

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, HELD NOVEMBER 19, 2013, AT 6:00 P.M., AT THE CITY COUNCIL CHAMBERS BUILDING, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

CALL TO ORDER AND ROLL CALL

Mayor Joens called the meeting to order at 6:00 p.m. Roll call was taken as follows:

COUNCIL MEMBERS PRESENT

Diane Joens, Mayor
Karen Pfeifer, Vice Mayor
Jesse Dowling, Council Member
Tim Elinski, Council Member
Randy Garrison, Council Member
Ruben Jauregui, Council Member
Terence Pratt, Council Member

STAFF MEMBERS PRESENT

Doug Bartosh, City Manager
Marianne Jiménez, City Clerk
Steve Horton, City Attorney
Mike Kuykendall, Fire Chief
Chris Rice, Firefighter
Jody Fanning, Chief of Police
Hezekiah Allen, Recreation Services Supervisor (Aquatics, Youth & Special Events)
Dan Lueder, Development Services General Manager

PLEDGE OF ALLEGIANCE

Shaylor Dowling, President of the Cottonwood Youth Commission, led the Pledge, and Mayor Joens presented her with a certificate of appreciation for leading the Pledge.

BRIEF SUMMARY OF CURRENT EVENTS BY MAYOR, CITY COUNCIL AND/OR CITY MANAGER--
THE PUBLIC BODY DOES NOT PROPOSE, DISCUSS, DELIBERATE OR TAKE LEGAL ACTION ON
ANY MATTER BROUGHT UP DURING THIS SUMMARY UNLESS THE SPECIFIC MATTER IS
PROPERLY NOTICED FOR LEGAL ACTION

Mr. Bartosh announced the following: The new Christmas lights were wrapped around the light poles in Old Town, and was a shared project between the city and Yavapai Broadcasting. Last weekend the Veterans disc golf tournament was held with 82 participants, and they raised \$2,200 for veterans. The police citizen's academy held a graduation for 7 graduates. On Thursday, the Arizona Economic Development conference was being held in town and Casey Rooney was giving a presentation regarding the city and leading a walking tour of Old Town. The recreation center would be closed November 24-December 1 for its annual maintenance and cleaning, but the indoor pool would be closed a

little longer for installation of the new water feature. Chocolate Walk tickets were on sale at the Old Town Association's website.

Council Member Pratt stated he, the city manager, Council Member Garrison, and Mayor Joens attended the groundbreaking ceremony at Yavapai College for the Southwest Regional Wine Center, and he attended the Walkin' on Main event and spoke to a lot of people who said they enjoyed the event.

Vice Mayor Pfeifer announced she would be participating in the turkey drive for the homeless and the Old Town Mission at Fry's on November 25 between 2 and 6 p.m.

Mayor Joens announced the following: At the groundbreaking event at Yavapai College, Lana Tolleson, the president and CEO of the Chamber gave the Southwest Wine Institute \$8,000, which were the proceeds from the painted barrel contest. She attended the Zeke Taylor Barbeque and also attended an event at the recreation center recognizing veterans. She and the Vice Mayor attended the Veterans Fall Classic disc golf tournament and opened the event. She attended the Greater Arizona Mayors Association last Friday in Flagstaff and they discussed HURF funding.

INTRODUCTION OF NEW EMPLOYEE—CHRIS RICE, FIREFIGHTER

Chief Kuykendall introduced new Fire Firefighter, Chris Rice.

PRESENTATION BY DAMIEN BROWNING REGARDING STEPS TO RECOVERY HOMES WHICH PROVIDE A SAFE ENVIRONMENT, FREE FROM ANY ILLICIT DRUGS OR ALCOHOL, FOR PEOPLE WITH SUBSTANCE ABUSE ISSUES

Damien Browning, co-owner of Steps to Recovery Homes, stated their mission was to provide a safe environment, free from any illicit drugs or alcohol, for people with substance abuse issues. The long term goal of Steps to Recovery Homes was to create a healthy, safe and structured environment for their clients, to help the community by giving people an opportunity to become productive members of society and lower the recidivism rates in the community. The Hope House was located in Old Town Cottonwood at 748 N. Main Street, and provided a comfortable, safe, structured, drug and alcohol free environment for those willing to change their lives for the better. The Hope House housed 6 men and 6 women and they were currently full.

Council Member Pratt stated what they were doing was commendable and they were providing a great service to the community.

PRESENTATION OF A CHECK TO THE CITY BY DON FISHEL, REGIONAL AMATEUR SOFTBALL ASSOCIATION OF AMERICA (ASA) COMMISSIONER

Mr. Fishel commended the council for the city's softball fields, which he felt were fantastic, and the ASA wanted to hold more tournaments in Cottonwood. He praised Police Chief

Fanning for his work on the fields. Mr. Fishel then presented the council with a plaque in appreciation for the city partnering with ASA for the 2013 girls fast-pitch softball classic and a check in the amount of \$1,173 for being a partner.

Mr. Bartosh relayed the history of Chief Fanning working on the softball fields and commended him for the great job he had done with the fields.

CALL TO THE PUBLIC

Bonnie Jones stated she had recently become informed about the detriment to health caused by Smart Meters. She was a retired RN who was concerned about her health and the health of the community. She understood that Sedona had written a letter to the ACC and would like the city council to look into the safety of these (Smart Meters) and help citizens who opt out of having Smart Meters installed not being charged for that.

Patrice Rohmer stated she was grateful to the city manager for enlightening her before the meeting in regards to the council's status to the Smart Meter issue being more revealed after the ACC comes up with their study. She would like to put it on the agenda and open a discussion in a holistic manner. She also stated she just received her first water bill with the raised rates and it was \$140.78, which was 69 cents a gallon to water the fruit trees, rose bushes, and large trees on her property. She proposed the council consider a low income fee structure for water, which brought her to her previous request to be exempted from sewer fees because she was exempted in 2005 from hooking up to the sewer because of the large trees.

Cheri Woods requested two council members stand up and allow the Smart Meter issue to be placed on an agenda, as citizens had various concerns regarding the meters. She handed out a copy of a packet of information from the County of Santa Cruz in California, of which the last three pages contained credible studies regarding the health risks of Smart Meters, and the ordinance Santa Cruz County passed imposing a temporary moratorium on the installation of Smart Meters.

Joseph Baumann stated he wanted to express the issue of people that suffer from environmental illness or sensitivities to these kinds of fields should be considered having some exception and not have to pay for that exception. He requested the council consider it and think how that might occur. He then relayed a personal story of a couple he knew that the wife became environmentally ill and how it affected their lives.

APPROVAL OF MINUTES—REGULAR MEETING OF NOVEMBER 5, 2013

Mayor Joens stated she had read the minutes and they looked fine to her.

Council Member Dowling moved to approve the minutes. The motion was seconded by Council Member Elinski, and carried unanimously.

NEW BUSINESS

RESOLUTION NUMBER 2724—APPOINTING MEMBERS TO THE YOUTH ADVISORY COMMISSION

Mr. Allen gave a brief history of the Cottonwood Youth Advisory Commission and stated they were present to re-appoint members from last year and recommend new appointments for this year. He explained the application and interview process for commission applicants. Brianna Stroebel had scored high was not added to the list because the commission decided since she was a senior she would only have a limited amount of time as a commission member and would serve better as an alternate. The commission recommended the council re-appoint Charles Novak, Shaylor Dowling, Parker Kleck, Rachel Valentine, Carrington Midkiff, Wyatt Midkiff, Sirilale Saengsawang, Krista Earl, Marshall Shill, and appoint Ryan Young, Jasmine Banks, Kayle Gordon, and Kirsten Conover and Gabrielle Makuch.

Shaylor Dowling, President, and Marshall Shill, Vice President of the commission, introduced Ryan Young, Jasmine Banks, Jasmine Banks, Kayle Gordon and Kristen Conover, who stated why they wanted to be on the commission.

Mr. Allen stated they also wanted to appoint Kirsten Jones as the adult representative, and Ms. Jones introduced herself to the council.

Council Member Pratt stated he thought it was great that there were so many young people who wanted to get involved in the community, and he appreciated their service.

Mayor Joens explained the motto of the commission and the process the applicants went through, and stated she thought she could speak for all of the council and say they appreciated them and what they were doing in the community.

Council Member Garrison stated when he served on the school board the best part of every meeting was the beginning of the meeting when groups of students would talk about what they were doing to be engaged within the school. It was rewarding to understand why they (the school board) were there doing what they were doing, which was to help engage the students. It was unfortunate there was not a place at the table for everyone who had applied for this position. He applauded what they were doing and thanked them for their service.

Shaylor Dowling thanked Mayor Joens for encouraging her to apply for the commission. Today she had applied to Yavapai College to become a social worker and she did not think she would have gotten there without the help and support of Mayor Joens. She also thanked her father, Jesse Dowling, for always being there and supporting her dreams and that she could never have made it here without him and she loved him.

Marshall Shill also thanked the council and stated this was a great opportunity for the commission members to put service into their community. Without this he would never have

known what he wanted to do. After coming into the commission he wanted to study political science and get involved with city members and government and hopefully become a senator or something at a higher level.

Council Member Pratt moved to approve Resolution Number 2724, appointing members to the Cottonwood Youth Advisory Commission. The motion was seconded by Vice Mayor Pfeifer, and carried unanimously.

CLAIMS AND ADJUSTMENTS

Mayor Joens moved to pay the claims and adjustments. The motion was seconded by Vice Mayor Pfeifer.

Council Member Garrison stated he had some questions regarding the payment to Alliance Streetworks for the 10th Street project. He had driven that road and was not happy with the finished product. It took the city a long time to save money to do an improvement that grand, which was a ground up restoration and he thought they could have done better. The issues he had mainly had to do with the quality and smoothness of the asphalt.

Mr. Bartosh stated they had hired an outside engineer to design this roadway and put together the specifications for it. He had certified that, with a few exceptions, the specifications have been met. He thought it was important to recognize that this was a residential low-speed street and the requirements in terms of having something extremely smooth was a lot less than if we were building Highway 260. If the council wanted to increase those specifications to make sure that every little bump was taken out and the roads were like glass, they could do that. It would cost more to meet those specifications.

Mr. Lueder stated he had a conversation with the design engineer who has certified the road that was built to specifications. Tenth Street was not a crowned road and not a collector street as Mingus is. Mingus had a three-quarter inch base coat with a half-inch top coat on it to make it smooth to handle the additional traffic. This road was designed for durability, not for speed. He verified today that they had received no complaints coming into public works or his office on this street. As the city manager stated, the specs can be increased. These were the specs we brought forward for this type of street, but when we set a specification and that specification is met and certified by a professional engineer, the contractor has met his due diligence. He would be happy to go out there with any council members, the design engineer and the contractor who built it. They had been up and down this street numerous times since Mr. Bartosh brought this to his attention and their opinion was the street was built to specifications that were bid.

Council Member Elinski stated he had not had an opportunity to see that street and did not feel he could comment in one way or another. If he saw that it was substandard, then the council should consider raising the specs on road.

Council Member Pratt questioned if there was a mechanism for delaying that payment so

they could go see it.

Mr. Lueder stated this was a partial payment and there was some still due.

Mayor Joens stated she had traveled the street several times and had found one spot going north that was a little bit bumpy, but otherwise found it to be acceptable to her.

Council Member Garrison stated he did not want to claim the work was substandard, what he was concerned about was this was not an overlay and would expect that kind of surface where you went in and put it on top of a surface that had years of undulation. This was a project from the ground up and regardless of specs, when we put out that kind of work we should get a better product and specs didn't really have anything to do with it. Asphalt gets laid and gets smoothed and it should be smooth regardless of specs.

Mr. Lueder stated he had a professional engineer that was saying this was built more for longevity than for aesthetics. His staff took pride in what they do, the road was built to specifications and it was not going to be like glass. The discussion he knew his staff would like to have with the council is if they wanted to increase those specifications we can and put a smoothness factor in there, but they were going to severely increase the price of the street and it was a balance of what is safe. The street is safe and was designed more for durability than aesthetics.

Council Member Jauregui stated he agreed with Mr. Garrison. If this was built from the ground up maybe we should expect a little bit more even though it does meet the specs theoretically. Maybe it was time for the council to look at that a little more seriously.

Mr. Bartosh stated he had driven that road several times and hadn't found what Mr. Garrison is talking about, but staff would be happy to get together with him and go out and have him point out to them what he was talking about. Then they could decide whether or not it was something that could or needed to be fixed.

Council Member Jauregui stated if it was a matter of raising the standard for what they were looking for, the council should have that discussion.

Mayor Joens moved to pay the claims and adjustments. The motion was seconded by Council Member Pratt and carried.

ADJOURNMENT

Mayor Joens moved to adjourn. The motion was seconded by Vice Mayor Pfeifer, and carried. The regular meeting adjourned at 7:25 p.m.

Diane Joens, Mayor

ATTEST:

Marianne Jiménez, City Clerk

CERTIFICATION OF MINUTES

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of Cottonwood held on November 19, 2013. I further certify that the meeting was duly called, and that a quorum was present.

Marianne Jiménez, City Clerk

Date

MINUTES OF THE JOINT WORK SESSION OF THE CITY COUNCIL AND COTTONWOOD YOUTH COMMISSION, OF THE CITY OF COTTONWOOD, ARIZONA, HELD NOVEMBER 19, 2013, AT 7:30 P.M., IMMEDIATELY FOLLOWING THE REGULAR MEETING, AT THE CITY COUNCIL CHAMBERS BUILDING, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

CALL TO ORDER AND ROLL CALL

Mayor Joens called the meeting to order at 7:30 p.m. Roll call was taken as follows:

COUNCIL MEMBERS PRESENT

Diane Joens, Mayor
Karen Pfeifer, Vice Mayor
Jesse Dowling, Council Member
Tim Elinski, Council Member
Randy Garrison, Council Member
Ruben Jauregui, Council Member
Terence Pratt, Council Member

STAFF MEMBERS PRESENT

Doug Bartosh, City Manager
Marianne Jiménez, City Clerk
Steve Horton, City Attorney
Hezekiah Allen, Recreation Services Supervisor (Aquatics, Youth & Special Events)
Kirsten Jones, Youth Programs Coordinator

YOUTH COMMISSION MEMBERS PRESENT

Shaylor Dowling, President; Marshall Shill, Vice President; members Charles Novak, Jasmine Banks, Ryan Young, Kirsten Conover, Kayle Gordon, Parker Kleck, Carrington Midkiff, Wyatt Midkiff, Siralale Saengsawang, Krista Earl, Gabrielle Makuch.

Mr. Allen stated representatives from the Youth Commission would be presenting items the commission desired to discuss with the council. Commission member had also come up with their suggested solutions for the items. Copies of a handout with the discussion items and solutions were made available for the council.

PRIVATE SECTOR BUSINESSES—Our local movie theatre closed and there is not much in the private sector locally for youth to take advantage of.

Marshall Shill, Vice President of the Youth Commission, stated it was important to find a way to get a movie theatre in town and not have to drive to Sedona or Prescott. Solutions the commission came up with were for the city to develop stipulations for future commercial growth, stating that developers must provide some sort of element that pertains to youth in the final product. This could be executed through rented spaces by youth friendly tenants,

facilities, sidewalks or curbs developed for skateboards or bicycles, and more. The commission could also review the final plans to make suggestions and improve the concept.

Mayor Joens questioned the city attorney what his thoughts were regarding the solution.

Mr. Horton replied the council could find a public purpose for such types of businesses that would justify providing some kind of incentive or some kind of subsidy.

Vice Mayor Pfeifer stated we also have an economic development director that keeps his eyes peeled for different things like that.

Council Member Pratt stated that was one thing we could pass on to Casey; to look for someone to open a theatre here and we would work with them as a city. Recently, he had been in contact with a person who was working on opening a paintball center in town.

Mayor Joens stated at the next council strategic planning session the council will ask staff to prioritize these requests.

Mr. Bartosh stated the thing that ultimately decides whether a business is going to open up here or not was whether they could make money. The idea was to convince them they will make money. His recommendation was for the commission to get a letter writing campaign and petitions going and write to Dan Harkins and convince him we need something here.

Council Member Jauregui stated people needed to be reminded we live in a broad area in the Verde Valley and were bigger than what the census shows.

Mr. Horton suggested that perhaps the Old Town Center for the Arts could show movies in their theatre.

Mayor Joens stated the city manager could make arrangement for the youth commission to meet with Mr. Eaton and propose the idea.

Council Member Garrison stated the commission needed to have a bigger vision and think more community than just the youth. They have a huge contingent of people in the community who had a lot of time and could help them pursue that vision.

ELECTIVES AT MINGUS UNION HIGH SCHOOL–Mingus is having to cut electives to meet budget restraints which is lowering opportunities for growth with local youth.

Shaylor Dowling stated the electives offered students at Mingus have been reduced and was making it hard for students to broaden what they wanted to do in life. Solutions the commission came up with were developing a relationship between Yavapai College and Mingus, whereby instructors would come to the high school and provide electives at a marginal price to students. These credits would work for Mingus as well as Yavapai College when students graduate. The hurdles were that these electives must be affordable and held

during school hours. She also suggested holding language classes and other elective classes at the recreation center in the evenings.

Council Member Pratt stated he worked at Yavapai College and they did have a dual enrollment agreement with the high school and the classes were free for the students. The key thing the commission needed to do was get their superintendent or principal to connect with the dean of the college to talk about the classes they wanted.

Mayor Joens suggested they write a letter addressed to both parties. The council did not have any jurisdiction over education, but the council did support education.

Council Member Garrison suggested they talk to the Vocational Career and Training Academy here in town that supported the vocational programs that were taught through the high school, to see what could be done to create more opportunities for the students at the school.

Kirsten Conover stated she would like to see a class regarding practical applications offered at the high school where student could learn how to balance a check book, maintain good credit, and apply for jobs, college, and scholarships. That was something that was not offered right now and she felt a lot of youths didn't go to college because they did not know how to do it.

Mayor Joens stated adults and some youth had been working on a teen center for over a year and these were the exact things they had talked about offering to the teens of the area. All of those topics had been discussed and were something the commission might be able to help with in providing those kinds of services to the youth of the community. She questioned if the chair of that commission, Marianne Jiménez, wanted to comment on that issue.

Ms. Jiménez stated those were exactly the kind of classes the commission wanted to offer at the teen center; helping kids learn how to balance a check book, cooking, and sewing. The commission was hoping to collaborate with the youth commission to work on opening the teen center and getting these classes going.

Jasmine Banks stated she knew a lot of kids at school had trouble making macaroni from a box and she thought it would really help the youth with being able to provide for themselves. She thought our youth should be more prepared for things by learning simple skills that a lot of the youth did not have.

Ryan Young stated since they did not have many electives they did not know what they were going to major in college and with more electives more people would apply for college. Physics was taken away and a student had to take it on line, which he did not think she should have had to do.

Mayor Joens stated the reason that happened was because they only had one student in that class and they could not fund the program for one student. If we could get more youth

interested in STEM (science, technology, engineering and math) we would be able to fill up classes. Our future depended on youth taking these classes.

Barbara U'Ren, superintendent of Cottonwood/Oak Creek School District, stated Dr. Tighe was very interested and he would absolutely entertain a conversation with the commission and she encouraged them to get with him because he was there for them.

Council Member Pratt stated Yavapai College had an advisor that was on the Mingus campus, Ms. Heather Mulcaire, and he suggested they see her. They had a course at the college that described some of the things they were talking about, called Career and Personal Development, that covered self-awareness, dealing with change, decision making, goal setting, understanding life styles, etc. The other one they had was called Master Students that prepared students for college work.

MARIJUANA/ALCOHOL USE RISING—Media targeted towards youth are glorifying the use of these products and producing a rising user amounts.

Shaylor Dowling stated she and Hezekiah met yesterday and talked about having a motivational speaker or professional sports players talk to the youths to show them there is more to life than drug or alcohol use.

Merilee Fowler, from MatForce, stated she thought it was awesome they were recognizing this problem because they were concerned about their future. MatForce had several different curriculums they brought to the schools. At some other schools they have a program called Alcohol EDU they were doing with freshman students that was a web based program. They would love to provide their program called “Marijuana Harmless? Think Again.” MatForce had funding to support youth activities and they would love to partner with the commission.

Carrington Midkiff stated she thought it was important to focus on this subject because it was a big part of our community, and having a speaker who was able to relate with people and motivate kids to change would be helpful.

Mr. Bartosh stated MatForce had a speakers bureau and had young people that went out and talked about some of the problems they had run into and the damages they had done to their body and lives through the use of illegal substances and alcohol. They welcomed the commission members attending the Verde Valley MatForce steering committee meeting because their input was valuable. He could work with Hez to see if anyone (from the commission) was available, however, they were held at lunchtime.

Jasmine Banks, Kayle Gordon, Charles Novak, Rachel Valentine, and Sirilale Saengsawang voiced their concerns over the number of students using marijuana and alcohol.

WHAT WOULD THE COUNCIL LIKE TO SEE FROM THE COMMISSION?

Mayor Joens suggested the commission work with the Verde Valley Youth Commission to provide input for the proposed teen center and let their peers know about the center.

ADJOURNMENT

Mayor Joens moved to adjourn. The motion was seconded by Vice Mayor Pfeifer, and carried. The joint work session adjourned at 8:35 p.m.

Diane Joens, Mayor

ATTEST:

Marianne Jiménez, City Clerk

CERTIFICATION OF MINUTES

I hereby certify that the attached is a true and correct copy of the minutes of a joint work session of the City Council of the City of Cottonwood held on November 19, 2013. I further certify that the meeting was duly called, and that a quorum was present.

Marianne Jiménez, City Clerk

Date