

AGENDA

REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, TO BE HELD JULY 2, 2013, AT 6:00 PM., AT THE COUNCIL CHAMBERS BUILDING, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. BRIEF SUMMARY OF CURRENT EVENTS BY MAYOR, CITY COUNCIL AND/OR CITY MANAGER -- THE PUBLIC BODY DOES NOT PROPOSE, DISCUSS, DELIBERATE OR TAKE LEGAL ACTION ON ANY MATTER BROUGHT UP DURING THIS SUMMARY UNLESS THE SPECIFIC MATTER IS PROPERLY NOTICED FOR LEGAL ACTION.
- V. CALL TO THE PUBLIC--This portion of the agenda is set aside for the public to address the Council regarding an item that is not listed on the agenda for discussion. However, the Council cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. §38-431.02(H).) Comments are limited to a 5 minute time period.

Comments regarding items listed on the agenda are limited to a 5 minute time period per speaker.
- VI. UNFINISHED BUSINESS
- VII. CONSENT AGENDA--The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Council Member or a citizen so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.
 1. SPECIAL EVENT LIQUOR LICENSE APPLICATIONS SUBMITTED BY MARY VALENZUELA, APPLICANT FOR THE VERDE VALLEY FAIR ASSOCIATION FOR EVENTS SCHEDULED FOR AUGUST 17, AND OCTOBER 18 & 19, 2013, AT THE VERDE VALLEY FAIRGROUNDS LOCATED AT 800 E. CHERRY STREET.
 2. APPLICATION FOR ACQUISITION OF CONTROL FOR THE CURRENT LIQUOR LICENSE FOR THE MAVERIK LOCATED AT 690 WEST HIGHWAY 89A (LAUREN MERRETT, AGENT.)
- VIII. NEW BUSINESS—The following items are for Council discussion, consideration, and possible legal action.
 1. RESOLUTION NUMBERS 2702, 2703, AND 2704, APPOINTING

MEMBERS TO THE CITY'S AIRPORT COMMISSION.

2. AWARD OF BID FOR THE CITY'S RECYCLING SERVICE.
3. REQUEST FROM VERDE VALLEY SANCTUARY, FOR WAIVER OF SECTION 9.12.030, A., ALCOHOLIC BEVERAGES, OF THE MUNICIPAL CODE IN ORDER TO SERVE AND SELL ALCOHOL AT THE OLD TOWN ACTIVITY PARK FOR A FUNDRAISER EVENT SCHEDULED FOR OCTOBER 5, 2013.
4. SPECIAL EVENT LIQUOR LICENSE APPLICATION SUBMITTED BY MELINDA SWIGER, APPLICANT FOR THE VERDE VALLEY SANCTUARY, FOR A FUNDRAISER EVENT SCHEDULED FOR OCTOBER 5, 2013, AT THE OLD TOWN ACTIVITY PARK.
5. SPECIAL SERVICES AGREEMENT WITH GROCK PRODUCTIONS FOR THE RHYTHM AND RIBS EVENT.
6. CONSIDERATION OF WAIVING SECTION 9.12.030, A., ALCOHOLIC BEVERAGES, OF THE MUNICIPAL CODE TO ALLOW CONSUMPTION OF BEER AT THE CITY'S COMMUNITY GARDEN LOCATED AT RIVERFRONT PARK.
7. PARTICIPATION OF THE CITY IN THE NEWLY FORMED SUB-WAC OF THE WATER ADVISORY COMMITTEE (WAC) AND LEVEL OF FUNDING SUPPORT FOR WAC.

IX. CLAIMS AND ADJUSTMENTS

- X. ANNUAL REVIEW OF THE CITY CLERK – EXECUTIVE SESSION. PURSUANT TO A.R.S. § 38-431.03(A)(1), THE COUNCIL MAY VOTE TO CONVENE IN EXECUTIVE SESSION TO CONDUCT ITS ANNUAL PERFORMANCE EVALUATION OF THE CITY CLERK, SUBJECT TO THE CITY CLERK'S RIGHT TO COMPEL THE COUNCIL TO DISCUSS THIS MATTER IN OPEN MEETING.

- XI. DISCUSSION AND POSSIBLE ACTION REGARDING THE CITY CLERK'S EMPLOYMENT AGREEMENT.

XII. ADJOURNMENT

Pursuant to A.R.S. 38-431.03.(A) the Council may vote to go into executive session on any agenda item pursuant to A.R.S. 38-431.03.(A)(3) Discussion or consultation for legal advice with the attorney or attorneys of the public body.

The Cottonwood Council Chambers is accessible to the disabled in accordance with Federal "504" and "ADA" laws. Those with needs for special typeface print or hearing devices may request these from the City Clerk (TDD 634-5526.) All requests must be made 24 hours prior to the meeting.

Members of the City Council will attend either in person or by telephone conference call.

Notice is hereby given that pursuant to A.R.S. 1-602.A.9 , subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council are audio and/or video recorded, and, as a result, proceedings in which children are present may be subject to such recording. Parents in order to exercise their rights may either file written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. 1-602.A.9 have been waived.

**City of Cottonwood, Arizona
City Council Agenda Communication**



 Print

Meeting Date:	July 2, 2013
Subject:	Special Event Liquor License Applications for the Verde Valley Fair Association.
Department:	City Clerk
From:	Marianne Jiménez, City Clerk

REQUESTED ACTION

Consideration of recommendation of approval or denial for a Special Event Liquor License applications from Mary Valenzuela, applicant for the Verde Valley Fair Association.

SUGGESTED MOTION

If the Council desires to approve this item the suggested motion is:

"I move to recommend approval of the Special Event Liquor License Applications submitted by Mary Valenzuela, applicant for the Verde Valley Fair Association, Inc., for events scheduled for August 17, and October 18 & 19, 2013, at the Verde Valley fairgrounds located at 800 E. Cherry Street."

BACKGROUND

Mary Valenzuela has submitted Special Event Liquor License Applications on behalf of the Verde Valley Fair Association for events scheduled for August 17, and October 18 & 19, 2013, at the Verde Valley fairgrounds located at 800 E. Cherry Street.

JUSTIFICATION/BENEFITS/ISSUES

All Special Event Liquor License applications that are submitted to the Arizona Department of Liquor Licenses & Control (ADLLC) for events located within the City of Cottonwood are presented to the Council for its recommendation of approval or denial of the application. The Council's recommendation is taken into consideration by the ADLLC prior to their final approval of the application.

COST/FUNDING SOURCE

N/A

ATTACHMENTS:

Name:

Description:

Type:



[Verde Valley Fair Association 8-17.pdf](#) August 17 Special Event

Backup Material



[Verde Valley Fair Association 10-18.pdf](#) October Special Event

Backup Material

10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?
 YES NO (attach explanation if yes)

11. This organization has been issued a special event license for 1 days this year, including this event
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event? YES NO
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.
**THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL
EVENT LIQUOR SALES.**

Name Verde Valley Fair Association, Inc 100%
Percentage

Address PO Box 1974, Cottonwood, Arizona 86326

Name _____ Percentage

Address _____
(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."

15. What security and control measures will you take to prevent violations of state liquor laws at this event?
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

0 # Police Fencing
5 # Security personnel Barriers

We have hired P.E. S. Security to do our security. They are licensed security personal and do this type of work every day.

16. Is there an existing liquor license at the location where the special event is being held? YES NO
If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use? YES NO

(ATTACH COPY OF AGREEMENT)

Verde Valley Fair Association, Inc (928) 634-3290
Name of Business Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.

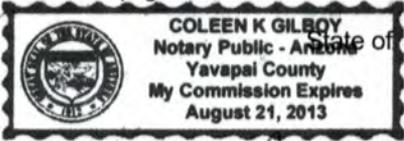
See Attached

N↑

THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1

18. I, Jerry Brown declare that I am an Officer/Director/Chairperson appointing the applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X Jerry Brown Board President 6/20/2013 (928) 300-4208
 (Signature) (Title/Position) (Date) (Phone #)



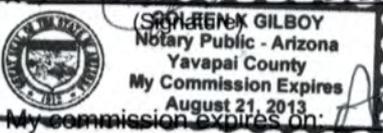
ARIZONA County of YAVAPAI
 The foregoing instrument was acknowledged before me this
20th June 2013
 Day Month Year

My Commission expires on: August 21, 2013 (Date) Coleen K Gilboy (Signature of NOTARY PUBLIC)

THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6

19. I, Mary Valenzuela declare that I am the APPLICANT filing this application as listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

Mary M. Valenzuela State of Arizona County of YAVAPAI
 The foregoing instrument was acknowledged before me this



20th June 2013
 Day Month Year
Coleen K Gilboy
 (Signature of NOTARY PUBLIC)

My commission expires on: August 21, 2013 (Date)

You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.

LOCAL GOVERNING BODY APPROVAL SECTION

20. I, _____ (Government Official) _____ (Title) hereby recommend this special event application on behalf of _____ (City, Town or County) _____ (Signature of OFFICIAL) _____ (Date)

FOR DLLC DEPARTMENT USE ONLY

Department Comment Section:

 (Employee) _____ (Date)

APPROVED DISAPPROVED BY: _____

 (Title) _____ (Date)

Verde
Valley
Fair

June 20, 2013

Arizona Department of Liquor License and Control
800 West Washington Street, 5th Floor
Phoenix, Arizona 85007

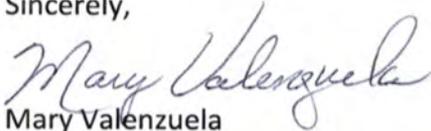
To Whom It May Concern:

The Verde Valley Fair Association, Inc. is applying for our 2nd Special Event License(s); to be used for an event on August 17, 2013.

The Verde Valley Fair Association, Inc. agrees to cease the use of our current #7 Liquor License in the designated area (see attached map). From 6:00 a.m. to 2:00 a.m. –Saturday, August 17th, 2013 to Sunday, August 18th, 2013.

If you have any questions, please do not hesitate to contact me at 928-634-3290.

Sincerely,



Mary Valenzuela
Boardmember
Verde Valley Fair Association, Inc.

Enclosures

10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?
 YES NO (attach explanation if yes)

11. This organization has been issued a special event license for 2 days this year, including this event
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event? YES NO
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.
**THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL
EVENT LIQUOR SALES.**

Name Verde Valley Fair Association, Inc 100%
Percentage

Address PO Box 1974, Cottonwood, Arizona 86326

Name _____ Percentage

Address _____
(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."

15. What security and control measures will you take to prevent violations of state liquor laws at this event?
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

0 # Police Fencing
3 # Security personnel Barriers

We have hired P.E. S. Security to do our security. They are licensed security personal and do this type of work every day.

16. Is there an existing liquor license at the location where the special event is being held? YES NO
If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use? YES NO

(ATTACH COPY OF AGREEMENT)

Verde Valley Fair Association, Inc (928) 634-3290
Name of Business Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.

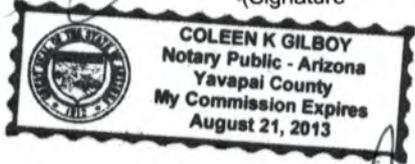
See Attached



THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1

18. I, Jerry Brown declare that I am an **Officer/Director/Chairperson** appointing the applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X Jerry Brown Board President 6/20/2013 (928) 300-4208
 (Signature) (Title/Position) (Date) (Phone #)



State of Arizona County of Yavapai

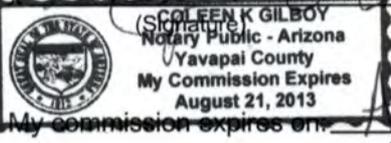
The foregoing instrument was acknowledged before me this 20th June 2013
 Day Month Year

My Commission expires on: August 21, 2013 (Date)
Coleen K Gilboy (Signature of NOTARY PUBLIC)

THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6

19. I, Mary Valenzuela declare that I am the APPLICANT filing this application as listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X Mary Valenzuela
 (Signature)



State of Arizona County of Yavapai

The foregoing instrument was acknowledged before me this 20th June 2013
 Day Month Year

My commission expires on: August 21 2013 (Date)
Coleen K Gilboy (Signature of NOTARY PUBLIC)

You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.

LOCAL GOVERNING BODY APPROVAL SECTION

20. I, _____ (Government Official) _____ (Title) hereby recommend this special event application on behalf of _____ (City, Town or County) _____ (Signature of OFFICIAL) _____ (Date)

FOR DLLC DEPARTMENT USE ONLY

Department Comment Section:

 _____ (Employee) _____ (Date)

APPROVED DISAPPROVED BY: _____
 _____ (Title) _____ (Date)

June 20, 2013

Arizona Department of Liquor License and Control
800 West Washington Street, 5th Floor
Phoenix, Arizona 85007

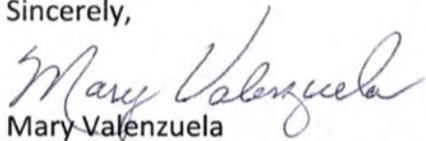
To Whom It May Concern:

The Verde Valley Fair Association, Inc. is applying for our 3rd and 4th Special Event License(s); to be used for an event on October 18 and 19, 2013.

The Verde Valley Fair Association, Inc. agrees to cease the use of our current #7 Liquor License in the designated area (see attached map). From 6:00 a.m. to 2:00 a.m. – Friday, October 18th, 2013 to Sunday, October 20th, 2013.

If you have any questions, please do not hesitate to contact me at 928-634-3290.

Sincerely,



Mary Valenzuela
Boardmember
Verde Valley Fair Association, Inc.

Enclosures

**City of Cottonwood, Arizona
City Council Agenda Communication**



 Print

Meeting Date:	July 2, 2013
Subject:	Application for Acquisition of Control of a Liquor License for Lauren K. Merrett, agent for Maverik.
Department:	City Clerk
From:	Marianne Jiménez, City Clerk

REQUESTED ACTION

Recommendation of approval or denial of an Application for Acquisition of Control of a liquor license by Lauren K. Merrett, agent for Maverik, Inc.

SUGGESTED MOTION

If the Council desires to approve this item the suggested motion is:

"I move to approve the application for the Acquisition of Control for Lauren K. Merrett, agent for Maverik located at 690 West Highway 89A."

BACKGROUND

The Maverik located at 690 West Highway 89A currently has an approved beer and wine (series 10) liquor license. The owner/agent of the Maverik, Lauren Merrett, has submitted an application for acquisition of control. Maverik has restructured their corporation and per A.R.S. 4-203(F.) "The local governing body of the city, town or county may protest the acquisition of control within sixty days based on the capability, reliability and qualification of the person acquiring control."

JUSTIFICATION/BENEFITS/ISSUES

All Acquisition of Control License Applications that are submitted to the Arizona Department of Liquor Licenses & Control (ADLLC) for locations that currently have a liquor license in the City of Cottonwood are presented to the Council for its recommendation of approval or denial of the application. The Council's recommendation is taken into consideration by the ADLLC prior to their final approval of the application.

COST/FUNDING SOURCE

N/A

ATTACHMENTS:

Name:

Description:

Type:


[Maverik_Change_of_Agent.pdf](#)

Acquisition of Control - Maverik

Backup Material

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor
 Phoenix AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

13 MAY 17 11:49 AM 4 08

APPLICATION FOR AGENT CHANGE - ACQUISITION OF CONTROL - RESTRUCTURE

Check Appropriate Box

<input type="checkbox"/> Agent Change <small>Complete Sections 1,2,3,4,6 (See Note 1 on back)</small>	<input checked="" type="checkbox"/> Acquisition of Control <small>Complete Sections 1,2, (3,4 if changing Agent), 6</small>	<input type="checkbox"/> Restructure <small>Complete Sections 1,2,(3,4 if changing Agent) ,5,6 (See Note 2 on back)</small>
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SECTION 1 (COMPLETE THIS SECTION FOR AGENT CHANGE, ACQUISITION OF CONTROL OR RESTRUCTURE)

1. Name (INDIVIDUAL OR EXISTING AGENT (if no agent change) OR NEW AGENT OR CORPORATE OFFICER OR L.L.C. CONTROLLING MEMBER)

Merrett	Lauren	Kay	10133045
<small>Last</small>	<small>First</small>	<small>Middle</small>	<small>Liquor License #</small>

2. Corporation L.L.C. N/A: Maverik Inc. Corp. File #: F-00144124
(Exactly as it appears on Articles of Inc. or Articles of Org.)

3. Business Name: Maverik

4. Business Address: 1090 W. Hwy 89A Cottonwood Yavapai 86326
(Do not use P.O. Box Number) City COUNTY Zip

5. Is the business located within the incorporated limits of the above city or town? Yes No

6. Mailing Address: 736 S Longmore St Chandler AZ 85224
City State Zip

7. Business Phone: (928) 649 0713 Residence Phone: () unlisted

8. Does this transaction involve the sale of any portion of the corporate stock? YES NO N/A If yes, submit a certified copy of minutes.

9. Has there been any change of officers? YES NO N/A If yes, submit a certified copy of minutes.

SECTION 2 (COMPLETE THIS SECTION FOR AGENT CHANGE, ACQUISITION OF CONTROL OR RESTRUCTURE)

Each person listed in Section II must submit a personal questionnaire (Form LIC0101) and a Department approved fingerprint card which may be obtained at the Dept. A person appearing in both lists need only submit one questionnaire and fingerprint card.

1. List individual owner or partners or all directors, officers in corp., members in LLC:

Last	First	Middle	Title	Residence Address	City State Zip
Call	Michael	Val	Pres	673 Parkway Dr	NSL Ut 84054
Call	Bradley	Franz	E.V.P.	477 E 35505	Bountiful Ut 84010
Green	Roger	Val	V.P.	2426 E 505 Layton	Layton Ut 84040
Hewlett	Spencer	Clawson	VP VP Sec/Treas	82 E. Peachtree	Centerville Ut 84010

(ATTACH ADDITIONAL SHEET(S) IF NECESSARY)

2. List stockholders or controlling members owning 10% or more of Corp/LLC:

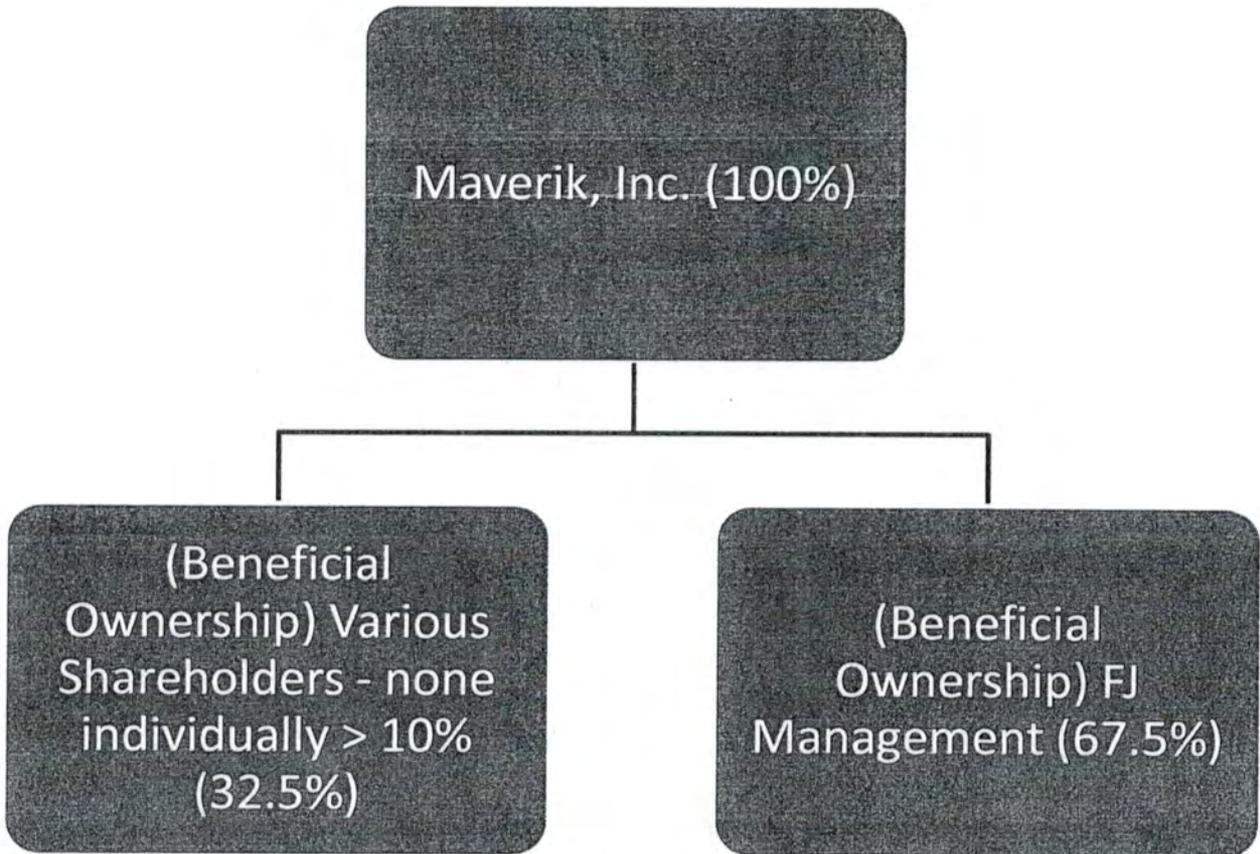
Last	First	Middle	% Owned	Residence Address	City State Zip
FJ Management Inc			67.5	1104 Country Hills Dr	Ogden Ut 84403
No other entity or individual owns more than 10%					

(ATTACH ADDITIONAL SHEET(S) IF NECESSARY)

Date Received	5/21 5/17
CSR	<i>[Signature]</i>

Maverik, Inc. – Ownership Structure

13 MAY 17 11:49 AM 4 08



Maverik, Inc.

February 1, 2013

Beneficial Ownership

Maverik, Inc. - Ownership		
FJ Management	102,565.970	67.5%
Mike Call	10,920.141	7.2%
Brad Call	6,415.003	4.2%
The Michael V. Call Trust	3,850.000	2.5%
The Brad Call Trust	3,850.000	2.5%
The Spencer C. Hewlett Trust	3,850.000	2.5%
The Lynn Call Trust	3,620.000	2.4%
The Roger Green Trust	3,500.000	2.3%
Roger Green	2,500.000	1.6%
Murray Family Holdings, LLC	2,286.703	1.5%
Spencer Hewlett	2,178.000	1.4%
Shon Call	2,043.262	1.3%
Lynn Call	1,815.789	1.2%
Tim Taylor	1,382.291	0.9%
Doug Foxley	341.958	0.2%
Quinn Gardner	279.000	0.2%
Alvin New	203.969	0.1%
John Hillam	175.000	0.1%
Maurice Minno Trust	87.500	0.1%
Doug Foxley - Lincoln Trust	81.559	0.1%
Total Other Shareholders	49,380.175	32.5%
Total Maverik, Inc. Shares Outstanding	151,946.145	100.0%

*FJ Management Ownership	
Crystal Maggelet Director / Pres.	47.2%
Thad Call	40.8%
Tamra Call	6.6%
Flying J ESOP	2.7%
Other (27)	2.7%
FJ Management	100.0%

1. If the corporation/L.L.C. is owned by another entity, ATTACH AN OWNERSHIP AND DIRECTOR / OFFICER / MEMBER DISCLOSURE for the parent entity. Attach additional sheets as necessary in order to disclose real people.

As an Agent, will you be physically present and operating the licensed premises? YES NO

If you answered YES, you must provide proof of attendance of a Department approved Liquor Law Training Course within the last five years before your application for Agent can be submitted. If "no" a manager with approved training must be submitted.

SECTION 4 (COMPLETE THIS SECTION FOR AGENT CHANGE)

To be completed by the INDIVIDUAL OR EXISTING AGENT OR CORPORATE OFFICER OR L.L.C. CONTROLLING MEMBER:

1. License Number: _____ Date of last renewal: _____

2. Current Licensee or Agent: _____
(Exactly as it appears on license) Last First Middle

I, _____, hereby consent to the agent appointment named herein and
(Print full name)

agree to immediately assign a new agent in the event of the death, resignation, or discharge of this agent. I also understand that if the background report shows that I, the corporation, or any officer, director, member, or stockholder have been convicted of a felony in the past five (5) years, I will immediately surrender the license to the Arizona Department of Liquor Licenses and Control and hereby waive all rights to appeal such action.

State of _____ County of _____

X _____ The foregoing instrument was acknowledged before me this
(Signature of INDIVIDUAL/ CORPORATE/CLUB OFFICER/MEMBER)

_____ day of _____, _____
Day Month Year

My commission expires on: _____
(Signature of NOTARY PUBLIC)

SECTION 5 (COMPLETE THIS SECTION FOR RESTRUCTURE)

Is there more than one licensed premises involved? YES NO If yes, SEPARATE APPLICATIONS must be filed and fees paid for each license/location.

Type of current ownership:

- J.T.W.R.O.S.
 INDIVIDUAL
 PARTNERSHIP
 CORPORATION
 LIMITED LIABILITY CO.
 TRUST
 OTHER Explain _____

Type of new ownership:

- J.T.W.R.O.S.
 INDIVIDUAL
 PARTNERSHIP
 CORPORATION
 LIMITED LIABILITY CO.
 TRUST
 OTHER Explain _____

SECTION 6 (COMPLETE THIS SECTION FOR AGENT CHANGE, ACQUISITION OF CONTROL OR RESTRUCTURE)

To be completed by INDIVIDUAL OR EXISTING AGENT (if no agent change) OR NEW AGENT OR CORPORATE OFFICER OR L.L.C. CONTROLLING MEMBER as listed in Question 1 Section 1:

I, Lauren Kay Merrett, hereby declare that I am the APPLICANT filing this application.
(Print full name)

have read the application and the contents and all statements are true, correct and complete.

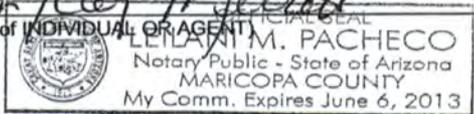
X _____
(Signature of INDIVIDUAL OR AGENT)

State of Arizona County of Maricopa

The foregoing instrument was acknowledged before me this

10 day of May, 2013
Day Month Year

My commission expires on: _____
(Signature of NOTARY PUBLIC)



NOTE 1: The fee for an agent change MUST be submitted with this application: \$100.00 for the first application and \$50.00 for each additional application, not to exceed \$1,000.00. (A.R.S. 4-209.H)

NOTE 2: The \$100.00 fee for restructure/acquisition of control MUST be submitted with this application. (A.R.S. 4-209.A)

**City of Cottonwood, Arizona
City Council Agenda Communication**



 Print

Meeting Date:	July 2, 2013
Subject:	Airport Commission Opening/Placement
Department:	Development Services
From:	Morgan Scott, Development Services Manager

REQUESTED ACTION

Consider appointing applicants to the three open positions on the airport Commission.

SUGGESTED MOTION

If the Council desires to approve this item the suggested motion is:

I move to approve Resolution Number 2702 appointing _____ a member of the Airport Commission.

I move to approve Resolution Number 2703 appointing, _____ a member of the Airport Commission.

I move to approve Resolution Number 2704 appointing _____ a member of the Airport Commission.

BACKGROUND

Three of the five seats on the Cottonwood Airport Commission will expire on June 30th of 2013 therefore council is being asked to consider applicants to fill the three vacant seats. The three seats that are expiring are currently filled by Jim Money, Rex Williams, and Bill Wade.

The City has advertised the opening and received six (6) applications which are attached to this report. The following individuals provided applications: Jim Money, Rex Williams, Bill Wade, Ronald Rich, John Padgett, and Edwin Shuttleworth

The candidate selected to fill these vacancies will remain there for a three year term.

JUSTIFICATION/BENEFITS/ISSUES

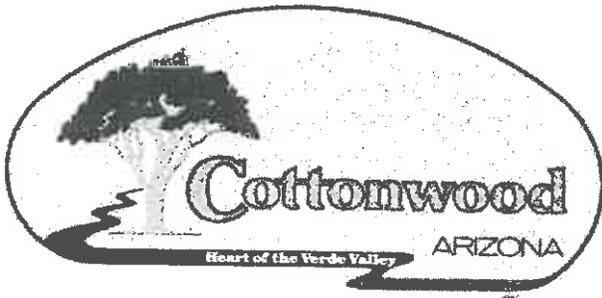
None

COST/FUNDING SOURCE

None

ATTACHMENTS:

Name:	Description:	Type:
 Jim Moeny, John Padgett, Bill Wade, Ron Rich, Rex Williams.pdf	Jim Moeny, Bill Wade, John Padgett, Ron Rich, Rex Williams	Cover Memo
 Edwin Shuttleworth.pdf	Edwin Shuttleworth	Cover Memo
 res2702.doc	Resolution Number 2702	Cover Memo
 res2703.doc	Resolution Number 2703	Cover Memo
 res2704.doc	Resolution Number 2704	Cover Memo



11-06-13 10:18 IN

CITY OF COTTONWOOD
816 NORTH MAIN STREET
COTTONWOOD, AZ 86326
Phone (928) 340-2713
Fax (928) 634-3727
Revised January 11, 2010

APPLICATION FOR Airport Commission
(BOARD/COMMISSION/COMMITTEE)

NAME Moeny James A.
(Last) (First) (Middle)

MAILING ADDRESS P.O. Box 3730 Cottonwood, AZ 86326
(Route or Box) (City) (State) (Zip)

STREET ADDRESS 701 W. Mesquite Dr. Cottonwood, AZ 86326
(Number & Street) (City) (State) (Zip)

HOME PHONE _____ WORK/MESSAGE PHONE _____

EMAIL ADDRESS: _____

PLEASE TYPE OR PRINT CLEARLY IN INK ONLY.

Professional Memberships, Registrations, Licenses, Etc. Private pilot's license
Experimental Aircraft Assoc. Aircraft owners & pilots
Assoc., Independent Insurance Agents of Arizona, Verde
Valley Flyers

Education BA, BS, MA - Adams State College - Alamosa,
Colorado

Work Experience Insurance Agent past 20 years Advertising
previous 20 years

Application for (Board/Commission/Committee)

Page 2

Please describe your qualifications for serving on Board/Commission/Committee: Current
Chairman of Airport Commission. Original member
of the Commission. Private pilot - own and operate
Airplane based at Cottonwood Municipal Airport

List any community service organizations or projects you have been involved with (include a brief description of activities):

Chairman of Airfest Committee Three years

Have you ever been convicted of, or pled "no contest" to any crime, including any convictions that were later set aside or expunged? _____ YES NO

Does the City of Cottonwood employ any relative of yours? _____ YES NO

Are you currently a resident of Cottonwood? If so, how long have you been a resident of the City?

yes Twelve years

Signature



Date 06-10-2013

NOTE: All applicants are strongly encouraged to attend the Council meeting at which their application will be considered. It is important for Council members to be able to assess applicants' qualifications and backgrounds during the selection process, and be able to ask questions for clarification.

Generally, the Council will conduct a brief interview process during the Council meeting.

Council meetings are held the first and third Tuesday of every month. Council agendas can be found under the City Council tab on the City website: www.cottonwoodaz.gov.



12-12-13 17:53 18

CITY OF COTTONWOOD
816 NORTH MAIN STREET
COTTONWOOD, AZ 86326
Phone (928) 340-2713
Fax (928) 634-3727
Revised January 11, 2010

APPLICATION FOR Airport Commission
(BOARD/COMMISSION/COMMITTEE)

NAME PROGETT JOHN Joseph
(Last) (First) (Middle)

MAILING ADDRESS PO Box 492 CORNVILLE AZ 86325
(Route or Box) (City) (State) (Zip)

STREET ADDRESS 1255 S. Chick Rd Cornville AZ 86325
(Number & Street) (City) (State) (Zip)

HOME PHONE (928) 202 0449 WORK/MESSAGE PHONE SAM'S

EMAIL ADDRESS: JPROGETT58@MSN.COM

PLEASE TYPE OR PRINT CLEARLY IN INK ONLY.

Professional Memberships, Registrations, Licenses, Etc. Private Pilot (NO MEDICAL)
A&P MECHANIC CESSNA AIRCRAFT BOEING 727 & 747 Evergreen

Education B.S. in AERONAUTICS Embury Riddle Aeronautical University

Work Experience 20yrs Hughes Aircraft / REPUBLIC OPERATIONS AGENT
AIR Cargo PHOENIX Sky Harbor Airport

Evergreen Aircenter B-747 Heavy MAINTAINER
currently MEDICALLY Retired

(Please continue on reverse side)

Application for (Board/Commission/Committee)
Page 2

Please describe your qualifications for serving on Board/Commission/Committee: _____
ALL MY WORK CAREER HAS BEEN IN AVIATION BOTH
GENERAL AVIATION & AIRLINES

List any community service organizations or projects you have been involved with (include a brief description of activities):
YAVAPAI COUNTY SHERIFFS POSSE MID 1990'S FIVE YEARS
CAPTAIN OF BLACK CANYON CITY POSSE ALL VOLUNTEER
PERSON ROSS VOLUNTEER 34RS THIS YEAR ALSO FROM FEB 15 - 25TH

Have you ever been convicted of, or pled "no contest" to any crime, including any convictions that were later set aside or expunged? _____ YES NO NO

Does the City of Cottonwood employ any relative of yours? _____ YES NO NO

Are you currently a resident of Cottonwood? If so, how long have you been a resident of the City?
NO RESIDENT OF COTTONWOOD

Signature 

Date 2-12-13

NOTE: All applicants are strongly encouraged to attend the Council meeting at which their application will be considered. It is important for Council members to be able to assess applicants' qualifications and backgrounds during the selection process, and be able to ask questions for clarification.

Generally, the Council will conduct a brief interview process during the Council meeting.

Council meetings are held the first and third Tuesday of every month. Council agendas can be found under the City Council tab on the City website: www.cottonwoodaz.gov.



25-02-13 A11:58 IN

CITY OF COTTONWOOD
816 NORTH MAIN STREET
COTTONWOOD, AZ 86326
Phone (928) 634-0060 x217
Fax (928) 634-3727
Revised January 11, 2010

APPLICATION FOR AIRPORT COMMISSION
(BOARD/COMMISSION/COMMITTEE)

NAME RIKH RONALD JAMES
(Last) (First) (Middle)

MAILING ADDRESS PO Box 1538, OVERLAND AZ 85933
(Route or Box) (City) (State) (Zip)

STREET ADDRESS 767 ALFONSE RD CLARKDALE AZ 86324
(Number & Street) (City) (State) (Zip)

HOME PHONE NA ^{CELL} WORK/MESSAGE PHONE 602 478-7350

EMAIL ADDRESS: RIRIKH06@GMAIL.COM

PLEASE TYPE OR PRINT CLEARLY IN INK ONLY.

Professional Memberships, Registrations, Licenses, Etc. PILOT, FLIGHT INSTRUCTOR
MECHANIC / INSPECTOR.
MEMBERSHIP: ADPA, EAA

Education AS. DEGREE: AVIATION MAINTENANCE TECH
BA - SOCIAL WELFARE & CORRECTIONS
MAS - AEROSPACE OPERATIONS / AEROSPACE MANAGEMENT

Work Experience 30 YEARS AVIATION EXPERIENCE - COMMERCIAL
AND MILITARY - TECHNICAL, ADMINISTRATIVE, MANAGEMENT -
W/ AIRPORT FACILITIES OPERATIONS, MANAGEMENT.
- REF RESUME -

(Please continue on reverse side)

Application for (Board/Commission/Committee)

Page 2

Please describe your qualifications for serving on Board/Commission/Committee: _____

MILITARY AIRPORT FACILITIES MGR. FAA OPERATIONS
INSPECTOR INVOLVING INSPECTIONS OF AIRPORTS. PILOTS,
ACCIDENTS, INCIDENTS.

List any community service organizations or projects you have been involved with (include a brief description of activities):

POLICE RESERVE UNIT - NORTHERN CALIF - 3 YRS
MOHICOPA CO. AIR POSSE - 20 YEARS IN SUPPORT
OF SEARCH & RESCUE AND LAW ENFORCEMENT.

Have you ever been convicted of, or pled "no contest" to any crime, including any convictions that were later set aside or expunged? _____ YES NO

Does the City of Cottonwood employ any relative of yours? _____ YES NO

Are you currently a resident of Cottonwood? If so, how long have you been a resident of the City?

NO - RESIDENT / PROPERTY OWNER IN CHANDLER AZ.

Signature 

Date 2/24/2013

NOTE: All applicants are strongly encouraged to attend the Council meeting at which their application will be considered. It is important for Council members to be able to assess applicants' qualifications and backgrounds during the selection process, and be able to ask questions for clarification.

Generally, the Council will conduct a brief interview process during the Council meeting.

Council meetings are held the first and third Tuesday of every month. Council agendas can be found under the City Council tab on the City website: www.cottonwoodaz.gov.

RONALD RICH
PO Box 1538
Overgaard, Arizona 85933

(602) 478 7350 C
rjrich06@gmail.com

SUMMARY

Thirty years of commercial and military experience representing a wide background in technical, administrative, and management areas of aviation, with specialized and managerial experience in; Flying; Airport Operations, Logistics, and Facilities Management; Aircraft Production Planning, Manufacturing; Technical Publications, Maintenance Quality Assurance, Conformity Inspection; Inspection of Aircraft and Operators, Accident Investigation, Aircraft Certification, and Consulting in litigation issues.

OBJECTIVE

Utilize operations, maintenance, manufacturing, and certification experience in the support of the aviation concerns in a volunteer position for the Airport Commission at Cottonwood, AZ

EDUCATION

Long Beach City College	Long Beach, California
Associate of Science	(1982) Aviation Maintenance Technician
Chico State College	Chico, California
Bachelor of Arts	(1971) Social Welfare & Corrections
Embry-Riddle Aeronautical University	Phoenix, Arizona
Masters - Aeronautical Science	(2000) Aerospace Operations
Masters - Aeronautical Science	(2000) Aerospace Management

EMPLOYMENT

R J RICH

A&P Mechanic / IA Inspector / DAR - Independent mechanic, inspector, and flight instructor. Performing aircraft maintenance, alterations, and inspections on aircraft in the Phoenix valley and northern Arizona. Performing single engine, multiengine, instrument flight training, and currency reviews for selected pilots. Performed aircraft certifications with DAR authorities for SDL FSDO.

Embry-Riddle Aeronautical University – Luke AFB

Adjunct Professor – Instructing aviation maintenance theory to future mechanics.

America West Airlines

Ramp Service Agent – Servicing of aircraft for a scheduled air carrier. Provided loading/unloading of baggage and cargo and servicing of aircraft for flights.

MD Helicopters/Boeing/McDonnell Douglas Helicopter Systems

Civil Certification Technical Data Administrator, FAA Coordination, DER - The submittal, documentation, and management of certification data for the MD900 twin engine and 600N/500N/500 single engine helicopter. Managed and recorded data for certification efforts of single and multiengine helicopters. Supported engineering with 8110-3 DER approvals for the design, major alterations and repairs of all models currently in production. Developed certification plans, compliance checklists, and data tracking for certification data to support delivery of aircraft. Coordinated with Los Angeles Aircraft Certification Office (LA ACO), Scottsdale Flight Standards District Office (SDL FSDO), and Rotorcraft Directorate over certification matters. Supported foreign aircraft certification with technical assistance.

RONALD RICH
PO Box 1538
Overgaard, Arizona 85933

(602) 478 7350 C
rjrich06@gmail.com

EMPLOYMENT (continued)

Marsh Aviation Company

Quality Assurance/Engineering Documentation, FAA Liaison - Created initial maintenance manual with inspection criteria and checklist for the operations of the Part 25 restricted category aircraft per 91.409(g). Created production planning and Quality Assurance program for Parts Manufacturing Authority (PMA) of new engine STC. Created production planning for all components of the new design to installation and the quality inspection items that were to be considered for the quality program. Provided Quality Assurance documentation/Conformity Inspections for Flight Tests/Certification of Part 25 Transport Category turboprop engine conversion (STC). Wrote the test plan, performed the fire extinguisher certification test for qualification of the system on the aircraft and the company first article inspection of the design for FAA conformity and to resolve any differences in documentation. Provided contract-consulting services in litigation of FAR 135 aviation operations for an aircraft that was in mechanical dispute between owner and operator.

Courier Services Inc

Pilot/Aircraft Mechanic - FAR 135 Air Carrier Operator in the transportation of bank documents and pharmaceutical items. Performed maintenance on Cessna 206/207 and Piper PA28/32 model aircraft and piloted aircraft in FAR 135 operations.

FAA Flight Standards District Office – San Antonio, TX

Aviation Safety Inspector - Assigned duties as a Principal Inspector in Operations for 14 operators in the certification, inspection, and surveillance of FAR 135 air carrier operations. Additionally performed certifications and surveillance inspections of airmen, aircraft, airports, and designated pilot examiners. Performed written and flight evaluations of airmen for certification. Investigated complaints, incidents, accidents, and violations in accordance with FAA orders and regulations.

R J RICH (Private Contractor)

Manager/Administrator for assets of a foreclosed Varga Aircraft Company. Provided international customer service. Controlled and maintained all certification documentation, parts and tooling while the company was in foreclosure.
Production Planner. Prepared documents to new procedures of manufacturing for the design.

McDonnell Douglas Corporation - Long Beach CA

MD80 Assistant Foreman - Supervised installations of; Empennage flight controls, interior overhead storage packages, wing fillets, floors, wing /fuselage sub-floor structure, and initial pressurization checks for DC9-80 aircraft. Dealt with MRB, tooling, and engineering order corrections to the design.

Design Management Representative.- Provided coordination of Program Management, Change Control Board, Procurement, Engineering and outside vendors in the development of new designs for in the certification of DC9-80 and DC10 aircraft. Monitored status of vendor certification testing, and established Engineering Orders (EO) of the new designs.

US Navy

Performed duties in the following areas; Pilot of a twin engine turbo prop, carrier based, airborne early warning aircraft, Quality Assurance Manager for squadron level maintenance, Ground Safety Officer responsible for flight deck and maintenance safety programs, Administrative/Training Manager for auxiliary airfield 75 miles off the California coast, Airfield Facilities Manager for military island facility including Tower and Airfield Operations, Crash Fire/Rescue/Arresting gear, and Ground Electronics.

RONALD RICH
PO Box 1538
Overgaard, Arizona 85933

(602) 478 7350 C
rjrich06@gmail.com

TRAINING

US Navy

Navy Carrier Pilot Training
Quality Assurance Administration
Airfield Operations
Tower Controller

McDonnell Douglas Corporation

DC9 Familiarization
Computer Operations/UG Training

Federal Aviation Administration

FAA Academy – Inspector Indoctrination Training
FAA Academy – Compliance and Enforcement
FAA Academy – King Air Training
FAA Academy – Air Taxi Certification & Inspection
FAA Academy – Type Rating SAAB SF340 - Initial & Recurrent Training
FAA Academy – Repair and Alterations
Designated Engineering Representative (DER) / Administrative - Initial & Recurrent Training
Designated Airworthiness Representative (DAR) – Initial & Recurrent Training
Designated Pilot Examiner (DPE) – Initial & Recurrent Training
Inspector Authorization (IA) Recurrent Training

Aircraft Maintenance

Pratt & Whitney Canada	PT6 Heavy Maintenance- various models of PT6A
Aircraft Finishing Systems	Fabric and Paint covering
Sport Aviation	Composite structures fabrication
EAA Technical Counselor	Chapter 1044

America West Airlines

Ramp Agent training, Ramp Lead training

CERTIFICATES - DESIGNATIONS

Pilot
Airline Transport Pilot
Airplane Multi-Engine Land
Type Rating SF340
Commercial Privileges
Airplane Single Engine Land and Sea

Flight Instructor
Airplane Single and Multiengine
Instrument Airplane

Ground Instructor
Basic Airplane

Mechanic
Airframe and Powerplant
Inspection Authorization

FAA Aviation Safety Counselor – SDL FSDO (2004-2006)
FAA Designee – Designated Airworthiness Representative (DAR-T 2004 - 2008)
FAA Designee – Designated Engineering Representative (DER Administrative 1996-2001)

IRIS Dobler



CITY OF COTTONWOOD
816 NORTH MAIN STREET
COTTONWOOD, AZ 86326
Phone (928) 634-0060 x217
Fax (928) 634-3727
Revised January 11, 2010

APPLICATION FOR AIRPORT COMMISSION
(BOARD/COMMISSION/COMMITTEE)

NAME WADE BILL
(Last) (First) (Middle)

MAILING ADDRESS 725 N. GREEN RIVER RD COTTONWOOD AZ
(Route or Box) (City) (State) (Zip)
86326

STREET ADDRESS _____
(Number & Street) (City) (State) (Zip)

HOME PHONE (928) 634-7994 WORK/MESSAGE PHONE _____

EMAIL ADDRESS: BILL@WADECO1.COM

PLEASE TYPE OR PRINT CLEARLY IN INK ONLY.

Professional Memberships, Registrations, Licenses, Etc. _____

AIRCRAFT PILOT

CATTLE ASSOCIATIONS - YAVAPAI

Education ASU / NAU BS, MA, MPA

Work Experience HEALTH MANAGEMENT ASSOCIATES

CONSULTANT - HEALTH PLAN DEVELOPMENT

Application for (Board/Commission/Committee)
Page 2

Please describe your qualifications for serving on Board/Commission/Committee: _____

PILOT 37 years

FLY weekly from COTTONWOOD Airport

PAST Airport Commission Member - FLAGSTAFF

List any community service organizations or projects you have been involved with (include a brief description of activities):

Have you ever been convicted of, or pled "no contest" to any crime, including any convictions that were later set aside or expunged? _____ YES X NO

Does the City of Cottonwood employ any relative of yours? _____ YES X NO

Are you currently a resident of Cottonwood? If so, how long have you been a resident of the City?

IN COTTONWOOD 23 yrs

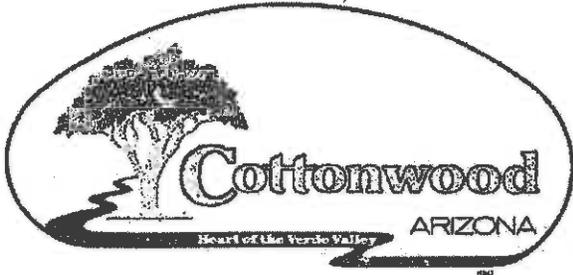
Signature Wm W. Wade

Date 3-1-2013

NOTE: All applicants are strongly encouraged to attend the Council meeting at which their application will be considered. It is important for Council members to be able to assess applicants' qualifications and backgrounds during the selection process, and be able to ask questions for clarification.

Generally, the Council will conduct a brief interview process during the Council meeting.

Council meetings are held the first and third Tuesday of every month. Council agendas can be found under the City Council tab on the City website: www.cottonwoodaz.gov.



CITY OF COTTONWOOD
816 NORTH MAIN STREET
COTTONWOOD, AZ 86326
Phone (928) 634-0060 x217
Fax (928) 634-3727
Revised January 11, 2010

APPLICATION FOR AIRPORT COMMISSION
(BOARD/COMMISSION/COMMITTEE)

NAME WILLIAMS Rex A
(Last) (First) (Middle)

MAILING ADDRESS 1161 Old Jerome Hwy Clarkdale, AZ 86324
(Route or Box) (City) (State) (Zip)

STREET ADDRESS SAME
(Number & Street) (City) (State) (Zip)

HOME PHONE 543.0129 cell WORK/MESSAGE PHONE SAME

EMAIL ADDRESS: rexaz@swiftaz.net

PLEASE TYPE OR PRINT CLEARLY IN INK ONLY.

Professional Memberships, Registrations, Licenses, Etc.

Education 4 year college degree

Work Experience Retired now : Formerly MORTGAGE
LOAN OFFICER, ~~CRUISE~~ CRUISE AMERICA REGIONAL
MANAGER. Director Govt Relations w/ Ryder Truck
Rental

Please describe your qualifications for serving on Board/Commission/Committee: _____
Pilot - Owned Messan 172
Volunteer at Fly Ins (October)

List any community service organizations or projects you have been involved with (include a brief description of activities):

ROTARY Club
CHAMBER OF COMMERCE VOLUNTEER
~~Served~~ : Former Council member in
Clarkdale

Have you ever been convicted of, or pled "no contest" to any crime, including any convictions that were later set aside or expunged? _____ YES _____ NO

Does the City of Cottonwood employ any relative of yours? _____ YES _____ NO

Are you currently a resident of Cottonwood? If so, how long have you been a resident of the City?

Clarkdale resident

Signature Ray A Williams Date 6-3-13

NOTE: All applicants are strongly encouraged to attend the Council meeting at which their application will be considered. It is important for Council members to be able to assess applicants' qualifications and backgrounds during the selection process, and be able to ask questions for clarification.

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I AM NOT Dave Williams

Application for (Board/Commission/Committee)
Page 2

Please describe your qualifications for serving on Board/Commission/Committee: _____

EXTENSIVE MANAGEMENT EXPERIENCE IN MULTIPLE FIELDS,
OFFICER IN CHARGE OF RADAR STATION CREW IN VIETNAM,
BOARD MEMBER AND OFFICER OF MULTIPLE NATIONAL
AND LOCAL ORGANIZATIONS - COMPUTER CAPABLE - AND NICE GUY!

List any community service organizations or projects you have been involved with (include a brief description of activities):

THOUSAND OAKS, CA HISTORICAL SOCIETY BOARD MEMBER - BUILDER 2-BUILDING
VETERAN DAY SERVICES CHAIR AND MANAGER - MEMORIAL
DAY SERVICES STAGE MANAGER AND AUDIO MANAGER - VIETNAM
TRAVELING WALL COMMITTEE AND COMPUTER COORDINATOR

Have you ever been convicted of, or pled "no contest" to **any** crime, including any convictions that were later set aside or expunged? _____ YES NO

Does the City of Cottonwood employ any relative of yours? _____ YES NO

Are you currently a resident of Cottonwood? If so, how long have you been a resident of the City?

NO, CLARKDALE RESIDENT

Signature _____



Date _____

6/14/13

NOTE: All applicants are strongly encouraged to attend the Council meeting at which their application will be considered. It is important for Council members to be able to assess applicants' qualifications and backgrounds during the selection process, and be able to ask questions for clarification.

Generally, the Council will conduct a brief interview process during the Council meeting.

Council meetings are held the first and third Tuesday of every month. Council agendas can be found under the City Council tab on the City website: www.cottonwoodaz.gov.



CITY OF COTTONWOOD
 816 NORTH MAIN STREET
 COTTONWOOD, AZ 86326
 Phone (928) 634-0060 x217
 Fax (928) 634-3727
 Revised January 11, 2010

APPLICATION FOR Airport Commission
 (BOARD/COMMISSION/COMMITTEE)

NAME SHUTTLEWORTH Edwin B.
 (Last) (First) (Middle)

MAILING ADDRESS 989 S. MAIN ST., PMB 151, COTTONWOOD, AZ 86324
 (Route or Box) (City) (State) (Zip)

STREET ADDRESS 341 SUMMER CIRCLE CLARKDALE, AZ 86324
 (Number & Street) (City) (State) (Zip)

HOME PHONE 805-258-9085 WORK/MESSAGE PHONE _____

EMAIL ADDRESS: paris.19@VERIZON.NET

PLEASE TYPE OR PRINT CLEARLY IN INK ONLY.

Professional Memberships, Registrations, Licenses, Etc. MILITARY ORDER OF THE WORLD WARS,
MILITARY OFFICERS ASSOCIATION OF AMERICA, THOUSAND OAKS
YOUTH LEADERSHIP CONFERENCE, CONEJO VALLEY HISTORICAL SOCIETY,
FORMER MEMBER OF INDUSTRY ADVISORY GROUP OF UNDERWRITERS
LABORATORIES AND CANADIAN STANDARDS ASSOCIATION

Education HIGH SCHOOL, UNIVERSITY OF BUFFALO, PIERCE JR COLLEGE
AA BUSINESS & AA REAL ESTATE, CAL STATE NORTHRIDGE BS
BUSINESS, U.S. AIR FORCE OFFICER TRAINING SCHOOL, MOORPARK COLLEGE AA

Work Experience U.S. AIR FORCE AIRCRAFT CONTROLLER INCLUDING 2
TOURS OF VIETNAM, 20 YEARS UPPER MANAGEMENT POSITIONS,
OWNED 2 BUSINESSES, CHAIRMAN FOR 10 YEARS OF VETERANS
DAY CEREMONIES FOR CITY OF THOUSAND OAKS, CA,
PRESIDENT OF GROVES PROPERTY OWNERS ASSOCIATION 4 YEARS

(Please continue on reverse side)

RESOLUTION NUMBER 2702

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPOINTING _____ A MEMBER OF THE COTTONWOOD AIRPORT COMMISSION AND ESTABLISHING HIS TERM OF OFFICE.

WHEREAS, the term of James Moeny as a member of the Airport Commission expired July 1, 2013; and

WHEREAS, it therefore is necessary to appoint a member to the Airport Commission to maintain the requisite number of seven members.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY ARIZONA:

THAT, _____ is hereby appointed a member of the Cottonwood Airport Commission for a three-year term beginning July 2, 2013, and ending July 2, 2016.

PASSED AND ADOPTED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, THIS 2ND DAY OF JULY 2013.

Diane Joens, Mayor

ATTEST:

Marianne Jiménez, City Clerk

APPROVED AS TO FORM:

Steven B. Horton, Esq.
City Attorney

RESOLUTION NUMBER 2703

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPOINTING _____ A MEMBER OF THE COTTONWOOD AIRPORT COMMISSION AND ESTABLISHING HIS TERM OF OFFICE.

WHEREAS, the term of Rex Williams as a member of the Airport Commission expired July 1, 2013; and

WHEREAS, it therefore is necessary to appoint a member to the Airport Commission in order to maintain the requisite number of members on the Airport Commission.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY ARIZONA:

THAT, _____ is hereby appointed a member of the Cottonwood Airport Commission for a three-year term ending July 2, 2016.

PASSED AND ADOPTED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, THIS 2ND DAY OF JULY 2013.

Diane Joens, Mayor

ATTEST:

Marianne Jiménez, City Clerk

APPROVED AS TO FORM:

Steven B. Horton, Esq.
City Attorney

RESOLUTION NUMBER 2704

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPOINTING _____ A MEMBER OF THE COTTONWOOD AIRPORT COMMISSION AND ESTABLISHING HIS TERM OF OFFICE.

WHEREAS, the term of Bill Wade as a member of the Airport Commission expired July 1, 2013; and

WHEREAS, it therefore is necessary to appoint a member to the Airport Commission in order to maintain the requisite number of members on the Airport Commission.; and

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY ARIZONA:

THAT, _____ is hereby appointed a member of the Cottonwood Airport Commission for a three-year term ending July 2, 2016.

PASSED AND ADOPTED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, THIS 2ND DAY OF JULY 2013.

Diane Joens, Mayor

ATTEST:

Marianne Jiménez, City Clerk

APPROVED AS TO FORM:

Steven B. Horton, Esq.
City Attorney

**City of Cottonwood, Arizona
City Council Agenda Communication**



 Print

Meeting Date:	July 2, 2013
Subject:	City Recycling Services
Department:	Development Services
From:	Morgan Scott, Development Services Manager

REQUESTED ACTION

Consider awarding the City recycling Services to Waste Management

SUGGESTED MOTION

If the Council desires to approve this item the suggested motion is:

"I move to award the contract for recycling services to Waste Management." (Add direction to staff regarding how to handle glass recycling.)

BACKGROUND

The City currently owns a vacant piece of land at the intersection of SR 89A and 6th Street at which recycling services are provided free to the public. The service is currently provided by Verde Earthworks at a cost of \$20,890.00 per year to the City. One of the reasons for the high cost is that the contractor was responsible for cleaning the site if any non-recyclable material was dumped. Over the last year the City has also began operating the solid waste transfer station located on Mingus Ave between the Humane Society and the Public Works building. City staff worked with recycling contractors and was able to determine that if the recycling site was relocated to the transfer station City Staff at the transfer station would restrict illegal dumping thus removing that responsibility from the contractor and reducing the cost of the service to the City. Also, locating recycling bins at the transfer station would allow residents to offload recyclable materials prior to dumping in the waste bins which would reduce the amount of waste going to the land fill and reduce the cost to the City.

Due to the cost of the service and that many companies are now providing recycling services free of charge the City requested proposals from recycling companies which would allow them to provide a business plan for recycling services at the City transfer station. The proposals varied significantly, but staff was able to review all and interview four different companies. A table is provided below which briefly describes each companies plan of action.

Staff felt that Waste Management provided the best plan for the City at this time because they were willing to provide the services free of charge for all material except for glass which

would be charged per dumpster pull. Waste Management was also very amiable to working with the City if they did not want to recycle glass then there would be no cost associated with the service.

Company Name	Pros/Cons	Cost
Waste Management	Simple method	No Cost (except for glass estimated* at \$6,000 per year (\$536.64 per pull)+ a rebate on glass at \$18/ton estimated at \$2000 per year)
Verde Earthworks	Simple method most expensive	\$20,800 per year regardless of amount of material recycled
Patriot	Simple Method more products recycled than any other company	More products recycled than anyone else. \$75 per pull (estimated* \$9,000 per year)
Friedman	Most complicated and dangerous, highest liability	No cost, potential profit at \$20/ton

*Estimates are based on the amount of material removed from the recycling site on 6th street during the last year. These amounts would vary based on the actual amounts of material recycled.

If the Council awards the contract to Waste Management staff would require direction as to whether the Council would like Waste Management to recycle glass at an estimated cost of \$6,000 per year or if council would like City staff to provide this service by placing glass recycling bins at the transfer station and hauling glass to a local recycler?

JUSTIFICATION/BENEFITS/ISSUES

- Significant Cost savings to the City
- Less convenient site to recycle for the public

COST/FUNDING SOURCE

General Fund

ATTACHMENTS:

Name:	Description:	Type:
Waste Management.pdf	Waste Management Proposal	Cover Memo



City of Cottonwood RFP for Recycling Services

A Recycling Plan for Cottonwood that Makes Sense

Contact:

William Black, Public Sector Solutions Manager
wblack@wm.com/ (480) 457-4876



City of Cottonwood Recycling Services RFP Table of Contents

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	Exhibit E
	Exhibit F
	Request For Proposal Check List
	IRS W-9 Form



May 2, 2013

Lisa Elliott
City of Cottonwood
Purchasing Division
816 N. Main Street
Cottonwood, AZ 86326

RE: Chapter 1, Letter of Intent

Dear Lisa:

Based on a comprehensive evaluation of the City of Cottonwood's (the City) recycling streams, service requirements and sustainability goals, Waste Management has prepared the following solutions. Our program contains solutions designed to strengthen Cottonwood's recycling services and enhance the City's sustainability efforts.

These solutions are not only provided by North America's strongest and most experienced waste services company, they are backed by the highest service standards in the industry. At Waste Management of Arizona, we deliver satisfaction – guaranteed!

We hope you look favorably on the many advantages contained within our proposal. Please do not hesitate to contact me should you have any questions or need clarify on any section of this proposal.

Sincerely,

A handwritten signature in black ink, appearing to read "William Black". The signature is stylized and fluid.

William Black
Public Sector Solutions Manager

CHAPTER 2. EXECUTIVE SUMMARY

As Cottonwood continues to grow and prosper, its need for quality recycling services grows with it. Being North America's leading trash and recycling Services Company, Waste Management (WM) can provide the City's residents a level of dependability, creativity and value unmatched by any other recycling services provider. Our services are backed by Service Machine®, a program that promotes the industry's highest performance standards and guarantees this performance in writing.

The following proposal is designed to address the current service needs that are most critical to the City and as well as offer an opportunity to benefit from the sale of the recycling material.

With Waste Management, the City is positioned to enjoy recycling services that will be beneficial to the entire Cottonwood community.

CHAPTER 3. STATEMENT OF QUALIFICATIONS

WM is the most committed collector and processor of recyclable material in the industry handling more recyclable material than any other entity. Our recycling mission is to triple the amount of material we are recycling by 2020 and WM will accomplish this goal by knowing more about our customer's waste stream than anyone else. Nationally, hundreds of municipalities rely on WM for their recycling and other waste management needs.

While we have the resources of a national company, make no mistake about it, our heart is local, because when they think about it, the waste industry is inherently local. Waste Management's transfer station, landfill and hauling operations are conveniently located in Yavapai County which benefits all communities in the County. The employees, who work for Waste Management in each one of the areas mentioned, live and raise their families in the communities they serve.

CHAPTER 4. MATERIAL TO BE RECYCLED

At WM we focus on developing sustainable solutions to material management. These solutions must be environmentally and economically sustainable. Although many products and materials can be recycled, the cost to recycle the material and the demand for the final product does not make it possible. The items listed below will be accepted in the Cottonwood Recycling Program and will allow a possible opportunity for the City to share in a rebate program with WM.

- Cardboard
- Newspaper
- Magazines
- Brown Paper Bags
- Paper Board
- Paper Cardboard
- Dairy and Juice Containers
- Junk Mail
- Phone Books
- Office Paper
- Plastics Containers #1 and 2
- Aluminum Cans and bottles
- Scrap Metal

- Tin or Steel Cans
- Glass Bottles and Jars

CHAPTER 5. SCOPE OF WORK

WM will utilize six front-end load containers (6 cubic yard) serviced as much as three times per week. All material listed above with the exception of glass can be placed in these containers which makes it convenient for the customers to recycle. There will be no charge for the containers or the service for the duration of the contract. WM is proposing that after six months experience with the quality of the material, we will evaluate the possibility of a rebate that would be tied to the recycling market.

All glass will be placed in a roll off container and collected when the container is full. Upon notification from the City, the roll off will be serviced within 24 hours. The cost to collect the glass will be \$536.73 per pull. Any revenue for the glass will be given to the City. The current market price for the glass is \$18.00 per ton for clean material.

All material except for the glass will be taken to the Material Recover Facility (MRF) in Surprise where it will be sorted and prepared for market. The MRF is a state of the art facility for sorting recyclables that maximizes the quality of the final product. WM would like to extend an invitation for the City to tour the MRF and see our process in action.

Monthly reports will be based on a visual audit of the material and the estimated volumes reported by the operator.

CHAPTER 6. EXCEPTION TO RFP

WM has reviewed the Contract included with the Notice of Formal Solicitation and will need to take exception to the language in Article VI, paragraph A. We would offer the language below to replace the existing language in the contract.

CONTRACTOR assumes and agrees to hold harmless, indemnify and defend OWNER, its officers, agents and representatives from and against all losses, claims, demands, payments, suits, actions for recovery, judgments and all liability of every kind, nature, and description for injury to persons including wrongful death, or damage to property or both occurring during or in consequence of the performance by CONTRACTOR to the extent caused by the negligence, breach of this Agreement, or willful misconduct of CONTRACTOR, its employees, subcontractors, or agents.

CONCLUSION

This proposal details Waste Management of Arizona's solutions for addressing the City's recycling needs. Waste Management has designed this program to achieve the optimum balance between service, price and convenience. All of these services are supported by the strength and experience of North America's leading trash and recycling services company and are backed by the waste industry's most comprehensive Service Guarantee.

If the City has any questions about any aspect of this proposal or would like to discuss any topic in greater detail, please feel free to contact Willie Black at (480) 457-4876. Otherwise, Waste Management of Arizona looks forward to working with the City of Cottonwood to completing all necessary contractual documentation.

**EXHIBIT B
OFFER SECTION**

(Including all information required to be submitted with Offer)

1. Offeror Information
Firm Name: Waste Management
Contact Name: Willie Black
Principal Address: 222 S. Mill Ave Suite 333
Tempe, AZ 85281
Phone: 480-457-4876 Fax: 480-457-4897
Email: Wblack@wm.com
Local Address: 23355 E. Highway 169
Dewey, AZ 86237
Type of Organization: Corporation
Tax ID #: 86-0198265 License #: 13-1089

2. Exceptions to RFP: See Chapter 6 of the RFP Response.
(See Information & Instructions §4.5.4 Exceptions to Solicitation)
3. Disclosure of Debarment Information: See Exhibit F of the RFP Response.
(See Information & Instructions §4.5.5 Disclosure)
4. References (Must be provided):

Provide names, addresses and telephone numbers of government agencies/business to which you have provided similar goods or services.

- A. Entity: Yavapai County
Address: 1100 Commerce Drive
Contact: Jeff Darley
Phone: 928-571-3183

Goods or Services supplied and when provided: Provide roll off service to the Camp Verde Transfer Station and Seligman Transfer Station. Both are current contracts with the County.

- B. Entity: City of Williams
Address: 113 South 1st Street 86046-2549
Contact: Brandon Buchanan
Phone: 928-635-4451

Goods or Services supplied and when provided: The City delivers trash, Recycling And Sludge to the Flagstaff Transfer Station.
This is currently a contract with the City.

C. Entity: City of Litchfield Park
Address: 214 W. Wigwam Blvd.
Contact: Darryl Crossman
Phone: 623-935-5033

Goods or Services supplied and when provided: Provide trash and recycling services to the residents of the City.

5. Receipt of Addenda:
Offeror acknowledges receipt of the following Solicitation Addendum(s):

<u>Addendum No.</u>	<u>Date</u>
<u>1</u>	<u>April 26, 2013</u>
<u>2</u>	<u>April 30, 2013</u>

6. Other Information Requested (see Evaluation Criteria). All information is contained in the RFP Response.

7. Intent to be Bound by Offer: _____

(Signature of Individual Authorized to Sign Bid)

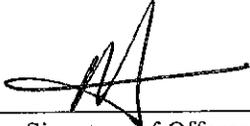
Melissa Kalwaik

(Printed Name of Individual Authorized to Sign Bid)

EXHIBIT C
CERTIFICATE OF INSURABILITY

I hereby certify that as an Offeror to City of Cottonwood (City) for Solicitation No. 2013-PW-11, I am fully aware of insurance requirements contained in the Contract and by the submission of this offer. I hereby assure City that I am able to produce the insurance coverage required should I be selected to be awarded the Contract.

Should I be awarded the Contract by City and then become unable to produce the insurance coverage specified within ten (10) working days, I am fully aware and understand that this shall constitute a material breach of this Contract and shall be subject to penalties up to and including termination of the Contract at the sole discretion of the City. I also understand and am fully aware that I may not be considered for further projects by City.



Signature of Offeror

Waste Management of AZ Inc
Company

5/2/13
Date

EXHIBIT D
CONTRACTOR IMMIGRATION WARRANTY
(To Be Completed by Contractor Prior to Execution of Contract)

A.R.S. § 41-4401 (Government procurement, E-verify requirement, definitions) requires as a condition of your Contract, verification of compliance by the Contractor and subcontractors with the Federal Immigration and Nationality Act (FINA), all other Federal immigration laws and regulations, and A.R.S. § 23-214 related to the immigration status of its employees.

By completing and signing this form the Contractor shall attest that it and all subcontractors performing work under the cited contract meet all conditions contained herein.

Contract Number: 2013 - PW-11		
Name (as listed in the contract): Waste Management of AZ Inc		
Street Name and Number: 222 S. Mill Ave Suite 333		
City: Tempe	State: AZ	Zip Code: 85281

I hereby attest that:

1. The Contractor complies with the Federal Immigration and Nationality Act (FINA), all other Federal immigration laws and regulations, and A.R.S. § 23-214 related to the immigration status of those employees performing work under this Contract;
2. The Contractor shall verify, through the U.S. Department of Homeland Security's E-Verify program, the employment eligibility of each employee who provides services or labor in Arizona for wages or other remuneration, and that it shall require its subcontractors and sub-subcontractors to provide the same warranties to Contractor.
3. All subcontractors performing work under this Contract comply with the Federal Immigration and Nationality Act (FINA), all other Federal immigration laws and regulations, and A.R.S. § 23-214 related to the immigration status of their employees.
4. The Contractor acknowledges that a breach of this warranty by the Contractor or by any subcontractor or sub-subcontractor under this Contract shall be deemed a material breach of this Contract, and is grounds for penalties, including termination of this Contract, by Owner.
5. Owner retains the legal right to inspect the papers of Contractor, and any subcontractor and sub-subcontractor employee who performs work under this Contract, and to conduct random verification of the employment records of Contractor and each subcontractor and sub-subcontractor who works on this Contract, to ensure that Contractor and each subcontractor and sub-subcontractor is complying with the warranties set forth above.

Signature of Contractor (Employer) or Authorized Designee:

Printed Name: Melissa Kolwaite

Title: Dr R PSS, FC

Date (month/day/year): 5/2/13

OFFEROR'S CHECK LIST

1. The offer has been signed in the Offer Section (Exhibit B). Offers not signed in this section will not be considered.
2. The prices offered have been reviewed. The price extensions and totals have been checked.
3. All items listed in the Offer Section have been responded to as applicable/required (see Information and Instructions to Offer Section 4.5).
4. Any addendums have been included/noted in Offer Section.
5. Any required drawings or descriptive literature have been included.
6. The supplementary information requested has been included in a separate proposal document (if applicable).
7. Certificate of Insurability (Exhibit C) has been signed and included with offer.
8. Contractor Immigration Warranty (Exhibit D) has been signed and included with offer.
9. Non-Collusion Affidavit (Exhibit E) has been signed and included with offer.
10. Disclosure of Responsibility Statement (Exhibit F) has been signed and included with offer.
11. Form W-9 (available on www.irs.gov) has been completed and included with offer.
12. Request for Proposal (RFP) package/envelope has been identified with Solicitation Number and title.
13. The mailing envelope/package has been addressed to:

Location:

City of Cottonwood
Administrative Services Department
Purchasing Division
816 N. Main Street
Cottonwood, AZ 86326

14. The offer is mailed in time to be received and stamped in by Purchasing representative no later than specified time on designated date (otherwise the offer cannot be considered).

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
2. The United States or any of its agencies or instrumentalities,
3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,
7. A foreign central bank of issue,
8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
9. A futures commission merchant registered with the Commodity Futures Trading Commission,
10. A real estate investment trust,
11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
12. A common trust fund operated by a bank under section 584(a),
13. A financial institution,
14. A middleman known in the investment community as a nominee or custodian, or
15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 7 ²

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

**City of Cottonwood, Arizona
City Council Agenda Communication**



 Print

Meeting Date:	July 2, 2013
Subject:	Request from Verde Valley Sanctuary to Serve Alcohol at the Old Town Activity Park.
Department:	City Clerk
From:	Marianne Jimenez, City Clerk

REQUESTED ACTION

Consideration of a request from Verde Valley Sanctuary to serve and sell alcohol at the Old Town Activity Park in conjunction with a fundraiser music festival scheduled for October 5, 2013.

SUGGESTED MOTION

If the Council desires to approve this item the suggested motion is:

"I move to waive Section 9.12.030 A., of the Municipal Code to allow Verde Valley Sanctuary to serve and sell alcohol at the Old Town Activity Park for a fundraiser music festival scheduled for October 5, 2013, subject to approval by the Arizona Department of Liquor Licensing and Control."

BACKGROUND

Section 9.12.030, A., of the Municipal Code prohibits the possession and consumption of any alcoholic beverage in any city park or building, other than beer and other malt beverages at the Riverfront Park Softball Field Complex.

A request was received from Melinda Swiger, the event coordinator for Verde Valley Sanctuary, to serve and sell alcohol at the Old Town Activity Park for a fundraiser music festival scheduled for October 5, 2013, from 9:00 a.m. to 10:00 p.m.

JUSTIFICATION/BENEFITS/ISSUES

This request is similar to other requests that have been made and granted in the past, such as for the movie night held by Arizona Stronghold last summer.

COST/FUNDING SOURCE

N/A

ATTACHMENTS:

Name:

Description:

Type:

 [7-17-12 Municipal Code Section 9.12.030.pdf](#)

Municipal Code Section 9.12.030

Cover Memo

Chapter 9.12 - OFFENSES AGAINST PUBLIC PEACE

Sections:

9.12.010 - Noise regulations.

9.12.020 - Throwing or shooting arrows and stones.

9.12.030 - Alcoholic beverages.

9.12.010 - Noise regulations.

Section 9.12.010, Noise Regulations, which was declared to be a public record by Resolution Number 2430, and which is hereby incorporated into this section as if fully set forth herein, is hereby adopted by reference.

Any person who shall violate any of the provisions of this section shall be guilty of a misdemeanor and upon conviction thereof shall be punished by a fine not to exceed two thousand five hundred dollars or by imprisonment in the county jail for a period not exceeding six months, or by both such fine and imprisonment, and each day of violation continued shall be a separate offense, punishable as hereinabove described.

(Ord. No. 543, §§ 1, 2, 3-17-2009)

9.12.020 - Throwing or shooting arrows and stones.

It is unlawful for any person to throw or shoot any object, arrow, stone, snowball or other missile or projectile, by hand or by any other means, in such a manner as to constitute danger to life, limb or property.

(Prior code § 10- 1-26)

9.12.030 - Alcoholic beverages.

- A. Except as provided in subsections B and C below, it shall be unlawful for any person to possess or consume any alcoholic beverage in any city park or building.
- B. It shall not be unlawful for persons of legal age to possess and consume non-intoxicating quantities of beer, and other malt beverages at the Riverfront Park Softball Field Complex, provided that such beverages are transported to and from the Complex in their original, non-glass containers.
- C. The city manager and/or community services general manager may authorize the possession and consumption of wine, beer, and other malt beverages by persons of legal age at the Cottonwood Recreation Center Banquet Hall and Cottonwood Civic Center, at events held in connection with the rental of those facilities by private individuals, groups and organizations; provided, however, that such authorization shall not include the authority to sell any alcoholic beverage unless the applicant also holds or obtains a license to do so from the Arizona Department of Liquor Licenses and Control.
- D. Before authorizing the possession and consumption of wine, beer, and other malt beverages as provided in subsection C above, the city manager or community services general manager shall ensure that the individual, group or organization responsible for the event will provide adequate security for the event, and that such individual, group or organization also provides adequate insurance against city liability and/or damage to city facilities and property.
- E. As a condition of the privilege of possessing, dispensing, and consuming wine, beer, and other malt beverages on city property in accordance with subsections B and C above, an individual, group, or organization that is granted this privilege shall accept any and all responsibility for injury or damage to persons or property resulting from the exercise of that privilege, and shall indemnify the city against any and all claims, demands, suits, costs, losses, damages, judgments and expenses of any kind arising in connection therewith.

(Ord. 377 §1, 1999; Ord. 277 §3, 1991; Ord. 242 §2, 1989)

(Ord. No. 563, § 1, 4-20-2010)

**City of Cottonwood, Arizona
City Council Agenda Communication**



 Print

Meeting Date:	July 2, 2013
Subject:	Special Event Liquor License Application submitted by Melinda Swiger, applicant for the Verde Valley Sanctuary.
Department:	City Clerk
From:	Marianne Jiménez, City Clerk

REQUESTED ACTION

Council consideration and recommendation of approval or denial of a Special Event Liquor License Application submitted by Melinda Swiger, applicant for the Verde Valley Sanctuary.

SUGGESTED MOTION

If the Council desires to approve this item the suggested motion is:

I move to recommend approval of the Special Event Liquor License Application submitted by Melinda Swiger, applicant for the Verde Valley Sanctuary, for a fundraising event scheduled for October 5, 2013, at the Old Town Activity Park.

BACKGROUND

Melinda Swiger has submitted a Special Event Liquor License application on behalf of the Verde Valley Sanctuary for a fundraiser music festival scheduled for October 5, 2013, at the Old Town Activity Park.

JUSTIFICATION/BENEFITS/ISSUES

All Special Event Liquor License applications that are submitted to the Arizona Department of Liquor Licenses & Control (ADLLC) for events held in the City of Cottonwood are presented to the Council for its recommendation of approval or denial of the application. The Council's recommendation is taken into consideration by the ADLLC prior to their final approval of the application.

COST/FUNDING SOURCE

N/A

ATTACHMENTS:

Name:

Description:

Type:



[Verde Valley Sanctuary 10-05.pdf](#)

Verde Valley Sanctuary

Backup Material

10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?
 YES NO (attach explanation if yes)

11. This organization has been issued a special event license for 0 days this year, including this event
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event? YES NO
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.
**THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL
EVENT LIQUOR SALES.**

Name Verde Valley Sanctuary 100%
Percentage

Address PO Box 595, Sedona, Az 86339

Name _____ Percentage

Address _____
(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."

15. What security and control measures will you take to prevent violations of state liquor laws at this event?
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

____ # Police Fencing
____ # Security personnel Barriers

All servers will be trained staff in liquor laws, signed agreement
worst hands for alcohol w/ proper ID only, alcohol only
within fenced areas.

16. Is there an existing liquor license at the location where the special event is being held? YES NO
If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use? YES NO

(ATTACH COPY OF AGREEMENT)

____ () _____
Name of Business Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.

Please See attached



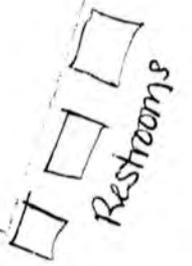


To see all the details that are visible on the screen, use the "Print" link next to the map.

Childrens area
Bouncing toys
& Games

Gate

Emergency access



N T

easy up
canopy's

Parking



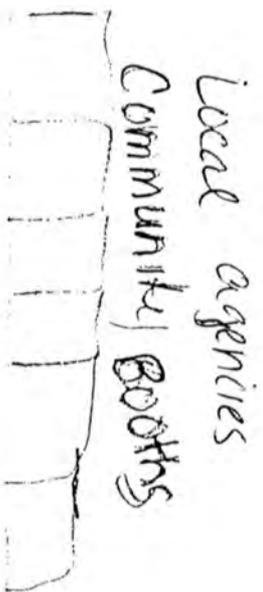
Rear
Stage
access

Prime St.

Band
parking

gate

emergency
access



Local agencies
Community Booths

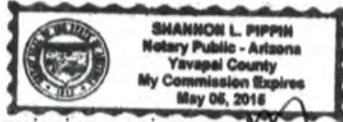
Parking lot

EVENT SITE
DINA

THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1

18. I, Jane Hausner declare that I am an Officer/Director/Chairperson appointing the applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X Jane Hausner Executive Director 6/11/13 (928) 634-2511
 (Signature) (Title/Position) (Date) (Phone #)



State of Arizona County of Yavapai

The foregoing instrument was acknowledged before me this 11th Day June Month 2013 Year

My Commission expires on: May 5, 2015
 (Date)

[Signature]
 (Signature of NOTARY PUBLIC)

THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6

19. I, Melinda Marie Swiger declare that I am the APPLICANT filing this application as listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X Melinda Marie Swiger
 (Signature)

State of Arizona County of Yavapai

The foregoing instrument was acknowledged before me this 11th Day June Month 2013 Year

My Commission expires on: May 05, 2015
 (Date)

[Signature]
 (Signature of NOTARY PUBLIC)

You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.

LOCAL GOVERNING BODY APPROVAL SECTION

20. I, _____ (Government Official) _____ (Title) hereby recommend this special event application on behalf of _____ (City, Town or County) _____ (Signature of OFFICIAL) _____ (Date)

FOR DLLC DEPARTMENT USE ONLY

Department Comment Section:

 _____ (Employee) _____ (Date)

APPROVED DISAPPROVED BY: _____
 _____ (Title) _____ (Date)

SERIES: 15 SPECIAL EVENT LICENSE (Temporary)

Non-transferable

On-sale retail privileges

PURPOSE:

Allows a charitable, civic, fraternal, political or religious organization to sell and serve spirituous liquor for consumption only on the premises where the spirituous liquor is sold, and only for the period authorized on the license. This is a temporary license.

ADDITIONAL RIGHTS AND RESPONSIBILITIES:

The applicant for a special event license must request a special event application from the Department and file the application with the governing body of the city or town, or Board of Supervisors of an unincorporated area of a county (where the special event is to take place) for approval or disapproval. Some local governing bodies may require approximately 60 days prior notice.

If the application is approved by the local authority, and the event meets the requirements for granting the license, the Director will issue a special event license to the qualifying organization.

Qualifying organizations will be granted a special event license for no more than ten (10) days in a calendar year. Events must be held on consecutive days and at the same location or additional licenses will be required. The license is automatically terminated upon closing of the last day of the event or the expiration of the license, whichever occurs first.

The qualified organization must receive at least twenty-five percent (25 %) of the gross revenues of the special event liquor sales.

A person selling spirituous liquor under a special event license must purchase the spirituous liquor from the holder of a license authorized to sell off-sale; *except that*, in the case of a non-profit organization which has obtained a special event license for the purpose of charitable fund raising activities, a person may receive the spirituous liquor from a wholesaler as a donation.

AVERAGE APPROVAL TIME: One (1) to seven (7) days.

PERIOD OF ISSUANCE:

Issued for no more than a cumulative total of ten (10) days in a calendar year. A special event may be held for more than one (1) day, but it must be held on consecutive days and at the same location or additional licenses will be required.

FEES: \$25.00 per day.

ARIZONA STATUTES AND REGULATIONS:

ARS 4-203.02, 4-244, 4-261; Rule R19-1-228, R19-1-235, R19-1-309.

Disabled individuals requiring special accommodations please call (602) 542-9027

**City of Cottonwood, Arizona
City Council Agenda Communication**



 Print

Meeting Date:	July 2, 2013
Subject:	Approval of Special Services Agreement between the City of Cottonwood and GRock Productions for Rhythm & Ribs Special Event program
Department:	Community Services
From:	Richard Faust, Community Services Gen. Mgr. /Hezekiah Allen, Recreation Services Supervisor

REQUESTED ACTION

The Community Services Department is requesting Council’s approval of a Special Services Agreement between the GRock Productions and the City of Cottonwood to garner sponsorship dollars, solidify national entrainment and promote Rhythm & Ribs. This agreement would create a partnership between the City of Cottonwood and the GRock Productions for one year with options for successive years per approval by the City Council.

SUGGESTED MOTION

If the Council desires to approve this item the suggested motion is:

“I move to approve the Special Services Agreement between the City of Cottonwood and GRock Productions confirming partnership on the city’s Rhythm & Ribs Festival.”

BACKGROUND

In 2006, the City of Cottonwood began a new venture called Rhythm & Ribs. The concept behind this new program was that most individuals in the area have relocated here from other states where cook-offs were common practice. Understanding that Arizona to date did not have a barbecue competition we decided to provide a venue and take advantage of this opportunity. Our first year was met with an overwhelming amount of positive response and staff saw firsthand that this could be a large success for future years. The following year Council decided to invest into the program by providing national entertainment and classifying the event as a “Signature Series Program.” Over the years following the program has grown and the planning process encompasses a full year. Some of the challenges we have faced in the past have been the booking of national entertainment due to liability, cost of national acts, online exposure and obtaining rib vendors. Our goals with this “Signature Series” program are to attract tourism to the City of Cottonwood during the program with residual visits felt throughout the year. Currently, we are at a turning point where we need to increase the level of entertainment we have and provide a sanctioned barbeque contest with additional prize money. We have seen

within the last couple of years that our traditional local barbeque competitors are becoming burned out and we are in need of stepping up our level of entertainment to draw more attendance.

JUSTIFICATION/BENEFITS/ISSUES

To solve these issues the Community Services Dept. looked into many options, but settled on following the same format as we did for Thunder Valley Rally. We solicited for "Request For Proposals" for a company to assist us with organizing and raising prize money for our barbeque competition as well as matching the City's investment for national entertainment. In return the chosen company would be compensated through earning one dollar off of each ticket sold, 10% of beer sales, 100% of vendor sales, 100% of tasting tickets sold, and sponsorship monies raised. The company that staff has chosen is Gigi Rock Productions. Their list of accomplishments and experience are:

- NFL Pepsi Concert, included a variety of acts, local, national and international
- Rock "N" Bowla, 11 City concert with Indy Artists raising money for the Michael J. Fox Foundation
- NFL Superbowl Corporate Events, 2007, 2008, 2009, 2011 included national acts like: Bruce Springsteen, Jennifer Hudson, Jordin Sparks
- Concerts for Celebrity Players Golf Tour to include; Huey Lewis and the News, Hootie & the Blowfish, Alice Cooper and Kid Rock
- Telluride Blues & Brews Festival responsible for parking, security, back stage, video
- Telluride Wine Festival handled sponsorship, tastings and venues
- Benchmark Golf Tournament Tournament Director
- Spring Training Marketing Manager for the San Diego Padres
- Spring Training Marketing Manager for the Seattle Mariners
- Telluride Parks & Recreation Commission Member Ron Brumley GRock Productions Partner

In addition to the listed accomplishments Ron Brumley and Gigi Rock have 40 years of combined experience in event management. Staff feels that with their experience and our program experience with Rhythm & Ribs we can take this event to new levels. This year because of the tight timeline GRock Productions will only assist in booking national entertainment on behalf of the City and in the future they will fulfill their obligation of matching our investment for headline entertainment. With this agreement they will design a specific website for Rhythm & Ribs and link it to the City's website.

COST/FUNDING SOURCE

This is a partnership between GRock Productions and the City of Cottonwood. The ultimate goal for this program is for both parties to recover their costs and to raise additional funds. GRock Productions will receive payment through one dollar of each ticket sold, sponsorship dollars, vendor sales, tasting tickets sold, and 10% of beer sales.

ATTACHMENTS:

Name:	Description:	Type:
No Attachments Available		

**City of Cottonwood, Arizona
City Council Agenda Communication**



 Print

Meeting Date:	July 2, 2013
Subject:	Request to Allow Consumption of Beer at the Community Garden.
Department:	City Clerk
From:	Marianne Jiménez, City Clerk

REQUESTED ACTION

Consideration of waiving Section 9.12.030, A., Alcoholic Beverages, of the Municipal Code to allow consumption of beer at the Community Garden.

SUGGESTED MOTION

If the Council desires to approve this item the suggested motion is:

"I move to waive section 9.12.030, A., of the Municipal Code and allow consumption of beer at the city's Community Garden."

BACKGROUND

Gardeners who lease plots at the Community Garden have asked me if it is permissible to drink beer while they are weeding and tending their garden plots. Section 9.12.030, A., of the Municipal Code prohibits the possession and consumption of any alcoholic beverage in any city park or building, other than beer and other malt beverages at the Riverfront Park Softball Field Complex.

At the request of the community gardeners, I am asking the council to consider waiving this section of the Municipal Code and allow consumption of beer only at the Community Garden located at Riverfront Park. This would be similar to allowing softball players to consume beer at the city's Riverfront Park softball field complex, which is allowed per the Municipal Code.

JUSTIFICATION/BENEFITS/ISSUES

Softball players enjoy consuming a cold beer while they play during the summer. Gardeners have indicated they would also enjoy a cold beer while weeding their garden plots and visiting with fellow gardeners.

COST/FUNDING SOURCE

N/A

ATTACHMENTS:

Name:

Description:

Type:

No Attachments Available

**City of Cottonwood, Arizona
City Council Agenda Communication**



 Print

Meeting Date:	July 2, 2013
Subject:	Update on Water Advisory Committee (WAC) and level of participation and funding by the City for fiscal year 2014.
Department:	City Clerk
From:	Tom Whitmer, Natural Resources Manager

REQUESTED ACTION

Seeking direction from the council regarding the City's participation in the newly formed sub-WAC of the Water Advisory Committee (WAC) and what level of funding support the City is committed to providing the WAC for fiscal year 2014.

SUGGESTED MOTION

If the Council desires to approve this item, the suggested motion is:

BACKGROUND

For the past 14 years the City of Cottonwood has supported the mission and efforts of the Yavapai County Water Advisory Committee (WAC). At the recommendation of a few WAC members the WAC has decided to allow for the creation of two sub-WACs. Staff is concerned about the direction the newly created middle Verde sub-WAC has elected to pursue. The middle Verde sub-WAC has decided to abandon the decision by consensus policy established by the WAC, open up its membership to special interest groups, and focus its efforts on the development of water policy; which it has no authority to set.

No new sub-WAC has been proposed to be formed by the Big Chino/Prescott AMA area. Instead they had already created the Upper Verde Watershed Protection Coalition more than three years ago with the objective of improving and maintaining the Upper Verde Watershed to support and preserve the flows of the Verde, which the City has been in support of.

Staff does not support the current direction of the WAC and its formation of two sub-WACs for reasons that it feels will lead to an increase in division between the two sides. Staff also feels the direction the middle Verde sub-WAC has decided to pursue is not in the best interest of the region or the City's.

Staff recommends not participating in the newly formed sub-WAC of the middle Verde and also recommends reducing the City's funding of the WAC by half to \$6,032.50.

JUSTIFICATION/BENEFITS/ISSUES

The cities of Prescott, Prescott Valley and Chino Valley have reduced their funding of the WAC by half in FY 2014. The County has also reduced its funding support to the WAC by half. The Verde Valley cities have indicated they will maintain their current funding level, but only on the condition that half of their dues go to support the middle Verde sub-WAC. A reduction of one half of our funding support will not hinder the WAC from fulfilling all of its obligations in FY2014.

COST/FUNDING SOURCE

ATTACHMENTS:

Name:	Description:	Type:
No Attachments Available		

CLAIMS REPORT OF JULY 2, 2013

FUND TOTAL	VENDOR NAME	DESCRIPTION	TOTAL \$0.00
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CLAIMS EXCEPTIONS REPORT OF JULY 02, 2013

FUND	VENDOR NAME	DESCRIPTION	TOTAL
All	City of Cottonwood	Payroll 06/21/13	\$466,256.69
Gen	Yavapai County Elections	Ballot mail out	\$11,023.05
Gen	Waste Management	PO 19143 Trash hauling	\$6,639.88
Utilities	US Postmaster	Postage	\$5,350.00
HURF	Traffic Safety Inc	PO 19116 Street stripe	\$20,995.58
Gen	Larry Green Chevrolet	Sales Tax	\$21,316.80
Utilities	Hill Brothers Chemicals	Chemicals	\$10,529.22
Gen	Cottonwood Chamber of Commerce	Bed Tax	\$7,978.44
All	AZ Public Employers Health Pool	Insurance Prem. June 2013	\$144,165.69
Utilities	Yavapai Fence	PO 19298 Fence at Wellsite	\$10,056.00
Utilities	Wood Patel and Associates Inc	PO 19163 Riverfront Facility	\$8,821.25
Debt Svc.	USDA Rural Development	July 2013 Debt Service Payment	\$71,750.00
All	United Fuel	Fuel	\$15,216.45
All	Cottonwood Municipal Utilities	Water Utilities	\$9,003.98
All	Az Municipal Risk Retention Pool	Liability Insurance	\$104,940.25
All	Accurate Building Maintenance	Custodial Services	\$19,295.00
All	APS	Utilities	\$11,581.26
TOTAL			\$944,919.54