

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, HELD JANUARY 3, 2012, AT 6:00 P.M., AT THE CITY COUNCIL CHAMBERS BUILDING, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

CALL TO ORDER AND ROLL CALL

Mayor Joens called the regular meeting to order at 6:00 p.m. Roll call was taken as follows:

COUNCIL MEMBERS PRESENT

Diane Joens, Mayor
Karen Pfeifer, Vice Mayor
Jesse Dowling, Council Member
Tim Elinski, Council Member
Ruben Jauregui, Council Member
Linda Norman, Council Member

COUNCIL MEMBERS ABSENT

Terence Pratt, Council Member

STAFF MEMBERS PRESENT

Doug Bartosh, City Manager
Marianne Jiménez, City Clerk
Steve Horton, City Attorney
Terry Sutton, Prosecuting Attorney
Jody Fanning, Police Chief
Rudy Rodriguez, Administrative Services General Manager
Vanessa Ward, Library Manager
Richard Faust, Community Services General Manager
Morgan Scott, Development Services Operations Manager
Charlie Scully, Long-Range Planner
Terry Kepple, IT Technician
Nikki Arbeiter, Planner

PLEDGE OF ALLEGIANCE

Robert Valentine, a Cottonwood Youth Commission member, led the Pledge and was presented a certificate of appreciation by Mayor Joens.

BRIEF SUMMARY OF CURRENT EVENTS BY MAYOR, CITY COUNCIL AND/OR CITY MANAGER--
THE PUBLIC BODY DOES NOT PROPOSE, DISCUSS, DELIBERATE OR TAKE LEGAL ACTION ON
ANY MATTER BROUGHT UP DURING THIS SUMMARY UNLESS THE SPECIFIC MATTER IS
PROPERLY NOTICED FOR LEGAL ACTION

Mr. Bartosh reported we are moving the strategic planning meeting from January 12 to January 19. The old Gardner barn is being taken down this week with the wood going to a local contractor. We are setting up to be able to do the volunteer income tax assistance at the library starting on February 4.

Mayor Joens reported the following:

- At the last WAC meeting she was appointed as co-chair of the Yavapai County Water Advisory Committee.
- Cottonwood hosted the GAMA meeting on December 9 and all the mayors brought toys for our Cottonwood Toys for Tots program.
- Shop with a Cop was held on December 10.
- On December 12 she attended the Compassionate Friends candle lighting ceremony. This ceremony honors the parents and siblings in our community who have lost children in their families.
- On December 12 she met with Christine Bleicher of the Verde Valley Medical Center Foundation. They are moving forward with plans for Northern Arizona Hospice.
- She and city department heads held a Coffee Talk and Block Watch meeting with the Crestview neighborhood.
- On December 13 Yavapai College dedicated the new Verde Valley Pavilion.
- On December 14 the Vice Mayor and she attended the ribbon cutting for the new Cottonwood Community Based Outpatient Clinic for veterans.
- On the 14th she was invited to attend the Camp Verde Chamber Mixer featuring Fort Verde State Historic Park.
- On December 16 she attended the Toys for Tots Christmas Party.
- On the week of the 17th she attended the potluck of the Verde River Citizens Alliance, the Cottonwood Fire Alternative Pension Annual meeting, and the end of year Fire and Police Public Safety Personnel Board meeting.
- On the 19th she attended the Friends of the Verde River Greenway for which she serves as treasurer. The Friends will receive a Walton Family Grant for nearly \$400,000 to do invasive species eradication on the Verde River.
- On 19th they had a Let's Move event with Kristie Rupp of Fit Kids, who led Santa's Games.
- On February 11 Cottonwood is planning an electronic waste cleanup in conjunction with ADEQ.

CALL TO THE PUBLIC

There were no comments from the public.

PROCLAMATION—DECLARING THE MARTIN LUTHER KING, JR., HOLIDAY AS A DAY OF SERVICE IN COTTONWOOD

INTRODUCTION OF NEW EMPLOYEES

Mr. Rodriguez introduced Tyler Keppel, the new IT Technician.

APPROVAL OF MINUTES-- Regular Meeting of 12/6/11

Vice Mayor Pfeifer moved to approve the minutes of the regular meeting of 12/6/11. The motion was seconded by Council Member Elinski and carried unanimously.

OLD BUSINESS-None.

CONSENT AGENDA-None.

NEW BUSINESS

RESOLUTION NUMBER 2622--APPOINTING A MEMBER TO THE SENIOR COMMISSION

RESOLUTION NUMBER 2623--APPOINTING A MEMBER TO THE SENIOR COMMISSION

RESOLUTION NUMBER 2624--APPOINTING A MEMBER TO THE SENIOR COMMISSION

Ms. Dobler stated there were three openings on the Senior Commission and they had received three applications. One seat is for a three-year term, and two seats are for a two-year terms. She then reviewed the backgrounds of the three applicants; Max Brown, Beverly Emerson and John O'Neill. Max Brown and John O'Neill both serve on the commission.

Mayor Joens requested the applicants state what they would bring to the commission.

Mr. Brown stated it has been his privilege to work with these creative people and he is a task orientated person and he believes they need him.

Mrs. Emerson stated she has read all the minutes from the Senior Commission and has been impressed with the work that has been done to date. She is interested in getting timely and accurate information to our seniors

Mr. O'Neill stated he is impressed with how important the Senior Commission is to the Verde Valley.

Mayor Joens nominated Mrs. Emerson for the three-year term and Mr. O'Neill and Mr. Brown for a two-year term. The motion was seconded by Council Member Jauregui and carried unanimously.

Mayor Joens requested the City Clerk read Resolution Numbers 2622, 2623 and 2624 by title only.

RESOLUTION NUMBER 2622

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPOINTING BEVERLY EMERSON A MEMBER OF THE SENIOR COMMISSION AND ESTABLISHING HER TERM OF OFFICE.

RESOLUTION NUMBER 2623

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, APPOINTING JOHN O'NEILL A MEMBER OF THE COTTONWOOD SENIOR COMMISSION AND ESTABLISHING HIS TERM OF OFFICE.

RESOLUTION NUMBER 2624

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, APPOINTING MAX BROWN A MEMBER OF THE COTTONWOOD SENIOR COMMISSION AND ESTABLISHING HIS TERM OF OFFICE.

RESOLUTION NUMBER 2625-- APPOINTING A MEMBER TO THE AIRPORT COMMISSION

Mr. Scott stated there was a recent resignation from the commission and there are applications still on file since it was less than six months ago when the last appointment was made. Of the three applications on file, William Jensen and Ronald Krumm requested to be considered for appointment. The Airport Commission would like to recommend Mr. Krumm for the opening. Mr. Krumm has a private pilot license and has been a Cottonwood resident since 2003.

Mr. Krumm addressed the Council and stated his knowledge of the Airport Commission has been through discussions with members of the Commission and following the Verde Valley news. The interest he has is looking at improvements that can be made at the airport to attract small business.

Jim Moeny, Chairman of the Airport Commission, stated he has known Ronald Krumm for the last 10 years and has served on other boards with him. He was a personal friend of his and finds that Mr. Krumm makes informed and balanced decisions. He highly recommends Mr. Krumm for the appointment.

Council Member Norman moved to approve Resolution Number 2625, appointing Ronald Krumm to the Airport Commission to fill the remainder of a three-year term which expires July 1, 2014. The motion was seconded by Vice Mayor Pfeifer and carried unanimously.

Mayor Joens requested the City Clerk read Resolution Number 2625 by title only.

RESOLUTION NUMBER 2625

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, APPOINTING RONALD KRUMM A

MEMBER OF THE COTTONWOOD AIRPORT COMMISSION AND ESTABLISHING HIS TERM OF OFFICE.

RESOLUTION NUMBER 2626—APPOINTING A MEMBER TO THE LIBRARY BOARD

RESOLUTION NUMBER 2627—APPOINTING A MEMBER TO THE LIBRARY BOARD

RESOLUTION NUMBER 2628—APPOINTING A MEMBER TO THE LIBRARY BOARD

RESOLUTION NUMBER 2629—APPOINTING A MEMBER TO THE LIBRARY BOARD

Mrs. Ward stated there are four vacancies to fill on the Library Board due to the expiration of board appointments. Dede Ewald and Elizabeth Fuller have expressed their desire to continue working on the Library Board. They also received three additional applications from Susan Hawley, Margaret Mitchell and Constance Gilmore. Susan Hawley does not reside with the city limits of Cottonwood.

Mrs. Ewald stated she would like to serve another three years.

Ms. Fuller stated the library is beautiful and well run and is looking forward to the electronic introductions.

Mayor Joens stated this board was appointed by the City Council to be advisory to the Council and it had not done much advising in the past 20 years. She has asked the City Manager to make it more like the other boards where they will have some interaction with the Council and that they know they are supposed to be advising the Council and working more closely with them.

Vice Mayor Pfeifer moved to approve Resolution Number 2626 appointing Dede Ewald a member of the Library Board for a three-year term expiring January 4, 2015; to approve Resolution Number 2627 appointing Elizabeth Fuller a member of the Library Board for a three-year term expiring January 4, 2015; to approve Resolution Number 2628 appointing Margaret Mitchell a member of the Library Board for a three-year term expiring January 4, 2015; and to approve Resolution Number 2629 appointing Constance Gilmore a member of the Library Board for a three-year term expiring January 4, 2015. The motion was seconded by Council Member Norman and carried unanimously.

Mayor Joens requested the City Clerk read Resolution Numbers 2626, 2627, 2628 and 2629 by title only.

RESOLUTION NUMBER 2626

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPOINTING DEDE EWALD A MEMBER OF THE LIBRARY BOARD OF THE CITY OF COTTONWOOD AND ESTABLISHING HER TERM OF OFFICE.

RESOLUTION NUMBER 2627

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPOINTING ELIZABETH FULLER A MEMBER OF THE LIBRARY BOARD OF THE CITY OF COTTONWOOD AND ESTABLISHING HER TERM OF OFFICE.

RESOLUTION NUMBER 2628

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPOINTING MARGARET MITCHELL A MEMBER OF THE LIBRARY BOARD OF THE CITY OF COTTONWOOD AND ESTABLISHING HER TERM OF OFFICE.

RESOLUTION NUMBER 2629

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPOINTING CONSTANCE GILMORE AS A MEMBER OF THE LIBRARY BOARD OF THE CITY OF COTTONWOOD AND ESTABLISHING HER TERM OF OFFICE.

APPROVAL OF A NEW ADMINISTRATIVE ASSISTANT STAFF POSITION FOR THE ECONOMIC DEVELOPMENT DEPARTMENT AND THE VERDE VALLEY BUSINESS ASSISTANCE CENTER

Mr. Rooney stated he was requesting a new administrative assistant be hired to assist him at the Business Assistance Center. NACOG (Northern Arizona Council of Governments) provides an assistant to him, but they are only hired for a six month term. The Economic Development Department does consulting, training, office leasing and city promotion. He would like an administrative assistant to help with promoting and marketing the city. NACOG has agreed to pay for half the salary for six months for a new administrative assistant.

Council Member Dowling asked if we would ever receive a third person paid for by NACOG for six months.

Mr. Rooney stated that is a possibility.

Mr. Bartosh stated one of the responsibilities this position will handle will be providing information on the city to the local media. We did meet with other city and town representatives in the Verde Valley and expressed to them a need for financial support for the Business Assistant Center, since the Center is used by virtually every other jurisdiction in the Verde Valley area. Most seemed willing to do that, however, they want to look at their budget process for the upcoming year. We were able to rearrange some positions and saved almost \$35,000 in salaries and actually have the savings now to fund this position with additional revenues not only through the lease program, but other services the BAC will provide as well as potential funding from other jurisdictions next year.

Mayor Joens stated there is a need for a marketing position. The City of Cottonwood is so

busy doing, that we don't have enough time to let people know all the great things we are doing.

Mr. Rooney stated he is working on three different grants that will help him with that.

Mayor Joens stated this position could assist the City Manager's office with some help sometimes now that the City Clerk had moved across the street. When one person was missing we would have an extra person, which she thought was important.

Council Member Elinski asked if we hire this employee will NACOG still provide us another employee for six months at a time in addition to the employee that we potentially hire.

Mr. Rooney stated yes. Any department could go to NACOG and ask for an employee.

Council Member Elinski asked what happens to the Business Assistance Center if NACOG decides they don't want to fund it any more.

Mr. Rooney stated a majority of NACOG's funding is for the employee, so we would be taking on that responsibility.

Council Member Elinski asked if they did not also provide computers and other things and if they would take all that stuff back.

Mr. Rooney stated there was not all that much that they gave us. If NACOG walked away tomorrow we would still be in business and he would make sure of that. He wants to turn it into more of a profit center than a loss leader.

Council Member Elinski stated he has a problem bringing on a new employee without a firm commitment from the other communities that they will pitch in to help pay the salary. He asked if the salary and benefits would equal the \$35,000 that the city would be saving.

Mr. Bartosh stated it would be very close to the \$35,000.

Patt Manheim, owner of the Manheim Gallery in Old Town, spoke in favor of hiring an assistant for Mr. Rooney and stated he needs a marketing assistant.

Bob Donahue stated he is a recent client of the Business Assistance Center and highly recommends the services Mr. Rooney offers.

Mayor Joens moved to approve the hiring of an administrative assistant to support the Economic Development and the Business Assistance Center operations. The motion was seconded by Vice Mayor Pfeifer, and carried with dissenting votes by Council Member Elinski and Council Member Jauregui.

TERMINATION OF THE INTERGOVERNMENTAL AGREEMENT WITH THE NORTHERN ARIZONA INTERGOVERNMENTAL TRANSPORTATION AUTHORITY FOR THE OPERATION AND MANAGEMENT OF THE COTTONWOOD AREA TRANSIT (CAT) SYSTEM

Mr. Faust stated staff is seeking approval to terminate the IGA with Northern Arizona Intergovernmental Transportation Authority for the operation and management of the Cottonwood Area Transit system. We would take over management of the Cottonwood Area Transit and Verde Lynx systems by July 1.

Mayor Joens asked who will hold title to the transit building.

Mr. Faust stated that NAIPTA owns the building, and they are in full support to turn that building over to the city.

Council Member Norman moved to approve termination of the City of Cottonwood Service IGA III with the Northern Arizona Intergovernmental Transportation Authority as per Section 5.3 of the Service Agreement document. The motion was seconded by Vice Mayor Pfeifer and carried unanimously.

ORDINANCE NUMBER 583--AMENDING TITLE 8, HEALTH AND SAFETY, OF THE MUNICIPAL CODE BY ADDING A NEW CHAPTER 8.64 PROHIBITING THE POSSESSION, USE, SALE AND DISPLAY OF CERTAIN FEDERALLY CONTROLLED DANGEROUS SUBSTANCES AND THEIR CHEMICAL ANALOGUES; AND DECLARING AN EMERGENCY

Mr. Bartosh stated he stays pretty current with substance abuse in the county through his affiliation with MATForce, and one of the growing problems in the county is the development of synthetic drugs. These drugs are causing potential health risks and promoting criminal behavior, especially in young people. The federal government has recognized "bath salts" as a hazard and has banned the production of these "bath salts."

Chief Fanning stated the police department has started to see an increase in violent behavior from some of the people they are arresting. The people are admitting that they are high on "bath salts." We are seeing more shoplifting and kids using it. He has talked with merchants in Old Town about the shoplifting that is occurring recently.

Mayor Joens stated she has read in the paper about these impacting schools all the way down to grade schools.

Chief Fanning stated he has not heard anything regarding the grade school, but he does know about the middle school students using it.

Mayor Joens asked if this wasn't something the federal governmental does and how does it work that a local government can do something like this.

Mr. Horton stated these substances have been scheduled under the controlled substances

act. The problem is with getting federal authorities to come in and enforce federal drug law locally, because the state has not yet done that. He has talked with the League of Cities and Towns legislative liaison and been informed that Senator Grey intends to draft a bill at the beginning of the next legislative session that will catch the state up with what the federal government has done with the controlled substances act. The intention is to pass that with an emergency clause and the expectation is that that bill will pass. For the moment there is that gap between the federal prohibition and anything else. Other states have done something very similar to what is before the Council. If a higher level of government specifically excludes either explicitly or by implication, occupies the field, or says there shall be no other regulation by a lower level of government, either state or local, then there is said to be preemption. In the control substances act, it said there is no preemption and that states are free to regulate more restrictively than the controlled substances act. He had not found any indication that the state has occupied this field or attempted to preempt any local efforts.

Mayor Joens asked Mr. Sutton to explain what he would do with this ordinance.

Mr. Sutton stated that first the drug itself would have to be identified and he would work with local law enforcement to see how they are identifying the substance to where it has these particular chemicals inside of them. And then after that being able to show this is the type of chemical that is going to affect the mind in a negative fashion. Then what was the use they were having. They have to have possession of it, the ability to ingest it and use it in some sort of fashion that is not intended to. The maximum penalty is six months in jail and a fine of \$2,500.

Council Member Dowling asked if there are tests for this.

Chief Fanning stated the crime lab can test for “bath salts” and the chemical precursors that are listed. We can charge DUI for “bath salts,” since it simply states impaired.

Barbara Donahue, one of the owner’s of Don’s Smoke Shop in Old Town, stated Don’s does not sell any illegal products and no one under the age of 18 is allowed in the store. She was in opposition of the ordinance and believes the money should be spent elsewhere.

Bob Donahue, one of the owner’s of Don’s Smoke Shop in Old Town, spoke in opposition of the ordinance and stated that the drug has not been properly studied.

Merilee Fowler, from MATForce, spoke in favor of the ordinance and stated this is a significant problem all over Yavapai County.

Barbara U’Ren, Superintendent of the Cottonwood-Oak Creek School District, spoke in favor of the ordinance and recounted a story of Cottonwood Middle School students ingesting “bath salts” and having to be transported to the emergency room.

Jet Tennant, one of owners of the Red Rooster in Cottonwood, spoke in favor of the

ordinance and stated she has found empty bath salt packets on the ground around Old Town.

Brigid Bartosh, a Cottonwood resident and Old Town business owner, spoke in favor of the ordinance.

Tamara Addis, principal of Mingus Union High School, spoke in favor of the ordinance and read letters from high school students who supported the banning of “bath salts.”

Council Member Norman asked if the schools were using different educational tools to educate the kids of what happens if they use this.

Mrs. U'ren stated they have programs for their elementary and for the middle schools educating our students on awareness of different drugs and started an education of the parents and students on this drug.

Ms. Addis stated they continually educate and have intervention systems in place, but it is difficult to stay ahead of the curve when these types of drugs come down and they are sold as legal. They do offer many programs in conjunction with MATForce and the school safety officer.

Council Member Dowling stated he does see a new prohibition in place, but is curious if this is the same as selling alcohol and tobacco and wondered if there is a precedent that this is not the same.

Mr. Horton stated you see that equivalency argument a lot, and this is a public policy decision for the Council. As for tobacco and alcohol, those are things over which the city has the limited ability to control and regulate. The city doesn't have the ability to prohibit those things.

Council Member Jauregui stated this is basically a no brainer. He does feel as a Council Member that it is incumbent upon us to do everything we can to protect our public, especially our youth, from this type of garbage.

Council Member Jauregui then moved to approve Ordinance Number 583, banning the possession, use and sale of “bath salts” and other chemically similar synthetic drugs in the City of Cottonwood, and declaring an emergency. The motion was seconded by Vice Mayor Pfeifer. Mayor Joens asked for a show of hands of the Council members in favor of Ordinance Number 583. All Council Members raised their hands in favor of the ordinance.

Mayor Joens requested the City Clerk read Ordinance Number 583 by title only.

ORDINANCE NUMBER 583

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTONWOOD, YAVAPAI COUNTY, ARIZONA, AMENDING TITLE 8, HEALTH AND SAFETY, OF THE MUNICIPAL CODE BY ADDING A NEW CHAPTER 8.64 PROHIBITING THE POSSESSION, USE, SALE AND DISPLAY OF CERTAIN FEDERALLY CONTROLLED DANGEROUS SUBSTANCES AND THEIR CHEMICAL ANALOGUES, AND DECLARING AN EMERGENCY.

APPROVAL OF A TRAIL EASEMENT FROM AGRO INVESTMENTS, LLC, IN THE VICINITY OF DEL MONTE WASH TO PROVIDE A NON-MOTORIZED PUBLIC ACCESS TRAIL

Mr. Scott stated there has been an initiative to create trails throughout the Verde Valley. This trail is the first leg of a trail that will connect the Verde River through Old Town to the national forest at the foot of Mingus Mountain. It was donated by Agro Investments.

Mayor Joens stated this a very exciting time for her and she knows that Mr. Scully has been working on this for a long time. This is one of the first steps for Cottonwood in a long-term vision and dream.

Council Member Elinski moved to approve the acceptance of an easement across property owned by Agro Investments, LLC, in the vicinity of Del Monte Wash to provide a non-motorized public access trail. The motion was seconded by Council Member Dowling and carried unanimously.

APPROVAL OF THE USE OF TWO CITY EASEMENTS AS MULTI-USE CONNECTOR PATHWAYS BETWEEN 10TH AND 12TH STREETS ALONG ELM AND DATE STREET'S RIGHT-OF-WAYS FOR USE BY PEDESTRIANS AND BICYCLISTS

Ms. Arbeiter stated she leads a bicycle committee that has five city staff members and five community members. This is part of the general recommendation for the city's bicycle plan that requests staff to identify areas where short off-street paths can be created. They chose two areas that are vital connections along Elm and Date Streets. The Verde Valley Cyclist Coalition will volunteer the manpower and tools need to create the paths. Staff would guide the volunteers and speak with property owners about the trail. The volunteers would be covered under the city's worker's compensation insurance. This is step towards completion of the city's bicycle plan and helps us achieve a bicycle friendly designation.

Mayor Joens asked if staff has spoken with any homeowners yet.

Ms. Arbeiter stated they have not spoken with homeowners yet. They wanted Council approval first, and then they will seek homeowner approval before starting to work.

Council Member Dowling moved to approve the development by city volunteers, of two multi-use pathways between 10th and 12th Streets along Elm and Date Street rights-of-way for

use by pedestrians and bicyclists. The motion was seconded by Council Member Elinski and carried unanimously.

CLAIMS & ADJUSTMENTS

Council Member Norman moved to pay the Claims and Adjustments. The motion was seconded by Vice Mayor Pfeifer and carried unanimously.

EXECUTIVE SESSION - PURSUANT TO A.R.S. §38-431.03.A.7 THE COUNCIL MAY VOTE TO CONVENE IN EXECUTIVE SESSION TO CONSIDER ITS POSITION AND INSTRUCT ITS REPRESENTATIVES REGARDING NEGOTIATIONS FOR THE POSSIBLE PURCHASE OF REAL PROPERTY

Mayor Joens moved to enter into executive session. The motion was seconded by Vice Mayor Pfeifer and carried unanimously.

After discussion under executive session, Mayor Joens moved to reconvene into regular session. The motion was seconded by Vice Mayor Pfeifer and carried unanimously.

The Council made no comments nor took any action after reconvening into regular session.

ADJOURNMENT

Mayor Joens moved to adjourn. The motion was seconded by Vice Mayor Pfeifer and carried unanimously.

The meeting adjourned at 9:00 p.m.

Diane Joens, Mayor

ATTEST:

Marianne Jiménez, City Clerk

CERTIFICATION OF MINUTES

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of Cottonwood held on January 3, 2012. I further certify that the meeting was duly called, and that a quorum was present.

Marianne Jiménez, City Clerk

Date