

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF  
COTTONWOOD, ARIZONA, HELD SEPTEMBER 15, 2009, AT 6:00 P.M., AT THE  
CITY COUNCIL CHAMBERS BUILDING, 826 NORTH MAIN STREET,  
COTTONWOOD, ARIZONA.

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CALL TO ORDER AND ROLL CALL

Mayor Joens called the regular meeting to order at 6:00 p.m. Roll call was taken as follows:

COUNCIL MEMBERS PRESENT

Diane Joens, Mayor  
Karen Pfeifer, Vice Mayor  
Tim Elinski, Council Member  
Duane Kirby, Council Member  
Linda Norman, Council Member  
Terence Pratt, Council Member  
Darold Smith, Council Member

STAFF MEMBERS PRESENT

Marianne Jiménez, City Clerk	Dan Lueder, Utilities Director
Rudy Rodriguez, Finance Director	Tim Costello, City Engineer
George Gehlert, Community Development Director	Mike Casson, Fire Chief
Richard Faust, Parks & Recreation Director	Scott Mangarpan, Project Manager
Kyla Allen, Exec. Asst. to City Manager	Marie Carpenter, Police Dispatcher
Roger Biggs, Utilities Project Coordinator	

PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance was led by Lexie Shaylor, Jayson Presmyk, and Shaylor Dowling.

BRIEF SUMMARY OF CURRENT EVENTS BY MAYOR, CITY COUNCIL AND/OR CITY MANAGER--  
THE PUBLIC BODY DOES NOT PROPOSE, DISCUSS, DELIBERATE OR TAKE LEGAL ACTION ON  
ANY MATTER BROUGHT UP DURING THIS SUMMARY UNLESS THE SPECIFIC MATTER IS  
PROPERLY NOTICED FOR LEGAL ACTION

Mayor Joens announced the City Manager was not present tonight as he was in the process of becoming a new grandfather. She reminded the Council that the joint Council/Planning & Zoning Commission special meeting scheduled for September 24 was rescheduled for October 22.

Vice Mayor Pfeifer stated she and Council Member Norman had attended the 9-11 event at the Senior Center.

CALL TO THE PUBLIC

There were no comments from the public.

INTRODUCTION OF NEW EMPLOYEES – BEN KRAMER, FIRE INSPECTOR/FIRE-FIGHTER

Mayor Joens requested that this item be tabled, as Mr. Kramer was not able to attend this meeting. This item would be put on a future agenda.

RECOGNITION OF THE GOVERNOR'S RURAL AND REGIONAL ECONOMIC DEVELOPMENT CONFERENCE 2009 EXCELLENCE AWARDS FOR FUTURE LEADERS TO COTTONWOOD MIDDLE SCHOOL STUDENTS FOR THE "COTTONWOOD MIDDLE SCHOOL WATER AUDIT" PROJECT

Mayor Joens stated the Council packets contained information explaining this project which involved many people and several governmental agencies including: Arizona Department of Water Resources--Crystal Frost; the City of Cottonwood--Mayor Diane Joens, Roger Biggs, and Sharon Caldwell; Cottonwood-Oak Creek School District Superintendent Barbara U'Ren and teacher Jayne Lee; Salt River Project, Alison Waterkotte and Greg Kornrumpf; Yavapai County Cooperative Extension, Edessa Carr, who was in attendance and actually wrote the grant application for the award; Yavapai County--Chris Moran and John Rasmussen; University of Arizona Water Resources Research Center, Kerry Schwartz of Arizona Project WET, and Candice Rupprecht, a master Watershed Steward. This project would not have been possible without the dedication of community volunteers whom she named.

With the assistance of the community volunteers the students created a school water use audit at Cottonwood Middle School. The student water project consisted of measuring water consumption through drinking fountains, faucets, kitchen faucets, toilets and the school ball fields. The students then installed aerators on the faucets and measured how many gallons of water they could save per year. The student project not only used mathematical functions converting centimeters per second into gallons per hour, but it encompassed their studies in reading, writing and science.

Mayor Joens recognized the students in attendance who had participated in the water project with certificates. Mayor Joens also shared a photograph of all the students and many of the volunteers and supporters of this project, who were photographed with Governor Jan Brewer.

Dr. Bob Richards assisted Mayor Joens with passing out the certificates to the volunteers and staff members who were not able to be in the photograph: Francis Whetten, Joanna Buss, Dr. Jay Fleishman, Sharon Caldwell, and Roger Biggs.

The City of Cottonwood received a plaque for the project that was presented to Sharon Caldwell and Roger Biggs to place in the new Utility office when it opened. The plaque acknowledged the support and assistance given to the "Cottonwood Middle School Water Audit" project.

Mayor Joens then presented certificates to teacher, Jane Lee, and Odessa Carr together with a card of thanks for their efforts with the children of the community.

PROCLAMATION – SUPPORT OF AL SLUSSER’S COAST 2 COAST WALK FOR SENIORS AND DISABLED AMERICANS

Al Slusser stated the goal for his Coast 2 Coast Walk was to support seniors and disabled Americans. His walk would begin in San Diego, California, and extend to the east coast of the United States, ending in Washington, D.C.

Mayor Joens then read the proclamation and presented it to Mr. Slusser.

PRESENTATION BY TIM FOIST, MINGUS UNION HIGH SCHOOL DISTRICT SUPERINTENDENT, AND BARBARA U’REN, COTTONWOOD-OAK CREEK SCHOOL DISTRICT SUPERINTENDENT, REGARDING THE CONTINUATION OF OVERRIDE QUESTION ON THE NOVEMBER GENERAL ELECTION BALLOT

Barbara U’Ren, Superintendent of the Cottonwood-Oak Creek School District, stated her desire that the Council and citizens of Cottonwood support the school budget override measure in the upcoming election, which she reviewed.

Mark Cooper, Principal of Mingus Union High School stated he wished to petition the Council and community to become involved in the override issue. He expressed his desire that the Council and citizens of Cottonwood support the school budget override measure in the upcoming election.

Laura Watson, representative of Partners in Education, stated her group had come together to support the override continuation. She brought pamphlets which provided answers to questions regarding the override, in terms of how it affected taxes and what would happen if the override did not pass. She asked for support to pass the override measure.

Council Member Smith asked if the Council could recommend or support the measure.

Mayor Joens replied, only as individuals.

Vice Mayor Pfeifer stated those who wished could add their support in a newspaper ad and join Chamber of Commerce board members in doing so.

Mayor Joens asked if there were any comments from the public. There were none.

APPROVAL OF MINUTES – REGULAR MEETING OF AUGUST 18, 2009

Mayor Joens stated a correction might be necessary on page one regarding the meetings attended by Council Member Pratt. The City Clerk would check the record and make any necessary corrections.

Council Member Kirby stated page three was printed twice, back to back.

Council Member Kirby moved to approve the minutes as amended. Council Member Pratt seconded the motion which carried unanimously.

#### OLD BUSINESS

#### ORDINANCE NUMBER 548-RELATING TO THE PRIVILEGE LICENSE TAX; ADOPTING "THE 2009 AMENDMENTS TO THE TAX CODE OF THE CITY OF COTTONWOOD" BY REFERENCE; ESTABLISHING AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY AND PROVIDING PENALTIES FOR VIOLATIONS; SECOND & FINAL READING

Mr. Rodriguez stated this was the second and final reading of Ordinance Number 548. Every year he addressed the Council to bring before it amendments to the City's Tax Code. This year there were not any major changes, only housekeeping issues. These were to make sure that the Model City Tax Code complied with changes in state statutes.

Mayor Joens opened the floor to the public. There were no comments from the public.

Council Member Smith moved to approve Ordinance Number 548 which adopts the 2009 Amendments to the Model City Tax Code. Council Member Norman seconded the motion, which carried unanimously.

Mayor Joens requested City Clerk read the second and final reading of Ordinance Number 548 by title only.

#### ORDINANCE NUMBER 548

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, RELATING TO THE PRIVILEGE LICENSE TAX; ADOPTING "THE 2009 AMENDMENTS TO THE TAX CODE OF THE CITY OF COTTONWOOD" BY REFERENCE; ESTABLISHING AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY AND PROVIDING PENALTIES FOR VIOLATIONS.

#### ORDINANCE NUMBER 549—AMENDING THE MUNICIPAL CODE OF THE CITY OF COTTONWOOD, BY ADDING A NEW CHAPTER 13.24, STORMWATER POLICY, TO TITLE 13, PUBLIC SERVICES; SECOND & FINAL READING

Mr. Costello stated this was the second and final reading of the stormwater policy discussed at the last Council meeting. This ordinance was environmental law tailored locally to the City of Cottonwood. One main area affected was the control and classification of what would be considered illicit or illegal discharges to the stormwater system. This ordinance intended to protect downstream waters from anything discharged in Cottonwood that would go into the Verde River. The other main area addressed by the ordinance was construction runoff.

Construction activities generated silt runoff. Currently, contractors operated under their own state permit coverage which required coverage for construction projects over one acre. The only difference now would be this local ordinance, which mimicked the State general permit, but would allow local inspectors some say over the implementation of runoff protective measures from all construction sites.

Council Member Elinski asked if Mr. Costello had any information on what it might take to paint drains with "Drains to the Verde" as public reminders to limit illicit dumping.

Mr. Costello stated more research was required because there were so many different types of products with a wide range of costs available for such signage.

Council Member Pratt stated this was a really important ordinance because the Verde River was the life blood of the Verde Valley and certainly the life blood of Cottonwood.

Mayor Joens stated it was important to do educational projects for the community about not tossing vegetation and those sorts of things into washes behind houses because it could end up in the Verde River eventually which Public Works had been working on.

Mr. Costello stated the ordinance specifically prohibited the dumping of vegetation, grass clippings, and tree cuttings in washes.

Mayor Joens opened the floor to the public. There were no comments from the public.

Council Member Norman moved to approve Ordinance Number 549, which approves a Stormwater Policy for the City of Cottonwood. The motion was seconded by Vice Mayor Pfeifer, and carried unanimously.

Mayor Joens requested the City Clerk to read the second and final reading of Ordinance Number 549 by title only.

#### ORDINANCE NUMBER 549

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, AMENDING THE MUNICIPAL CODE OF THE CITY OF COTTONWOOD BY ADDING A NEW CHAPTER 13.24, STORMWATER POLICY, TO TITLE 13, PUBLIC SERVICES.

#### CONSENT AGENDA

#### PAY APPLICATION NUMBER 8 FOR THE COTTONWOOD RECREATION CENTER PROJECT

#### SPECIAL EVENT LIQUOR LICENSES FOR ALCANTARA, L.L.C., FRITA'S VINEYARD, PAGE SPRINGS CELLARS, & JEROME WINERY FOR THE RHYTHM 'N RIBS EVENT SCHEDULED FOR OCTOBER 2 & 3, 2009

Mayor Joens opened the floor to the public. There were no comments from the public and no Council Members requested discussion on any consent agenda item.

Council Member Pratt moved to approve the Consent Agenda. Council Member Kirby seconded the motion, which carried unanimously.

### NEW BUSINESS

#### CONSTRUCTION CONTRACT FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SOUTH 12TH STREET IMPROVEMENT PROJECT

Mr. Costello explained there were 13 bidders for the project and the bid range was very wide. There was a clear low bidder and several in the low area. Research had been done regarding the low bidder who operated out of the Phoenix area. Face to face meetings had been conducted and a check made, to ensure the firm was not on the debarred list. A check had been conducted through the Registrar of Contractors and come back as satisfactory. The bidder held the proper licenses and there had been no complaints filed against the contractor. The award to the low bidder was in the amount of \$315,851.45. This was substantially lower than what it was thought the bid would be. The bid amount was under the grant amount by \$28,000, allowing us to add some things or cover a cost overrun and would expend the entire grant.

Council Member Smith asked what the rationale was for such huge bid differences from \$315,000 to \$476,000.

Mr. Costello stated we did not tell contractors how to do pricing. It included things like mobilization. Bidders might increase their price just a little bit more than cost. This was a uni-price job. The high bid was rejected but looking at the low ones we wanted to be able to see if there was some kind of competition and that the bidder was not unreasonably low, which he did not appear to be.

Council Member Kirby asked when the project would start.

Mr. Costello stated, tomorrow, depending on the next agenda item which was a waterline in the work area that had to be completed first. The bidder was prepared to start work as early as tomorrow. As far as getting all our paperwork in line and for the other contractor to get out of the way, it would probably be two weeks before the contractor could start.

Council Member Kirby asked if there would be a traffic detour.

Mr. Costello replied, yes. Traffic control plans were already being considered. There was a water line that would go in this street ahead of this road job which crossed Mingus Avenue. That would probably be the biggest traffic issue. Once they were on to 12th Street, it would not be too bad as recent traffic counts showed there were only a couple of thousand

cars a day there. On Mingus out in front of 12th Street, it was more like 8,000 cars a day, which was significant. Local traffic would be allowed in but through traffic would have to be detoured.

Council Member Kirby stated his pleasure to see this project come to fruition and looked forward to the other half of this project being completed in the near future.

Vice Mayor Pfeifer asked where the traffic island would be and what type of traffic calming device there would be and whether "Residential Area" signs were going to be put in with the traffic island.

Mr. Costello stated the traffic island would be like a little center median and its curbs, called mountable, were like a rolled curb. These would literally be in the center of the street just north of the intersection with Birch Street. The street got slightly wider in the more commercial area of 12th Street by the MVD and Ace Hardware store and the fairgrounds and then headed into a residential area where it narrowed. The curb style changed from the straight up vertical type to the rolled type and this thing would be in the middle of the street a little north of the intersection so that school busses could make that turn okay. The surfacing on the top would be like river rock. It would have a little landscape growing in it, not big trees; more like bunch grass. There would be signage on each side reading "Residential Area — Drive with Care", marking and identifying this residential area. There would also be a sign in the middle too, in the raised island.

Vice Mayor Pfeifer stated this would make the local residents very happy.

Council Member Pratt stated 12th Street ran by the Cottonwood Kid's Park and construction would be going on the first weekend in October when the City held its Rhythm 'N Ribs event.

Mr. Costello stated it was not virtually in front of the Kid's Park. The project would start from north of Birch Street and go in a northerly direction. Birch Street and 12th Street would be open but the segment of 12th going further north would likely have no pavement.

Council Member Norman asked of the 13 bidders, how many were local.

Mr. Costello replied three, including, Rocky, Fann, and Tiffany.

Mayor Joens stated for anyone who may not have been following this, the project was a part of 12th Street and the City was using Community Development Block Grants for it. City projects benefited from a down economy because the bids came in surprisingly low. Contractors wanted work and this trend had been seen lately with a lot of projects including the city's purchases of buildings. The down economy was a good time to bid these kinds of projects because it saved citizens' money.

Dr. Bob Richards, of Cottonwood, asked what work would be done regarding curbs and gutters, if they would be on both sides, and if there would be bike lanes.

Mr. Costello stated this project represented a complete reconstruction. The old roadway would be ground out to create a new street. There would be curbs, gutters and sidewalks on each side. The curb style at the southern end by Birch Street would start off with what was called a roll or mountable type. Then toward the northern third it would go to the vertical type. This was for drainage. There was more drainage there and that type held more water. The standard roadway was for local streets standards. It would not have a striped bike lane but it would be designated as "shared use". That was in accordance with the bicycle plan and with the existing use of the right-of-way. The project was designed to fit in the existing right-of-way which was 50 feet, our local standard. Our current collector standard was a 60 foot right-of-way. Putting bike lanes in a 50 foot collector street was hard to do.

Mayor Joens stated there would be the center median which would be good for the community and the kids walking or biking to school on that busy street.

Council Member Smith asked if because the bid was so low, was there was any anticipation of the bidder coming back for more money for extras.

Mr. Costello stated when doing reference checks, no propensity for that was noticed. There was a little bit of pavement we were thinking of adding at the intersection of Birch Street, but otherwise there was nothing else expected to be added.

Council Member Smith stated when he saw a bid that low he thought it was to be able to get some more money for something else later.

Mr. Costello stated there was always such a concern and staff checked references with that in mind. The bid make sense but there really was not a lot of excess money in it.

Council Member Kirby moved to award the contract for the CDBG South 12th Street improvement project to J.J. Sprague of Arizona, Inc., in the amount of \$315,851.45. Council Member Smith seconded the motion, which carried unanimously.

JOB ORDER CONTRACTING BID FOR THE INSTALLATION OF A NEW WATER LINE AND FIRE HYDRANTS ON 12TH STREET BETWEEN BIRCH STREET AND MINGUS AVENUE

Utilities Project Coordinator, Roger Biggs, stated staff recommended the Council consider awarding a job order contract to Arizona Northern Equipment in the amount of \$96,800. This would be for the installation of 2,000 feet of the water transmission line from Birch Street, north past Mingus Avenue on 12th Street, mentioned a few moments ago. When the City purchased the four private water companies, one of Council's priorities was improving fire flows. This proposed eight inch line would go a long distance towards achieving that goal. The project also included installation of four fire hydrants and would improve system hydraulics in that area because of dead ends that existed now.

Council Member Smith asked why this wasn't included in with the other bid for 12th Street

and was presented as a separate item. He thought putting them together made more sense.

Mr. Costello stated this was the methodology for proceeding with CDBG grants. We stated in the grant we were going to build the street which did not include the water line. The Utilities Department decided the water line should be handled as a separate contract. The other matter of concern was because this would be a federal road job, we would be going to pay premium for the water line under the road.

Council Member Smith asked which project would be done first.

Mayor Joens stated the water line. Meetings had been conducted with all the utilities so that everybody knew now was the time to coordinate projects.

Council Member Elinski asked why Tiffany Construction did not bid.

Mr. Biggs stated they could not come in under the \$100,000 job order contract cap.

Mayor Joens opened the floor to the public. There were no comments from the public.

Council Member Pratt moved to award the job order contracting bid for installation of a new water line on 12th Street from Birch to Mingus, to Arizona Northern Equipment in the amount of \$96,800. Council Member Norman seconded the motion, which carried unanimously.

#### CONCEPTUAL DESIGN PLAN OF THE INTERIOR OF THE FORMER CARPET ONE BUILDING THAT WILL HOUSE THE CITY'S MUNICIPAL COURT DEPARTMENT

Judge LaSota stated the Council packets contained diagrams of the proposed floor plan of the new court. There would be an entry foyer with parking surrounding it in a U-shape. Rectangular shaped parking would be on the north, east and west sides of the building. There would be two separate sets of bullet-proof glass so that two different issues could be addressed at the same time. There would be bathrooms with accommodation for the handicapped. Space was set aside for a future traffic court. Meanwhile it could be used for public meetings. There would be seating outside the court and seating for about 50 people inside the court with handicapped accommodations. Witnesses would face the jury directly instead of being off to the side. It was envisioned that the jury would have three television monitors for DVDs showing exhibits or diagrams. There would be a witness stand, space for the court clerk, judge's chambers and a small library. There would be a shared jury and break room with seating for eight and its own bathroom. There would be a room for the prosecutor. Room was planned for the court administrator next to the court chambers, a staff area, and a file room.

Council Member Norman stated previous discussions had mentioned the possibility of using the back doors to bring prisoners in, but in this plan it did not look as though that was going

to happen.

Judge LaSota replied that idea had been modified to allow for a future traffic hearing room. Prisoners could be brought in through the front because there was a secure holding room designed for that purpose. In an ideal world it would be nice to have a drive-in area such as Phoenix had that was especially secure, but we didn't have their types of security issues and there were restrictions with this building site.

Council Member Pratt stated this looked like a really wise use of the space. He asked if there was a cost estimate to do this.

Judge LaSota replied he understood it would require an \$800,000 bond with \$550,000 going to the building, leaving \$250,000. Realistically, he thought it would go a little bit higher. There was a supporting wall with beams all the way across that was going to add some extra expense in order to open the area up for rooms.

Mayor Joens stated that a citizen had emailed her and asked about the cost. She had forwarded the message to the city manager who had responded the cost would be approximately \$300,000.

Judge LaSota stated that was a ballpark figure as we did not have any quotes yet on the technology type things. It was planned to wire everything for current and future needs so the facility would be state-of-the-art.

Council Member Smith asked where the prisoners would be brought in.

Judge LaSota stated they could come in through the backdoor if need be or they could be brought in through the front and taken over to the holding room.

Mayor Joens stated in previous meetings Council Member Kirby had talked about having a meeting place for the public which this plan accommodated.

Judge LaSota stated the architects had been told of the Council's concern to have that. It was designed to be able to be locked off. The best times to use the room would probably be between 8:30 a.m. to 4:30 p.m. That way there would be time for staff to arrive in the morning before anybody needed the meeting room. People could get their morning meetings started and have them stop by 4:30. That way, if things ran a little bit long, we could still have them out of the building by 5:00 p.m. and lock it up and secure it. Obviously if there was to be a night time or weekend event, someone would have to be responsible for security because we would have the keys to the court house. If anyone got the wrong key, they could come in and have access to everything that was there including all the files that needed to be kept secured.

Council Member Pratt stated we would have meeting rooms in the Recreation Center.

Mayor Joens asked if trying to put that meeting room in took away from some other needs such as getting the prisoners in securely. That should be first because we were going to have the Recreation Center.

Judge LaSota stated if there was to be a pre-trial conference starting at 8:00 a.m., the prisoners would be brought over about 9:30 or 10:00 after everyone was in the court room. Then they would just come in through the front door and go into the holding room or go directly into the court room. It had worked out okay and they were used to doing it all the time in other courts and knew all the safety precautions and procedures. If there was a more risky prisoner, they could always access the door on the south side of the building and bring him in that way, where there was no public parking and officials would be able to park next to the building.

Mayor Joens stated there were a couple of choices really depending on the circumstances. The court could also use the larger room for conferences or its own needs.

Judge LaSota stated it could but it really needed to be available for the future in case of growth which you had to assume would occur. That room would allow for a second judge.

Mayor Joens asked Judge LaSota to explain to members of the public who might not have been at previous meetings the issues of this building and why this was brought to the Council.

Judge LaSota stated the back of the current court building was discovered to have a significant mold problem. An environmental study showed remediation of the mold problem was going to cost too much to fix; something in six figures. The building that we had now acquired was right across the street from the Justice of the Peace Court, which meant we could serve the public better at this location.

Mayor Joens stated there was also the issue of promoting Old Town tourism and economic development. The sight of prisoners did not enhance the image the City wished to give. In the new court prisoners would be taken to an area outside of Old Town.

Council Member Kirby stated he was concerned about that meeting room and wanted to be assured there would be an exit and entrance from the outside so that the court could be sealed off and that room can be used by the public without any reference to the court at all.

With further discussion it was stated that there would be a problem accessing the restrooms. If there were meetings on the weekends or in the evening after hours, there would be no one in the building providing security if someone wanted to gain access to other areas of the court facility. There was a question as to how the Council felt about night meetings and weekend meetings. The consensus was that Council would rarely have night or weekend meetings when they would need to have access to the meeting room in the Court facility. The new Recreation Center would have a choice of conference rooms and that facility would be used the majority of the time for meetings. The Court had made adequate

accommodations by offering their meeting room during business hours when its staff was there for security purposes. Any type of meeting being held after business hours was a mute point due to the fact that other facilities would be better staffed for those meetings, such as the Public Safety and Recreation Center Facilities.

Mayor Joens stated the consensus of the Council was the plan was okay and that the Council supported the Judge and staff.

Judge LaSota asked if he needed to get formal authority for Mr. Bartosh, Mr. Lueder, and Mr. Rodriguez to make decisions to facilitate the development of the court house.

Mayor Joens stated the requested action was, according to the agenda, to review and give staff direction regarding the first draft of the conceptual design plan for the former Carpet One building to enable its use as the Municipal Court Facility. That was all that could be done because of the way the agenda was written.

Council Member Pratt stated it would come back to the Council when a second draft was ready.

Mayor Joens stated and when dollar figures were attached to it.

Mayor Joens stated now, the Council was just giving direction. It approved the design plan and authorized staff to go ahead and move forward.

LETTER OF APPRECIATION TO REPRESENTATIVE LUCY MASON FOR HER RECOGNITION BY THE LEAGUE OF ARIZONA CITIES AND TOWNS AS A CHAMPION OF CITIES & TOWNS.

Mayor Joens stated those who were able to attend the League of Cities and Towns Conference were able to see our Congressional Representative recognized by the League as a champion of cities and towns. If the Council thought it appropriate to send her a letter thanking her for representing cities and towns, a vote to do so was required.

Council Member Pratt moved to send a letter of appreciation to Lucy Mason for being a champion for cities and towns. Council Member Kirby seconded the motion which carried unanimously.

Mayor Joens confirmed that the City Clerk had the letter and it had been signed by all Council Members. Mayor Joens directed the City Clerk to mail the letter to Lucy Mason.

SPECIAL EVENT LIQUOR LICENSE FOR ALCANTRA, L.L.C., FOR A COTTONWOOD CHAMBER OF COMMERCE EVENT SCHEDULED FOR NOVEMBER 19, 2009.

Mayor Joens stated the Vice Mayor had declared conflict of interest.

Ms. Jiménez stated this was a special event liquor license application for Alcantra Winery

who would be assisting at a Chamber Mixer event at the National Bank of Arizona. The Cottonwood Chamber of Commerce had used its annual allocation of 10 special event liquor licenses in one year and Alcantra had offered to step in and serve wine for them that evening at their event on November 19 at the National Bank of Arizona located on 1 East Highway 89A.

Council Member Pratt moved to approve the Special Event Liquor License Application for Alcantara, L.L.C., for an event scheduled on November 19. Council Member Elinski seconded the motion which carried.

#### CLAIMS & ADJUSTMENTS

Council Member Kirby moved to pay the claims and adjustments. The motion was seconded by Council Member Pratt and carried unanimously.

#### ADJOURNMENT

Mayor Joens moved to adjourn. The motion was seconded by Council Member Kirby and carried unanimously. The meeting adjourned at 7:42 p.m.