

**SUMMARY REPORT
OF COUNCIL ACTION TAKEN AT THE JULY 21, 2009, REGULAR MEETING**

This summary is a statement of legal actions taken by the Cottonwood City Council at a regular meeting pursuant to A.R.S. § 38-431.02(D), and is being provided as required by A.R.S. § 38-431.01(D.).

Council Members Present: Mayor Diane Joens, Vice Mayor Karen Pfeifer, Council Members Tim Elinski, Duane Kirby, Linda Norman, and Terence Pratt.

Council Member Absent: Darold Smith.

Mayor Joens called the meeting to order at 6:00 p.m.

APPROVAL OF MINUTES—BUDGET WORK SESSIONS OF MAY 21, 26, & 27, 2009

The Council unanimously approved the work session minutes with two typo corrections to the May 21 minutes.

OLD BUSINESS

ORDINANCE NUMBER 547--ADOPTING CHANGES TO THE COTTONWOOD ZONING ORDINANCE ENTITLED "SECTION 404. GENERAL PROVISIONS, Y. GROUP HOME FOR HANDICAPPED, Z. BOARDING HOME REGULATIONS, AA. CORRECTIONAL TRANSITIONAL FACILITY AND BB. BED & BREAKFAST ESTABLISHMENTS; AND ADDING NEW DEFINITIONS TO SECTION 201. DEFINITIONS"; SECOND & FINAL READING

The Council unanimously approved Ordinance Number 547. This Ordinance adopts amendments to Section 201. Definitions, of the Cottonwood Zoning Ordinance, by adding new definitions for various types of housing and lodging, including boarding house, group home for the handicapped, correctional transitional facility, bed and breakfast establishment, supervised care facility and other similar institutional housing types. It also amends Section 404. General Provisions, of the Zoning Code by adding procedures and standards for group homes for the handicapped, boarding house, correctional transitional facility, and bed and breakfast establishments.

This Ordinance takes effect August 20, 2009.

CONSENT AGENDA

APPROVAL OF PAY ESTIMATE FOR CACTUS ASPHALT FOR THE 2009 PAVEMENT PRESERVATION PROJECT

The Council unanimously approved the pay estimate submitted by Cactus Asphalt for the city's 2009 street pavement preservation project in the amount of \$324,434.52.

AWARD OF BID TO AGM SALES AND SERVICE (LOW BIDDER) FOR REPAIR OF EMERGENCY

ELECTRICAL GENERATORS FOR THE UTILITY AND FINANCE DEPARTMENTS

The Council unanimously approved the award of bid to AGM for maintenance and repair of the city's utility and finance department's electrical generators.

NEW BUSINESS

REVIEW OF THE CONCEPTUAL DESIGN PLAN FOR THE NEW UTILITIES FACILITY

The consensus of the Council was approval of the conceptual design plan for the city's utility department's facility to house the water division and utility administrative and billing staff. The community development department will also be relocating to the new facility.

CONSIDERATION OF WHICH SCOPE OF WORK TO PROCEED WITH FOR THE NEW RECREATION CENTER FOR EITHER ALTERATIONS TO THE EXISTING OUTDOOR SWIMMING POOL OR ADDING THERMAL SOLAR PANELS

The Council unanimously approved alterations to the existing city pool of deepening the starting block end of the pool and adding two additional lap lanes. The estimated total for the pool alterations is \$524,000.

RESOLUTION NUMBER 2458—REPEALING SECTION II OF THE CITY'S FINANCIAL OPERATIONS GUIDE, PAYROLL POLICY, AND REPLACING IT WITH A NEW SECTION II, PAYROLL POLICY

The Council unanimously approved Resolution Number 2458, which repeals Section II of the city's Financial Operations Guide pertaining to the Payroll Policy and replaces it a new Section II. The change pertains to new payroll timesheets for city staff to accurately record the amount of time spent doing work for various city departments.

PROJECTS FOR GRANT FUNDS FROM THE NORTHERN ARIZONA COUNCIL OF GOVERNMENTS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

The Council consensus was approval of the city engineer's recommendation to combine two year's worth of funds from the Northern Arizona Council of Governments regional transportation improvement grant funds to be used for the East Mingus Avenue pavement replacement project, from Willard Street to North 10th Street.

CONSIDERATION OF STARTING THE AUGUST 4 COUNCIL MEETING AT 4 P.M., AND RESCHEDULING THE FIRST REGULAR COUNCIL MEETING OF SEPTEMBER 1 TO SEPTEMBER 8, AND EITHER RESCHEDULING OR CANCELING THE SEPTEMBER 8 WORK SESSION

The Council approved changing the starting time of the August 4 council meeting to 4 p.m. in order for the Council to attend the city's National Night Out Event that evening. The Council also approved rescheduling the September 1 regular council meeting to September 8 due to

the Council's attendance of the League of Arizona Cities and Towns conference the first week of September, and cancelling the regular work session of September 8.

CLAIMS & ADJUSTMENTS

The Council unanimously approved the Claims and Adjustments as presented.

MID-YEAR REVIEW OF THE CITY MANAGER—PURSUANT TO A.R.S. § 38-431.03.(A)(1) DISCUSSION OR CONSIDERATION OF EMPLOYMENT, ASSIGNMENT, APPOINTMENT, PROMOTION, DEMOTION, DISMISSAL, SALARIES, DISCIPLINING OR RESIGNATION OF A PUBLIC OFFICER, APPOINTEE OR EMPLOYEE OF ANY PUBLIC BODY, EXCEPT THAT, WITH THE EXCEPTION OF SALARY DISCUSSIONS, AN OFFICER, APPOINTEE OR EMPLOYEE MAY DEMAND THAT THE DISCUSSION OR CONSIDERATION OCCUR AT A PUBLIC MEETING; THE COUNCIL MAY VOTE TO CONVENE INTO EXECUTIVE SESSION SUBJECT TO THE CITY MANAGER'S RIGHT TO COMPEL THE COUNCIL TO DISCUSS THIS MATTER IN OPEN MEETING

The Council convened into executive session to conduct a mid-year review of the city manager's job performance. The Council took no action when it reconvened into regular session.

ADJOURNMENT

The regular meeting adjourned at 9 p.m.