

**SUMMARY REPORT  
OF COUNCIL DISCUSSION & DIRECTION GIVEN AT THE MAY 26, 2009, BUDGET WORK  
SESSION**

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This summary is a statement of actions taken by the Cottonwood City Council at a budget work session pursuant to A.R.S. § 38-431.02(D), and is being provided as required by A.R.S. § 38-431.01(D.).

**Council Members Present:** Mayor Diane Joens, Vice Mayor Karen Pfeifer, Council Members Tim Elinski, Duane Kirby, Linda Norman, and Darold Smith. **Council Member Absent:** Terence Pratt.

Mayor Joens called the meeting to order at 5:33 p.m.

**DEPARTMENTAL BUDGETS**

**POLICE**

The Police Chief discussed funding for updating general orders, new office furniture, new vehicles, a reverse 911 system, training, weapons, including tasers, and ammunition and the creation of a terrorism liaison officer position.

**ANIMAL CONTROL**

The Police Chief stated no budget changes were requested for animal control whose main concern now was rabies prevention.

**COMMUNICATIONS**

The Police Chief discussed the need for a regional communications center.

**WATER**

The Utilities Director discussed the pending expenses for arsenic remediation which was due to be completed by the end of the calendar year and would be implemented first at locations with highest concentrations of arsenic. New positions would be created for an arsenic specialist and a utility engineer, and security training increased.

**WASTEWATER**

The Utilities Director discussed needs for constructing the SR260 sewer extension project, the reclamation facility headworks project, and providing back-up pumps.

**PARKS AND RECREATION**

The Parks & Recreation Director discussed the possible need for additional staff as acreage requiring maintenance continues to increase with the completion of new ball

fields.

### RECREATION CENTER

The Parks and Recreation Director discussed the reorganization of staff in conjunction with new programming and user needs when the new recreation center opens. Additional part-time staff will be needed to ensure constant staffing of the facility and training would be conducted for its maintenance and operation.

### BUILDING MAINTENANCE

The Parks and Recreation Director discussed the heavy use of public restrooms, particularly at the library and Public Safety Building, which will require additional maintenance and increased operational costs to maintain a more frequent level of service.

### CEMETERY

The Parks and Recreation Director indicated that maintenance and operational costs would remain unchanged due to the facility nearing maximum capacity.

### FIRE

The Fire Chief discussed the increased costs for doubling the size of the fire department. Two companies will share the existing facility and rotate shifts. New staff would be trained with a view to reaching levels of achievement that would allow them to staff a second fire station, when completed, at the same level of achievement as staff at the current station now exhibit.

### COURT

The Finance Director discussed that there would be little in the way of changes affecting the court.

### ENGINEERING

The City Engineer discussed the need for new equipment to replace obsolete units now being used.

### STREET MAINTENANCE & CONSTRUCTION

The City Engineer discussed major projects planned, including the reconstruction of South Twelfth Street from Mingus Avenue to Birch Street, the reconstruction of West Mingus Avenue from SR89A to Willard Street, and the reconstruction of Twelfth Street from SR89A to Fir Street. Pavement preservation was planned for the Mingus and Main neighborhood.

### AIRPORT

The City Engineer discussed the self-fuel facility at the airport and its successful operation. Insulation upgrades were planned for Hanger B.

### COTTONWOOD AREA TRANSIT

The Finance Director discussed the need for new busses, bike racks and computer upgrades for a system that was mostly funded through grant monies and would merge in the future with the regional system of the Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA).

### CITY COUNCIL

The Finance Director discussed the need for new recording software and hardware and funding work on the city's parking lot in Old Town.

### ADJOURNMENT

The budget work session adjourned at 9:29 p.m.