

**SUMMARY MINUTES**  
**OF THE REGULAR MEETING OF THE COTTONWOOD CITY COUNCIL HELD JANUARY 17, 2012,**  
**AT 6:00 P.M., AT THE CITY COUNCIL CHAMBERS BUILDING, 826 NORTH MAIN STREET,**  
**COTTONWOOD, ARIZONA.**

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This summary is a statement of action taken by the Cottonwood City Council at a Regular Meeting pursuant to A.R.S. § 38-431.02(D.), and is being provided as required by A.R.S. § 38-431.01(D.).

**Council Members Present:** Mayor Diane Joens, Vice Mayor Karen Pfeifer, Council Members Jesse Dowling, Tim Elinski, Ruben Jauregui, Terence Pratt and Linda Norman.

PRESENTATION OF A RESOLUTION OF RECOGNITION OF THE CITY OF COTTONWOOD FROM THE ARIZONA STATE PARKS BOARD

George Christianson, Park Manager for Dead Horse Ranch State Park, presented a Resolution of Appreciation to the Council that had been awarded by the State Parks Board for the city's assistance in running the park's water and waste water systems.

EMPLOYEE QUARTERLY SAFETY AWARD—BRANDON WACKER, FIREFIGHTER/EMT

Mayor Joens, Vice Mayor Pfeifer, Mr. Bartosh, and Chief Casson, presented Mr. Wacker with a certificate and check for being selected to receive Employee Quarterly Safety Award for the fourth quarter.

APPROVAL OF MINUTES—Regular Meeting of 1/3/12 and Special Meeting of 1/10/12

The Council unanimously approved the minutes as presented.

OLD BUSINESS—None.

CONSENT AGENDA— The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Council Member or a citizen so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

APPROVAL OF A GOVERNOR'S OFFICE OF HIGHWAY SAFETY GRANT CONTRACT IN THE AMOUNT OF \$3,000 FOR OVERTIME EXPENSES THAT WILL BE INCURRED FOR UNDERAGE ALCOHOL ENFORCEMENT

SPECIAL EVENT LIQUOR LICENSE SUBMITTED BY LANA TOLLESON, APPLICANT FOR THE COTTONWOOD CHAMBER OF COMMERCE, FOR A CHAMBER BUSINESS MIXER TO BE HELD ON FEBRUARY 16, 2012, AT THE ASPEN RIDGE APARTMENT COMPLEX LOCATED AT 831 E. MINGUS AVENUE

Vice Mayor Pfeifer declared a conflict of interest on Special Event Liquor License item as she is employed by the Chamber of Commerce, and Council Member Pratt also declared a

conflict of interest on this item as he is now a member of the Chamber Board. Both removed themselves from the dais.

The Council approved the Governor's Office of Highway Safety Grant contract in the amount of \$3,000 for overtime expenses that will be incurred for underage alcohol enforcement by the Cottonwood Police Department.

The Council approved the Special Event Liquor License submitted by Lana Tolleson, applicant for the Cottonwood Chamber of Commerce, for a Chamber business mixer to be held on February 16, 2012.

NEW BUSINESS—The following items are for Council discussion, consideration, and possible legal action.

AWARD OF BID FOR WASTEWATER INFLUENT FLOW SCREEN, WASHER/ COMPACTOR AND APPURTENANCES TO HYDRO-DYNE ENGINEERING INC

The Council unanimously approved awarding a bid to Hydro-Dyne Engineering, Inc., in the amount of \$105,939 to replace the existing mechanical fine screen unit in the headworks of the wastewater treatment plant located on Mingus Avenue.

AWARD OF CONTRACT FOR MAINLINE WATER VALVE EXERCISING AND DOCUMENTATION TO M.E. SIMPSON COMPANY

The Council unanimously approved awarding a bid to M.E. Simpson Company in the amount of \$53 per valve previously located and exercised, and \$67 per valve not previously located or exercised, for the city's water distribution system.

APPROVAL OF THE FORM OF A BUSINESS ASSISTANCE CENTER (BAC) LEASE FOR OFFICE SPACE IN THE CENTER

The Council unanimously approved the form of the lease to be used to lease office space within the Business Assistance Center building, and granted the City Manager authority to sign all future leases.

AUTHORIZATION FOR STAFF TO SUBMIT ANY AND ALL SECTION 5310, 5316 AND 5317 APPLICATIONS AND CONTRACT DOCUMENTS TO THE ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT) FOR FEDERAL GRANT FUNDING ASSISTANCE FOR ANY "COORDINATED MOBILITY PROGRAMS" IN CONJUNCTION WITH THE OPERATION OF THE COTTONWOOD AREA TRANSIT (CAT) AND VERDE LYNX SYSTEMS

The Council unanimously approved staff submitting all Section 5310, 5316, and 5317 grant applications and contract documents with the Arizona Department of Transportation to provide federal funding assistance for the operation of the Cottonwood Area Transit and Verde Lynx Systems.

APPROVAL TO HIRE A TRANSPORTATION MANAGER TO PROVIDE FOR THE TRANSITION AND CONTINUITY OF SERVICES AND MANAGEMENT OF THE COTTONWOOD AREA TRANSIT AND VERDE LYNX TRANSIT SYSTEMS

The Council unanimously approved the hiring of a Transportation Manager for the Cottonwood Area Transit and Verde Lynx Transit systems at a Range 45 (salary range \$45,056 to \$65,331).

CLAIMS & ADJUSTMENTS

Mr. Bob Oliphant questioned the payment to Tierra Verde Builders in the amount of \$51,581.71 for remodeling the old court building, when the Council meeting minutes of August 2, 2011, stated the Council had awarded the bid for the remodel in the amount of \$39,954.

Mr. Bartosh explained the difference was due to change orders to the project that resulted from unforeseen issues with the remodel, and pointed out that the bid had been awarded in an amount that was well under what the Council had budgeted for the project.

The Council unanimously approved the Claims and Adjustments as presented.

EXECUTIVE SESSION - PURSUANT TO A.R.S. §38-431.03.A.7 THE COUNCIL MAY VOTE TO CONVENE IN EXECUTIVE SESSION TO CONSIDER ITS POSITION AND INSTRUCT ITS REPRESENTATIVES REGARDING NEGOTIATIONS FOR THE POSSIBLE PURCHASE OF REAL PROPERTY

City Manager Doug Bartosh stated this item had been placed on the agenda by the City Attorney and City Clerk in his absence as a place holder in relation to the purchase of real property and there has not been any update on it and there was nothing to discuss at this point.

ADJOURNMENT

The regular meeting adjourned at 7:29 p.m.