

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, HELD OCTOBER 2, 2012, AT 6:00 P.M., AT THE CITY COUNCIL CHAMBERS BUILDING, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

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CALL TO ORDER AND ROLL CALL

Mayor Joens called the regular meeting to order at 6:00 p.m. Roll call was taken as follows:

COUNCIL MEMBERS PRESENT

Diane Joens, Mayor  
Karen Pfeifer, Vice Mayor  
Jesse Dowling, Council Member  
Tim Elinski, Council Member  
Ruben Jauregui, Council Member  
Linda Norman, Council Member  
Terence Pratt, Council Member

STAFF MEMBERS PRESENT

Doug Bartosh, City Manager	Vanessa Ward, Library Manager
Matt McLean, Deputy Clerk	Gary Eisenga, Police Commander
Steve Horton, City Attorney	Kevin Murie, Police Sergeant
Bruce Morrow, Transportation Manager	Josh Fradette, Police Officer
Richard Faust, Community Services General Manager	Nikki Arbeiter, Planner
Morgan Scott, Development Services Operations Manager	

PLEDGE OF ALLEGIANCE

Ms. Arbeiter lead the pledge of allegiance.

BRIEF SUMMARY OF CURRENT EVENTS

Mr. Bartosh stated we have begun our general plan review and revision with a public meeting on October 3; this weekend on Saturday was the third annual grape stomp 5k; last weekend was Verde River Day and the first Pride event in Old Town; and on October 27 there will be a community wide cleanup.

Council Member Pratt stated he attended Verde River Day on September 29 and read the proclamation.

Vice Mayor Pfeifer stated she visited the Mountain View Preparatory third grade class at Tavaci Elementary to speak about the city. She showed three of the thank you cards she received from the class.

Mayor Joens announced the following:

- On September 19 Casey Rooney, Doug Bartosh and she were invited by Yavapai College President Penny Wills to attend the President's Summit on Regional Economic Development at the Verde Valley Campus to discuss priorities, aspirations, and opportunities for collaboration with regional economic development organizations active in the Verde Valley. We were complimented for our ability to work regionally. Mr. Rooney was one of the presenters at the summit.
- On September 19 Council Member Norman, the city manager and she attended a Verde Valley Regional Economic Organization event to meet Grady Gammage and network with other economic development leaders in the community.
- On September 20 she attended the Arizona Town Hall luncheon in Sedona. Casey Rooney spoke at the meeting. The topic was Civic Engagement and she was planning some future focus in our community on this topic.
- The cities of Cottonwood and Sedona have joined with a coalition of local citizens to bring the Traveling Vietnam Wall to Cottonwood for the Second Annual Verde Valley Welcome Home Vietnam Veterans Day Celebration. In order to make this event happen, we will be asking organizations, businesses, and individuals to step up and contribute, in the form of skills, services or money.
- On the 23rd she was invited to attend the local Post 25 American Legion Auxiliary's Gold and Blue Start Mothers' tea honoring those mothers who have sons in the service.
- On the 25th Council Member Norman toured a new possible homeless facility near 10th Street and Main.
- The For Our City group is having a discussion with Verde Valley Caregivers about organizing our neighborhood revitalization program. This is our Brush with Kindness and cleaning up yards for the elderly and disabled. Later we had a For Our City planning meeting for our big October 27 citywide cleanup.
- On September 27 she attended a public lands commemoration forum which was a centennial event noting mostly the Bureau of Land Management's accomplishments in managing public lands. Supreme Court Justice Sandra Day O'Connor and Interior Secretary Bruce Babbitt were speakers.
- On Saturday she gave an opening speech at the Pride event in Old Town.
- On Sunday she attended a book signing at the Bent River Book Store in Old Town. Lisa Schnebly was there to talk about her book which is the official state centennial book.

#### CALL TO THE PUBLIC

There were no comments from the public.

#### INTRODUCTION OF NEW EMPLOYEES

Mr. Scott introduced the following new employees: Kenny Franquero, Parks & Building Maintenance Worker; and Cyrstal McDaniel and Steven Beckmen, Transfer Station Operators.

EMPLOYEE OF THE QUARTER AWARD—CLINT COOMBS, TERRORISM LIAISON OFFICER

Ms. Arbieter explained why Mr. Coombs was selected to receive the employee of the quarter award, and the Council presented him with a check and certificate.

PRESENTATIONS

GOVERNOR'S ECONOMIC DEVELOPMENT AWARD FOR INNOVATION IN ECONOMIC DEVELOPMENT IN OLD TOWN

Mayor Joens officially presented the award to the city.

UPDATE ON THE STATUS AND FUTURE OF THE OLD TOWN ASSOCIATION BY LINDSEY HIGGINSON, PRESIDENT

Lisa Pender, the past president of the Old Town Association, informed the Council that she would be stepping down as president and introduced Lindsey Higginson as the new president.

Ms. Higginson reviewed who the current Old Town Association board members were. They are looking to start a new website. She stated they will be asking the council for more funding at a future work session to increase advertising for Old Town. Most of the money would be going towards improving the website.

Mayor Joens recommended to staff to put that on the agenda for October 16.

Mr. Bartosh stated we might be able to get CEDC money to help support this.

APPROVAL OF MINUTES—Work Session of 9/11/12 & Regular Meeting of 9/18/12

Council Member Pratt moved to approve the minutes of the work session of 9/11/12 and the regular meeting of 9/18/12. The motion was seconded by Council Member Elinski, and carried unanimously.

UNFINISHED BUSINESS

ORDINANCE NUMBER 588—AMENDING THE MUNICIPAL CODE BY DELETING CHAPTER 2.104, SENIOR COMMISSION, OF TITLE 2, ADMINISTRATION AND PERSONNEL; SECOND & FINAL READING

Mayor Joens asked if there were any comments on this item. There were none.

Vice Mayor Pfeifer moved to approve Ordinance 588. The motion was seconded by Council Member Norman and carried unanimously.

Mayor Joens requested the Deputy Clerk read Ordinance Number 588 by title only.

ORDINANCE NUMBER 588

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, AMENDING THE MUNICIPAL CODE BY DELETING CHAPTER 2.104, SENIOR COMMISSION, OF TITLE 2, ADMINISTRATION AND PERSONNEL.

CONSENT AGENDA

Mayor Joens asked the public if there was an item they would like pulled off the consent agenda.

Mr. Bob Oliphant stated he would like some explanation about item 2.

Mayor Joens stated we will pull item number 2 for discussion.

RESOLUTION NUMBER 2663--APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY PERTAINING TO THE COTTONWOOD FIRE DEPARTMENT ISSUING PERMITS FOR OPEN BURNING

Council Member Pratt moved to approve item number one on the Consent Agenda. The motion was seconded by Council Member Dowling, and carried unanimously.

Mayor Joens requested the Deputy Clerk read Resolution Number 2663 by title only.

RESOLUTION NUMBER 2663

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY PERTAINING TO ISSUING PERMITS FOR OPEN BURNING.

AWARD OF BID FOR AN UNDERGROUND JOB ORDER CONTRACT FOR THE INSTALLATION OF A NEW WATER MAIN AND SERVICES ON NORTH CACTUS STREET

Mr. Biggs stated this was an award of bid to replace the aging water main on North Cactus Street. Of the three bids submitted, Arizona Northern Equipment was the lowest at \$56,394.71; Kinney Construction Services was \$70,943; and Tiffany Construction was \$86,372.60. The replacement of the water line is part of the sidewalk improvements being done on Cactus Street.

Mayor Joens asked if we are trying to replace some of the lines here in Old Town.

Mr. Bartosh stated yes since we are having problems with leaks and rusty water in Old Town. Council Member Dowling moved to award the contract for a JOC bid for installation of a new water main on North Cactus Street to Arizona Northern Equipment in the amount of \$56,594.71. The motion was seconded by Council Member Elinski and carried unanimously.

NEW BUSINESS—The following items are for Council discussion, consideration, and possible legal action.

APPROVING THE COTTONWOOD FIRE AND POLICE DEPARTMENTS TO SPONSOR A CHARITY GOLF TOURNAMENT IN SPRING OF 2013 TO BENEFIT THE 100 CLUB OF ARIZONA

Commander Eisenga stated they are looking to host a golf tournament to benefit the 100 Club of Arizona. The 100 Club of Arizona helps families of officers and firefighters that were killed in the line of duty. The golf tournament will be held at Seven Canyons. They are only looking for council support.

Officer Fradette stated this charity event is near and dear to some of our hearts and what they are asking for is to be able to advertise that this event is being sponsored by the city fire department and police department in support of the 100 Club of Arizona.

The council and staff discussed how to get the word out about the golf tournament.

Council Member Norman moved to approve the charity golf tournament tentatively scheduled for 2013 at the Seven Canyons golf resort sponsored by the Cottonwood Police Department and Cottonwood Fire Department with all proceeds going to the 100 Club of Arizona. The motion was seconded by Vice Mayor Pfeifer and carried unanimously.

ORDINANCE NUMBER 589—AMENDING THE MUNICIPAL CODE BY DELETING CHAPTER 2.52, LIBRARY, OF TITLE 2, ADMINISTRATION AND PERSONNEL, AND ADDING A NEW CHAPTER 2.52, LIBRARY; FIRST READING

Ms. Ward stated these amendments are housekeeping in nature. Changes need to be made in regards to changing the term of library director to library manager, and board of trustees to library advisory board. There is also a change to allow citizens that use the library that do not live within the city limits to serve on the library board.

Mayor Joens stated this is something the Council has asked for at previous meetings.

Mayor Joens requested the Deputy Clerk read Ordinance Number 589 by title only.

ORDINANCE NUMBER 589

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, AMENDING THE MUNICIPAL CODE BY DELETING CHAPTER 2.52,

LIBRARY, OF TITLE 2, ADMINISTRATION AND PERSONNEL; AND ADDING A  
NEW CHAPTER 2.52, LIBRARY

RESOLUTION NUMBER 2664--APPROVING A LIBRARY SUPPORT AGREEMENT WITH THE  
YAVAPAI COUNTY FREE LIBRARY DISTRICT TO PROVIDE LIBRARY DISTRICT FUNDS FOR THE  
COTTONWOOD PUBLIC LIBRARY

Ms. Ward introduced Barbara Kile and Corey Christians from the Yavapai County Free Library District.

Mr. Christians explained what a district is and then went over the breakdown of the funding that the district provides to the library. He also explained all the services that the district provides, including providing new technology and support.

Mr. Pratt stated this is a great service for our citizens and it doesn't cost the city anything since it is paid by the district, and we really are serving the citizens well by allowing them to access so many resources.

Mayor Joens stated we appreciate all the services. She asked why Cottonwood is only receiving 11 percent of the funding to serve 16 percent of the population and asked who came up with the formula.

Ms. Kile stated four years ago the library district brought in an outside consult because they have had other formulas. Again it would just be the base amount, population, circulation and population stays for ten years. The only way a library can get an increase would be through circulation. So again, they have been looking through this for four years and they have talked with the other library directors. It was the consultant that did the formula for them.

Mayor Joens stated Cottonwood has a really small little town of 12,000 people, but our library serves about 28,000 people. Our budget is \$862,000, so it is something the City of Cottonwood has confidence in our library and realizes how it serves the whole area.

Council Member Pratt moved to adopt Resolution Number 2664 approving an intergovernmental agreement with the Yavapai College Free Library district. The motion was second by Council Member Elinski and carried unanimously.

Mayor Joens requested the Deputy Clerk read Resolution Number 2664 by title only.

RESOLUTION NUMBER 2664

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF  
COTTONWOOD, YAVAPAI COUNTY, ARIZONA, APPROVING A LIBRARY SUPPORT  
AGREEMENT WITH THE YAVAPAI COUNTY FREE LIBRARY DISTRICT TO  
PROVIDE LIBRARY DISTRICT FUNDS FOR THE COTTONWOOD PUBLIC LIBRARY.

## PROPOSED CHANGES TO THE FARE STRUCTURE FOR THE CAT/VERDE LYNX TRANSIT SYSTEMS

Mr. Morrow stated we have taken a look at the fare structure and one of the things the public has been looking for is a monthly pass for the Cottonwood Area Transit System and the ADA paratransit. He has taken a look at the fares and created a monthly pass that is about 70% of the daily rate. The benefits are it makes it easier for the passengers. One of the complaints he has heard is that they don't have exact change. And it is a lot easier for the drivers to figure out as well. He also took a look at the Verde Lynx pass and the cost of the monthly pass was less than half of what they would normally pay if they paid daily and would like to raise that pass to the 70% range. Sedona thought that was more than fair too. He has also proposed a monthly all access pass between the CATs and Verde Lynx service. That pass would cost \$80.

Council Member Elinski asked if the drivers would be able to sell the monthly passes on the buses or do they have to go to the transit center to get them.

Mr. Morrow stated the passes are available at the finance office and the transit office. We have talked about providing them at the library. The drivers won't be providing them because of the amount of money involved.

Council Member Dowling asked if this might put us in a situation if people went crazy for these and people starting riding the bus so much where it doesn't work in our favor.

Mr. Morrow stated he doesn't think so. He believes we get a lot of the people that ride the bus already. It would be nice to attract new riders.

Council Member Pratt stated he has talked with students at the college and they would like a monthly pass because they don't have the change and it is a great thing for our citizens.

Council Member Dowling moved that the council approve the request for the proposed changes to the fare structure for the CAT and Verde Lynx Transit Systems as presented. The motion was seconded by Council Member Norman and carried unanimously.

## RESOLUTION NUMBER 2665--SUPPORTING THE REPEAL OF ARIZONA HOUSE BILL 2826; RESOLUTION NUMBER 2666 SUPPORTING THE REPEAL, ACCELERATED SUNSET AND/OR NONRENEWAL OF ARIZONA HOUSE BILL 2643; RESOLUTION NUMBER 2667--URGING THE ARIZONA LEGISLATURE TO RENEW ITS SUPPORT OF THE ARIZONA STATE PARKS SYSTEM

Mayor Joens stated this was about the Greater Arizona Mayor's Association who are working together on issues that they feel are important to their communities. The Council has already discussed the elections bill in detail. We also approved and discussed House Bill 2643 and have also had several items on state parks that have come before the council.

What they did at the last GAMA meeting was ask her to give them all these resolutions and thanked Mr. Horton who helped with this. All of these have been sent out to the GAMA member cities and towns and they will give them to their councils for consideration and they were meeting October 12 in Chino Valley to get a report. The issue is they want to do this as GAMA, but in talking to Representative Karen Fann, she says each community makes a difference, not just GAMA, and each of the councils need to call their legislators and work on these issues because it will be more meaningful then. We have these three resolutions and she would request that the council consider supporting these resolutions.

Council Member Pratt stated this is one he thought they could support pretty easily especially since it's been unanimous amongst the cities and towns in Arizona saying let us have some local control, we know what we need and don't need and we do support our state parks.

Mayor Joens stated the local control piece is so important. Who knows better than your own citizens? If your own citizens don't want to have their elections at a certain time they'll come to their councils and ask us to change them and we will consider that. A lot of the reason for that bill was special interest groups, and how do they serve the citizens of Cottonwood.

Council Member Pratt moved to approve Resolution Number 2665 supporting the repeal of Arizona House Bill 2826, to approve Resolution Number 2666 supporting the repeal, accelerated sunset and/or nonrenewal of Arizona House Bill 2643, and to approve Resolution Number 2667 urging the Arizona Legislature to renew its support of the Arizona State Parks System. The motion was seconded by Vice Mayor Pfeifer.

Mayor Joens stated at the League of Cities and Towns meeting, staff from the League had suggested that we pass a resolution as the League of Cities and Towns to work with this elections bill so we could work with the legislature to fix that. Ninety percent of the mayors or council members who serve on that committee (League Resolutions Committee) said no, they want it repealed.

The motion carried unanimously.

Mayor Joens requested the Deputy Clerk read Resolution Numbers 2665, 2666 and 2667 by title only.

RESOLUTION NUMBER 2665

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, SUPPORTING THE REPEAL OF ARIZONA HOUSE BILL 2826.

RESOLUTION NUMBER 2666

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, SUPPORTING THE REPEAL, ACCELERATED SUNSET AND/OR NONRENEWAL OF ARIZONA HOUSE BILL 2643.

RESOLUTION NUMBER 2667

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, URGING THE ARIZONA LEGISLATURE TO RENEW ITS SUPPORT OF THE ARIZONA STATE PARKS SYSTEM.

CLAIMS & ADJUSTMENTS

Council Member Norman moved to pay the Claims and Adjustments. The motion was seconded by Council Member Dowling, and carried unanimously.

ADJOURNMENT

Mayor Joens moved to adjourn. The motion was seconded by Vice Mayor Pfeifer, and carried unanimously. The regular meeting adjourned at 7:48 p.m.

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Diane Joens, Mayor

ATTEST:

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Matthew McLean, Deputy Clerk

CERTIFICATION OF MINUTES

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of Cottonwood held on October 2, 2012. I further certify that the meeting was duly called, and that a quorum was present.

\_\_\_\_\_  
Matthew McLean, Deputy Clerk

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Date