

**SUMMARY REPORT  
OF COUNCIL ACTION TAKEN AT THE JUNE 16, 2009, REGULAR MEETING**

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This summary is a statement of legal actions taken by the Cottonwood City Council at a regular meeting pursuant to A.R.S. § 38-431.02(D), and is being provided as required by A.R.S. § 38-431.01(D.).

Council Members Present: Vice Mayor Karen Pfeifer, Council Members Tim Elinski, Linda Norman, Terence Pratt, and Darold Smith. Council Members absent: Mayor Diane Joens, Council Member Duane Kirby.

Vice Mayor Pfeifer called the meeting to order at 6:00 p.m.

PROCLAMATION—NATIONAL CANCER SURVIVORS DAY

Vice Mayor Pfeifer proclaimed Sunday, June 28, 2009 as National Cancer Survivors Day.

APPROVAL OF MINUTES—Regular Meeting of June 2, 2009.

The Council unanimously approved the minutes of June 2, 2009 as written.

OLD BUSINESS

ORDINANCE NUMBER 546—DELETING SECTION 303. PLAN REVIEW, OF THE CITY'S ZONING ORDINANCE AND ADDING A NEW SECTION 303. ZONING CLEARANCE; SECOND & FINAL READING

The Council unanimously approved Ordinance Number 546 amending the Zoning Ordinance by creating a new plan review process for all land use changes and building permits.

CONSENT AGENDA

RESOLUTION NUMBER 2446—PERTAINING TO THE SUBMISSION OF PROJECTS (UNDERAGE DRINKING ENFORCEMENT) FOR CONSIDERATION IN ARIZONA'S 2009-2010 HIGHWAY SAFETY PLAN

The Council unanimously approved Resolution Number 2446 which approves the submittal of a grant proposal to the Governor's Office of Highway Safety to request \$31,890 to purchase equipment for underage drinking enforcement and overtime.

RESOLUTION NUMBER 2447—PERTAINING TO THE SUBMISSION OF PROJECTS (EQUIPMENT FOR THE MOBILE DUI ENFORCEMENT VEHICLE AND DUI DETAIL OVERTIME) FOR CONSIDERATION IN ARIZONA'S 2009-2010 HIGHWAY SAFETY PLAN

The Council unanimously approved Resolution Number 2447 which approved acceptance of the submittal of a grant proposal to the Governor's Office of Highway Safety to request \$70,875 to purchase equipment for the DUI enforcement vehicle and \$15,000 for DUI

taskforce overtime.

RESOLUTION NUMBER 2448—APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE TOWN OF CLARKDALE FOR POLICE DISPATCHING SERVICES

The Council unanimously approved Resolution Number 2448 which provides an intergovernmental agreement with the Town of Clarkdale for the City of Cottonwood to provide police dispatching services.

RESOLUTION NUMBER 2449—APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE TOWN OF JEROME FOR POLICE DISPATCHING SERVICES

The Council unanimously approved Resolution Number 2449 which provides an intergovernmental agreement with the Town of Jerome for the City of Cottonwood to provide police dispatching services.

SPECIAL EVENT LIQUOR LICENSE FOR THE VERDE VALLEY FAIR ASSOCIATION FOR AN EVENT SCHEDULED FOR JUNE 20, 2009

The Council unanimously approved a special event liquor license application submitted by the Verde Valley Fair Association for a fund raising event to be held on June 20, 2009 at the fairgrounds.

EXTENSION OF PREMISES PATIO LIQUOR LICENSE PERMIT FOR THE AMERICAN LEGION POST #25 LOCATED AT 480 S. CALVARY WAY IN COTTONWOOD

The Council unanimously approved an application by American Legion Post #25 for an extension of premises/patio liquor license permit following a remodeling of their facility.

RESOLUTION NUMBER 2451—APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH YAVAPAI COUNTY, EMERGENCY SERVICES DEPARTMENT FOR THE CONTINUATION OF UNIFIED EMERGENCY SERVICES

The Council unanimously approved Resolution Number 2451 which provides an intergovernmental agreement with Yavapai County for unified emergency management in times of enemy attack or disaster. The City's financial contribution to the plan is \$3,855.

RESOLUTION NUMBER 2452—APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE TOWN OF CLARKDALE, ARIZONA, FOR MECHANIC SERVICES

The Council unanimously approved Resolution Number 2452 which provides an intergovernmental agreement with the Town of Clarkdale for costs of vehicle repair should the City choose to avail itself of those services.

RESOLUTION NUMBER 2453—APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH

THE ARIZONA DEPARTMENT OF FIRE, BUILDING, AND LIFE SAFETY OFFICE OF MANUFACTURED HOUSING TO ENFORCE INSTALLATION STANDARDS FOR MANUFACTURED HOMES, FACTORY-BUILT BUILDINGS, AND MOBILE HOMES

The Council unanimously approved Resolution Number 2453 which provides an intergovernmental agreement with the State Office of Manufactured Housing allowing the City to issue permits, collect fees, and conduct inspections of manufactured homes and factory built buildings in regard to their installation, placement, and setup in the City.

NEW BUSINESS

RESOLUTION NUMBER 2442--AMENDING THE CITY'S FINANCIAL OPERATIONS GUIDE BY REPEALING EXISTING SECTION IV, PROCUREMENT POLICY IN ITS ENTIRETY, AND ADOPTING A NEW SECTION IV, PROCUREMENT POLICY, AND PROVIDING FOR AN EFFECTIVE DATE

The Council unanimously approved Resolution Number 2442 which changes the City procurement policy mainly by bringing dollar limitations to be in line with those of the State.

RESOLUTION NUMBER 2443--DECLARING, FOR PURPOSES OF SECTION 1.150-2 OF THE FEDERAL TREASURY REGULATIONS, OFFICIAL INTENT TO BE REIMBURSED IN CONNECTION WITH CERTAIN CAPITAL EXPENDITURES RELATING TO THE "ACQUISITION OF THE SPRING CREEK WATER SYSTEM"

The Council unanimously approved Resolution Number 2443 which would reimburse the City's Water Utility Fund (WUF) for the purchase of the Spring Creek Water System. Such a resolution is required if the WUF is to be replenished should the purchase be later financed by a bond or loan as was intended at the time of the purchase and with such funding not to exceed \$825,000.

ACCEPTANCE OF AN ARIZONA AUTOMOBILE GRANT FOR THE COTTONWOOD POLICE DEPARTMENT FOR THEFT REDUCTION ACTIVITIES

The Council unanimously approved allowing the Mayor to sign an Arizona Automobile Theft Authority grant contract to the police department in the amount of \$2,223 for theft reductions activities.

RESOLUTION NUMBER 2444--APPOINTING A MEMBER TO THE AIRPORT COMMISSION

The Council unanimously approved Resolution Number 2444 appointing Bill Tinnin to the Airport Commission for a term beginning July 1, 2009 and ending July 1, 2011.

RESOLUTION NUMBER 2445--APPOINTING A MEMBER TO THE AIRPORT COMMISSION

The Council unanimously approved Resolution Number 2445 appointing Michael Casebier to the Airport Commission for a term beginning July 1, 2009 and ending July 1, 2011.

RESOLUTION NUMBER 2450—APPOINTING A MEMBER TO THE SENIOR COMMISSION

The Council unanimously approved Resolution Number 2450 appointing Dave Puzas as a senior service provider to the Senior Commission for a term beginning June 19, 2009 and ending December 18, 2012.

APPROVAL OF A DEVELOPMENT AGREEMENT WITH THE LEDBETTER GROUP FOR JOINT DEVELOPMENT OF A PARKING LOT IN OLD TOWN

The Council unanimously approved a joint development agreement with the Ledbetter Group to jointly build and operate a parking lot in Old Town at First and Pinal Streets. The City's portion of the project is budgeted at \$84,400.

AWARD OF BID FOR THE AIRPORT APRON PAVEMENT MAINTENANCE

The award of bid for the airport apron pavement project was tabled pending receipt of grant funding.

CONSENT OF ASSIGNMENT OF TENANT RIGHTS IN LOT 111 OF THE RE-PLAT OF COTTONWOOD AIRPARK TRACT ONE

The Council unanimously approved, with minor modification of contract wording, the Consent of Assignment of Tenant Rights of Lot 111 of the Cottonwood Airpark from Backus Family Investments, L.L.C. to Willow Bee, L.L.C.

PAY APPLICATION NUMBER 5 FOR THE RECREATION CENTER PROJECT

The Council unanimously approved pay application number 5 for the Recreation Center project totaling \$1,191,855 for work done in May 2009 including underground utilities and masonry wall work.

AMERICAN RECOVERY AND REINVESTMENT ACT FOR CAPITAL EXPENDITURES FOR THE COTTONWOOD AREA TRANSIT SYSTEM (CAT)

A report was heard by the Council that CAT would receive \$698,120 through ADOT of federal stimulus money for additional bus replacement, bus shelters and solar panels for bus shelters, the new transfer center, and a Park-n-Ride facility.

CLAIMS & ADJUSTMENTS

The Council unanimously approved the claims and adjustments as presented.

ADJOURNMENT

The regular meeting adjourned at 8:00 p.m.