

A G E N D A

SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, TO BE HELD OCTOBER 19, 2010, AT 5:30 P.M., AT THE COTTONWOOD COUNCIL CHAMBERS BUILDING, LOCATED AT 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

I. CALL TO ORDER.

II. ROLL CALL.

Comments regarding items listed on the agenda are limited to a 5 minute time period per speaker.

The following items are for Council discussion, consideration, and possible legal action.

III. RESOLUTION NUMBER 2542—APPOINTING YOUTH COMMISSION MEMBERS AND ESTABLISHING THEIR TERMS OF OFFICE. (Pages 2-6)

IV. RESOLUTION NUMBER 2544—APPOINTING TWO MEMBERS TO THE BOARD OF ADJUSTMENT AND ESTABLISHING THEIR TERMS OF OFFICE. (Pages 7-13)

V. ADJOURNMENT

Pursuant to A.R.S. § 38-431.02(B) the Council may vote to go into executive session on any agenda item pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion and consultation for legal advice with the City Attorney.

The Cottonwood Council Chambers is accessible to the disabled in accordance with Federal "504" and "ADA" laws. Those with needs for special typeface print or hearing devices may request these from the City Clerk (TDD 634-5526.) All requests must be made 24 hours prior to the meeting.

City of Cottonwood, Arizona
City Council Agenda Communication



Meeting Date: October 19, 2010

Subject: Recommendation for Council Consideration to select new Cottonwood Youth Advisory Commissioners

Department: Parks and Recreation

From: Cottonwood Youth Advisory Commission

REQUESTED ACTION

Parks and Recreation staff and the Cottonwood Youth Advisory Commission respectfully request that council appoint Emma Schraner, Jordan Westover, Adam Sandoval, and Charles Novak to fill the vacancies on the Cottonwood Youth Advisory Commission. Additionally, staff would like to request that council approve the re-appointment of nine youth commissioners to another one year term that expires August 1, 2011.

If the Council desires to approve this item the recommended motion is:

“I move to approve Resolution Number 2542 appointing members of the Youth Commission.”

BACKGROUND

Currently, in its sixth year, the youth commission continues to gain notoriety and popularity in the community. Due to the departure of four commissioners and the expiration of terms of nine commissioners, the commission would like to re-appoint these nine youth commissioners, and fill the four vacated seats with four new applicants. This is necessary in order to accomplish the commission’s outlined objectives.

The Cottonwood Youth Advisory Commission advertised the vacancies throughout a variety of city wide locations to try and reach all demographics in the City of Cottonwood. The commission advertised at each local school, in the Verde Independent, and Cottonwood Journal, as well as the Guidance Clinic, Yavapai Broadcasting, and the Yavapai County Probation Department. Staff received 22 applications for the four open positions.

JUSTIFICATION/BENEFIT/ISSUES

The Cottonwood Youth Advisory Commission would like to respectfully request that Mayor Diane Joens and the Cottonwood City Council consider the appointment of the following applicants. The Cottonwood Youth Advisory Commission fully understands that the council has sole discretion to appoint any of the 22 applicants who have applied. However, after careful consideration, and the

application of a blind point's weighted matrix system, the Cottonwood Youth Advisory Commission would like to ask the city council to ratify their request and implement immediately so that the youth commission can embark on the laborious task of making a difference for the youth in the community. With the re-appointment of tenured youth commissioners and appointment of new applicants, the commission can continue to function as one cohesive unit, working closely with outside agencies, to give teens a voice in their local government, to accomplish philanthropic objectives and provide events for teens that are fun and safe.

Commissioner Name	Re-Appoint	Appoint
Britney Lawler	X	
Chloe Kramer	X	
Andrew Hickey	X	
Rachel Olsen	X	
John Corey Lawler	X	
Payton Cooke	X	
Alexis Knowles	X	
Zachary Romfo	X	
Spencer Midkiff	X	
Charles Novak		X
Emma Schraner		X
Jordan Westover		X
Adam Sandoval		X
Brady Casson (Adult Representative)	X	

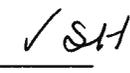
All commission terms would be effective immediately upon council approval. Terms will expire August 1st, 2011. The points weighted matrix system has been included in the packet for council review.

COST/FUNDING SOURCE

Not Applicable

REVIEWED BY

City Manager: 

City Attorney: 

ATTACHMENTS

Scoring matrix for all applicants
Resolution Number 2542

C. Y. A. C. Member Evaluations 2010-2011

Applicant:	Total Score:
1. Hilaree Naughton	383/325=708
2. Amanda McCallson	275
3. Devon Edwards	388/350=738
4. Timmothy West	273/303=576
5. Ashley Roth	384/359=743
6. Wyatt Midkiff	347/358=705
7. Allysun V.	337/342=679
8. Shaylor Dowling	426/344=770
9. Juliette Friedland	338/396=734
10. Zach Zienka	379/354=733
11. Emma Schraner	412/460=872*
12. Camille Ward	370/390=760
13. Stephanie Garcia	379/400=779
14. Robert Valentine	447/330=777
15. Jordan Westover	400/414=814*
16. Adam Sandoval	350/436=786*
17. Lindsey Koeppe	371/327=698
18. Rachel Davidson	386/336=722
19. Marissa Kohan	324
20. Charles Novak	419/425=844*
21. Allison Nicole Whitworth	310/

RESOLUTION NUMBER 2542

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, APPOINTING YOUTH COMMISSION MEMBERS AND ESTABLISHING THEIR TERMS OF OFFICE.

WHEREAS, on November 16, 2004, the City Council established a Cottonwood Youth Commission to act in an advisory capacity to the City Council on matters pertaining to the child and youth population, especially as it relates to municipal programs and projects; and

WHEREAS, the Commission shall be composed of fourteen (14) members who attend a public, private, or charter school within the city limits, or home schooled representatives who live within or outside the corporate city limits, and one non-voting Community Representative who resides either within or outside the corporate limits of the City of Cottonwood.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY ARIZONA:

THAT, the following individuals are hereby appointed members of the Cottonwood Youth Commission for a term beginning October 20, 2010, and ending August 1, 2011:

Payton Cooke	Andrew Hickey
Alexis Knowles	Chloe Kramer
Britney Lawler	John Corey Lawler
Spencer Midkiff	Charles Novak
Rachel Olsen	Zachary Romfo
Adam Sandoval	Emma Schraner
Jordan Westover	
Brady Casson (adult representative)	

PASSED AND ADOPTED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, THIS 19TH DAY OF OCTOBER 2010.

Diane Joens, Mayor

RESOLUTION NUMBER 2542
Page 2

ATTEST:

Marianne Jiménez, City Clerk

APPROVED AS TO FORM:

Steven B. Horton, Esq.
City Attorney

City of Cottonwood, Arizona
City Council Agenda Communication



Meeting Date: October 19, 2010
Subject: Board of Adjustment Appointment
Department: Community Development
From: George Gehlert, Director

REQUESTED ACTION

Appointment of two (2) members on the Board of Adjustment. Board members are appointed for a period of three (3) years.

If the Council desires to approve this item the recommended motion is:

“I move to approve Resolution Number 2544 appointing two members to the Board of Adjustment for a three-year term.”

BACKGROUND

There are presently two seats on the Board which are subject to re-appointment. They are held by Millard Meccia; and by Chairman, Walt Good. Millard Meccia has expressed an interest in being re-appointed.

The other seats are currently held by the following:

- Kent Hellman Term Expires: 10-08-11
- Dr. Bob Richards Term Expires: 10-08-11

CANDIDATES

The two Board appointments have been advertised. At this time, Staff has received two applications from the following interested persons:

- Millard Meccia
- Tosca-Gabriella Henry

All candidates have been contacted regarding the scheduled appointments and interview date. The Council has the option to make the appointments at this time, or to continue seeking applicants for an extended period.

REVIEWED BY

City Manager: AB

City Attorney: SH

IMPLEMENTATION

Appointee(s) to take oath of office before the next BOA meeting (TBA).

ATTACHMENTS

- Applications/letters of interest
- Resolution Number 2544



CITY OF COTTONWOOD
816 NORTH MAIN STREET
COTTONWOOD, AZ 86326
 Phone (928) 634-0060 x217
 Fax (928) 634-3727
 Revised January 11, 2010

APPLICATION FOR Board of Adjustment, filing deadline: 9/30/10.
 (BOARD/COMMISSION/COMMITTEE)

NAME Henry, Tosca-Gabriella
 (Last) (First) (Middle)

MAILING ADDRESS P.O. Box 3192, Cottonwood, AZ 86326
 (Route or Box) (City) (State) (Zip)

STREET ADDRESS 1650 Bluff Drive, Cottonwood, AZ 86326
 (Number & Street) (City) (State) (Zip)

HOME PHONE WORK/MESSAGE PHONE 928.649.8777

EMAIL ADDRESS: toscagabriella@yahoo.com

PLEASE TYPE OR PRINT CLEARLY IN INK ONLY.

Professional Memberships, Registrations, Licenses, Etc. _____

California Real Estate License - 2007 - present

Arizona Real Estate License - 2005 - present

member, Arizona-Mexico Commission

member, Arizona Law Women's Association

Education J.V. University of Arizona, 2010.

B.A. Southern Adventist University, 1998

Work Experience ^{8/16/10} Current - Ledbetter Law Firm

2007-2008 - Student, University of Arizona James E Rogers College of Law

2006-2007 - Sales Associate, Office Manager, Housing Counselor, Results Beauty

2005-2006 - Sales Associate & Licensed Assistant, Coldwell Banker

Presidential Brokerage

(Please continue on reverse side)

Application for (Board/Commission/Committee)
Page 2

Please describe your qualifications for serving on Board/Commission/Committee: _____

I am very interested in zoning and variance issues. With a background in real estate, I have some experience in this area. Further, as a law school graduate, I enjoy reading zoning regulations and ordinances, and I studied property law.

List any community service organizations or projects you have been involved with (include a brief description of activities):

Current - Old Town Mission legal clinic

past - El Rio community center free legal clinic

Southern Arizona Active 20-30 volunteer group (member 2008-2009)

Numerous other short-term food drives/events in the Tucson area prior to relocating to Cottonwood

Have you ever been convicted of, or pled "no contest" to any crime, including any convictions that were later set aside or expunged? Only traffic citations. _____ YES _____ NO

Does the City of Cottonwood employ any relative of yours? _____ YES _____ NO

Are you currently a resident of Cottonwood? If so, how long have you been a resident of the City?

Yes, 1 1/2 months. I moved to Cottonwood on 8/13/10 from Tucson, AZ. Although I have only been here a short while, I welcome the opportunity to volunteer for the Board of Adjustment.

Signature Jessie Gail Henry Date 9/28/10

NOTE: All applicants are strongly encouraged to attend the Council meeting at which their application will be considered. It is important for Council members to be able to assess applicants' qualifications and backgrounds during the selection process, and be able to ask questions for clarification.

Generally, the Council will conduct a brief interview process during the Council meeting.

Council meetings are held the first and third Tuesday of every month. Council agendas can be found under the City Council tab on the City website: www.cottonwoodaz.gov.



CITY OF COTTONWOOD
816 NORTH MAIN STREET
COTTONWOOD, AZ 86326
Phone (928) 634-0060 x217
Fax (928) 634-3727
Revised June 18, 2007

APPLICATION FOR INDEPENDENT BOARD OF ADJUSTMENT
(BOARD/COMMISSION/COMMITTEE)

NAME: MECCIA MILLARD F.
(Last) (First) (Middle)

MAILING ADDRESS 44th 12th ST COTTONWOOD ARIZONA 86326-3401
(Route or Box) (City) (State) (Zip)

STREET ADDRESS 44th 12th ST COTTONWOOD ARIZONA 86326-3401
(Number & Street) (City) (State) (Zip)

HOME PHONE 928-634-5137 WORK/MESSAGE PHONE NONE

EMAIL ADDRESS: NONE

PLEASE TYPE OR PRINT CLEARLY IN INK ONLY.

Professional Memberships, Registrations, Licenses, Etc. _____

NONE SINCE RETIREMENT

Education 12, PLUS MANY COLLEGE COURSES

INSTRUCTED COURSES BASIC ELECTRIC,

KADIES HOME MAINTENANCE

Work Experience 35 1/2 YEARS APS, 20 YEARS OF TILC 35 1/2 - LOCAL

CUSTOMER SERVICE

(Please continue on reverse side)

Application for (Board/Commission/Committee)
Page 2

Work Experience continued: ELECTRICAL DESIGN, LIGHTING DESIGN

Please describe your qualifications for serving on Board/Commission/Committee:

10 YEARS COTTONWOODS P&Z, 5 YEARS CHAIRMAN
3 YEARS JUVINILE COURT CHAIRMAN
REPAIRED STATION 911
2 YEARS BOARD OF ADJUSTMENT

List any community service organizations or projects you have been involved with: (Include a brief description of activities.)

B.P. DEKES, ACTION BEAUTIFUL COMMUNITY

Have you ever been convicted of, or pled "no contest" to any crime, including any convictions that were later set aside or expunged? YES NO

Does the City of Cottonwood employ any relative of yours? YES NO

How long have you been a resident of Cottonwood? 36 YEARS

Signature: Melinda F. Messina

Date 10/8/10

RESOLUTION NUMBER 2544

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPOINTING TWO MEMBERS TO THE BOARD OF ADJUSTMENT AND ESTABLISHING THEIR TERMS OF OFFICE.

WHEREAS, on May 6, 2008, the City Council approved Ordinance Number 514, creating a separate Board of Adjustment to hear variance requests and appeals of decisions of the zoning administrator; and

WHEREAS, the Board of Adjustment shall consist of five (5) members, each of whom shall be a resident of the City of Cottonwood, to be appointed by the City Council; and

WHEREAS, the two-year terms of two members of the initial Board of Adjustment board have expired.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY ARIZONA:

Section 1: That the following individuals are hereby appointed members of the Cottonwood Board of Adjustment for a three-year term beginning October 20, 2010, and ending October 20, 2013.

- 1. _____
- 2. _____

PASSED AND ADOPTED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, THIS 19TH DAY OF OCTOBER 2010.

Diane Joens, Mayor

APPROVED AS TO FORM:

ATTEST:

Steven B. Horton, Esq., City Attorney

Marianne Jiménez, City Clerk