

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, HELD MARCH 15, 2011, AT 6:00 P.M., AT THE CITY COUNCIL CHAMBERS BUILDING, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

CALL TO ORDER AND ROLL CALL

Mayor Joens called the regular meeting to order at 6:00 p.m. Roll call was taken as follows:

COUNCIL MEMBERS PRESENT

Diane Joens, Mayor
Karen Pfeifer, Vice Mayor
Linda Norman, Council Member
Tim Elinski, Council Member
Darold Smith, Council Member

COUNCIL MEMBERS ABSENT

Terence Pratt, Council Member
Duane Kirby, Council Member

STAFF MEMBERS PRESENT

Doug Bartosh, City Manager
Marianne Jiménez, City Clerk
Steve Horton, City Attorney
Dan Lueder, General Services General Manager
Jesus Rodriguez, Administrative Services General Manager
Charlie Scully, Long Range Planner
Jody Fanning, Chief of Police
Commander Eisenga, Police Department
Douglas LaSota, Magistrate Judge
Morgan Scott, Staff Engineer
George Gehlert, Community Development Director

PLEDGE OF ALLEGIANCE TO THE FLAG

Shiloh Hoggard led the Pledge of Allegiance and Mayor Joens and presented him with a certificate of appreciation for leading the Pledge.

BRIEF SUMMARY OF CURRENT EVENTS BY MAYOR, CITY COUNCIL AND/OR CITY MANAGER- THE PUBLIC BODY DOES NOT PROPOSE, DISCUSS, DELIBERATE OR TAKE LEGAL ACTION ON ANY MATTER BROUGHT UP DURING THIS SUMMARY UNLESS THE SPECIFIC MATTER IS PROPERLY NOTICED FOR LEGAL ACTION

Doug Bartosh announced the following:

- The weekend before last, an enterprising person come into town to prequalify people for their medical marijuana card at \$200 a pop and they were set up at the Best Western. He cautioned citizens that the rules have not been set up and no dispensaries are being permitted at this point. The person was arrested for possession of marijuana and he will be going to court.

- Some of the public has received a letter regarding purchasing insurance for the water line and advised the public that this has nothing to do with the City.
- The Gardner property is cleaned out.
- A Chamber mixer was held at the Aspen Ridge Apartments on March 17.

Vice Mayor Pfeifer stated she had met with the state Legislators Andy Tobin and Karen Fann and they are interested in coming to Old Town and find out what is happening in Cottonwood.

Council Member Elinski stated a Historic Preservation Committee meeting was held and they would also have a booth at the salsa festival on May 7.

Mayor Joens announced the following:

- She did an Inside Cottonwood interview with Council Member Elinski and Greg Ruland regarding the Historic Preservation Committee.
- She and Vice Mayor Pfeifer read to the children at Cottonwood Elementary School.
- She handed out medals to children for the Fit Kids at Cottonwood Middle School.
- The CEDC met with APS to discuss where we were at on Focus on Success.
- She attended a grand opening for the Saint Vincent De Paul thrift store.
- She attended the Saint Patrick's Day parade in Sedona.
- She had lunch with Jody Filardo to discuss Clarkdale Sustainability Park Project.
- She did a cleanup of the Copper Canyon Area of Prescott National Forest.
- She announced the Mayor's Walk a Mile for Meals event on March 19 at 9:00 am.

CALL TO THE PUBLIC

Mr. Bob Oliphant addressed the Council regarding merit increases for employees and why there has not been a Council vote regarding that matter. He reminded the Council that the employees have not received a merit increase or cost of living increase. Approximately one year ago, staff and the public were informed that if things got worse, there could be furloughs, reduction in workforce, days off without pay, early retirement incentives, and staff reductions including fire and police. No cost of living or merit increase was included in the budget. However, \$450,000 was set aside in a reserve in case revenues held up and if they did this would be revisited in December. If revenues came in as predicted, staff would have come before the Council in December to ask for a thumbs up or thumbs down on the employee merit program and it would have been retroactive to July 1. He reviewed the minutes for December 2010 and did not find any item related to merit increase. He read from a letter that was dated from January, 2011 in which staff reminded the Council of the merit pay promise. The letter made it clear the City had met its revenue projections. He was wondering why this matter has never been addressed again.

APPROVAL OF MINUTES—REGULAR MEETING OF 1/18/11

Council Member Elinski moved to approve the minutes of 1/18/11 as presented. The

motion was seconded by Council Member Norman, and carried unanimously.

UNFINISHED BUSINESS

ORDINANCE NUMBER 571--AMENDING THE ZONING MAP OF THE CITY FOR A PARCEL OF LAND TOTALING APPROXIMATELY 1.19 ACRES, LOCATED ALONG THE WEST SIDE OF QUAIL TRAIL, 200 FEET NORTH OF EAST MINGUS AVENUE, APN 406-42-012B; SO AS TO CHANGE CERTAIN DISTRICT BOUNDARIES AND CLASSIFICATIONS THEREOF FROM THE PRESENT ZONING OF C-1 (LIGHT COMMERCIAL) TO PAD (PLANNED AREA DEVELOPMENT); SECOND & FINAL READING

Mr. Gehlert presented Ordinance Number 571 for final reading. The first reading occurred on February 15 at which time the applicant provided a thorough overview of the planned project to the Council. The second and final reading was postponed due to staff failing to send out a notification to surrounding property owners. The new ordinance would change a parcel of land from light commercial to planned area development.

Reynold Radoccia, the architect on the project, addressed the Council regarding the zone change for the mixed use project. The project includes six apartment units and five commercial spaces. The project is registered in Washington, D.C. with the U.S. Green Building Council.

Mayor Joens asked about Tom Taylor putting in sidewalks along Quail Trail.

Mr. Radoccia stated that Quail Trail is an easement and is owned by several individuals.

Council Member Smith moved to approve Ordinance 571. The motion was seconded by Council Member Elinski, and carried unanimously.

Mayor Joens requested the City Clerk to read Ordinance 571 by title only.

ORDINANCE NUMBER 571

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, AMENDING THE ZONING MAP OF THE CITY OF COTTONWOOD, ARIZONA, FOR A PARCEL OF LAND TOTALING APPROXIMATELY 1.19 ACRES, LOCATED ALONG THE WEST SIDE OF QUAIL TRAIL, 200 FEET NORTH OF EAST MINGUS AVENUE, APN 406-42-012B; SO AS TO CHANGE CERTAIN DISTRICT BOUNDARIES AND CLASSIFICATIONS THEREOF FROM THE PRESENT ZONING OF C-1 (LIGHT COMMERCIAL) TO PAD (PLANNED AREA DEVELOPMENT).

ORDINANCE NUMBER 572--AMENDING THE CITY OF COTTONWOOD ZONING ORDINANCE BY ADDING A NEW SECTION 308. MEDICAL MARIJUANA FACILITIES; SECOND & FINAL READING

Mr. Scully presented the new Ordinance for a second and final reading. The new ordinance would deal with where the dispensaries, cultivation facilities, and infusion (manufacturing) facilities will be located. The dispensaries are a non-profit operation and are required to acquire the product from other sources or cultivate it themselves. One of the requirements of the location of the dispensaries is that it cannot be located anywhere within 500 feet of a school. ADHS may not issue more than one dispensary certificate for every 10 pharmacies in Arizona and they anticipate no more than 124 dispensaries state-wide. At least one dispensary will be allowed in each county. ADHS has indicated it does not want dispensaries clustered in the major cities and to ensure opportunities exist in rural areas. This will ensure the rural areas are not disproportionately subjected to the 25-mile exception which allows patient and caregivers to home grow medical marijuana. Home grown medical marijuana cannot be approved by ADHS if the patient is within a 25-mile radius of a dispensary. Staff prefers there be a dispensary that is well regulated and will take away the home grown operations. Cultivation operations should be located within an industrial location.

Mayor Joens stated the Council has discussed this in quite a bit of detail during the first reading.

Vice Mayor Pfeifer stated this is still federally illegal.

Council Member Norman moved to approve Ordinance Number 572 approving amendments to the city's Zoning Ordinance regarding medical marijuana facilities. Council Member Smith seconded the motion and the motion was approved with a dissenting vote from Vice Mayor Pfeifer.

Mayor Joens asked the City Clerk to read Ordinance 572 by title only.

ORDINANCE NUMBER 572

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, AMENDING THE CITY OF COTTONWOOD ZONING ORDINANCE BY ADDING A NEW SECTION 308. MEDICAL MARIJUANA FACILITIES.

ORDINANCE NUMBER 573--AMENDING CHAPTER 10.20.040 RESTRICTED PARKING AREAS RESERVED FOR THE PHYSICALLY DISABLED, SUBSECTIONS A. AND C., OF TITLE 10, VEHICLES AND TRAFFIC, OF THE MUNICIPAL CODE; SECOND & FINAL READING

Chief Fanning presented the new ordinance for second and final reading. The new ordinance will enhance the police department's ability to enforce parking violations involving handicap parking spaces and the hash-marked areas surrounding them.

Mayor Joens stated this has been discussed in great depth at the first reading.

Council Member Elinski moved to approve Ordinance Number 573. The motion was seconded by Council Member Norman, and carried unanimously.

Mayor Joens asked the City Clerk to read Ordinance Number 573 by title only.

ORDINANCE NUMBER 573

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, AMENDING CHAPTER 10.20.040 RESTRICTED PARKING AREAS RESERVED FOR THE PHYSICALLY DISABLED, SUBSECTIONS A. AND C., OF TITLE 10, VEHICLES AND TRAFFIC, OF THE MUNICIPAL CODE OF THE CITY OF COTTONWOOD, ARIZONA.

CONSENT AGENDA

WINE FESTIVAL LIQUOR LICENSE APPLICATION FROM BARBARA PREDMORE, APPLICANT FOR ALCANTARA LLC, FOR AN EVENT SCHEDULED FOR APRIL 2, 2011, AT THE OLD TOWN CENTER FOR THE ARTS LOCATED AT 633 NORTH 5TH STREET

RESOLUTION NUMBER 2579—MAKING KNOWN THE CITY'S COMMITMENT TO THE PRINCIPLE OF FAIR HOUSING, AND DESCRIBING ACTIONS IT SHALL UNDERTAKE TO AFFIRMATIVELY FURTHER FAIR HOUSING, AND DECLARING APRIL AS FAIR HOUSING MONTH IN COTTONWOOD

Council Member Norman moved to approve the consent agenda as presented. The motion was seconded by Vice Mayor Pfeifer, and carried unanimously.

Mayor Joens asked the City Clerk to read Resolution Number 2579 by title only.

RESOLUTION NUMBER 2579

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, MAKING KNOWN ITS COMMITMENT TO THE PRINCIPLE OF FAIR HOUSING, AND DESCRIBING ACTIONS IT SHALL UNDERTAKE TO AFFIRMATIVELY FURTHER FAIR HOUSING, AND DECLARING APRIL AS FAIR HOUSING MONTH IN COTTONWOOD.

NEW BUSINESS

RESOLUTION NUMBER 2580—APPOINTING A MEMBER TO THE CITY'S JUDICIAL REVIEW AND APPOINTMENTS ADVISORY BOARD

Ms. Dobler presented the new resolution for approval to appoint a new member to fill a vacant position on the Judicial Review and Appointments Advisory Board. Staff has received one application from Shiloh Hoggard, a local attorney. Mr. Hoggard has been living and

practicing law in Cottonwood since 2005 and currently has his own law firm. He is seeking another three year term for this board.

Mr. Hoggard stated he has enjoyed his tenure on the board and has enjoyed the process. He believes that his own law firm enhances his experience for the board.

Mayor Joens thanked him for his dedication in serving the citizens of Cottonwood.

Mayor Joens moved to reappoint Shiloh Hoggard to the Judicial Commission. The motion was seconded by Vice Mayor Pfeifer, and carried unanimously.

The City Clerk asked for clarification if the motion was to also approve Resolution Number 2580.

Mayor Joens then moved to approve Resolution Number 2580. The motion was seconded by Vice Mayor Pfeifer, and carried unanimously.

Mayor Joens requested the City Clerk read Resolution Number 2580 by title only.

RESOLUTION NUMBER 2580

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPOINTING A MEMBER TO THE CITY'S JUDICIAL REVIEW AND APPOINTMENTS ADVISORY BOARD.

RESOLUTION NUMBER 2581—APPROVING A SERVICE AGREEMENT BETWEEN THE COTTONWOOD/ OAK CREEK SCHOOL DISTRICT AND THE CITY, ACTING THROUGH ITS POLICE DEPARTMENT TO IMPLEMENT THE SCHOOL SAFETY PROGRAM IN THE DISTRICT

Chief Fanning presented a service agreement between Cottonwood and the Oak Creek School District for a School Resource Officer position at Tavasci Elementary School which is funded annually by a grant.

Mayor Joens asked what would happen if that school does not stay open.

Chief Fanning stated this is the last year for the grant. That officer will have to be absorbed back into the police force. The middle school believes they will be receiving the grant this year, and if that happens, an officer will be assigned to the middle school.

Mayor Joens stated the middle school would have the most need.

Chief Fanning stated the middle school tasks his staff far more than the elementary schools.

Council Member Smith moved to approve Resolution Number 2581, which approves a Service Agreement with the Cottonwood Oak Creek School District for a School Resource

Officer position at Tavasci Elementary School. The motion was seconded by Council Member Norman, and carried unanimously.

Mayor Joens requested the City Clerk read Resolution Number 2581 by title only.

RESOLUTION NUMBER 2581

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, APPROVING A SERVICE AGREEMENT BETWEEN THE COTTONWOOD/OAK CREEK SCHOOL DISTRICT AND THE CITY, ACTING THROUGH ITS POLICE DEPARTMENT TO IMPLEMENT THE SCHOOL SAFETY PROGRAM IN THE DISTRICT.

PURCHASE OF eCITATION (E-TICKET) HARDWARE AND SOFTWARE FOR A COST OF \$27,750

Chief Fanning and Judge LaSota presented to Council for approval the purchase of eCitation (E-Ticket) hardware and software for a cost of \$27,750. The police department currently writes approximately 3,000 citations and warnings each year. The officer would be able to scan licenses and car registrations into a handheld device, eliminating errors on data entry. It will reduce the amount of time an officer spends at a traffic stop. The officer is able to print out a citation at the traffic stop and can be printed in English and Spanish along with the exact fine. The citation is then populated with the court. The court clerk no longer has to input the data and try to read the officer's handwriting.

Council Member Smith asked how much this will save the police department.

Chief Fanning stated we will be saving on printing costs and staff time. To put an exact dollar amount on savings cannot be done.

Judge LaSota stated there is not only cost savings but additional revenues too, and the officers will be able to find other violators.

Mr. Bartosh stated \$12,550 of the money is coming from money that was seized from drug dealers, and the court is putting in \$6,500 from code violators. Over two thirds of the money being used to purchase this are from funds from people who broke the law.

Mary Eichman, from Cottonwood, stated she is a retired Police Records Keeper from the City of Mesa Police Department. From her experience, this would be a very worthwhile purchase and would highly recommend it.

David Altoal, from Cornville, stated the Council should consider the yearly maintenance cost associated with the software that has not been mentioned by Chief Fanning or Judge LaSota.

Chief Fanning stated the yearly cost is \$250 per instrument and they are purchasing four

instruments.

Council Member Smith moved to authorize the acquisition of eCitation hardware and software for a total cost of \$27,250. The motion was seconded by Council Member Norman, and carried unanimously.

REQUEST TO REPLACE A PATROL SERGEANT POSITION FOR THE POLICE DEPARTMENT

Chief Fanning presented a request to replace a vacant patrol sergeant position. The position has remained empty after the Terrorism Liaison Officer (TLO) was introduced. The patrol sergeant was relocated to the TLO position. He requested to promote one of his officers to sergeant to fill that position.

Council Member Elinski asked if the promoted officer will receive an increase in pay.

Chief Fanning stated the TLO will be moved to Community Development allowing the budget to include the promoted officer. He is just filling the open position that is already included in the budget.

Council Member Norman moved to approve the replacement of the vacant patrol sergeant position. The motion was seconded by Vice Mayor Pfeifer, and carried unanimously.

AUTHORIZATION FOR THE FIRE DEPARTMENT TO SUBMIT A GOVERNOR'S OFFICE OF HIGHWAY SAFETY GRANT FOR RESCUE EXTRICATION EQUIPMENT

Chief Casson requested authorization for the fire department to apply for a Governor's Office of Highway Safety grant for rescue extrication equipment. The grant is full reimbursement for the purchase of the new equipment. There is a lot of traffic in the community and the call volume is over a 20 percent for this year. The fire department will not purchase the equipment until the grant is approved by the Governor's Office.

Vice Mayor Pfeifer moved to authorize the fire department to apply for a FY 2012 Governor's Office of Highway Safety Grant in the amount of \$10,000 to purchase rescue extrication equipment. The motion was seconded by Council Member Norman, and carried unanimously.

EXPANSION OF THE COTTONWOOD RIVERFRONT PARK DISC GOLF COURSE

Mr. Lueder presented to the Council for approval the expansion of another nine holes to the Riverfront Park disc golf course. The first nine holes were authorized by the Council on August 10, 2010. Staff has spoken with state park representatives to include areas of the state park, including the area around the old jail trail, and they did not think that was a viable option. The nine holes would be extended at Riverfront Park only. Staff hopes to have it playable within six weeks. The cost will be approximately \$6,000.

Council Member Smith stated he agrees with completing the course to 18 holes.

Paul Wurzer, from Cottonwood, stated this was a great thing for the community and thanked the Council for building the course.

Michael Downes, from Cottonwood, stated this was a great thing for the community and this will add money to the community with resulting tournaments and events.

Mayor Joens stated this sport is environmentally friendly and brings people closer to the river.

Council Member Smith moved to approve expanding the Cottonwood Riverfront Park disc golf course from nine to eighteen holes. The motion was seconded by Vice Mayor Pfeifer, and carried unanimously.

REQUEST FROM THE VERDE VALLEY LITTLE LEAGUE ASSOCIATION TO CONSTRUCT TWO NEW BATTING CAGES AT RIVERFRONT PARK

Mr. Lueder stated staff was approached by the Verde Valley Little League to construct two new batting cages. These would be net batting cages and would be installed in an area which is out of the way and not currently being utilized. A Memorandum of Understanding would be drafted and the Verde Valley Little League would be handling the construction and maintenance. The city would only be allowing them to use the land.

Mayor Joens stated that she is concerned about the location to the residents and was wondering if it would be noisy.

Mr. Lueder stated it would not be any louder than a game and not much different than a game.

Mayor Joens asked if we did have issues with the neighbors could these be moved.

Mr. Lueder stated these are able to be moved.

Council Member Elinski moved to authorize staff to negotiate a MOU or other form of agreement that authorizes the Verde Valley Little League to install, operate and maintain two batting cages at Riverfront Park, and to authorize the Mayor to execute the agreement once it is negotiated. The motion was seconded Vice Mayor Pfeifer, and carried unanimously.

RESOLUTION NUMBER 2582--APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH ARIZONA STATE PARKS BOARD, FOR ASSISTANCE WITH THE OPERATION OF THE POTABLE WATER AND WASTEWATER COLLECTIONS SYSTEMS WITHIN THE DEAD HORSE RANCH STATE PARK

Mr. Lueder presented the new resolution to approve an Intergovernmental Agreement with the Arizona State Parks Board for the operation of the Dead Horse State Park's water and wastewater system. Staff has been operating the system since it was approved by the Council in April 20, 2010. The agreement has been approved by the Attorney General's office, and the State Parks Board.

Vice Mayor Pfeifer moved to approve Resolution 2582 approving an IGA with the Arizona State Parks Board to operate the Dead Horse State Park water and wastewater systems. The motion was seconded by Council Member Elinski, and carried unanimously.

Mayor Joens requested the City Clerk read Resolution 2582 by title only.

RESOLUTION NUMBER 2582

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH ARIZONA STATE PARKS BOARD, FOR ASSISTANCE WITH THE OPERATION OF THE POTABLE WATER AND WASTEWATER COLLECTIONS SYSTEMS WITHIN THE DEAD HORSE RANCH STATE PARK.

AWARD OF BID FOR PAVEMENT MARKING SERVICES

Mr. Lueder presented for approval the award of the pavement marking contract to the low bidder, Traffic Safety, Inc. Three bids were received from Traffic Safety (\$46,402.00), Roadsafe Traffic Systems (\$60,420.00), and Road Markings, Inc. (\$81,760.00). Traffic Safety, Inc., has done the work for the city for the last 10 years. The budgeted amount is for \$50,000. Staff is recommending approving this bid. The contract is for one year, with a second year option to extend.

Council Member Smith asked why the bids are so different.

Mr. Lueder stated that is just the nature of the bidding process.

Bob Oliphant, from Cottonwood, stated there has not been much information about these bids. He agrees that pavement markings are good for the safety of the community. He has been concerned about the poor quality painting job and the paint seems to have been fading too quickly. He was wondering if the companies use the same quality of paint. He also wondered about the application process and if the companies used the same process. He was wondering if we are comparing the same process with all companies or are there more differences besides the bid amounts.

Mr. Lueder stated the bid packet is about forty pages long and offered to share it with Mr. Oliphant. The specifications are based on ADOT specs. The companies are bidding the same paint and application process.

Council Member Norman moved to award the pavement marking contract to the low bidder, Traffic Safety Inc., in the amount of \$46,402 for the first year of the contract. The motion was seconded by Council Member Smith, and carried unanimously.

ESTABLISHING THE POSITION OF PROCUREMENT MANAGER FOR A NEW PROCUREMENT DIVISION UNDER THE ADMINISTRATIVE SERVICES GENERAL MANAGER

Mr. Rodriguez presented for approval to establish the position of Procurement Manager to assist Mr. Robert Combs in developing the Procurement Division under the Administrative Services General Manager. Staff will assess whether or not the city needs a buyer. It will cost about \$110,300 to bring onboard the procurement manager.

Council Member Elinski asked how this will affect the budget.

Mr. Rodriguez stated he would have to do a budget revision.

Council Member Elinski stated this is an important position and very needed. Mayor Joens stated Mr. Lueder is known for writing contracts and was wondering how this new person will work with staff.

Mr. Rodriguez stated that the department will still have to review the specifications and departments will not have to worry about all the legislative requirements.

Mr. Bartosh stated this was a discussion item on the Strategic Plan, and he supports the creation of the position. Staff is going to reclassify a position and take advantage of the potential savings that it can create for the city. The city needs someone working on these bids and contracts full time, so we can move these capital projects forward.

Mayor Joens stated Mr. Oliphant pointed out at the last regular meeting that this was an expansion of government and compression to the merit raises.

Mr. Rodriguez stated he didn't believe that it was an expansion on government and the city is only trying to become more efficient.

Mr. Bartosh stated the Council has addressed the merit pay issues at the strategic planning retreat, and it was decided to wait until the state decides what to do with state shared revenues. That is what is holding up the merit pay.

Mayor Joens asked Mr. Rodriguez if this position is unrelated to the merit pay.

Mr. Rodriguez stated this is unrelated to the merit pay.

Mayor Joens stated she had a discussion with the City Attorney and it will save him time.

Mr. Bartosh stated hiring the procurement manager does not affect whether or not the city

does merit pay increases or not, and is dependent on what the state legislature is going to do with state shared revenues.

Mr. Oliphant stated on July 6, 2010, the Council discussed the budget, and specifically on the budget that is being unfrozen, the finance technician. During that discussion the finance director made the following statement "Knowing the economic situation we are posed with now, it would not be fiscally responsible to add positions that would cost \$60,000-\$70,000." In January, 2011 it was discussed to spend \$167,000 on the new position. The legislature has a super majority and has the numbers to make major changes to the way state shared revenues are distributed. Our fiscal year 2011, our state shared sales tax and income tax will be \$1.9 million. This is already down \$800,000. Cottonwood has done relatively well in weathering the fiscal storm. We do not know what the state legislature will do. This is not the time to spend \$167,000 on a new position.

Mr. Rodriguez stated this position will allow the city to see some actual savings as opposed the finance technician position. It is \$110,000, and not \$167,000, since we would only be bringing on one person. The state shared revenues are important to the city, but we are trying to find efficiencies within the city.

Council Member Elinski move to establish the position of Procurement Manager to assist Mr. Robert Combs with developing a Procurement Division under the Administrative Services General Manager. The motion was seconded by Council Member Norman, and carried unanimously.

REQUEST FROM THE VERDE VALLEY REGIONAL ORGANIZATION (VVREO) FOR THE APPOINTMENT OF A MEMBER OF THE COUNCIL OR A MEMBER OF THE COMMUNITY TO REPRESENT THE COMMUNITY AT THE VVREO MONTHLY MEETINGS

Mayor Joens stated the City had received a letter to appoint a member of the Council or member of the public to the Verde Valley Regional Economic Organization.

Robyn Prud'homme-Bauer, the VVREO Chairperson, addressed the council and explained the mission of the Verde Valley Regional Economic Organization is to expand the regional economy through business attraction, retention, expansion and quality job creation while maintaining a sense of place. The vision of the Verde Valley Regional Economic Organization is a collaborative partnership with a structure and strategy for sustainable regional economic prosperity. The items discussed in the meetings are of a confidential nature.

Council Member Elinski asked what type of confidential discussions will take place.

Ms. Prud'homme-Bauer stated they are currently discussing a revolving loan fund for the Verde Valley, but cannot discuss who is involved or specifics until it is finalized.

Council Member Elinski asked if the meetings were open to the public.

Ms. Prud'homee-Bauer stated the meetings are open to the public, but request that attendees respect the confidentiality of the meetings.

Council Member Norman volunteered to attend the VVREO meetings. Vice Mayor Pfeifer volunteered to be the alternate.

Mayor Joens moved to appoint to Council Member Norman to the auxiliary board of the VVREO and Vice Mayor Pfeifer would serve as the alternate. The motion was seconded by Council Member Elinski, and carried unanimously.

RESOLUTION NUMBER 2583--DECLARING AND ADOPTING THE RESULTS OF THE PRIMARY ELECTION HELD ON MARCH 8, 2011

Mrs. Jiménez presented for approval Resolution 2583 adopting the results of the primary election held on March 8, 2011, for the three open Council seats and the Mayor's seat. Per state law any candidate receiving more than fifty percent of the total ballots cast is declared to be elected outright in the primary. Mayor Diane Joens and Ruben Juaragui were elected in the primary. On the general election there will be a run-off for the two remaining Council seats between Jesse Dowling, Mary Eichman, Duane Kirby, and Terrence Pratt. Once the results are canvassed by the Council the unofficial results become the official results. She also informed the Council that the costs for an all mail ballot election have increased significantly from two years ago. The county now charges the city \$2.00 per ballot. In 2009 it was \$1.33. To process this primary election the cost was \$10,258. That does not include the cost of printing the ballots and sending the reminder cards. The City Clerk's department will be over budget on the elections line item.

Mayor Joens stated this was just an unanticipated expense that could not have been predicted.

Council Member Smith moved to accept the final results of the city's March 8, 2011, primary election as submitted by the Yavapai County Elections Department, and approve Resolution Number 2583 declaring and adopting the results of the election. The motion was seconded by Council Member Elinski, and carried unanimously.

Mrs. Jiménez stated the candidates that were elected in the primary will not officially take their seats on the Council until after the canvass of the general election at the end of May.

Mayor Joens congratulated Ruben Jauregui for winning the Council seat.

Mayor Joens then requested the City Clerk read Resolution Number 2583 by title only.

RESOLUTION NUMBER 2583

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, DECLARING AND ADOPTING THE RESULTS OF THE PRIMARY ELECTION HELD ON MARCH 8, 2011.

CLAIMS & ADJUSTMENTS

Council Member Norman moved to pay the claims and adjustments as presented. The motion was seconded by Council Member Elinski, and carried unanimously.

ADJOURNMENT

Council Member Smith moved to adjourn. The motion was seconded by Mayor Joens, and carried unanimously. The regular meeting adjourned at 8:14 p.m.

Diane Joens, Mayor

ATTEST:

Marianne Jiménez, City Clerk

CERTIFICATION OF MINUTES

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of Cottonwood held on March 15, 2011. I further certify that the meeting was duly called, and that a quorum was present.

Marianne Jiménez, City Clerk

Date