

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, HELD SEPTEMBER 6, 2011, AT 6:00 P.M., AT THE CITY COUNCIL CHAMBERS BUILDING, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

CALL TO ORDER AND ROLL CALL

Mayor Joens called the regular meeting to order at 6:00 p.m. Roll call was taken as follows:

COUNCIL MEMBERS PRESENT

Diane Joens, Mayor
Karen Pfeifer, Vice Mayor
Jesse Dowling, Council Member
Tim Elinski, Council Member
Ruben Jauregui, Council Member
Linda Norman, Council Member
Terence Pratt, Council Member

STAFF MEMBERS PRESENT

Doug Bartosh, City Manager
Marianne Jiménez, City Clerk
Steve Horton, City Attorney
Dan Lueder, Development Services General Manager
Rudy Rodriguez, Administrative Services General Manager
George Gehlert, Community Development Director
Morgan Scott, Public Works Staff Engineer

PLEDGE OF ALLEGIANCE

Jon McHatton of Care Inc., Arizona led the Pledge and was presented a certificate of appreciation by Mayor Joens.

BRIEF SUMMARY OF CURRENT EVENTS BY MAYOR, CITY COUNCIL AND/OR CITY MANAGER--THE PUBLIC BODY DOES NOT PROPOSE, DISCUSS, DELIBERATE OR TAKE LEGAL ACTION ON ANY MATTER BROUGHT UP DURING THIS SUMMARY UNLESS THE SPECIFIC MATTER IS PROPERLY NOTICED FOR LEGAL ACTION.

Mayor Joens announced some Council Members attended the League of Arizona Cities & Towns conference last week; on September 11 there would be a special event at the Verde Valley Fire Training Center at noon on Mingus Avenue.

PROCLAMATIONS--PATRIOT DAY & PATRIOTISM WEEK

Mayor Joens proclaimed September 11, 2011, as Patriot Day and September 5-11, 2011, as National Patriotism Week.

CALL TO THE PUBLIC—No comments made.

APPROVAL OF MINUTES—REGULAR MEETINGS OF 5/17/11 AND 8/16/11 & WORK SESSIONS OF 7/12/11 AND 8/9/11.

Mayor Joens stated there was one place where she was quoted as saying “Verde Villages” and requested the City Clerk check that on the tape because there was no such thing as Verde Villages there was only Verde Village with units 1-8.

Council Member Elinski moved to approve the minutes of 5/17/11 and 8/16/11 & work sessions of 7/12/11 and 8/9/11. The motion was seconded by Vice Mayor Pfeifer, and carried unanimously.

PRESENTATION REGARDING CARE INC., ARIZONA

Jon McHatton, the founder of Care Inc., and Mike Wordon, a Cottonwood resident, gave a PowerPoint presentation and played a short video explaining the purpose of Care, Inc., Arizona, which is an organization that allows an opportunity for municipal, faith, non-profit organizations, and business leaders to work together and address issues in the community.

Council Member Elinski asked if Care Inc. facilitated the program and brought all the people together.

Mr. McHatton stated they had designed a turnkey program template they provided to the cities and for the cities’ directors who they link together so cities are sharing best practices. They also made sure with the 501c3 that the donations for the programs were managed by Care Inc. They do not ask the city for money to do this. The resources were there whether it was private funding or organizations stepping up.

Mayor Joens stated some of her interest in program was in the past there had been a little bit of antagonism between some members of the faith based community and local elected leaders and she thought this was a great opportunity to break down those barriers and create a good working relationship. Although the program was built around Mayors she wanted to bring this to the City Council because she was a collaborator and the Council should have input in a project they might pick out to get volunteers. Her interests were our youth and our seniors, but we also have a lot of economic type things; bringing jobs to our families so our children can have a better life. She would be interested in some type of project like that. Cottonwood was very economic development oriented. She wanted to get the Council’s input to go in this direction and do this as a body with input as we go along.

Council Member Jauregui stated he agreed.

Council Member Pratt stated he would like to look at it a little more and do some research.

Council Member Dowling stated anything they could do to bring the community together was

a bonus in the long run.

Vice Mayor Pfeifer stated compassion was a whole lot healthier than competition.

Mr. McHatton stated Care-Inc.org and ForOurCity.org were websites with information on the program.

UNFINISHED BUSINESS—None.

CONSENT AGENDA—The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Council Member or a citizen so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

1. SPECIAL EVENT LIQUOR LICENSE APPLICATION FOR THE CHAMBER OF COMMERCE FOR THE RHYTHM & RIBS EVENT SCHEDULED FOR OCTOBER 1, 2011, AT THE COTTONWOOD KIDS PARK

2. SPECIAL EVENT LIQUOR LICENSE APPLICATION FOR THE OLD TOWN ASSOCIATION FOR THE THUNDER VALLEY RALLY EVENT SCHEDULED FOR SEPTEMBER 16, 17, & 18, 2011, IN OLD TOWN COTTONWOOD

3. NEW LIQUOR LICENSE APPLICATION FOR NEI YUN YOU, OWNER/AGENT OF THE CHINA BUFFET RESTAURANT LOCATED AT 2180 EAST HIGHWAY 89A

4. COOPERATIVE PURCHASING AGREEMENT BETWEEN THE CITY OF COTTONWOOD AND THE CITY OF TUCSON

5. REJECTING ALL BIDS RECEIVED FOR WASTEWATER BIOSOLIDS HAULING AND DISPOSAL

Vice Mayor Pfeifer declared a conflict of interest with the Chamber of Commerce Special Event Liquor License application item due to her employment with the Chamber, and the item was removed from the Consent Agenda.

Council Member Pratt moved to approve Consent Agenda items number 2, 3, 4, and 5. The motion was seconded by Council Member Norman, and carried unanimously.

Ms. Jiménez stated the Special Event Liquor License had been submitted by Lana Tolleson, applicant for the Chamber of Commerce for the Rythym & Ribs event scheduled for October 1, 2011, at the Cottonwood Kids Park.

Council Member Norman moved to approve the Special Event Liquor License Application for Lana Tolleson for October 1, 2011. The motion was seconded by Council Member Elinski, and carried.

NEW BUSINESS—The following items are for Council discussion, consideration, and possible legal action.

RESOLUTION NUMBERS 2601–2605—APPOINTING FIVE MEMBERS TO THE PARKS & RECREATION COMMISSION

Mr. Faust stated there were currently five members of the Parks & Recreation Commission who had term expirations as of August 16, 2011. The openings had been advertised for approximately six weeks and the individuals who were currently serving on the Commission, William Bowden, Doug Hulse, Nathaniel Munn, Anne Shaw, and Dennis Burke, all submitted applications, as well as Dr. Robert Richards and Tim B. McKeever, Sr.

Doug Hulse, Dennis Burke, Tim McKeever, and Dr. Robert Richards reviewed what their accomplishments were, and what their vision was for the next few years.

Council Member Elinski moved to approve Resolution Number 2605 appointing Dr. Bob Richards as a member of the Parks & Recreation Commission for a one-year term expiring August 16, 2012. The motion was seconded by Council Member Jauregui, and carried unanimously.

Council Member Pratt moved to reappoint Doug Hulse to the Recreation Committee—that would be motion (resolution) number 2601. The motion was seconded by Mayor Joens, and carried unanimously.

Vice Mayor Pfeifer moved to appoint Mr. McKeever to Resolution Number 2603, which is a three-year term. The motion was seconded by Council Member Pratt, and carried unanimously.

Council Member Jauregui moved to make the nomination for Resolution 2602 inserting the name of Mr. Bill Bowden for a three-year term. The motion was seconded by Council Member Norman, and carried unanimously.

Mayor Joens moved to reappoint Dennis Burke (Resolution Number 2604). The motion was seconded by Council Member Jauregui, and carried unanimously.

Mayor Joens then thanked those who had served and stated she felt badly that there weren't enough positions for all. The applications would be kept on file for six months. She requested the City Clerk read Resolution Numbers 2601-2605.

RESOLUTION NUMBER 2601

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPOINTING DOUG HULSE A MEMBER OF THE CITY OF COTTONWOOD PARKS AND RECREATION COMMISSION AND ESTABLISHING HIS TERM OF OFFICE.

RESOLUTION NUMBER 2602

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPOINTING WILLIAM BOWDEN A MEMBER OF THE CITY OF COTTONWOOD PARKS AND RECREATION COMMISSION AND ESTABLISHING HIS TERM OF OFFICE.

RESOLUTION NUMBER 2603

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPOINTING TIM MCKEEVER A MEMBER OF THE CITY OF COTTONWOOD PARKS AND RECREATION COMMISSION AND ESTABLISHING HIS TERM OF OFFICE.

RESOLUTION NUMBER 2604

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPOINTING DENNIS BURKE A MEMBER OF THE CITY OF COTTONWOOD PARKS AND RECREATION COMMISSION AND ESTABLISHING HIS TERM OF OFFICE.

RESOLUTION NUMBER 2605

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, ARIZONA, APPOINTING ROBERT RICHARDS A MEMBER OF THE CITY OF COTTONWOOD PARKS AND RECREATION COMMISSION AND ESTABLISHING HIS TERM OF OFFICE.

PRESENTATION BY TOM SCHUMACHER FROM YAVAPAI COLLEGE & CONSIDERATION OF APPROVING A LETTER OF COMMITMENT REGARDING DEVELOPMENT OF THE SOUTHWEST WINE CENTER AT YAVAPAI COLLEGE

Mr. Tom Schumacher, Dean of the Verde Valley Yavapai College campus, reviewed the history of the college in Clarkdale and the new viticulture program that was proposed to be expanded through grants which required a letter of support from the surrounding municipalities. They were renovating one of their buildings for the wine education facility, and when completed would roughly be a 6,000 square foot building with a full outside working pad for the crush and those kinds of things. It would be a full working winery and they were proposing a two phase to it for new wines and older wines for a tasting room. He asked for their support with a letter. They went to the Town of Clarkdale first who was very interested because it truly was in their backyard, but the college had always been good neighbors with Cottonwood.

Mayor Joens stated having studied the letter they were trying to commit to some things to help the college with and asked if the Council had any comments on those items.

Council Member Elinski questioned where the money was coming from and was it budgeted. Putting in storage tanks for the effluent would cost us money.

Mayor Joens questioned if any staff members knew the answer to the question. It was noted that Mr. Rodriguez was present who indicated he had not read the draft letter of support.

Mayor Joens then read the commitments the city was making that were contained in the letter as follows: "In order to support the development of the Southwest Wine Center at Yavapai College, the City of Cottonwood, therefore, commits to: 1) Working with the college to find funding to design and construct a water line from the city's wastewater treatment plant to the project site to deliver reclaimed water; 2) The city will engineer and design the reclaimed water at a savings to the college of approximately \$40,000; 3) Install, with city funding, storage tanks that will hold 200,000 gallons of reclaimed water to ensure an available supply of reclaimed water to the college; 4) Provide reclaimed water to the project site at a cost to that is much cheaper than using potable water for irrigation of the vineyards and surrounding landscaping; 5) The city will work with the Cottonwood Chamber of Commerce and the Cottonwood Economic Development Council to continue to market the region as a wine producing region that offers educational opportunities for wine enthusiasts and students interested in pursuing degrees in enology and viticulture; and 6) The city will coordinate with the college on wine related events that have mutual benefit to the college and the city."

Mayor Joens stated this letter was written by the City Manager and probably his assistant, and questioned if Mr. Rodriguez wanted to comment.

Mr. Rodriguez stated he was not part of the discussions to put this together so he did not know where the City Manager was coming from and would rather hold his comments until he spoke with him.

Mayor Joens stated she thought it was just something we would try to work toward. We were just making a letter of commitment. It could be that when it comes right down to it as these items come before Council we will or will not be able to do it or it may change a little. What they were trying to do is to get these large grants to build this viticulture center on the college. They were choosing not to ask the taxpayers for any more funding and were going after these grants. As she understood it, one component of the grants is collaboration and cooperation among all the entities in the Verde Valley. There had been discussions with sharing wastewater with the college and questioned Mr. Scott if he had been involved with that.

Mr. Scott stated there were initial discussions but he believed it would actually require the Town of Clarkdale to give up that right to offer that utility, so he thought it was left at leaving wastewater with the Town of Clarkdale. However, they could enter into that discussion again if that was something that Clarkdale and Cottonwood wished to pursue.

Mayor Joens stated that would be something the Councils would have to decide on who would get the credit for providing the resource. She thought that was a future discussion

item and not something that would be decided tonight because it had not come before either Council.

Council Member Jauregui stated he agreed and that should be left out of this letter at this point since there had been no decision at all for the installation of the storage tanks that would hold 200,000 (gallons) of reclaimed water to supply reclaimed water to the college.

Council Member Dowling stated he could see where some of these projects may actually be something that the city would benefit from itself and where we would not be specifically doing this to the behest or benefit of the college, but in doing it for ourselves it could benefit them at the same time.

Mayor Joens stated it would benefit our citizens and the City of Cottonwood to be able to attain higher education levels in this new field. It will bring jobs to people who live in the city, so it benefits the entire Verde Valley.

Mr. Schumacher stated the other intent of the whole winery/wine education center is not just to produce wine; it is to also become the repository of information in the southwest for growing crops in a desert type climate. They happened to pick wine and the grapes because contrary to popular belief, wine grapes are actually a desert plant which uses very little water. On their current one acre vineyard they had a separate meter on that from Clarkdale and he could get them detailed information down to the day and how much water had been used on these grapes since they planted them.

Mayor Joens stated Bob Hardy had been working on some of our water issues on whether housing population takes more water than grape vines. We're only able to go by studies that have already been done which say they take more water. The college through their program has already been able to show with actual facts that that was not necessarily true. The data they were gathering is extremely important to the city for our own water future and some of our plans and visions, so that was another benefit.

Council Member Jauregui stated his issue was this had not been discussed by this Council to make this commitment and that was where it had to go first, which was the point of his pointing out that this should not be in this letter because it was putting a commitment that says "installed with city funding" that has not been discussed or looked into. That was his opposition to that line.

Mayor Joens stated she was wondering if we could reengineer this letter to add working in collaboration with the Town of Clarkdale, and questioned if that would be inappropriate for this letter.

Mr. Schumacher stated what they were trying to show is the intent that the cities and towns were supportive of them moving forward with this.

Mayor Joens stated we could add in collaboration because we will need them to assist us

with some of these things.

Council Member Elinski stated he kind of agreed with Council Member Jauregui. He was uncomfortable with the wording "with city funding" because they had not discussed it as a Council yet, but he was completely onboard with providing whatever staff services they could. Particularly when it came to engineering we had plenty of staff that could help and the city wanted to help; it was just a matter right now of committing to the funding. If we could take that out of the letter for now, because they did not want to make a commitment to Mr. Schumacher they couldn't backup.

Mayor Joens stated she guessed it should go through the budgeting process.

Vice Mayor Pfeifer stated on that line maybe they could word it similar to bullet point number one, "Working with the college to find funding." They could also put in there instead of "with city funding," working with the college to find funding for the storage tanks that will hold 200,000 (gallons). That was not committing our money, but it was working with the college to find funding.

Council Member Dowling stated he was not trying to justify the letter itself, he was simply saying some of the items in the letter may already be things that are in the works or things the city is going to need anyway at some point. However it was worded in the letter he was not going to dispute.

Mr. Schmacher stated he was not sure where that figure came from (200,000) because that was a huge amount of water and they would never require that much water.

Mayor Joens stated she was wondering if we were using some of the tanks that we were decommissioning from other wells.

Mr. Scott stated he believed these were 200,000 gallon tanks that were already installed on city property; it was just the reservoir they could make use of. It was not something the city was paying to have installed on the property.

Mayor Joens stated what if they just said "Collaborate with Yavapai College and the Town of Clarkdale to install storage tanks that will hold...."

Council Member Norman stated "to provide storage tanks" since they are already there.

Vice Mayor Pfeifer stated "to provide accessibility to storage tanks."

Mayor Joens stated she liked "accessibility to storage tanks."

Mr. Schumacher stated they could consider leaving the tanks out altogether. What they were interested in doing is somehow acquiring reclaimed water. How the town provides it is how the town provides it.

Mayor Joens stated these things were not discussed at our meeting, but what she thought happened when Doug got the letter from their person who was writing the grant she had added some of these things and he wasn't comfortable with some of it so he wordsmithed it a little. Some of those things we had not discussed in our meeting, so they could leave that out because it was probably something the city was going to do anyway.

Mr. Horton stated an option for the Council would be for him to work with the City Manager and staff and the college to craft a letter that expressed the Council's support without unduly committing the city to things the Council hasn't fully vetted.

The consensus of the Council was for Mr. Horton to proceed with drafting the letter

Mayor Joens noted that Mr. Schumacher was also the President of the Cottonwood Economic Development Council and Vice President of the Verde Valley Wine Consortium.

DIRECTION ON THE DESIGN OF THE 12TH STREET RECONSTRUCTION PROJECT FROM FIR STREET TO SR 89A

Council Member Dowling declared a conflict of interest on this item as he is employed by the engineering firm working on the design of the project and he stepped down from the dais.

Mr. Scott stated staff had brought three different options for the 12th Street reconstruction project design to the Council. The first option being the city standard, however, staff and Pender Engineering noticed the city standard would cost substantially more than was originally budgeted. One other option was brought to the Council and that option would cost significantly less. A third option was added because the Council's biggest concern with the second option was only having sidewalk on one side of the road, so option 3 was sidewalks on both sides. The options were presented at a public meeting for the public's opinion which was well attended, and the overwhelming majority of the public supported the city standard road. There were a few other public comments regarding the design, and Dr. Richards, who had to leave early tonight, asked if we could have the engineers look at the possibility of adding a left turn lane at Elm Street.

Council Member Pratt stated in an ideal world we would want to build a street that meets our standards, and as far as the left hand turn lane on Elm Street, he had three or four other people mention that to him.

Council Member Elinski stated he attended the public meeting and wasn't surprised to see the public wanted the Cadillac option at 3.5 million, but he thought option C accomplished all of his goals—it had sidewalk on both side and could be a half million less so they could potentially save a lot of money there and not lose much in terms of the quality of the street.

Vice Mayor Pfeifer stated she also attended the meeting. They needed to come up with something that was feasible and worked. In the past we have gone with a lesser amount and

it had come back to bite us and we had to turn around and retro fit things to it.

Mr. Rodriguez stated staff's communication form indicated the funding source would be from capital projects, and the capital projects fund was not going to fund this project. It never was intended to. The intent was to upfront the money and refinance it. Secondly, there were several comments at that meeting saying we budgeted \$3.7 million for the project and why were we making it on the cheap. We had never budgeted \$3.7 for the project and the most that had been budgeted was \$690,000 for this year and \$1.6 million for 2013 for a total of \$2.318 million dollars. This would be paid for through HURF funds which we were currently having issues with the state for funding for it.

Mr. Duane Kirby, a Cottonwood resident and prior Council Member, reminded the Council of what they had agreed what 12th Street would be and he hoped they would keep that in mind when they made that decision.

Mayor Joens stated this was an instance when the public did speak and they told the Council what they desired. It was going to be there for a hundred years and if we did not do it right now, how were they going to have time to do it over.

Mayor Joens then moved to approve option A, as the public wanted, as the basis for the design of the 12th Street reconstruction project. The motion was seconded by Council Member Pratt, and carried with dissenting votes by Council Member Elinski and Council Member Jauregui.

AWARD OF AN UNDERGROUND WATER LINE JOB ORDER CONTRACTING QUOTE FOR INSTALLATION OF A WATERLINE ON FIR STREET

Council Member Dowling declared a conflict of interest as he worked for the engineering company that worked on the design of the project.

Mr. Biggs stated staff was requesting the Council consider awarding an underground job order contract to the low bidder, Rocky Construction, in the amount of \$51,650. This contract was for the construction of a water line on the south side of Fir Street from 16th Street westward about 1,000 feet or so to improve service.

After brief discussion regarding the disruption to traffic during the project, Council Member Pratt moved to award the JOC (Job Order Contract) quote for installation of a waterline on Fir Street to Rocky Construction in the amount of \$51,650. The motion was seconded by Vice Mayor Pfeifer, and carried unanimously.

AWARD OF BID FOR THE 2011 PAVEMENT PRESERVATION PROJECT

Mr. Costello stated they went out to bid for a pavement preservation project which was principally in the Cottonwood Ranch area and Airpark road vicinity. There were two close bids; the low bidder was International Surfacing Systems. Staff checked their references and

they had worked for the city in the past and staff recommended awarding the bid to them. The bids were well below the engineer's estimate and they could add more yardage to the project and could add the Crestview subdivision.

Mayor Joens stated she was thrilled we could also do Crestview which would add life to those streets.

Council Member Elinski stated he knew it cost less to maintain something that was fairly new, but it was a strange irony that they were spending this amount of money on the nicest streets in Cottonwood when they had some cruddy streets that could use the money.

Mayor Joens stated next year in the budget they could focus on some of the needy areas.

David Kiggins addressed the Council and questioned if they were planning on using rubber roads, and Mr. Costello stated the treatment they were using had rubber in the binder, but this was a surface treatment and was just a coating.

Council Member Norman moved to award the contract for the 2011 pavement preservation project to International Surfacing Systems in the amount of \$442,588, which includes the addition of the Crestview subdivision streets. The motion was seconded by Vice Mayor Pfeifer, and carried unanimously.

PURCHASE OF IPADS FOR USE BY THE PLANNING AND ZONING COMMISSION

Mr. Gehlert stated he was presenting a request from the Planning and Zoning Commission chair for funding to purchase iPad units for the review of their packets. There was a lot of cost that went into the copy process to produce the information packets. His department was in the process of putting together design standards for the city and there was a lot of color graphic work.

Council Member Pratt stated the funding would come from the Council contingency fund, and he appreciated the fact they had bought them for the City Council and he estimated on average they were saving about 1,500 pages per meeting so it had been cost effective. He questioned how many pages a typical packet contained and how many they would have for the Planning and Zoning Commission.

Mr. Gehlert stated they generally had one commission meeting a month and they could run 50-100 pages, but recently the volume had been lower.

Council Member Pratt stated his point was they actually paid for themselves in the money saved and they had environmental integrity because you were saving paper, electricity, and ink.

Mayor Joens questioned if this format was going to be large enough for some of the maps they had to look at, and Mr. Gehlert stated you had the ability to make them larger on the

screen.

Mayor Joens stated she would be in favor of giving iPads to their Planning and Zoning (Commission), but that is where she would stop. She would not really entertain any more requests from any more boards or commissions because they do meet once a month and do not have that much, but the Planning and Zoning Commission there was a lot and the colored ink it took for the colored maps she was sure got to be expensive. It looked like they would pay for themselves for this particular commission.

Mayor Joens then stated she did not know how much they had in the council contingency fund; and Mr. Rodriguez stated they had \$35,000.

Mayor Joens stated it would be around \$5,000 for the iPads and \$6,000 with the covers.

Council Member Jauregui moved to authorize the purchase of iPads for use by the Planning and Zoning Commission. The motion was seconded by Council Member Pratt, and carried unanimously.

RECLASSIFICATION REQUEST OF A LIBRARY TECHNICIAN (RANGE 21) TO LIBRARY SPECIALIST (RANGE 31) POSITION

Mr. Faust stated staff was requesting the reclassification of a library technician position range 21 to a library specialist range 31. The Library Director, John O'Neill retired which was one of the reasons staff had requested in the 2011-2012 budget for a library manager position. When Vanessa Ward was appointed to the library manager position a series of internal library positions being filled followed. There were additional responsibilities and tasks needed to be assessed and re-allocated to the appropriate personnel. The position requiring significant changes to ensure that job tasks met the job description and salary range was that of Library Technician. Following a review of this position it was determined that a more appropriate title of Library Specialist was needed to match job tasks to job description and pay grade. This came with an increase in salary for this reclassification from a Technician position at a salary range 21 (\$24,910 - \$36,120) to a Specialist position at a range 31 (\$31,887 - \$46,236). Even though staff was requesting the reclassification of this position there was still a savings in the actual budget for this year.

Council Member Elinski questioned what the difference was between the new Library Manager and the old Library Director.

Mr. Faust stated the actual position had changed somewhat. Vanessa's position as the Library Manager continued to do fairly similar type of aspects. That position still ordered books, worked with the library board, and supervised all staff at the library; however, that position would report directly to the General Manager for Cultural Services (Mr. Faust) and he would come to the Council making requests associated with the library for any specifics or the budget. Everything else was pretty much the same and there weren't too many other deviations with that position.

Council Member Elinski stated it seemed there was a big difference between the range 52 and 45.

Mayor Joens stated in the City Manager's reorganization were how these were being decided. He was putting more responsibility for decision making onto the three managers ensuring these departments were successful.

Mary Eichman, a Cottonwood resident, stated as a library volunteer who was in the library regularly and dealt with staff there she would highly recommend they accept this.

Council Member Dowling moved to approve the reclassification of the Library Technician position range 21 to a Library Specialist range of 31, thereby authorizing staff to proceed with hiring within the requirements set forth by the Cottonwood Employee Manual. The motion was seconded by Vice Mayor Pfeifer, and carried unanimously.

CONSIDERATION OF MEMBERS OF THE COUNCIL ATTENDING THE NATIONAL LEAGUE OF CITIES AND TOWNS CONFERENCE BEING HELD IN PHOENIX, ARIZONA

Mr. Jiménez stated the city recently became a member of the National League of Cities and Towns who annually conducted a national training conference much like the League of Arizona Cities and Towns did regionally in Arizona. This year the conference was being held in Phoenix, Arizona. Annually it was held in different cities across the United States and this was the first time in a long time it was being held so close to Cottonwood. The National League of Cities was an organization dedicated to helping city leaders build better communities. This was being brought forward to see if any Council Members would be interested in attending the conference. As this was not budgeted, funding for the registration and hotel stay would have to be taken from the Council contingency fund. Because our Council Members had never attended any of these conferences they would be eligible for a first-time attendee reduced registration fee of \$375, and if there were five registrants from the same organization the sixth registrant was free.

Mayor Joens stated a group of people from this conference would be coming to Old Town.

Vice Mayor Pfeifer and Council Member Elinski both stated they would be unable to attend the conference and Mayor Joens stated she would volunteer to attend if the Council directed her to because she thought they needed a representative there because it was in Phoenix.

After brief discussion regarding the conference, Mayor Joens moved if there were any Council Members who wished to attend this event that it be funded from the Council's contingency and this event is the National League of Cities and Towns conference in Phoenix November 9-12, 2011. The motion was seconded by Council Member Pratt, and carried unanimously.

CONGRESSIONAL AND STATE REDISTRICTING IN ARIZONA

Mayor Joens stated she was looking for the Council's direction on this item. What Clarkdale

did, which she thought would work well for Cottonwood also, was keep the districts as close to the whole of Yavapai County as possible with at least the Verde Valley communities, including Camp Verde and the tri-city communities, all in the same district, put all of Sedona in one district and keep the name CD1 and LD1. They were trying to change our district number and the thought of keeping the CD1 and LD1 is that it will save a lot of money for the taxpayers in having to print all kinds of forms. One of the redistricting maps was breaking up Yavapai County into four pieces and another was putting us with Flagstaff and not Prescott.

After discussion regarding the proposed redistricting, the Council directed Mayor Joens to write a letter encouraging the Independent Redistricting Commission to keep Yavapai County communities of like interest in the same district as Congressional District 1 and Legislative District 1.

CLAIMS & ADJUSTMENTS

Council Member Norman moved to pay the Claims and Adjustments. The motion was seconded by Vice Mayor Pfeifer, and carried unanimously.

ADJOURNMENT

Mayor Joens moved to adjourn. The motion was seconded by Council Member Norman, and carried unanimously. The regular meeting adjourned at 8:42 p.m.

Diane Joens, Mayor

ATTEST:

Marianne Jiménez, City Clerk

CERTIFICATION OF MINUTES

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of Cottonwood held on September 6, 2011. I further certify that the meeting was duly called, and that a quorum was present.

Marianne Jiménez, City Clerk

Date