

MINUTES OF THE WORK SESSION OF THE CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, HELD MARCH 10, 2009, AT 6:00 P.M., AT THE CITY COUNCIL CHAMBERS BUILDING, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

Mayor Joens called the meeting to order at 5:45 p.m. Roll call was taken as follows:

COUNCIL MEMBERS PRESENT

Diane Joens, Mayor
Karen Pfeifer, Vice Mayor
James Chapman, Council Member
Tim Elinski, Council Member
Duane Kirby, Council Member
Linda Norman, Council Member
Terence Pratt, Council Member

STAFF MEMBERS PRESENT

Doug Bartosh, City Manager	Mike Casson, Fire Chief
Richard Smith, Deputy Clerk	Jody Fanning, Police Chief
George Gehlert, Community Development Director	Kyla Allen, Executive Assistant
Morgan Scott, Staff Engineer	Shirley Scott, Transit Manager
Rudy Rodriguez, Finance Director	John O'Neill, Library Director
Richard Faust, Parks & Recreation Director	Richard Serden, City Magistrate
Casey Rooney, Economic Development Director	

ITEMS FOR DISCUSSION, CONSIDERATION, AND POSSIBLE DIRECTION TO STAFF:

PRESENTATION BY LETTIE IRONS CONNELL, LOCAL COORDINATOR OF THE "WREATHS ACROSS AMERICA" PROGRAM

Ms. Lettie Irons Connell, Finance Officer for the American Legion Riders, Verde Valley Chapter, stated she was asking for sponsorship from the City or individuals for the Wreaths Across America project. Contributions were tax-deductible and were \$15 per wreath, allocated equally for the wreath, the education program of the American Legion Riders, and the American Legacy Scholarship fund for children of veterans killed in Iraq and Afghanistan. The intent was to have wreaths to lay on all 4,000 graves at the Prescott National Veterans Cemetery on December 11, 2009.

Mayor Joens asked if there were any objections to moving item number 3 (12th Street Improvements) up on the agenda and addressing it prior to budget discussions. There were no objections.

PRELIMINARY DESIGN CONCEPT FOR THE STREET IMPROVEMENTS ON SOUTH 12TH STREET FROM MINGUS AVENUE TO BIRCH STREET

Mr. Costello stated the project for improving 12th Street stretched from Mingus Avenue to Birch Street and had \$370,000 of federal funding. The local firm Southwestern Environmental Consultants, Inc. (SEC) was hired for the project and plans were at the 30 percent stage. A public poll had been made and two neighborhood meetings held. The desire now was that any big issues needed to be sorted out in order to prevent having to redo work after it commenced.

Mr. Luke Sefton, Vice President of SEC, showed a PowerPoint presentation with aerial photographs of the portion of 12th Street to undergo reconstruction. It was about 2,000 feet long with 43 lots in an older, established neighborhood. After the initial public meetings, SEC conducted a site survey which derived data on traffic volume and drainage. A field collection survey was then done to provide the photographs in tonight's presentation. Another public meeting was conducted to address residents' concerns, the results of which were provided in the Council packets. The major constraints and challenges of this site were drainage through the site from other streets, west to east, toward Mingus, and the limitation imposed by a 50 foot right-of-way. The grant prohibited use for acquisition of additional right-of-way. Additional constraints were power poles where sidewalks would be, sewer manholes in gutter drainage, shallow gas lines and gas meters, mail boxes, and fences and walls. There was water drainage from 11th Street flowing through the area toward Mingus and constraints in matching the levels of intersecting streets. Preliminary street designs offered two options. One was to have the street centerline coincide with the right-of-way centerline. Its advantage was allowing 2 sidewalks with one being 4 feet wide. Option two, having the street centerline 2 feet offset to the east of the right-of-way centerline would resolve sewer conflicts and reduce west side grading but create grading issues on the east side, driveway issues, and require fence relocations. Designs contemplated help local drainage by lowering the street and having it carry a lot more water. Other local concerns were the volume of through traffic, speeding traffic, and the difficulty of turning onto Mingus. A decision needed to be made whether to have one or two sidewalks. To accommodate drainage, rolled curb was designed between Birch and Aspen with the 100 year storm drain staying within curb and flows going down the street. From Aspen to Ash there would be 25 year control on the street where currently water was sheeting across the street. They would go a little way up Ash so that the drainage did not go down Ash but toward Mingus. From Ash to Mingus was where most of the drainage from 11th Street came in and in that location vertical curb would be placed to cover about a 50-year event, with water being taken down to Mingus. The drainage here was an area problem that could not be solved by this project alone, but the drainage would be improved. Another concern was traffic calming. Toward the fairgrounds and Ace hardware was a commercial area while this section was clearly residential. It was desirable to give some sort of visual signal to drivers to warn them of the transition. A non-vegetated gore strip was recommended with stripes and signs to alert drivers and force them to slow down. There was a choice between 1 or 2 sidewalks. If it was decided to have 2, manholes would have to be rotated. The west side sidewalk was no problem. On the east side it was problematic. If it was 5 feet wide, it would have to be designed around the power poles, have them in the sidewalk, or move them. A 4 foot sidewalk would work except for one power pole where it would have to be reduced to 3.5 feet. There were grading issues on the east side because of compatibility with driveways.

Easements would have to be obtained from the homeowners, or a more legal procedure followed, both of which took time and money. Adding sidewalks on the west side would add about \$100,000 cost. There was a time constraint with the grant which had to be utilized by the end of the year. Currently it was planned to have the project design by May, out to bid by June or early July, and to the Council for approval by August, which would give about 3 months to get the project done. Another option would be to design sidewalks for the bidding process as additive alternates. If they came back as too costly, they could be scratched through. The Council must figure out if it wanted sidewalks on one side or both.

Mayor Joens asked if a sidewalk could just be indented around power poles.

Mr. Sefton stated that either way there were grading considerations to take into account.

Mr. Costello stated the real issue was retrofitting in the existing narrow right-of-way which did not meet modern street standards. Additionally, they were dealing with drainage issues where typically the west side was high and the east side low and there was difficulty in keeping sidewalks flat because of the pitch. It would be a tight fit.

Council Member Pratt stated one sidewalk might work according to the responses of the residents.

Mr. Sefton stated there was no really strong opinion either way on that or on parking.

Council Member Pratt stated residents appeared more concerned with drainage and traffic.

Mr. Sefton agreed.

Vice Mayor Pfeifer stated that residents had noted that narrow streets tended to slow traffic.

Mayor Joens stated something the Council needed to think about was the survey said that a lot of families had lived there a very long time. There was a good possibility that as things changed there might be some young families living there; people with kid, and bikes, and things like that. The Council had kind of said that we were looking into the future of our street system. We needed to think about that. It was not about to today; we were building this street for tomorrow.

Council Member Elinski stated he preferred sidewalks but perhaps the Council should find out how much it would cost to do them.

Mayor Joens stated less wide sidewalks might be something she could live with more than not having them.

Mr. Costello stated there were obstacles. We could get 6 feet on the west side and have considered that as an alternate.

Council Member Kirby asked if what he said was that a 5 foot sidewalk on the west side would be easy to fit in the right-of-way with 2 lanes of traffic, the sewer, and everything else that fit into that.

Mr. Costello stated, yes.

Council Member Kirby asked if that would be without any further underground constructing.

Mr. Costello stated, yes.

Council Member Kirby stated he would go for that. He had been a proponent of curbs, gutters, and sidewalks all the time he had been on the Council, but he could see where a one side sidewalk would serve the purpose for a neighborhood with children. This would provide a sidewalk for children to walk to school. If we did not put in a sidewalk children would be walking in the street. He preferred the west side with a 5 foot sidewalk which gave adequate room for two people to walk abreast. A 4 foot sidewalk was pushing it a little bit. A 5 foot sidewalk on the west would serve the community best.

Mr. Costello stated there would be no painted bike lanes but the bike plan designed this area as shared use lanes which would be marked accordingly.

Vice Mayor Pfeifer stated cluster mail boxes might be an answer to moving all the individual boxes.

Mr. Costello stated mail was always an issue. The boxes were on the east side and would conflict with a sidewalk. We could take it before the Postmaster to see if we could work it out.

Council Member Kirby stated it seemed to work better for the Post Office with that concept.

Mr. Bartosh asked if we went for two sidewalks, the west side one would be a 5 foot sidewalk, and the one on the east a 4 foot sidewalk.

Mr. Costello stated the one on the west could be 6 feet wide if only one was decided on.

Mr. Barosh asked what sidewalk widths were along Aspen.

Mr. Costello stated, at least 5 feet.

Mr. Bartosh stated the Council had been pretty persistent about sidewalks, curbs, bike lanes where we could fit them, and there was an opportunity here to have sidewalks on both sides and he agreed with the Mayor that it was not just what we had or what citizens in that area wanted today but doing what was needed tomorrow. It served as a calming mechanism. If you looked at Aspen where there was only one sidewalk it looked like an incomplete street. There were some challenges here, but nothing that could not be overcome. We had a little

extra capital funding and while it would cost us a little bit, it was worth the investment for two sidewalks on this street. The islands were a good idea. He was hesitant about using bricks or different materials for the stripe patterns because those could become a noise issue. He knew of places where they had had to be removed. He recommended that the Council seriously consider two sidewalks.

Mayor Joens stated she couldn't vote yes if we don't.

Council Member Elinski stated the gore points should be xeriscaped.

Mayor Joens stated with desert plants that didn't need water. Four years previously she had gone with Mr. Costello to look at 11th Street going into 12th Street after a rainy season and they were really impacted and up tight about drainage so she was grateful that we were dealing with some of those drainage issues at last.

Mr. Sefton stated we could not solve all the drainage problems, but could make it better by increasing the carrying capacity.

Council Member Elinski stated he understood the water would be pushed to Mingus. He wanted to be sure that these improvements would work in tandem with future improvements and not just be pushing the problem elsewhere.

Mr. Costello stated that was the trick in drainage design; to ensure that you were not making it any worse and trying to include all those things. As you went down Mingus there was no 100 year drainage.

Mayor Joens stated once there was a sidewalk, the elder families would use it. They would like a sidewalk and it would add to the quality of life.

Mr. Sefton stated one design possibility was a 2 foot offset from the center. It would not be a problem to put in a second sidewalk if the budget allowed it in the future.

Mayor Joens asked if with the grant and since people were hungry now, that didn't work to our benefit.

Mr. Costello stated the CDBG grant was \$370,000. Construction of a sidewalk on one side was \$520,000 and on the east side another \$200,000. The CDBG money did not cover the whole job. While contractors were hungry and bids competitive, commodity prices had not gone down and there were no real bargains.

Mayor Joens stated direction was two sidewalks, one 5 feet and one 4 feet.

Council Member Pratt stated an awful lot of kids used that street walking to the schools.

Council Member Kirby stated that one of the sidewalks had to be at least 5 feet wide so that

two people could walk abreast. He would prefer both side to be 5 feet.

Council Member Chapman asked what the widths would be.

Mr. Costello stated they should be 5 and 4 feet wide.

Mayor Joens stated the direction of the Council was to go for two sidewalks if the city manager determined that the budget could do that and one would be 5 feet and one 4 feet. Bike lanes would be share lanes and she liked the little island idea.

Council Member Kirby asked if we would have rolled curbs or square curbs.

Mr. Costello stated the design had rolled curbs for the south two-thirds and on the north one-third went vertical which was needed for drainage from 11th Street.

Council Member Kirby asked if there was a reason not to have square curb all the way.

Mr. Costello stated it was a lot more expensive.

Mr. Sefton stated especially around driveways.

Council Member Kirby asked if the sidewalks were reinforced at driveways.

Mr. Costello stated it would make sense to do so.

Council Member Kirby stated he was in favor of doing a 5 foot on one side and a 4 foot on the other if we could afford it, otherwise he preferred doing a 6 foot on one side.

Mr. Costello suggested configuring the bids with alternates so a selection could be made.

Mayor Joens asked if there were any comments from the public. There were none.

Mr. Darold Smith stated his observation was that on narrower sidewalks, people invariably walked into the street.

There was further discussion about moving mail boxes and who would pay for that.

GOAL SETTING FOR THE CITY'S 2009-2010 FISCAL YEAR BUDGET

Mr. Rodriguez gave a PowerPoint presentation about setting goals for the next fiscal year budget. He stated five major topics would be discussed: revenue, personnel, capital projects, critical areas, and planning for hard times. Sales taxes now account for 60.1 percent of the city's revenue, so a downturn in the economy affected us quite a bit. Revenues for the calendar year 2008 were over \$500,000 less than 2007 and January 2009 was down 10 percent and was expected to be well below estimates by the end of the

fiscal year. State shared revenue was also down, by over \$120,000 from estimates, or about 12 percent, and the State had warned that next year would be worse yet. State shared sales tax was also down as was the vehicle license tax. Local motor vehicle sales were down drastically. The City's 1 percent sales tax policy would continue to be to fund debt service and operational shortfalls of the recreation center. After satisfying those needs, remaining revenues were prorated equally to general government operation and maintenance (M&O), and capital projects where 30 percent was allocated for street improvements and 20 percent for general government capital and facilities. Revised estimates showed this tax would bring in over \$3.5 million revenue. After deducting \$1.5 million for recreation center debit and O&M, \$2 million remained for other distribution: approximately \$1 million for general government O&M, \$600,000 for street improvements, and \$400,000 for general government facilities. This meant anything the Council saw fit outside of enterprise funds and HURF funds. It could be used for lease-purchases, library projects, or building remodeling. These were Council proposed restrictions which could be modified if desired. The City had a policy that maintained a reserve of 60 day coverage, based on 16.67 percent of the previous year's expenditures as an emergency fund for a catastrophic event. The City had also set \$1 million aside in a capital accumulation fund, which had been capped for the time being.

Personnel were a major expense with the cost of health insurance continuing to increase because of staff increases needed for the fire department and the recreation facility. Workmen's compensation and retirement costs were also higher due to increasing rates.

The utility department enterprise funds had been applied to arsenic remediation, which was scheduled to be completed before the end of the year with an annual cost of \$900,000. The City acquired a new facility for the department which had room for a police department evidence building. The total cost would be approximately \$1 million. Two new reservoirs had been designed and were awaiting state construction approval with a budgeted cost of \$750,000. The Bella Montana project planning was 75 percent complete and on hold due to the current economic climate. Plans for the Highway 260 sewer extension were 90 percent complete with a budgeted cost of \$1.9 million. Construction on the recreational center was underway at a total cost of \$17 million and was expected to be completed in April 2010. The library expansion was completed with costs to date of approximately \$2.6 million. The Paula Street project was underway at a cost of \$265,000 and was expected to be completed by May of this year while reconstruction of West Mingus was expected to be completed within a year at a cost of \$1,070,000. The extension of Willard Street was completed in January at a cost of \$863,000 while the design phases of 12th Street improvements were underway with the portion from Mingus Avenue to Birch Street expected to be completed this summer at a cost of \$600,000 and the portion from Highway 89A to Fir Street to be completed in the spring of 2010 and a budgeted amount of \$2.3 million. A pavement preservation project was scheduled for the Main and Mingus neighborhood to be completed this June with a budgeted cost of \$350,000. The airport perimeter road was completed in January at a cost of \$75,200 thanks to 95 percent funding by the Federal Aviation Administration who also funded 95 percent of the cost for the airfield electrical upgrade to be completed this month at a cost of \$263,000. Other projects budgeted

included consulting, design, and engineering for a communication center with a cost of \$350,000, and the Old Town parking lot at 1st and Pinal Streets budgeted at \$110,000 and expected to be completed in June this year.

The next budget would be very lean and balanced as required by State Statute. New taxes should be avoided and it was critical to ensure that we maintained our fiscal integrity by honoring and complying with all bond covenants.

Council Member Kirby asked if maintaining our fiscal integrity gave us any sort of special classification.

Mr. Rodriguez stated that we would never be regarded as an AAA rated community until a property tax was imposed. Our payment record and debt service funding were impeccable but we did not meet AAA rated revenue requirements.

Council Member Kirby asked what that cost us.

Mr. Rodriguez stated it had not cost us anything, yet. We used to be able to ride on the AAA rating of our bond insurers. That is no longer possible in the present economic circumstances. Since we have had no new bonds it had not been an issue. If we were to bond with GADA we would ride on their AAA rating.

He continued, it was hoped we could maintain the current level of municipal services, hire 12 new firefighters, and open the recreational center on schedule. Economic development investment was to be continued in order to improve wealth, job opportunities and the quality of life for citizens. Business exposure was important through websites, networking services and public emphasis on the strengths of the area which included existing civic organizations, transportation, agriculture, art, tourism, et cetera.

It was intended to protect existing staff positions as much as was possible. Additional sacrifices would be needed to do so. There would be no cost of living adjustment and no new staff would be taken on except for the 12 firefighters required by the S.A.F.E.R. grant and those needed for the recreational center. Also, there would be no reclassifications and no compensation study, though preparation would be made for one in the future when the situation warranted it.

Mayor Joens stated we were saying there would be no additional staffing but in reading the library minutes today it says they would lose a person through retirement. Adding on to the library like we did, it just didn't seem right to not fill that position. She asked when we would talk about that, specifically.

Mr. Rodriguez stated we had to look at the budget. There were two key projects coming on line next year, the grant and the recreation center which had to be funded because we had invested so much money in them. If times became increasingly difficult, staffing would have to be looked at as a source of budgetary reduction simply because it composed such a large

expenditure for the city.

Mayor Joens stated it seemed we would have to look at reducing library hours if we cannot hire enough people to accommodate the expansion we just did.

Mr. Bartosh stated the he had worked closely with Mr. O'Neill in terms of staffing.

Mr. O'Neill stated overall library staff would not be reduced.

Mr. Bartosh stated budget requirements restricted or delayed new hires but accommodations for special circumstances would be made where possible when needed.

Mr. O'Neill stated an annual savings of \$20,000 was realized by the hiring of temporary employees and delaying the filling or creation of any permanent positions.

Mr. Rodriguez stated another critical issue was the voter approved recreational center. It should opened on schedule with the level of staffing needed to run it properly. It was important for the local economy because it would attract new businesses and increase visitors as well as economic development.

Council Member Pratt asked if staffing could be done with volunteers.

Mr. Faust said it might be possible.

Mayor Joens asked if it would be possible to hire part-time help who would not work enough hours to get benefits, to start with double part-time help and give them opportunities as things got better to work in full time with benefits.

Mr. Faust stated the 10-12 positions would be specialized and required people with degrees in recreation. It would take a large contingent of part time employees to cover so many positions adequately.

Vice mayor Pfeifer asked if it would be possible to educate current staff members and hire people for those jobs.

Mr. Rodriguez stated that was the intent now. Staff could handle the core duties and supervision which had to be full time positions even if the others were filled by volunteers and part time employees.

Council Member Elinski stated it was important that from day one the facility not be understaffed because it was so important for the city to help attract new business and it would be judged on its opening.

Mr. Faust stated that was the problem in Flagstaff where it was now recognized that more staffing was necessary. Other similar facilities in Arizona were bringing in 70-82 percent of

the cost of operations from revenues. People were staying closer to home, and cost recovery was expected to be favorable because of that.

Council Member Kirby stated he agreed. If we were going to do it, we do it right. We should not spend \$17 million and run it down the drain by not staffing it properly or not operating it properly. We've got to do that. It was a good business procedure of the city. We had to staff it properly; we had to make it available for people. We had to make the people of Cottonwood understand that in spite the 0.8 percent increase in the sales tax, they still had the lowest tax burden of almost any place in the State of Arizona.

Mayor Joens stated they got a lot for their bucks.

Council Member Kirby stated he did not think we played on that enough. We played on the increase in taxes, and so forth, but we didn't tell the people that here, in the City of Cottonwood, you have one of the lowest tax burdens of any city in the state.

Mr. Darold Smith asked what the expected cost capture was.

Mr. Faust stated according to the feasibility studies our cost capture would be about 70 percent. In comparison, youth programs recovered only 58 percent. Adult programs we say are 100 percent but we didn't cost recover all the overhead or maintenance.

Mr. Darold Smith stated he couldn't imagine trying to have Parks & Recreation getting all their money back from the public. It didn't make sense. It shouldn't make sense, either.

Mayor Joens stated that was one reason city governments did these things. Libraries didn't pay for themselves. There were things we did as a group of people in a social instance that we all came together for and pitched in to do because we wanted this service in the community. We never expected it to pay for itself.

Mr. Rodriguez stated if things got worse, consideration would have to be given to other cuts that might have to be made. Department heads could be asked to make more cuts, but in reality there was not much more that we can cut.

Council Member Kirby asked if we could restructure for extra efficiencies in our departments, why we weren't doing it before we need to and things got worse.

Mr. Rodriguez stated we did. We cut communication, essential travel, vehicles we needed, computers, et cetera. There wasn't much left to cut. We were not a full cost of recovery operation. Further efficiencies may have to come from somewhere else. Government had never been a 100 percent recovery. Operating hours could be adjusted, with or without affecting employee hours. Programs and events could be reduced or parks and facilities maintenance could be reduced. Non-essential services could be closed because the core areas of protection were police, fire and utilities. Hiring could be delayed and staff reduced by attrition. Maintenance cutbacks would be such things as delaying painting of buildings or

not watering certain grassy areas.

Judge Serden stated that time off could be given as a benefit without affecting salaries while boosting morale.

Mr. Bartosh stated the problem was that we were at such a skeletal staff as it was.

Mayor Joens stated that what Mr. Bartosh was saying was that everybody was busy every minute of every day. If you cut out what they are doing that was going to be work that didn't get done that needed to get done. She couldn't see offering fewer services to the public.

Mr. Bartosh stated the Council had always resisted closing offices one day a week. In light of the tax increase, it seemed cutting back services would not necessarily be a wise thing. Where we could show an increase in service level would be a better way to go. Compensation was not the most important at this point; the biggest concern of most employees at this point was having a job. But this was something that could be looked at and the Council had discretion whether to close down offices one day a week or extend office hours.

Council Member Kirby stated we were already closed two days a week. If we closed another it would be three. That's only giving four days open to the public to conduct their business with the city. He did not see how that was even a feasible way to do business. If we were going to operate, we're going to operate.

Mayor Joens stated we were the hub; everyone counted on us.

Mr. Rodriguez stated we couldn't just close without giving something in return.

Mr. Darold Smith stated that return was two extra hours a day.

Mr. Rodriguez stated if we were closed, say, Friday, we had to be open extra hours on other days. It had to be made up somewhere. We were not to that point yet, but the whole point of this presentation was to get people exercising their brains because there was a very real possibility that something like this could happen. Another thing that could be done was to increase employee contributions to dependent health. We could eliminate the merit program. Then there were more drastic measures: furloughs, reduction of work force, mandatory time off without pay, early retirement incentives, reducing overall staffing, including fire, police, and utilities, or we could make changes in reserve requirements. Reductions in police, fire, and utility departments would have the biggest impacts because they were our biggest departments. As far as changing reserve requirements, short of touching debt service reserves, just about everything was available to be spent on maintenance and operations. He cautioned going into reserves heavily. This year we were off \$1.6 million in November and we started cutting back and would be covered by the end of this fiscal year. If Council had come to him and said "You know what, we're not going to cut anything; we're going to take it out of reserves", the following morning he would hand

you a pink slip. He would be done. It may sound drastic but that was because he got to see the numbers. He would feel real bad to be the one that said let's go ahead and tap into reserves. A small amount like the \$120,000 left after we trimmed things down was not a hard thing to accept. His concern was to make sure we had jobs for employees, and to make sure our reserves lasted long enough to weather this storm.

Mayor Joens stated she supported him 100 percent.

His primary concern was for staffing and that quality service was available for the public. If there were budget shortfalls, Council would be asked to look at possibly making some adjustments in reserves.

Mr. Darold Smith asked how much money was available from the dedicated money for sewer or other areas that could be rededicated to the general fund.

Mr. Rodriguez stated enterprise funds were even more taboo. Those reserves are protected, because the minute you pulled from them it was like raising taxes. A future rate study would dictate getting the money back. Money was available but to use it, the situation would have to be catastrophic. Using them would be a last resort after utilizing other reserves. Priority items, as delineated by department heads, would be given consideration despite budget constraints.

Council Member Kirby stated his concern for funding of the Senior Center so it could maintain its service to the community.

Mr. Rodriguez stated there was currently no agreement with them. The old one expired and a new one was not yet in place. The growth and impact study could be postponed in view of the slowdown in construction. Once things turned around, it should be made a priority item.

ADJOURNMENT

Mayor Joens moved to adjourn. Council Member Pratt seconded the motion, which carried unanimously.

The work session adjourned at 8:45 p.m.

Diane Joens, Mayor

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ATTEST:

Richard Smith, Deputy Clerk

CERTIFICATION OF MINUTES

I hereby certify that the attached is a true and correct copy of the minutes of a work session of the City Council of the City of Cottonwood held on March 10, 2009. I further certify that the meeting was duly called, and that a quorum was present.

Richard Smith, Deputy Clerk

Date