

**SUMMARY REPORT
OF COUNCIL ACTION TAKEN AT THE DECEMBER 15, 2009 REGULAR MEETING**

This summary is a statement of legal actions taken by the Cottonwood City Council at a regular meeting pursuant to A.R.S. § 38-431.02(D), and is being provided as required by A.R.S. § 38-431.01(D.).

Council Members Present: Mayor Joens, Vice Mayor Karen Pfeifer, Council Members Tim Elinski, Duane Kirby, Linda Norman, Terence Pratt, and Darold Smith.

Mayor Joens called the meeting to order at 6 p.m.

APPROVAL OF MINUTES—Regular Meetings of 11/3/09, 11/17/09, & 12/1/09 & SPECIAL MEETING OF 11/10/09

The Council unanimously approved the minutes of 11/17/09, 12/1/09 and 11/10/09, and the 11/3/09 minutes with the addition of an explanation of the Mayor's absence at that meeting.

OLD BUSINESS

ORDINANCE NUMBER 555—AMENDING THE MUNICIPAL CODE OF THE CITY OF COTTONWOOD, ARIZONA, BY DELETING THE EXISTING TITLE 10, VEHICLES AND TRAFFIC AND REPLACING IT WITH A NEW TITLE 10, VEHICLES AND TRAFFIC; SECOND & FINAL READING

The Council unanimously approved Ordinance Number 555 which revises Title 10, Vehicles and Traffic, of the Municipal Code pertaining to the operation of motor vehicles and sets a schedule of penalties for violations of the Code.

CONSENT AGENDA

LIQUOR LICENSE APPLICATION FOR WALGREENS #05567 LOCATED AT 550 SOUTH MAIN STREET

The Council unanimously recommended approval of the liquor license application for Walgreens #05567 located at 550 South Main Street. The recommendation will be forwarded to the Arizona Department of Liquor Licenses and Control for final determination.

ACCEPTANCE OF A GOVERNOR'S OFFICE OF HIGHWAY SAFETY GRANT FOR THE POLICE DEPARTMENT

The Council unanimously approved acceptance of a \$5,000 grant from the Governor's Office of Highway Safety to be applied for overtime expenses of DUI Task Forces and authorized the City Manager and Police Chief to sign the grant contract.

ACCEPTANCE OF THE ARIZONA CRIMINAL JUSTICE SYSTEM GRANT FOR THE POLICE DEPARTMENT

The Council unanimously approved acceptance of a \$5,965 grant from the Arizona Criminal Justice System Oversight Council for Driving or Operating Under the Influence Abatement to be applied for overtime expenses incurred by DUI Task Forces and authorized the Mayor to sign the grant contract.

RESOLUTION NUMBER 2489--APPROVING A MEMORANDUM OF UNDERSTANDING WITH YAVAPAI COUNTY FOR THE USE OF OFFICE SPACE IN A CITY FACILITY

The Council unanimously approved a Memorandum of Understanding with the Yavapai County Attorney to use a portion of city property for law enforcement purposes for which it would pay the city \$100,000 over a five year period.

NEW BUSINESS

RESOLUTION NUMBER 2484--AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR STATE HOUSING FUNDS (WHICH MAY INCLUDE FEDERAL FUNDING THROUGH THE HOME INVESTMENT PARTNERSHIP PROGRAM), CERTIFYING THAT SAID APPLICATION MEETS THE COMMUNITY'S HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE STATE HOUSING PROGRAMS, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATION

The Council unanimously approved Resolution Number 2484 which authorizes staff to submit an application for state housing funds and authorizes the City Manager to sign the application or contract grant documents and to take all necessary action to implement and complete the activities submitted in the application. Funding would be applied toward an Owner-Occupied Housing Rehabilitation Program for low income residents who meet qualification criteria.

AWARD OF LEASE PURCHASE FINANCING FOR PUBLIC SAFETY VEHICLES AND CARDIO EQUIPMENT FOR THE NEW RECREATION CENTER

The Council unanimously approved award of a contract to National Bank of Arizona for lease purchase financing of police vehicles and recreation center exercise equipment. Funding would be at 3.85 percent for five years covering purchases totaling \$379,450.

AWARD OF BID FOR THE REMODELING OF THE FORMER FOXWORTH-GALBRAITH BUILDING FOR THE UTILITIES DEPARTMENT

The Council unanimously approved awarding a contract to Kinney Construction Services for remodeling the former Foxworth-Galbraith Lumber facility into the new utility/community

development/police complex at a cost of \$868,100 and to authorize the Mayor to execute the contract.

SCOPE OF WORK FROM BURNS, WALD-HOPKINS, SHAMBACH ARCHITECTS FOR CONSTRUCTION ADMINISTRATION SERVICES RELATING TO THE NEW UTILITIES DEPARTMENT COMPLEX

The Council unanimously approved a scope of work from Burns, Wald-Hopkins, Shambach architects for construction administrative services relating to the new utility/community development/police complex project to be provided on a fee-for-service basis in an amount not to exceed \$44,510.

REJECTION OF BIDS RECEIVED FOR THE NEW RECREATION CENTER FURNITURE AND AUTHORIZATION TO STAFF TO FURTHER INVESTIGATE OTHER OFFICE FURNITURE CONTRACTORS IN THE STATE OF ARIZONA

The Council unanimously agreed to reject the three bids received for furniture for the new recreation center because they were over budget or incomplete. Staff was directed to work with the architects to obtain new bids from vendors throughout the state.

RECONSIDERATION OF THE RED ROCK SKYDIVING LEASE PREVIOUSLY APPROVED BY THE COUNCIL ON APRIL 24, 2009

The Council unanimously approved a new land lease which had previously been approved in August, for Red Rock Skydiving at the Cottonwood Airport. One of the changes contained in the lease is the term of the lease was increased from three to five years.

ORDINANCE NUMBER 557-AMENDING THE MUNICIPAL CODE BY DELETING SECTION 2.40.090 MUNICIPAL COURT ENHANCEMENT FUND; AND ADDING A NEW SECTION 2.40.090 MUNICIPAL COURT ENHANCEMENT FUND; TO CHAPTER 2.40, MUNICIPAL COURT; FIRST READING

The Council held the first reading of Ordinance Number 557 which will amend Section 2.40.090 of the Municipal Code by increasing the Court Enhancement fee from \$10 to a range of \$10-\$50, at the discretion of the court.

CONSIDERATION OF SENDING A LETTER TO REPRESENTATIVE ANN KIRKPATRICK REGARDING THE NATIONAL SCENIC AREA DESIGNATION FOR THE SEDONA AREA

The Council unanimously approved having the City Manager draft a letter to Representative Ann Kirkpatrick similar to a letter sent to her by the Sedona City Council, which conveyed its non-support of a National Scenic Area designation for the Sedona area, while supporting the Coconino National Forest's Management Plan for that area with the inclusion of Amendment 12 pertaining to the prohibition of land exchanges for private development.

CLAIMS & ADJUSTMENTS

The Council unanimously approved the claims and adjustments.

ADJOURNMENT

The regular meeting adjourned at 7:29 p.m.