire and emergency services will be provided by the City of Cottonwood Fire Department, the Verde Valley Ambulance Company and as described in the intergovernmental agreement with the Verde Valley Fire District. Future residents will also enjoy the use of recreational facilities, parks, libraries and other public facilities and administrative services provided within or by the City of Cottonwood.

PASSED AND ADOPTED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, THIS 19TH DAY OF APRIL 2011.

Diane Joens, Mayor

APPROVED AS TO FORM:

ATTEST:

Steven B. Horton, Esq., City Attorney

Marianne Jiménez, City Clerk

ORDINANCE NUMBER 576

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, ANNEXING CERTAIN TERRITORY CONTIGUOUS TO THE CITY LIMITS OF THE CITY OF COTTONWOOD, BEING APPROXIMATELY 105 ACRES IN SIZE (QUAIL CANYON SUBDIVISIONS, UNITS I & II); PURSUANT TO THE PROVISIONS OF A.R.S. § 9-471; AND CONTINUING THE COUNTY ZONING OF R1L-70 (RESIDENTIAL/SINGLE FAMILY, LIMITED TO SITE BUILT CONSTRUCTION, 70,000 SQUARE FOOT MINIMUM LOT SIZE) ON THE ANNEXATION TERRITORY.

WHEREAS, a blank petition in writing, accompanied by a description and accurate map of real property was filed by the City of Cottonwood with the Yavapai County Recorder on September 1, 2010, and the notice was given to the Clerk of the Board of Supervisors and the County Assessor pursuant to A.R.S. §9-471.A(1); and

WHEREAS, a petition signed by the owners of one-half or more in value of the real and personal property and more than one-half of the persons owning real and personal property that would be subject to taxation by the City of Cottonwood in the event of annexation, as shown by the last assessment of property, has been filed in the office of the Yavapai County Recorder on April 14, 2011, all in accordance with A.R.S. §9-471.A; and

WHEREAS, the Mayor and Council of the City of Cottonwood, Arizona, following notice to the public as required by A.R.S. §9-471.A(3), timely held the required public hearing on September 21, 2010, in accordance with A.R.S. §9-471.A(3) to discuss the annexation proposal; and

WHEREAS, the said petition sets forth a true and correct description of all the exterior boundaries of the entire area proposed to be annexed to the City of Cottonwood, and had attached thereto at all times a description and accurate map of the territory desired to be annexed. Said map is attached to this Ordinance as "Exhibit A" and said description is attached as "Exhibit B"; and

WHEREAS, all other provisions of A.R.S. § 9-471 have been fully observed; and

ORDINANCE NUMBER 576

Page 2

WHEREAS, proper and sufficient certification and proof of the foregoing facts are now on file in the office of the City Clerk of the City of Cottonwood, Arizona, together with a true and correct copy of the original petition referred to herein, which is on file in the Office of the Yavapai County Recorder; and

WHEREAS, it is the desire of the Mayor and City Council of the City of Cottonwood to annex certain territory described as the Quail Canyon Subdivisions, Units I and II, annexation area; and

WHEREAS, the requirements regarding provisions of infrastructure as set forth in A.R.S. § 9-471(O) have been fully complied with as set forth in Resolution Number 2586.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, THAT:

Section 1: The statutory requirements set forth in A.R.S. § 9-471 having been fulfilled, the Quail Canyon Annexation Area, the map of which is attached as Exhibit "A" and the legal description is attached as Exhibit "B," is hereby declared to be annexed to the corporate limits of the City of Cottonwood.

Section 2: Pursuant to A.R.S. §9-471(L), the county zoning of R1L-70 (Residential/Single Family, Limited to Site Built Construction, 70,000 square foot lot minimum) is continued.

PASSED AND ADOPTED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF COTTONWOOD, ARIZONA, THIS 3RD DAY OF MAY 2011.

Diane Joens, Mayor

APPROVED AS TO FORM:

ATTEST:

Steven B. Horton, Esq.
City Attorney

Marianne Jiménez, City Clerk

Exhibit A: Map of the Annexation Territory

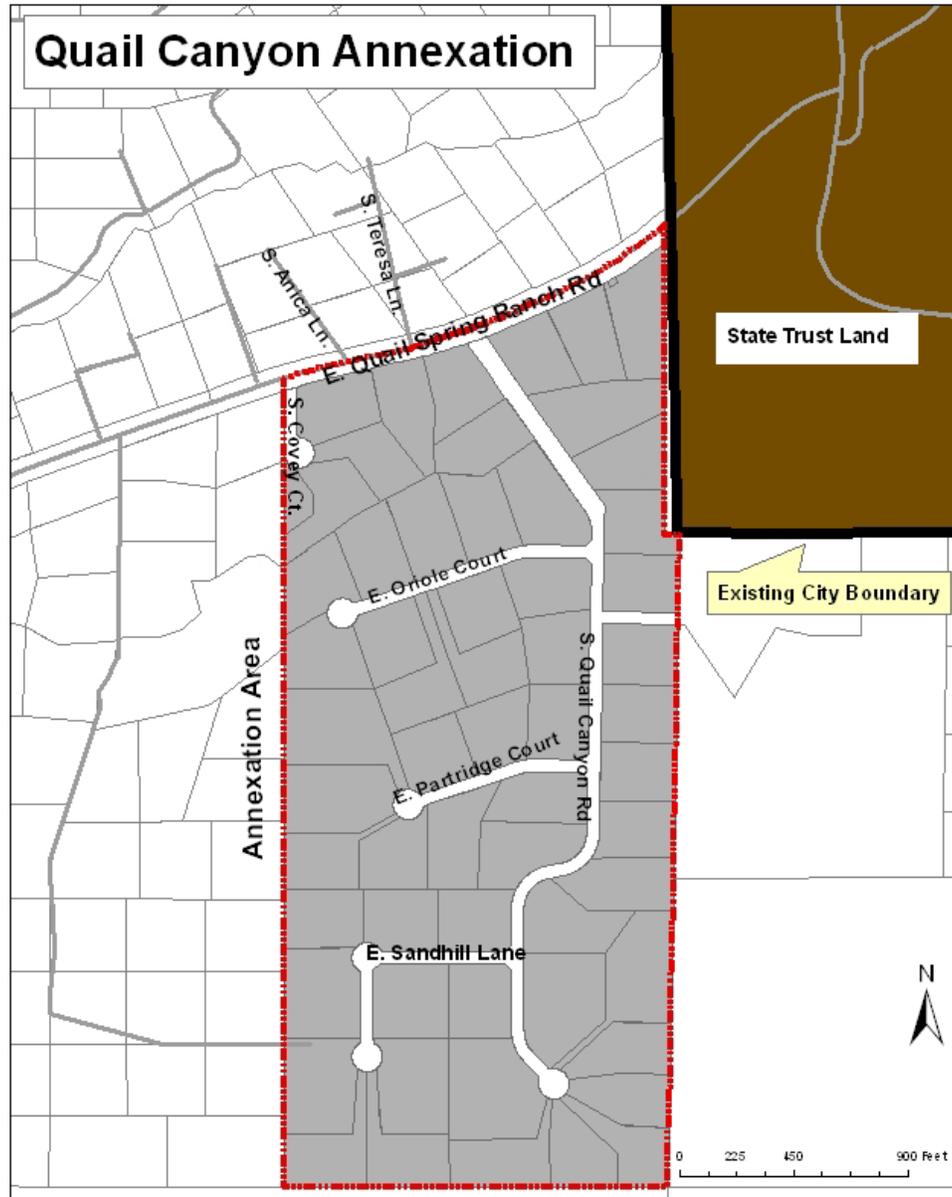


Exhibit B: Legal Description

A portion of Sections 15 and 22 of Township 15 North, Range 3 East of the Gila and Salt River Base and Meridian, Yavapai County, Arizona, more particularly described as Quail Canyon Subdivision, Units I and II.

City of Cottonwood, Arizona
City Council Agenda Communication



Meeting Date: April 19, 2011

Subject: 100 Club of Arizona's Safety Enhancement Stipend Award

Department: Police

From: Cmdr Gary Eisenga

REQUESTED ACTION

The Cottonwood Police Department is requesting approval to accept the 100 Club of Arizona's Safety Enhancement Stipend (SES) Award in the amount of \$15,198.40. This SES Award has been granted for the purchase of 32 ballistic helmets with face shields. The City of Cottonwood will be reimbursed by the 100 Club within 14 days of receiving a paid invoice.

If the Council desires to approve this item the suggested motion is:

I move to approve acceptance of the 100 Club of Arizona's Safety Enhancement Stipend Award in the amount of \$15,198.40 for the purchase of 32 Ballistic Helmets and Face Shields.

BACKGROUND

The 100 Club of Arizona's Safety Enhancement Stipends (SES) program began in 2004 to provide assistance to public safety agencies for the purchase of equipment or to provide training to enhance the safety of officers and firefighters. The program allows agencies to obtain equipment and training that is unavailable through other funding. Due to budget constraints and attempts for funding from other sources, we have applied for funding through the SES program for the purchase of ballistic helmets and face shields.

On April 4th, 2011, we received notification that we are the recipient of the SES award in the amount of \$15,198.40. This is for the purchase of 32 ballistic helmets with face shields. The award requires that we order the equipment within 60 days of receiving the award notification. The 100 Club will reimburse the Police Department within 14 days of receiving a paid invoice.

JUSTIFICATION/BENEFIT/ISSUES

Ballistic helmets and face shields are vital in reducing head injuries to officers during many types of incidents. New helmet designs provide excellent ballistic protection. In accepting this

award, the police department will be able to issue a helmet to every officer at no cost to the City.

COST/FUNDING SOURCE

This award requires the initial expenditure of \$15,198.40 to purchase the requested helmets and face shields. However, it will be reimbursed within 14 days after the 100 Club receives a paid invoice.

REVIEWED BY

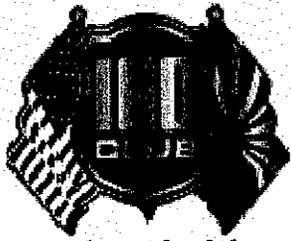
City Manager: _____

City Attorney: _____

ATTACHMENTS

100 Club SES Award Letter





*Standing Behind the Men
and Women Who Stand
Behind the Badge*

HOME OFFICE LOCATION:

PHOENIX
5033 N 19th AVENUE
Suite 123
PHOENIX, AZ 85015
PHONE: 602-485-0100
FAX: 602-242-1715

BRANCH OFFICE - TUCSON
520-248-7626

www.100club.org

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100 CLUB OF ARIZONA
Is a charitable non-profit
Arizona Corporation
(Az. Corp. #00082094-4).
Federal 501 (C)(3)
T.I.N. 23-7172077

March 30, 2011

Commander Gary Eisenga
Cottonwood Police Department
199 S. 6th St.
Cottonwood, AZ 86326

Re: 100 Club Safety Enhancement Stipend.

Dear Commander Eisenga:

The 100 Club is pleased to announce that the Cottonwood Police Department is a recipient of the 100 Club of Arizona's Safety Enhancement Stipend Awards for the 1st Qtr. 2011.

The award is not to exceed \$15,198.40 for the purchase of 32 – Ballistic Helmets with Ballistic Face Shields. Please follow the procedures and specifications below to secure your safety equipment.

1. The equipment must be ordered within 60 days of notification of the stipend approval, (06/30/2011).
2. The 100 Club will reimburse your agency within 14 days of receiving a paid invoice.
3. If a reimbursement is requested, all invoices are to be dated and signed by the head of the requesting agency or their designee and must be submitted for reimbursement within 120 days of this notice. Delays directly responsible by the agency may result in forfeiture of the stipend.
4. Upon the agency receiving the items ordered, the invoice and letter of confirmation signed by the authorized person for that agency should be sent to the 100 Club.

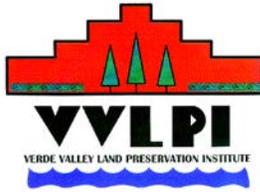
(You must note in the letter that the items were received in satisfactory condition.)
5. The 100 Club will verify the invoice with the original request. Reimbursements or payments will only be made for the original amount requested and approved and will not exceed the amount of the invoice.

If you have any questions, please call or email Patti Ballentine, Operations Manager at 602-485-0100 or pattib@100club.org.

Sincerely,

Sharon Knutson-Felix
Executive Director

The 100 Club of Arizona is a non-profit organization that provides immediate financial assistance to families of public safety officers and firefighters who are seriously injured or killed in the line of duty and to provide resources to enhance their safety and well-being.



VERDE VALLEY LAND PRESERVATION INSTITUTE, INC.

"...to preserve and enhance the natural open space setting of the Verde Valley."

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County Supervisor
Nature Conservancy
Town of Camp Verde
Town of Clarkdale
Town of Jerome

Hello Council Member,

The Verde Valley Land Preservation Institute is pleased to share the results of our study of open space in our region. Through a collaboration with Arizona State Parks and Yavapai County we have been able to create a unique mapping tool which we've named the Overlay Model. It shows areas with open space values such as riparian habitat, agricultural lands or wildlife corridors as colored overlays on a Google Earth based map of our region. Users can readily see where these lands overlap, highlighting areas especially deserving of open space protection.

Another result of our work is an open space resource library which can be found on our website (verdevalleylpi.org). It contains information from organizations and agencies that manage our open spaces, including specific studies and contact information. It will be useful for mapping and policy planning.

This project was completed through a grant from the Yavapai County Community Foundation, whom we thank for allowing us to complete this important work.

Bob Rothrock - President

Our Beautiful Valley – Let's keep it that way!

P.O. Box 3356 – Cottonwood, AZ 86326 – www.verdevalleylpi.org

