

MINUTES OF THE ANNUAL RETREAT OF THE CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, HELD OCTOBER 29, 2009, AT 9:00 A.M. AT THE COTTONWOOD PUBLIC SAFETY BUILDING, 191 SOUTH SIXTH STREET, COTTONWOOD, ARIZONA.

CALL TO ORDER & ROLL CALL

Mayor Joens called the meeting to order at 9:00 a.m. Roll call was taken as follows:

Council Members Present

Diane Joens, Mayor
Karen Pfeifer, Vice Mayor
Tim Elinski, Council Member (arrived late)
Duane Kirby, Council Member
Linda Norman, Council Member
Darold Smith, Council Member

Council Members Absent

Terence Pratt, Council Member

Staff Members Present

Doug Bartosh, City Manager
Marianne Jiménez, City Clerk
Richard Faust, Parks & Recreation Director
Rudy Rodriguez, Finance Director
John O'Neill, Library Director
Kyla Allen, Executive Assistant to the City Manager

Steve Horton, City Attorney
Dan Lueder, Utility Director
Tim Costello, City Engineer
Jody Fanning, Police Chief
Mike Casson, Fire Chief

MAYOR/CITY MANAGER REVIEW OF COUNCIL AND STAFF ACCOMPLISHMENTS

Mayor Joens stated her thanks to staff members and other Council Members. She hoped that a way could be found to promote more favorable press coverage of the Council's actions and accomplishments. The Council's accomplishments were on lists posted around the room and would be discussed during the meeting. The City Manager would act as the facilitator.

Mr. Bartosh stated it was a year since the Council had met and made its Strategic Plan. A review of what had and had not been accomplished was desirable to determine the direction the Council was to take on future items and on those that had not been completed.

2008 Strategic Initiative #1 – Growth should support the cost of new city services.

The contract for a growth study was postponed for lack of funding but could possibly be made part of the budget for 2010-11.

Mayor Joens stated it was still important to do. While there were costs to growth it was necessary to be able to tell the public about the benefits of growth as well.

Mr. Bartosh stated internal studies might be able to accomplish that without the need for an outside study.

Council Member Kirby stated growth would never pay for the increased demand in services.

Mr. Bartosh stated it always lagged behind because the true extent of added revenue was not realized until after infrastructure expenses had been made.

Council Member Smith asked why the city was pursuing annexation of State Trust Lands if growth did not pay for itself.

Mayor Joens stated the State Trust Lands would be developed whether they were annexed or not. It was in the city's interest to have a say how they were developed which could best be done through annexation.

Council Member Kirby stated investment by the city in such development would allow it to preserve the way of life the city enjoyed now.

Council Member Smith stated a growth study should determine the costs to the city so that impact fees were adjusted to ensure growth paid for itself.

Consensus was that fees should be monitored to ensure they were competitive and neither encouraged too much growth nor discouraged needed growth.

2008 Strategic Initiative #2 – Ensure our employees are trained and competitively compensated to ensure a qualified workforce to provide quality services.

Mr. Bartosh stated the second Strategic Initiative was to ensure that staff was trained and compensated at comparative rates. This has been a challenge because of a lack of funding. It should remain a goal.

Mayor Joens stated it should be a priority. Staff was the City's greatest asset. The economic situation didn't allow anything to be done at this time because the consequence of pay increases was more long term than mere capital expense decisions.

Vice Mayor Pfeifer stated a compensation study was very important and should be done as soon as it was possible to do so.

Mr. Bartosh stated an initial employee satisfaction survey had been completed and a follow-up one was being done. The biggest issues for staff were compensation and relations with their supervisors. An employee response group, the Super Secret Response Team, had been created to try and improve the work place environment for employees. The survey would be conducted annually so that comparisons could be analyzed from year to year.

2008 Strategic Initiative #3 – Build and retain a strong diversified economy.

Mr. Bartosh stated Strategic Initiative #3 was to build a strong and diversified economy. It is one that was important moving into the next year and tied in to the objectives of the Focus on Success plan. Interviews with businesses had been conducted by Mr. Rooney, and now it was time to implement the plan. Employees had been provided with annual compensation data sheets. These reflected the worth of an employee's entire compensation package. The data sheets would be updated on an annual basis. A staffing needs assessment had been done but because of budget consideration little had been done with it yet. Research had begun regarding the Airpark and the question now was how much more should be done.

Council Member Smith stated his complaints regarding the existing leases, particularly those held by Mr. Mongini.

Mr. Bartosh stated the city had worked with the Chamber of Commerce to introduce a Shop in Cottonwood campaign using coupon books and other means, and had participated in developing a program to recognize the area as a wine growing region. There was ongoing work being done to recognize the city as an entrepreneurial community. Work was being done to declare an enterprise zone and to provide regional initiatives. Regional housing issues were also being addressed. A citizen survey still had not been done, but should be done before the next budget sessions so the Council would be aware of citizen concerns and perceptions of the Council's actions.

Mayor Joens asked how the scientific viability of such a study would be determined.

Mr. Bartosh stated he did not think it was as important to get a scientific result as it was to get the "flavor" of what citizens thought was important. There was the goal, too, of developing an airport economic committee. The focus on the Verde River to promote tourism goal was completed with the city's participation and its donation to Verde River Days at Dead Horse Ranch State Park.

Mayor Joens stated the city was giving \$1,000 to the Birding and Nature Festival.

2008 Strategic Initiative #4 – Develop water adequacy for our citizens for today and into the future.

Mr. Bartosh stated Strategic Initiative #4 was about water adequacy in the future. The position of Water Resource Director had been created.

There was a discussion regarding the relative merits of having gray water systems versus reuse systems and how it could be determined which system would be most appropriate for a particular development. Additionally, the Landscape Ordinance was being updated as was an ordinance to require water reuse and dual plumbing. A conservation committee had been created

Mr. Lueder stated a formal committee would be subject to open meeting laws and reporting requirements as were city commissions. The Council had determined that there was no need to have a formal committee. Instead an *ad hoc* group could report to staff on matters

of concern. Conservation has been achieved mostly through tightening up the system. Water use had declined by about 30 percent. Various wells had been taken off line for various reasons. If the Riverfront plant were built we would have some water rights to negotiate with in order to protect and maintain wells which were considered critical.

2008 Strategic Initiative #5 – Develop initiatives that protect the environment of the Verde Valley for future generations.

Mr. Bartosh stated the city participated in regional organizations including NAMWA, SWAG, and others. The Director of Natural Resources had given a presentation on an Integrated Water Management Plan for the existing resources and the needs of the people in the area. As far as protecting the environment, the city participated in expanding regional public transit, had developed a Bicycle Plan, and a Trails Plan. Support had been given to MATForce and a program for the safe destruction of prescription medications introduced. The city had implemented an ordinance to ban new wood burning fireplaces and community groups were conducting various clean ups around the city. The city continued to pursue the annexation of State Trust Lands and determining the proper density for it.

2008 Strategic Initiative #6 – Quantify our street standards and improvement plans including funding options.

Mr. Bartosh stated street improvements were noticeably moving forward. The 12th Street project from Highway 89A to Fir was underway and scheduled for completion next January. The other section of 12th Street was also underway. The extension of Willard Street had been completed.

A discussion ensued about the desire and need to add sidewalks which were being held back because of the huge cost. There was a need to prioritize and to hold further discussions regarding which locations deserved immediate attention.

Mr. Bartosh stated the city participated in the regional transportation plan. The Mingus Avenue project was in the planning stage and expected to be completed by September 2010.

2008 Strategic Initiative #7 – Determine options involving collection and disposal of recyclables and trash.

Mr. Bartosh stated Strategic Initiative #7 addressed the collection of disposables, recyclables, and trash. No street side recyclable program was in place but the city itself had adopted one for its facilities.

A discussion ensued about having multiple trash removal companies continually use routes which overlapped and the consequent deterioration such multiple use had on the city's streets, and whether trash collection could be organized around neighborhoods in a way favorable to the trash pick up companies.

Council Member Kirby stated he wanted a commitment to a regional wide facility that could turn trash into energy. A meeting with local trash collection companies would be held soon to discuss views on the subject.

Mr. Lueder stated plasma converter/generators had been investigated and were thought at this time to be too expensive and too unreliable to invest in for the purposes proposed. Various options were still being researched.

2008 Strategic Initiative #8 – Determine the need to have a lobbyist for the City of Cottonwood.

Mr. Bartosh stated the concept of acquiring a lobbyist for the city had been considered but not acted on for budgetary reasons. Discussions were being held by the Greater Arizona Mayors' Association for a regional representative at the legislature.

Mayor Joens stated there was a need to address this issue soon.

Vice Mayor Pfeifer stated another issue was that of having a public relations person to communicate all that the city did and to act as a central source for the dissemination of information for and about the city.

Mr. Bartosh stated both positions would be items for upcoming budget discussions.

A discussion determined that a lobbyist should work exclusively for the city. Since a full time lobbyist might be too expensive, the city could contract for part-time use of one.

Vice Mayor Pfeifer stated the ideal person could handle the public information duties as well as act as lobbyist.

Mr. Bartosh stated it would be valuable to look at having a federal lobbyist too.

Mayor Joens stated there was also a need to meet regularly with state legislators.

2008 Strategic Initiative #9 – Determine the best course of action for fire service, EMS transportation and regional cooperation in Cottonwood.

Mr. Bartosh stated this concerned emergency transportation within the city and whether it should be conducted solely by the city. As far as supporting parks and recreation areas, the new Recreation Center was expected to be completed and opened by April 2010 with the official opening in May 2010. The ball fields were complete and further enhancements contemplated. The Dog Park was completed. The apparatus to remove the slag pile was due to be erected at the beginning of the year. The city adopted a Rental Code and a Graffiti Code, revised the Noise Ordinance, and pool improvements were to begin shortly. Work was being done on Special Planning Areas. A storm water plan was created and a Community Garden. The city continued to support its farmers' market

2008 Strategic Initiative #11 – Determine long and short term solutions for limited space in the city.

Mr. Bartosh stated Strategic Initiative #11 addressed limited space within the city. There was a new transportation facility and feasibility plans were begun on an emergency communications center. Planning was beginning on a second fire station and would be dependent upon development. Bidding was underway for the new utility building conversion. Consideration was being given to having a presentation about a new city hall facility. The city's website had been improved.

2008 Strategic Initiative #12 – Improve the City Web Site.

Mr. Bartosh stated bill paying on line was being researched and putting information about boards and commissions on the city's website was being researched by the IT department. Steps had also been made to ensure sufficient funding for the city's five-year plan was addressed by an increase in the local sales tax rate. New city permit fees had been implemented and reviews made on fees levied by other departments. A water study had been completed.

2008 Strategic Initiative #14 – Support alternative modes of transportation.

Mr. Bartosh stated Strategic Initiative #14 supported alternative modes of transportation. Cottonwood Area Transit was considering a merger with the Northern Arizona Intergovernmental Transportation Authority. The new transit facility had been completed. Funds had been allocated to prepare a new Airport Master Plan. The Bike Plan had been completed and the Yavapai Regional Trails Plan was completed.

2008 Strategic Initiative #13 – Ensure there is enough revenue to support the City's 5-year plan.

Mr. Bartosh stated Strategic Initiative #13 was the revitalization of Old Town. A plan for tourist bus parking had been completed. Discussions had been held with the Old Town Association to have shops in Old Town remain open longer hours. It would be more feasible with more tourist traffic and the opening of wine tasting rooms. The relocation of Gardner's Recycling would be discussed shortly by the Council. Efforts were being made to obtain grant funding to extend streetscape expansion efforts. Options for use of the Old Jail Building were being considered. These efforts would allow a better connection to the Verde River. Holding more community events in Old Town was dependent on having adequate funding. Preliminary discussions were underway for a plan for historic preservation. Funding needed to improve and maintain the Civic Center were part of historic preservation efforts.

2008 Strategic Initiative #16 – Encourage citizen participation through improved communication and increased opportunities.

Mr. Bartosh stated Citizen participation was encouraged through Coffee Talks and the broadcasting of City Council meetings. The City Manager did several programs a week as part of a citizen education effort and were broadcast on *myradioplac.com*.

Mayor Joens stated Coffee Talks did not generate large attendance and she asked for suggestions that might increase attendance or whether this was something that should even be continued.

Council Member Smith stated the important thing was to hold them, regardless of attendance. It was an opportunity for citizens to come and talk.

Council Member Kirby stated better attendance was achieved when Coffee Talk coincided with other meetings such as occurred at Pine Shadows when the Coffee Talk was held after an association business meeting.

Ms Jiménez stated Coffee Talks had been held for over two years. They had been advertised in the paper as an open forum to discuss concerns with Council Members. Those who were upset about something usually contacted the Mayor or other Council Members directly or showed up at Council meetings to speak.

Vice Mayor Pfeifer stated working people simply didn't have time to attend the meetings the way retired people did. The monthly one should perhaps be discontinued.

Mayor Joens stated she wanted to continue the ones at subdivisions, because there was good attendance there. She asked if the monthly ones should be discontinued. She was willing to spend the time necessary to have them.

Council Member Norman stated so long as the subdivision meetings were advertised as open to everyone, they should provide sufficient opportunity for people to come. Quarterly meetings could be held at the Senior Center during lunch.

Consensus was that the Council should continue to publicize the fact they were willing to make arrangements to meet anyone who wished to set up a meeting.

Mr. Bartosh stated other accomplishments were the completion of vote-by-mail and regularly released press notices advising of accomplishments. Information was given out by pamphlets and on utility bills. Other accomplishments included a reorganization of city departments, water operations had been separated from Clarkdale, a false alarm ordinance and unruly gathering ordinance had been completed, work was being done to improve the equestrian center, a new public-private parking lot had been put in, the Shep's Liquor sign renovated, funding for the repair of the Aspen Shadows wall and Railroad Wash, a storm water ordinance was completed, improvements made at the airport, wells were purchased, assistance given to the high school with arsenic remediation, a water adequacy designation had been received from ADWR, the city had acquired a VISTA worker to prepare a housing rehabilitation program, the city had started Citizens on Patrol, a judicial review committee, hired 12 new firefighters using grant funds, and passed a graffiti ordinance.

REVIEW OF THE COUNCIL'S VISION AND MISSION STATEMENT

Mr. Bartosh stated the Mission Statement was “The City of Cottonwood through ethical, accountable, and professional leadership and collaboration enhances quality of life for our diverse community while preserving our unique environment and character.”

The Vision Statement was “The City strives to maintain a uniquely desirable and sustainable community. We are unique because of our people, our grand natural resources, public amenities, leadership, diversity, and hometown atmosphere. We will continue to conserve, preserve, and manage our precious resources, including the Verde River and its unique riparian habitat. We will enhance our position as the economic center for the Verde Valley; providing retail, medical, education, transportation, recreation, and tourism. The City of Cottonwood provides leadership and solutions to ensure a prosperous community where a diversity of people and nature thrive.”

Following discussion regarding the Mission and Vision Statement, no change to either was thought necessary, though the Council desired to add these to the General Plan if that was possible.

Mr. Bartosh asked if there were any Strategic Initiatives that didn't fit any longer or if they all still were relevant or if there were any new Initiatives the Council wanted added.

Mayor Joens stated her concern was voter perception regarding the annexation issue. Before that happened there needed to be an excellent education process so voters could make a good decision. How we were going to do that should be one of our priorities on our “to do” list.

Vice Mayor Pfeifer stated she would like to see the budget earlier if possible and have the departments give their wish lists at the beginning rather than for the Council to be presented just with what they got afterwards. In that way maybe the Council could help departments get what they wanted rather than just what they needed.

Mr. Rodriguez stated it would be possible to show what they asked for and what it was they ended up with.

Vice Mayor Pfeifer stated by seeing what got cut at the beginning, the Council would be more informed about departmental needs and able to better plan for future budget considerations.

Mayor Joens stated learning by reading in the paper the city was not sponsoring the Easter Egg Hunt made Council Members believe that sometimes they would like to have a little more input into what they felt was important.

Vice Mayor Pfeifer stated last year there were several situations like the Easter Egg Hunt when Council Members first learned about it from the paper or constituents instead of from

staff and being involved in reaching some of the goals before they were thrown out the window.

Mr. Rodriguez stated it would be possible to try to do that. The only problem was there was not much time to waste. We moved as quickly as we could and sometimes neglected to tell Council Members the things that had been cut. The priority was always to maintain core services and employees. The Easter Egg Hunt was cut because it was seen as a fringe item. Staff would try to do a better job of informing the Council on such issues.

Mayor Joens stated some other city councils actually had a lot more to do in the budget process about what types of activities the community had than this one did.

Mr. Rodriguez stated in the next budget there would be a "How to use this document" portion to aid those Council Members who were unused to reading budgets, and staff was always available to answer questions from Council Members.

Mr. Bartosh stated Council Members could be provided with departmental budget requests before any cuts were made. and when cuts were made the Council would be informed.

Vice Mayor Pfeifer stated that would make it easier for Council Members to explain, when asked, why budget decisions were made.

Mr. Bartosh stated certain cuts to personnel could be adequately covered in his management report. Items of public impact could be brought to the Council.

Council Member Elinski stated the Council wanted to be able to prioritize what was important regarding cuts.

Mr. Rodriguez stated more time and effort would be required because of the large amount of documentation involved. He would try to provide as much information as possible so that if there was anything the Council felt needed further discussion it could be addressed.

DEVELOPMENT OF NEW STRATEGIC INITIATIVES AND RELATED GOALS

Mr. Bartosh stated he wanted to go through the Initiatives to determine if there were any additions to be made in terms of goals. Take "Growth should support new city services".

2009 Strategic Initiative #5 – Develop initiatives that protect the environment of the Verde Valley for future generations.

Council Member Elinski stated ways to encourage in-fill should be encouraged much more strongly than now. It was a smarter way to grow and could be encouraged by impact fee incentives.

A discussion ensued about the best way to have information compiled regarding vacant properties as well as scheduled new projects.

Mayor Joens stated it was important to let people know that as discussions occurred about the annexation of State Trust Land the city would respect open space and that in-fill was one of its goals.

Mr. Lueder stated creating a map showing vacant properties and where utilities were located would be an asset to prospective investors who could easily get an idea of all vacant properties that were available in the city.

2009 Strategic Initiatives #3 – Build and retain a strong diversified economy & #5 Develop initiatives that protect the environment of the Verde Valley for future generations.

Mayor Joens stated it would be necessary to ensure there was infrastructure for businesses that wanted to come here so they could provide jobs that would keep the city the hub of the Verde Valley. Public safety and existing infrastructure were draws for businesses and necessary for economic development.

2009 Strategic Initiative #2 – Ensure our employees are trained and competitively compensated to ensure a qualified workforce to provide quality services.

Mr. Bartosh stated Strategic Initiative #2 dealt with employees. The compensation study would be kept on as something that needed to be done. He asked if anything needed to be added.

Mr. Rodriguez stated there was a need for a purchasing officer and assistant as well as for an IT assistant. There were no budgeted funds for the creation of such new positions at this time. These would probably come about at the time a new city hall was authorized.

2009 Strategic Initiative #3 - Build and retain a strong diversified economy

A discussion ensued about the economic stimulus a new city hall would cause and the need to educate local vendors so that they could qualify to submit bids.

2009 Strategic Initiative #5 - Develop initiatives that protect the environment of the Verde Valley for future generations.

Mayor Joens asked what policies needed to be implemented to preserve the riparian habitat and Verde River.

Vice Mayor Pfeifer stated the proposed wastewater plant would make the area green.

2009 Strategic Initiative #3 - Build and retain a strong diversified economy.

Council Member Elinski stated public signage could be modernized and made more attractive.

Mr. Bartosh stated Initiative #3 pertained to Old Town. It was important to get some wine businesses as a tourist attraction.

Mayor Joens stated neighborhood clean-ups would help with economic development.

2009 Strategic Initiative #4 – Develop water adequacy for our citizens for today and into the future.

Mr. Bartosh stated another Initiative was to develop water adequacy.

Mr. Lueder stated it was important to involve schools to develop educational opportunities pertaining to wastewater operations. Environmental science classes would be ideal and local graduates could help fill positions that were going to become vacant as older workers retired. One thing that needed to be looked at was acquiring water sources that did not require arsenic remediation. Adequate quality water was as important as water adequacy.

Mr. Rodriguez stated it was important to hire an assistant to Mr. Hardy who could be mentored to become part of the network of people who dealt with broader water issues on a state level.

Council Member Elinski asked if there was any way to incentivize people to tear out high water use landscaping and replace it with plants on the approved list.

Mr. Lueder stated water rates largely accomplished that.

Mr. Rodriguez stated conservation money could be used as an incentive to have businesses replace urinals with waterless types. This could also be done in the parks. This would also be beneficial for the sewer plant.

2009 Strategic Initiative #5 - Develop initiatives that protect the environment of the Verde Valley for future generations.

After discussion the Council's consensus was there should be river front rehabilitation.

Mr. Lueder stated any feasibility should include providing an adequate water supply for the old growth cottonwood trees that were now farther from the river than they were before the river changed its course.

Mayor Joens stated there was a need to balance open space with growth that would naturally occur if children who lived here now were to remain here in the future.

2009 Strategic Initiative #6 – Quantify our street standards and improvement plans including funding options.

Mayor Joens stated she liked the idea of a master street plan for all streets and sidewalks with a time table when they would all be completed.

Mr. Costello stated grant funds had been awarded to redo Mingus Avenue from Willard Street to 10th Street, which was expected to be completed in 2012.

Council Member Elinski stated it was important and beneficial to have proper signage showing and advertising Cottonwood was a bicycle friendly community. There should also be signage on storm drains about water draining into the Verde River.

Mr. Lueder stated the utility department could fund that in the interest of protecting the water supply. It was desirable, too, to coordinate any water and wastewater projects with street projects to avoid duplicate work.

2009 Strategic Initiative #7 – Determine options involving collection and disposal of recyclables and trash.

Mr. Bartosh stated Strategic Initiative #7 pertained to the collection and disposal of recyclables and trash. Little had been done yet but it would be pursued.

2009 Strategic Initiative #8 – Determine the need to have a lobbyist for the City of Cottonwood.

Mr. Bartosh stated Strategic Initiative #8 related to acquiring a lobbyist. It would be looked at in the context of a budget item.

2009 Strategic Initiative #9 – Support recreation, neighborhood health, and quality of life initiatives.

Mayor Joens stated the best thing was to continue discussions for a business model that worked for everything.

Mayor Joens also stated there was the economic goal to fully staff the Recreation Center immediately. The city also wanted to work with the Catholic Church on the soccer fields and there were volunteers willing to donate their time and services.

Mr. Bartosh stated funding needed to be obtained to professionally design and construct them.

Mayor Joens stated communications needed to be worked on.

Mr. Bartosh stated the cost of service from Sedona was increasing.

A discussion ensued about the best way to organize dispatching of fire and police services. Currently fire was dispatched from Sedona causing undesirable delays. While it might be desirable to have local dispatching there were cost considerations to resolve.

2009 Strategic Initiative #11 – Improve the City Web Site.

Mr. Bartosh stated the city's website had been revised and updated. It might be desirable to have streaming videos of Council meetings added to it.

Other matters

Following discussion the Council's consensus was that current management reports were sufficient unless a member of the Council, or the manager wished to discuss a particular item, at which time a meeting of all parties would be called.

Mr. Rodriguez stated state shared revenues were definitely going to be reduced by at least \$340,000.

2009 Strategic Initiative #13 – Continue to revitalize Old Town.

Mr. Bartosh stated regarding Initiative #13 for Old Town revitalization, the ongoing projects were the Jail, the Gardner property, and streetscape. Another issue would be to look at the Sundial Motel.

Council Member Elinski stated it was essential to get signage for Old Town to increase public awareness.

DISCUSSION OF OTHER STRATEGIC AREAS

Mayor Joens stated there had been a modification of reclaimed water rates and the implementation of a new fill station this past year. The Council had completed a land trade with Yavapai County for parking at the new recreation center. It had completed an identity theft program and done a beautification project on Paula Street/Mickelsen Parkway. It had revised the utility assistance program with Catholic Charities. The Planning and Zoning Department had been changed to include Design Review. The Focus on Success plan was completed and a new magistrate and city attorney had been hired. The city had instituted diversion fees at the court. The City Clerk's position was changed to report directly to the Council, the city sales tax had been increased, and all employee positions maintained.

ADJOURNMENT

Council Member Smith moved to adjourn. Mayor Joens seconded the motion, which carried unanimously. The annual retreat adjourned at 2:42 p.m.

Diane Joens, Mayor

Marianne Jiménez, City Clerk

CERTIFICATION OF MINUTES

I hereby certify that the attached is a true and correct copy of the minutes of a special retreat meeting of the City Council of the City of Cottonwood held on October 29, 2009. I further certify that the meeting was duly called, and that a quorum was present.

Marianne Jiménez, City Clerk

Date